

DATA INVENTORY

This is an inventory of private and nonpublic data categories and classifications at the Department of Employment and Economic Development (DEED). All other data is presumed to be public.

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Category of Data	Description	Data Classification & MN Statute*	Purpose/Use	Authorized Recipients
Business/Corporate Data	Specific data collected from a business requesting financial assistance: credit reports, financial statements, net worth calculation, business plan income & expense projections, balance sheets, customer lists, income tax returns, design, market, & feasibility studies not paid for with private funds; award data; financial information, including credit reports, financial statements & net worth calculations, received or prepared by the Public Facilities Authority (PFA)	Private; Nonpublic * Minn. Stat. § 13.48 ; Minn. Stat. § 13.591 ; Minn. Stat. § 446A.04	To make determinations in awarding business subsidies; to present awards for business development or performance; to determine a PFA loan, financial assistance, or insurance	Staff administering business subsidy programs
Computer Data	Electronic data access data; data maintained about a person's access to or use of data or his/her use of government services; and "cookies" information such as IP address, browser, operating system, website links, etc., for multiple applications	Private; Nonpublic * Minn. Stat. § 13.15	To monitor use and effectiveness of computer applications	Commissioner, to evaluate electronic services; other government entities, to prevent unlawful intrusions into gov't electronic systems; and others, provided by law. Note: computer users must be notified of "cookies" use before requiring them to provide any data. If the individual refuses the cookie, he/she must still be able to access the data, information, or service
Donor Gift Data	Certain data on donor gifts Note: donor name & gift range is public information	Private * Minn. Stat. § 13.792	To solicit/accept donor gifts	State Services for the Blind staff
Employee/Personnel Data	Certain data on current & former employees, applicants, volunteers, & contractors	Private; Nonpublic * Minn. Stat. § 13.43	To perform personnel actions	Staff whose work assignment requires access (HR, mgmt.); labor organizations; Bureau of Mediation Services
Employment & Training (E&T) Data	Data on individuals collected, maintained, used, or disseminated because an individual applies for, is currently enrolled in, or has been enrolled in E&T programs funded with federal, state, or local resources	Private * Minn. Stat. § 13.47 ; Minn. Stat. § 13.598 ; Minn. Stat. § 116J.401 ; Minn. Stat. § 116L.86 ; Minn. Stat. § 116L.561 ; Minn. Stat. § 268.19	To determine eligibility for services; to provide E&T services	Staff responsible for delivering E&T services; other E&T service providers; local & state welfare agencies
Individuals' Data (data on individuals)	Data collected on individuals pursuant to a program operated by the DEED commissioner	Private * Minn. Stat. § 13.02 ; Minn. Stat. § 13.03 ; Minn. Stat. § 13.15 ; Minn. Stat. § 116J.401	To operate & manage DEED programs & services	Staff responsible for delivering DEED programs & services
Rehabilitation Data – general data	Data collected/maintained on individuals applying for or receiving rehabilitation services	Private * Minn. Stat. § 13.791 ; Minn. Stat. § 268A.05	To administer rehabilitation programs, including services for the blind	Staff responsible for providing rehabilitation services

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Rehabilitation Data – harmful data	Medical, psychological, or rehabilitation data determined to be harmful by the commissioner to the individual	Confidential * Minn. Stat. § 13.791	To administer rehabilitation programs, including services for the blind	Staff responsible for providing rehabilitation services
Rehabilitation Data – vendor data	Certain data on blind vendors Note: vendor name, business address, & business phone number is public information	Private * Minn. Stat. § 13.791	To complete State Committee of Blind Vendor duties	State Committee of Blind Vendors
Security Data	Data collected or created concerning access to valued resources	Private * Minn. Stat. § 13.37	To plan for continuity of operations & disaster response & to protect computer/network systems development & operations	Staff who plan & implement business continuity plans or develop/oversee/monitor computer/network systems
Unemployment Insurance (UI) Appeals Data	Any evidence or testimony used in an appeal	Private; Nonpublic * Minn. Stat. § 268.105	To administer the UI program	Staff making UI appeal decisions; parties to an appeal hearing
UI Employer (Tax) & Applicant (Benefits) Data	Data either collected or calculated for UI employer & applicant accounts. This includes, but is not limited to: applicant name; SSN; weekly & maximum benefit amount; amount paid; reason for separation; hearing evidence; employer account number; employer tax rate; employer name & address	Private; Nonpublic * Minn. Stat. § 268.19	To administer the UI program; to perform other functions when specifically permitted under Minnesota and federal law	Staff responsible for administering the UI program; staff responsible for creating labor market information; publicly financed assistance programs; local & state welfare agencies; other state UI agencies; other federal & state agencies
UI Wage Detail Data	Quarterly wage & employment data provided by MN employers	Private; Nonpublic * Minn. Stat. § 268.044	To administer the UI program; to perform other functions when specifically permitted under Minnesota and federal law	Staff responsible for administering the UI program; staff responsible for creating labor market information; publicly financed assistance programs; local & state welfare agencies; other state UI agencies; other federal & state agencies; E&T providers with the consent of the individual