



STATE SERVICES FOR THE BLIND



## Forums - Community Partners & SSB Staff

Tuesday, April 8 at 8:30a.m.

### Questions

#### Workforce One Questions

Briley O' Connor: ***Are there a limit of a number of users per organization?*** Because I could see for us, like onboarding our bookkeeper, who will be doing all the invoicing and such, but it would need to be somebody else to submit reports. So just curious about that.

Susan Kusz: So, we are not making an SSB Remake of the video that VRS uses what happens is the same exact things that you would do if you were a VRS. Have a VRS contract, and you're putting things into workforce one. It's the exact same process for SSB. There is one caveat that the documents are named differently. So that's in the one of the desktop aids, and then, after you've gone through the you have. So, Briley, in your case, you would have any staff member that is going to use it and it's not just your case. I'm sorry. It's any community, partner that's using this. Any staff that are on your team that are going to use. This would need to watch the video. And then, when you're sure that these are all the people the staff members that you want to have added, there's another form that you fill out, and you tell us who are all the staff members that need to be added. Then those are the staff members to that in the onboarding process we sit down, and we have meeting. See if there's any questions you have. Make sure that we got all the staff members. That that you're requesting and just make sure that you're good to go. It doesn't mean that the support falls off after that but it definitely is a point that we kind of just do a check back in.

Jon Benson: **So, with workforce one and I hear you mentioning that when to get people set up is this name based? Do community partners need to advise you when they are no longer going to be needing to be in workforce one?**

Susan Kusz: Yes, I would say absolutely. This is all confidential information about our clients, and so yes, if there is a changing of the guards. We need to know about it.

#### MN Governor's Return to Work Order Question

Briley O' Connor: **Does the return-to-work order mean Rochester will have someone based out of a physical location in that area?**

Jon Benson: The return-to-work order means that anybody. Everybody must have a site that they have as a workplace, that they have to work out of that would include Rochester and any other career force location as well as our metro location.