

4/24/2026



CareerForce in St. Cloud  
1542 Northway Drive Door 2  
St. Cloud, MN 56303

Re: Layoff of associates of Compass Group USA, Inc. d/b/a Chartwells at St. Cloud State University.

Compass Group USA, Inc. d/b/a Chartwells (“Chartwells”) recently learned that its contract to provide services to St. Cloud State University at 720 4th Avenue South, St. Cloud, Minnesota 56301-4498, will be coming to an end. This event will, unfortunately, result in the closure of our operations and directly impact our staffing.

Accordingly, this letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act that a plant closure will occur at Chartwells’ operations.

The impacted employees will be placed on layoff effective July 1st, 2026. At this time, we anticipate this layoff will be permanent. We appreciate the dedication of our employees and deeply regret that we are required to take these steps. While no formal bumping rights are applicable, to further support employees, we are helping them to find opportunities to move into open positions within our broader company.

The job titles of the affected positions and the number of affected employees in each job classification are shown below.

**Job title**

**# of impacted employees**

SUPV, COOK-HRLY

COOK, GRILL

FOOD SVC UTILITY

FOOD UNIT LEAD

FOOD SVC WORKER

INTERN

ADMIN, BOOKKEEPER - HRLY

COOK

MGR, GENERAL



4/24/2026



MGR, UNIT MARKETING

EXECUTIVE CHEF II

MGR, CATERING

ANALYST, FINANCIAL

ASST DIR, DINING SERVICES I

**Grand Total**

**153**

Should you have any questions concerning this matter, please contact Kara Harbers, Regional HR Manager, 870-530-4161.

Sincerely,

Kara Harbers  
Regional HR Manager