

4/22/2026



CareerForce
607 W Main Street
Marshall, MN 56258

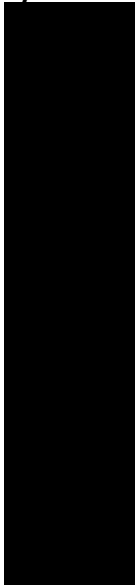
Re: Layoff of associates of Compass Group USA, Inc. d/b/a Chartwells at Southwest Minnesota State.

Compass Group USA, Inc. d/b/a Chartwells ("Chartwells") recently learned that its contract to provide services to Southwest Minnesota State at 1501 State St, Marshall, MN 56258, will be coming to an end. This event will, unfortunately, result in the closure of our operations and directly impact our staffing.

Accordingly, this letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act that a plant closure will occur at Chartwells' operations.

The impacted employees will be placed on layoff effective July 1st, 2026. At this time, we anticipate this layoff will be permanent. We appreciate the dedication of our employees and deeply regret that we are required to take these steps. While no formal bumping rights are applicable, to further support employees, we are helping them to find opportunities to move into open positions within our broader company.

The job titles of the affected positions and the number of affected employees in each job classification are shown below.

Job title	# of impacted employees
BARISTA	
CONTROLLER, ASSOC	
COOK	
DIR, DINING SERVICES II	
DISHWASHER	
FOOD SVC WORKER	
FOOD SVC WORKER/CASHIER	
FOOD UNIT LEAD	
MGR, CATERING	

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MGR, PRODUCTION III

SUPV, COOK-HRLY

SUPV, SHIFT-HRLY

Grand Total	64
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Should you have any questions concerning this matter, please contact Kara Harbers, Regional HR Manager, 870-530-4161.

Sincerely,

Kara Harbers
Regional HR Manager