COMMERCIAL BUILDING PERMIT APPLICATION

Staff Use Only
Received Date_____
Approval Date_____
Fee Collection Date_____
Permit Number: 16-

Site Address	
Property Owner	Name/Company_____ Phone No._____ Address_____ Email _____ City _____ State _____ Zip _____
Applicant ☐ Same as above	Name/Company_____ Phone No._____ Address:_____ Email _____ City _____ State _____ Zip _____
Contractor Designer/Architect ☐ Same as above ☐ None	Company_____ Phone No._____ Address _____ Email _____ City _____ State _____ Zip _____ Contact _____ Phone No. _____ License No. _____ Expiration Date _____
Project Description ⇨ **Type:**	_____ _____ _____ _____ ☐ New ☐ Remodel ☐ Repair/Replace ☐ Addition Finish ☐ Existing

Estimated Value of Work: $_____
(Include materials *and labor* cost totals, even if doing the work yourself)

Square Feet: _____
(If applicable)

Height: _____ **Length:** _____ **Width:** _____ **Stories:** _____

Notes to Applicant: Separate Permits are required for electrical, plumbing, mechanical, sewer and water service, and individual sewage treatment systems. If permitted work does not begin within 180 days of paying permit fee, or if work is suspended or abandoned for 180 days or more, this permit becomes null and void. All work performed *must* adhere to the approved plans submitted with this application. Any deviation from the approved plans must be approved by the building official first.

I hereby state under the penalties of law that all the statements above are true, and that all work herein will be done in accordance with the ordinances of the City of Isanti, the MN State Building Codes, and all other applicable codes.

Applicant Signature: _____ Date: _____

SUBMIT

110 – 1st Avenue NW * PO Box 428 * Isanti, MN 55040-0428
Phone: 763.444.5512 * Website: www.cityofisanti.us * Fax: 763.444.5560

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----------**Building Department Only**----------

Submittal Checklist (initial and date for received, or n/a)

- ✓ Complete Application _____
- ✓ Civil/Site Plans _____
- ✓ Complete Architecture Plans _____
  - o Must include code compliance sheet _____
- ✓ Complete Structural Plans _____
- ✓ Complete Mechanical Plans _____
- ✓ Complete Plumbing Plans _____
- ✓ Energy Code Compliance Certificate _____
- ✓ Specifications _____
- ✓ Soil/Geo Tests _____
- ✓ Special Inspection Agreement/Schedule _____
- ✓ Fire Safety Code Review _____
  - o Sprinkler Systems _____
  - o Fire Alarms _____
  - o Separations _____
  - o Smoke Control _____
  - o Heat Removal _____
  - o Special Hazard Requirements _____
    _____

	Occupancy Group	Type of Construction	Square Foot Area & Stories	Zone	Sprinkler System or Separation Required
Main					
Occ.1					
Occ. 2					
Occ. 3					

Permit Approvals

Building Official _____ **Date:** _____

Community Development Director _____ **Date:** _____

Fire Official _____ **Date:** _____

Notes:_____

_____

_____

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