



Drinking Water State Revolving Fund

Annual Report Fiscal Year 2024

(July 1, 2023 to June 30, 2024)

**Prepared by the
Minnesota Public Facilities Authority
with assistance from the
Minnesota Department of Health**

MINNESOTA PUBLIC FACILITIES AUTHORITY**Drinking Water State Revolving Fund****Annual Report****Fiscal Year 2024****TABLE OF CONTENTS**

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I. DWSRF SUMMARY

In accordance with the federal Safe Drinking Water Act which authorizes the Drinking Water State Revolving Fund (DWSRF) program, Minnesota has established its Drinking Water Revolving Fund under the provisions of Minnesota Statutes Section 446A.081. The Minnesota Public Facilities Authority (PFA) manages the Fund and its assets. Minnesota's DWSRF program is administered by the Minnesota Public Facilities Authority (PFA) and the Minnesota Department of Health (MDH) in accordance with the provisions of an Operating Agreement between the U.S. Environmental Protection Agency and the State of Minnesota, and an Interagency Agreement between the PFA and MDH.

In FY 2024, PFA and MDH staff continued a hybrid approach with remote and in-person work during the year and staff successfully met or complied with all conditions and requirements of the DWSRF Operating Agreement and Capitalization Grant Agreements.

In FY 2024 the PFA awarded 24 DWSRF financing agreements totaling \$96.2 million for 25 separate projects, including \$18.6 million in principal forgiveness for 12 recipients. The PFA also allocated \$1.6 million from the FY 2023 cap grant and \$8.1 million from the Year 1 IJA cap grants (Supplemental, Emerging Contaminants and Lead Service Lines) for FY 2024 set-aside activities described in Section III D to F.

PFA staff, MDH staff, municipal stakeholders, and municipal bond counsels worked extensively in SFY 2024 on the federal and state-funded Lead Service Line (LSL) replacement program development and implementation. PFA created an innovative financing process for the LSLR program. The program will use a master contract agreement and separate project order agreements to deliver LSLR funding to recipients. A SharePoint site was established for each LSLR recipient for application and disbursement request submittals. The Minnesota Lead Service Line Replacement Grant program works in conjunction with the DWSRF Lead Service Line IJA funding. Though no construction projects were funded in SFY 2024, we expect many projects to be funded in SFY 2025. Twenty-three carryover lead service line projects for an estimated \$42million in DWRF and State Funds are expected to be awarded when bidding is completed. Also see Appendix C for the 2024 Report on the State's Lead Service Line Replacement Grant Program. This report includes details on LSLR inventory work and information from the 2024 IUP.

The tables on the following five pages summarize the sources and uses of funds in the Drinking Water State Revolving Fund (DWSRF) for FY 2024 and Principal Forgiveness activity for SFY 2021-2024.

Table 2. Sources and Uses of Funds (excluding Lead Service Line Replacement)

	Actual FY 2024	Totals, FYs 1998-2024
<u>Sources</u>		
Capitalization:		
Federal Capitalization Grants (1), (2)	7,624,000	495,959,500
State Match (3)	-	116,237,558
capitalization sub-total	7,624,000	612,197,058
Net Revolving Fund Receipts:		
Net Revenue Bond Proceeds (4)	224,584,543	635,871,054
Loan Repayments	60,529,618	781,900,351
Investment Interest	7,349,008	39,003,591
Federal BABS subsidy	-	6,561,436
Advance between SFRs-interest	(405,852)	(5,732,110)
Advance between SFRs-principal	(8,720,000)	2,485,000
Bond Debt Service (4)	-	(402,108,071)
net revolving fund sub-total	283,337,317	1,057,981,251
Total Sources	290,961,317	1,670,178,309
<u>Uses</u>		
Binding Commitments:		
Loans	76,470,684	1,234,076,119
Principal Forgiveness (6)	18,617,927	102,921,543
binding commitments subtotal(5)	95,088,611	1,336,997,662
Set-Asides: (1), (2)		
DWRF Administration	-	11,258,693
Tech. Assistance to Small Systems	149,400	8,420,339
PWSS Admin	747,000	26,774,821
Wellhead Protection	747,000	37,290,577
Capacity Development	-	3,152
Operator Certification Program	-	460,417
Source Water Protection	-	2,104,290
set-asides sub-total	1,643,400	86,312,290
Total Uses	96,732,011	1,423,309,952
Net Incr (Decr) to Available:	194,229,306	246,868,357

see the next page for footnotes

Table 2. Sources and Uses of Funds (excluding Lead Service Line Replacement)

(continued)

- (1) The fiscal year 2024 amount reflects the FFY 2023 regular award plus a national reallocation from prior year awards not used by other states.

Capitalization Grant Allocations:	Regular FFY 2023		Re-allocation	
Loans	52%	3,884,400		
Principal Forgiveness	26%	1,942,200	100%	154,000
Set-asides:				
DWRF Administration				
Tech. Assist to Small Sys	2%	149,400		
PWSS Admin	10%	747,000		
PWSS Admin in-kind thru EPA				
Wellhead Protection	10%	747,000		
		<u>7,470,000</u>		<u>154,000</u>

- (2) The fiscal year 2025 amount reflects the expected awards for the following 5 grants:

Capitalization Grant Allocations:	IIJA Year 2-Supplemental		IIJA Year 2-Emerg. Cont.		Regular FFY 2024	
Loans	25%	7,962,500			74%	5,253,000
Principal Forgiveness	49%	15,606,500	96%	14,845,900	26%	1,842,000
Set-asides:						
DWRF Administration		1,274,000	3%	465,400		
Tech. Assist to Small Sys	2%	637,000				
PWSS Admin		3,045,000	1%	232,700		
PWSS Admin in-kind thru EPA		140,000				
Wellhead Protection		3,185,000				
		<u>31,850,000</u>		<u>15,544,000</u>		<u>7,095,000</u>

Capitalization Grant Allocations:	IIJA Year 3-Supplemental		IIJA Year 3-Emerg. Cont.	
Loans	48%	16,689,120		
Principal Forgiveness	26%	9,039,940	94%	10,863,580
Set-asides:				
DWRF Administration	4%	1,390,760	4%	462,280
Tech. Assist to Small Sys	2%	695,380	2%	231,140
PWSS Admin	10%	3,476,900		
PWSS Admin in-kind thru EPA				
Wellhead Protection	10%	3,476,900		
		<u>34,769,000</u>		<u>11,557,000</u>

- (3) The fiscal year 2024 amount reflects the appropriations made in the 2024 session (none).
- (4) Revenue Bond Proceeds (net), and Bond Debt Service are net of refunding activity. Anticipated proceeds in fiscal year 2025 reflect that no anticipated bond sale is needed.
- (5) Binding commitments are recorded when the financing agreement is fully executed, after project certification by the MDH and submittal of as-bid costs to the MPFA. Amounts shown are net of decreases to prior years' binding commitments. New binding commitments for fiscal year 2024 were \$96,222,911.
- (6) Additional subsidization provided as principal forgiveness as authorized under federal law and MN Statutes 446A.081, Subdivision 9 and 446A.072.

Table 2. Sources and Uses of Funds Lead Service Line Replacement

	Actual FY 2024	Totals, FYs 2023-2024
Sources		
Federal Capitalization Grants (1)	-	43,276,000
Total Sources	-	43,276,000
Uses		
Binding Commitments: (2)		
Loans	-	-
Principal Forgiveness	-	-
<i>binding commitments subtotal</i>	-	-
Set-Aside Allotments: (3)		
Local Assistance	-	4,327,600
Tech. Assist to Small Sys	-	865,520
DWRF-LSLR Admin	-	1,731,040
<i>set-asides sub-total</i>	-	6,924,160
Total Uses	-	6,924,160
Net Incr (Decr) to Available:	-	36,351,840

(1) The fiscal year 2024 amount reflects the IIJA Year 1 award. FY 2025 reflects expected amounts from IIJA Years 2-3.

	Award in FY 2023		Expected Awards in FY 2025			
Capitalization Grant Allocations:	IIJA Year 1		IIJA Year 2		IIJA Year 3	
Loans	35%	15,146,600	35%	14,552,300	35%	29,948,101
Principal Forgiveness	49%	21,205,240	49%	20,373,220	49%	41,927,340
Set-asides:						
Local Assistance	10%	4,327,600	10%	4,157,800	10%	8,556,600
Tech. Assist to Small Sys	2%	865,520	2%	831,560	2%	1,711,320
DWRF-LSLR Admin:	4%	1,731,040	4%	1,663,120	4%	3,422,639
		<u>43,276,000</u>		<u>41,578,000</u>		<u>85,566,000</u>

(2) No binding commitments were made in FY 2024. FY 2025 reflects the amount of expected awards during the FY.

(3) These amounts reflect allotments (budgets) made available during the FY, and amounts reserved for admin for future FYs.

DWSRF Principal Forgiveness Activity SFY 2021-2024

	Cap Grant	Cap Grant	Cap Grant	IIJA Y 1 Cap Grant - Supplemental	IIJA Y 1 Cap Grant - EC
	2021	2022	2023		
Total Cap Grant award	16,946,000	10,697,000	7,470,000	27,465,000	13,252,000
Set Asides ⁽¹⁾					691,980
Net Available for Grants					12,560,020
Minimum PFG required by appropriation	3,358,400	2,781,220	1,942,200	13,457,850	12,560,020
Maximum PFG allowed by appropriation	8,303,540	5,241,530	3,660,300	13,457,850	12,560,020
Allocated by MN PFA	3,512,400	2,781,220	1,942,200	13,457,850	12,560,020
Binding Commitments:					
during FY 2022	-	-	-	-	-
during FY 2023	2,745,090	-	-	-	-
during FY 2024	767,310	2,781,220	1,942,200	11,276,031	1,851,166
Pending FY 2025 Binding Commitments PFG ⁽²⁾		-	-	2,181,819	6,097,991
Total	3,512,400	2,781,220	1,942,200	13,457,850	7,949,157
Unobligated balance	-	-	-	-	4,610,863
Expended by State FY:					
FY 2022	-	-	-	-	-
FY 2023	861,168	-	-	-	-
FY 2024	2,651,232	2,781,220	1,942,200	3,143,491	294,465
FY 2025 to date (as of 9/11/2024)	-	-	-	1,980,349	339,630
total expended	3,512,400	2,781,220	1,942,200	5,123,840	634,095
Unliquidated balance	-	-	-	8,334,010	11,925,925

⁽¹⁾ Emerging Contaminants set-asides from Year 1 IIJA are \$691,980

⁽²⁾ Pending Binding Commitments means a project has been certified by MDH, is completing the final bidding process and PFA is finalizing underwriting review.

DWSRF Principal Forgiveness LSL Capitalization Grants

	LSL Y 1 Cap Grant
Total Cap Grant award	43,276,000
Minimum PFG required by appropriation	21,205,240
Maximum PFG allowed by appropriation	21,205,240
Allocated by MN PFA	21,205,240
Binding Commitments: during FY 2024	-
	-
	-
Pending FY 2025 Binding Commitments PFG ⁽¹⁾	-
Total	-
Unobligated balance	21,205,240
Expended by State FY:	
FY 2024 to date (as of 9/11/2024)	-
FY 2025 to date (as of 9/11/2024)	-
total expended	-
Unliquidated balance	21,205,240

⁽¹⁾ Pending Binding Commitments means a project has been certified by MDH, is completing the final bidding process and PFA is finalizing underwriting review.

II. ENVIRONMENTAL RESULTS

The following environmental/public health protection results were achieved by the Minnesota DWSRF in FY 2024:

- Eight awards totaling \$73.6 million were made to construct or rehabilitate drinking water treatment facilities to help ensure safe drinking water is provided to the 434,261 residents of these communities.
- Ten awards totaling \$18.5 million were made to construct or rehabilitate drinking water transmission and distribution systems to help ensure safe drinking water is provided to the 39,623 residents of these communities.
- One award for \$580,655 was made to improve water sources for 890 residents.

- Four awards for \$3.6 million was made to construct new drinking water storage facilities to help insure adequate supplies of safe drinking water area available to the 7,975 residents of these communities.
- Two assistance agreements provided \$264,179 in principal forgiveness funds to assist with replacement of approximately 32 private lead service lines thus eliminating a significant health hazard for these property owners.

III. GOALS OF THE DRINKING WATER STATE REVOLVING FUND

The 2024 Intended Use Plans set short term and long term financial, environmental, and program goals:

Short Term Goals – Completed

- Sold revenue bonds in December 2023
- Amended lead service line replacement statutes to allow efficient use of the federal LSLR funds and coordinate \$240 million in state LSLR funds that were appropriated in the 2023 Legislative session.
- Amended state statutes to set funding parameters for principal forgiveness funds for emerging contaminants projects.

Short Term Goals – Ongoing

- Negotiate annual cash flow basis loans for larger loans (as projects proceed).
- Promote asset management for small cities.
- Continue Technical Assistance for LSL inventory work.
- Coordinate Emerging Contaminants projects for small and disadvantaged communities with the MN Department of Health's Small and Underserved and Disadvantaged Community (SUDC) grant funding.
- Coordinate the State's Lead Service Line Replacement Grant Program with the IJIA Lead Service Line Replacement funds.
- Continue to utilize set-asides to provide technical assistance for LSLR projects and implement additional RFPs for inventory work (MDH)

A. Provide financial and other assistance (including the set-aside activities) to public water supply systems in order to protect the public health and achieve and maintain compliance with the Safe Drinking Water Act, while following sound lending practices. To the maximum extent possible, provide timely funding for all projects that receive technical approval and certification from MDH.

The PFA entered into a total of 24 drinking water binding commitments in FY 2024 totaling \$96.2 million. These binding commitments represent 25 separate projects listed on the Project

Priority List for these 22 Minnesota communities to ensure safe water for their residents and maintain compliance with the Safe Drinking Water Act. Eight disadvantaged communities received additional subsidization in the form of principal forgiveness based on affordability criteria. One community received Emerging Contaminants principal forgiveness for a project. One community (Sauk Rapids) received principal forgiveness funds for two private lead service line replacement projects.

PFA loan officers reviewed the creditworthiness of all applicants as described in Section III D. In addition, \$1.6 million was reserved from the 2023 base cap grant and \$8.1 million from the IJA cap grants (Supplemental, Emerging Contaminants and Lead Service Lines) for FY 2024 set-aside activities, including program administration, as described in Section III D to F.

B. Leverage the capitalization grants as appropriate in order to finance as many projects as possible while maintaining sufficient cash flows to meet future project financing needs. Leverage includes issuing revenue bonds and coordination with funding partners. Coordinate funding of LSLR projects with the state Lead Service Line Replacement Grant Program and the DWSRF LSL replacement funds.

Revenue bonds were issued in December 2024.

Projected Revenue Certificates are required prior to each bond issuance and are also prepared at least once each year. In order to issue bonds, the projected revenues must demonstrate that sufficient cash flows will be maintained to meet all revenue bond coverage requirements. The cash flow projections show that significant resources will be added to the fund each year through net revenues. Copies of the most current Projected Revenue Certificates are available upon request.

In September 2015 the PFA advanced \$77,150,000 from the CWSRF to the DWSRF to redeem callable drinking water bonds. The advance is being repaid with interest based on a schedule that will match the original principal maturity schedules of the bonds redeemed (March 1 each year from 2017 to 2025), subject to change as determined to best fit the needs of the clean water and drinking water programs. The DWSRF benefited by the ability to redeem bonds early, generating future interest savings that are nearly 4.5 times greater than the currently projected interest cost on this advance, and without any costs of issuance. In 2024 the DWSRF repaid the CWSRF \$9,125,852 including \$8,720,000 in principal and \$405,852 in interest. Additional details on the advance, including the current payment schedule, is included in Appendix A.

In many years the PFA has used its reserves and bonding authority to leverage the available funds and make loans at higher levels than are sustainable in the long term. When the Intended Use Plan (IUP) is approved for a particular year, the PFA commits to using its reserves and bonding authority, if necessary to fund all projects in the fundable range that can obtain the necessary approvals and proceed with construction within the fiscal year. In the long term however, without continued federal and state support for the program, funding projects

beyond the Fund's average lending capacity of \$58 million decreases its future lending capacity. See Section C for additional details on the Fund's capacity and modeling.

The 2024 IUP was approved in December 2023 and included \$601 million in requested DWSRF financing, \$196 million for 41 carryover projects from prior years' IUPs and \$404 million for 115 new regular and emerging contaminants projects requests. The 2024 IUP also included \$26 million in requested DWSRF financing for 10 carryover lead service line projects from the prior years' IUP and \$76 million for 54 new lead service line project requests. Actual binding commitments (non IJIA LSLR) in FY 2024 were \$96.2 million, including \$18.6 million in federal principal forgiveness.

PFA uses a combination of federal principal forgiveness funds and funds from an existing state grant program the Water Infrastructure Fund (WIF), when available, to address affordability needs for disadvantaged communities. The drinking water WIF grants are packaged with DWSRF loans following the State's established affordability criteria used for federal principal forgiveness or are provided as a matching grant with USDA Rural Development funding. PFA partnered with USDA Rural Development to provide \$7.6 million in prior reserved WIF matching grants for 4 projects on the 2024 PPL.

Refer to Exhibit 2b for details on projects with coordinated funding. Regular meetings and communication between our funding partners occur throughout the year to coordinate funding for projects.

One new emerging contaminant project was funded in 2024.

Strong demand for DWSRF funding is expected in SFY 2025. The 2025 draft lists \$271 million for regular and \$47 million for emerging contaminants carryover projects. No lead service line projects were funded in 2024 with IJIA funding, however, many lead service projects will be funded or co-funded with the DWSRF and the state LSLR grant program prior to the end of calendar year 2024. In total, the draft 2025 IUP includes 75 LSLR projects (carryover and new) for an estimated \$161 million in LSLR requested funds.

C. Manage the assets of the Fund in perpetuity so that it is a permanent resource to assist public water systems in the state.

PFA has developed a capacity model which is used to estimate the DWSRF's sustainable lending capacity and how much can be lent each year in perpetuity. In FY 2024 the estimated sustainable annual lending capacity was \$58 million. The following factors are the major variables:

1. Existing Fund assets (loans receivable plus cash and investments) and projected receipts.
2. Existing Fund liabilities (revenue bonds) and projected payouts.
3. Assumed future capitalization grants and state match appropriations.

4. Interest-rates both general market level, and the amount of discounts provided to recipients.

During the annual process of preparing the IUP, staff use updated capacity projections as one of the inputs in determining recommendations regarding the IUP fundable range. This tool helps PFA keep a long-term balance between expected loan demand and fund capacity while also giving flexibility for year-to-year planning, providing information on the potential impact of any short-term deviations in lending levels. One of the goals of this planning process is to maintain a consistent annual funding cutoff level which helps local units of government plan for their projects.

The Drinking Water Revolving Fund continues to maintain a AAA rating from Standard & Poor's, Aaa from Moody's Investor Services, and AAA from Fitch Ratings.

Set-Aside Goals:

D. Technical Assistance to Small Systems. Provide personal, non-regulatory technical assistance to water supply operators so they can effectively manage the complexities of the systems they operate, and for operators whose systems utilize groundwater, to also identify and manage potential sources of contamination.

Funding is provided to the Minnesota Rural Water Association (MRWA) for two circuit rider technical assistance positions and one circuit rider position for lead service line work. In 2024 the employees in those positions provided 599 significant visits or contacts to public water system operators or officials. They also provided continuing education training to 312 certified water operators. In addition, MRWA provided training to 185 individuals on the Lead and Copper Rules Revisions and made 204 significant visits or contacts to public water system operators or officials.

MRWA continued working with small community water and wastewater systems in FY 2024 on asset management activities. MWRA worked directly with 5 small communities to set up an asset management tool (Ellsworth Greenbush, Kiester, Kandiyohi and Hewitt). Additions were made to the asset management template in 2024. MRWA staff incorporated asset management into LCRR trainings conducted in SFY 2024. MRWA also provided information on asset management with trainings throughout the year as detailed in the attached report. MRWA staff connected with prior participants to follow-up and get feedback on the asset management tools. The MRWA FY 24 Summary is attached in Appendix B.

E. Wellhead Protection. To implement Minnesota's EPA approved wellhead protection program in order to effectively manage potential contaminant sources in the area that contributes water to the well.

Appendix B contains the FY 24 Set-aside End of Year Report for Wellhead Protection which details work done by MDH staff and Minnesota Rural Water staff.

F. Public Water Supply Supervision. To assist water supply system meet the requirements of the Safe Drinking Water Act and help them meet established Capacity Development measurements.

Appendix B contains the FY 24 Set-aside End of Year Report for PWSS.

G. Continue Lead Service Line Inventory Technical Assistance through a Master Contract with the Local Assistance set-aside under IIJA LSLR funds.

Appendix B contains the FY 24 Set-Aside End of Year Report for LSL inventory/Technical Assistance Work.

IV. DETAILS OF ACCOMPLISHMENTS

A. Binding Commitments Within One Year

The State is required to enter into binding commitments of at least 120% of each federal capitalization grant ACH payment (excluding ARRA and IIJA) within one year of receipt. As of June 30, 2024, Minnesota had received capitalization grants, not including the 2023 grant totaling \$475,547,962 (net of ARRA and IIJA) and had made binding commitments of \$1,336,997,662 (281%).

B. Financial Statements

Financial statements of the Authority and the independent auditor's report for FY 2024 will be provided under separate cover when completed as Appendix E and F.

C. Credit Risk to the DWSRF

The PFA performs a municipal credit review of each applicant to minimize credit risk to the DWSRF. Review procedures include:

- evaluating the amount of municipal debt outstanding;
- determining gross tax capacity of the municipality;
- examining the amounts and sources of water system revenues to ensure adequate coverage of operation and maintenance expenses and loan debt service;
- analyzing municipal debt ratios;
- requiring and reviewing annual audits from all borrowers; and
- anticipating other capital expenditures.

All borrowers are required to issue a general obligation note to the PFA for the full amount of the DWSRF loan. (An exception is made for certain cities of the first class, which are allowed to

issue revenue bonds.)

Although assistance from the DWSRF is provided to many unrated and financially challenged municipalities, all recipients must demonstrate the capability to repay. As a general rule the PFA seeks to use principal forgiveness, extended loan terms, and additional subsidies from other programs for high-cost projects to keep the systems affordable for residents and reduce the debt burden on the community.

D. Provisions of the Operating Agreement and Conditions of the Grant

The State of Minnesota has met or complied with all of the conditions in the Operating Agreement and Capitalization Grant Agreements, including:

- Agreement to Accept Payments
- State Laws and Procedures
- State Accounting and Auditing Procedures (The PFA complies with Generally Accepted Accounting Principles)
- Use of EPA-ACH
- Drug Free Workplace
- Annual Audit
- Biennial Report (*Note: the 2024 is an Annual Report*)
- Annual Review
- Assistance Recipients' use of Generally Accepted Accounting Principles

Specifically, Minnesota has complied with the following requirements as described below:

1. Eligible Activities of the DWSRF

All activities funded by the DWSRF in FY 2024 were eligible activities as certified to the PFA by the MDH and verified by PFA loan officers through review of invoices prior to the disbursement of loan and principal forgiveness funds.

2. MBE/WBE Requirements

Minnesota has met the requirements of the Minority Business Enterprise/Women's Business Enterprise program. All DWSRF borrowers must follow the six affirmative steps during procurement. The reporting requirements are applied to identified equivalency projects. Of the FY 2024 binding commitments, five cities (Hibbing_03, Hibbing_04, Saint Paul McCarrons Plant_08, South Saint Paul_02, Two Harbors_05 and Zimmerman_03) are required to file MBE/WBE annual reports. The MBE/WBE Utilization Report for federal FY 2024 report will be provided under separate cover as Appendix D when completed.

3. Other Federal Authorities

Minnesota has met the requirements of the cross-cutting federal authorities as required in DWSRF regulations. At a minimum, loan recipients that have received DWSRF funds equal to the amount of federal capitalization grants have complied with the applicable federal authorities, and all loan recipients are required to comply with the federal anti-discrimination laws known as “super” crosscutters.

Applicants are made aware of the applicable federal authorities and requirements through the environmental review process and the loan application process. Applicants commit in writing to compliance with applicable federal authorities in their loan application. Compliance is insured through application review and project monitoring.

The Hibbing_03, Hibbing_04, Saint Paul McCarrons Plant_08, South Saint Paul_02, Two Harbors_05 and Zimmerman_03 are the equivalency projects for the 2023 base cap grant, Year 1 IIJA supplemental cap grant and Year 2 IIJA supplemental cap grant. These projects are subject to all required crosscutters (Disadvantage Business Enterprise reporting, public notification, audit requirements of 2 CFR 200 Subpart F and FFATA, etc.).

4. State Environmental Review Process

The State of Minnesota has met the requirements of the State Environmental Review Process (SERP) for all DWSRF projects funded in FY 2024. During this reporting period, MDH continues to implement their Memorandum of Understanding (MOU) with the State Historic Preservation Office on the 106 process.

DWSRF Binding Commitments

Exhibit 1

Borrower	Population	IUP Year	Date	Disadvantaged Community Princ Forg	LSLR Princ Forg	EC Princ Forg	DWSRF Loan	Loan Rate	Loan Term	Total Binding Commitment
FY 2024										
Adams	736	2023	01/10/24	-	-	-	580,665	2.298%	20	580,665
Claremont	538	2023	08/06/23	493,320	-	-	123,330	1.000%	20	616,650
Detroit Lakes	9,197	2023	10/13/23	-	-	-	1,264,802	2.449%	20	1,264,802
Glenville	670	2024	05/06/24	600,000	-	-	1,624,815	1.034%	20	2,224,815
Harris	890	2023	12/13/23	354,081	-	-	88,520	1.000%	20	442,601
Henning	776	2023	07/27/23	-	-	-	533,391	1.000%	20	533,391
Hibbing	15,923	2023	12/18/23	-	-	-	9,336,684	2.014%	20	9,336,684
Hibbing	15,923	2024	01/16/24	-	-	-	4,880,939	1.906%	20	4,880,939
Madison	1,483	2023	12/14/23	1,174,361	-	-	293,590	1.000%	20	1,467,951
New London	1,197	2023	09/25/23	1,010,798	-	-	896,414	1.581%	20	1,907,212
Ortonville	2,045	2023	07/12/23	-	-	-	745,188	1.259%	30	745,188
Pine River	960	2023	12/19/23	1,443,030	-	1,851,166	408,136	1.793%	20	3,702,332
Pipestone	4,317	2023	01/22/24	2,386,860	-	-	596,715	2.739%	20	2,983,575
Saint Paul	385,796	2023	08/09/23	-	-	-	25,000,000	1.940%	20	25,000,000
Sauk Rapids	13,083	2024	11/14/23	-	142,395	-	-			142,395
Sauk Rapids	13,083	2023	02/26/24	-	121,784	-	-			121,784
Sebeka	777	2023	11/27/23	1,140,132	-	-	310,148	1.778%	20	1,450,280
South Saint Paul	20,637	2023	10/05/23	-	-	-	9,986,235	2.301%	20	9,986,235
Two Harbors	3,718	2023	11/30/23	5,000,000	-	-	3,742,361	2.905%	20	8,742,361
Wabasha	2,655	2023	10/04/23	-	-	-	2,779,811	2.244%	20	2,779,811
Walker	890	2023	09/12/23	-	-	-	795,955	1.624%	30	795,955
Westbrook	900	2024	05/08/24	2,900,000	-	-	2,317,071	1.000%	30	5,217,071
Winnebago	1,253	2024	06/12/24	-	-	-	508,824	1.087%	20	508,824
Zimmerman	5,657	2023	12/18/23	-	-	-	10,791,390	2.458%	20	10,791,390
Total FY 2024			24	16,502,582	264,179	1,851,166	77,604,984	2.053%		96,222,911

* Sauk Rapids projects replaced lead service lines

FY 2024 Binding Commitments to Borrowers Under 10,000 population:

Number

18

Binding Commitment Amount

46,754,874

Percentage of Total Binding Commitments

49%

DWSRF Binding Commitments**Exhibit 1****Decreases to pre FY2024 binding commitment amounts, occurring during FY 2024**

<u>Borrower</u>	<u>IUP Year</u>	<u>Date</u>	<u>Disadvantaged Community Princ Forg</u>	<u>DWSRF Loan Amount</u>
Pelican Rapids		07/30/20		(118,494.94)
Saint Paul		05/27/21		(953,136.11)
Detroit Lakes		05/23/22		(60,352.45)
Askov		01/15/21		(2,301.17)
Elbow Lake		05/18/21		(14.98)
			-	(1,134,299.65)

DWSRF Project Categories

Exhibit 2a

Borrower	Binding Commitment Amount	Planning & Design	Treatment	Trans/ Distribution	Source	Storage	Purchase of System	Restruct.	Land Acq.	Other
FY 2024										
Adams	580,665	-	-	-	580,665	-	-	-	-	-
Claremont	616,650	-	-	-	-	616,650	-	-	-	-
Detroit Lakes	1,264,802	-	-	1,264,802	-	-	-	-	-	-
Glenville	2,224,815	-	2,224,815	-	-	-	-	-	-	-
Harris	442,601	-	-	-	-	442,601	-	-	-	-
Henning	533,391	-	-	533,391	-	-	-	-	-	-
Hibbing	9,336,684	-	9,336,684	-	-	-	-	-	-	-
Hibbing	4,880,939	-	-	4,880,939	-	-	-	-	-	-
Madison	1,467,951	-	-	1,467,951	-	-	-	-	-	-
New London	1,907,212	-	-	1,907,212	-	-	-	-	-	-
Ortonville	745,188	-	-	745,188	-	-	-	-	-	-
Pine River	3,702,332	-	3,702,332	-	-	-	-	-	-	-
Pipestone	2,983,575	-	-	2,983,575	-	-	-	-	-	-
Saint Paul	25,000,000	-	25,000,000	-	-	-	-	-	-	-
Sauk Rapids	142,395	-	-	-	-	-	-	-	-	142,395
Sauk Rapids	121,784	-	-	-	-	-	-	-	-	121,784
Sebek	1,450,280	-	-	1,450,280	-	-	-	-	-	-
South Saint Paul	9,986,235	-	9,986,235	-	-	-	-	-	-	-
Two Harbors	8,742,361	-	8,742,361	-	-	-	-	-	-	-
Wabasha	2,779,811	-	-	2,779,811	-	-	-	-	-	-
Walker	795,955	-	-	-	-	795,955	-	-	-	-
Westbrook	5,217,071	-	5,217,071	-	-	-	-	-	-	-
Winnebago	508,824	-	-	508,824	-	-	-	-	-	-
Zimmerman	10,791,390	-	8,956,854	-	-	1,834,536	-	-	-	-
Total	96,222,911	-	73,166,352	18,521,973	580,665	3,689,742	-	-	-	264,179

Coordinated Funding For Projects On 2024 PPL

Exhibit 2b

Borrower	PPL Rank	Project	Total Project Cost	DWSRF Loan	DWSRF Principal Forgiveness	State WIF Grant	USDA Rural Dev Grant & Loan	Small Cities/ HUD CDBG Grant	Other Funds	Other Source
FY 2024										
Badger	720	Treatment - Repl Plant Piping System	102,182	-	-	-	102,182	-	-	
Badger	721	Storage - Replace Riser Pipe	38,318	-	-	-	38,318	-	-	
Badger	722	Watermain - Repl Area 1	836,000	-	-	-	836,000	-	-	
Badger	723	Watermain - Repl Area 2	667,000	-	-	-	667,000	-	-	
Badger	724	Storage - Rehab Tower	296,000	-	-	-	296,000	-	-	
Bagley	314	Treatment - Plant Rehab	6,897,604	-	-	-	6,897,604	-	-	
Bagley	315	Storage - tower rehab	959,396	-	-	-	959,396	-	-	
Bagley	316	Watermain - Distribution Replacement	3,681,011	-	-	-	-	-	3,681,011	SPAP, local
Belview	18	Treatment - Manganese Plant	4,063,000	-	-	-	1,316,000	-	2,747,000	MDH EC-SDC
Belview	114	Source - New Wells & Raw Watermain	1,816,000	-	-	-	1,816,000	-	-	
Deerwood	236	Storage - Replace w/100,000 Gal Tower	1,173,000	-	-	-	923,000	-	250,000	IRRRB
Deerwood	260	Watermain - Repl 4 inch Mains, Phase 1	1,242,000	-	-	-	1,242,000	-	-	
Easton	111	Consolidation - Connection to Wells	3,545,408	-	-	2,169,965	1,375,443	-	-	
Glenville	41	Treatment - Gross Alpha TP & Wells	5,713,600	1,624,815	600,000	3,488,785	-	-	-	
Ironton	259	Treatment - Replace Plant	6,337,000	-	-	2,500,000	3,688,000	-	149,000	IRRRB
Isle	253	Watermain - Replacement	1,946,805	-	-	-	1,946,805	-	-	
Isle	254	Source - Improvements	242,543	-	-	-	242,543	-	-	
Isle	255	Storage - Tower Rehab	232,138	-	-	-	232,138	-	-	
La Salle	117	Source - Connect to Red Rock RWS	576,943	-	-	371,000	205,943	-	-	
Lake Lillian	7	Treatment - WTP Improvements	6,420,000	-	-	2,620,000	3,800,000	-	-	
Ortonville	405	Watermain - Repl Various Areas	3,725,939	745,188	-	2,980,751	-	-	-	
Osakis	395	Treatment - Plant Rehab	2,600,000	-	-	-	2,600,000	-	-	
Randall	443	Storage - Storage Improvements	600,000	-	-	-	-	600,000	-	
Red Rock Rural Water	660	Treatment - New Plant	16,095,500	-	-	-	9,913,000	-	6,182,500	SPAP, city
South Haven	131	Source - New Well & Pump House	2,507,000	-	-	-	807,000	-	1,700,000	SPAP
South Haven	630	Watermain - Repl portions of distribution	4,241,411	-	-	-	741,411	-	3,500,000	SPAP
Vernon Center	812	Watermain - Repl Various Areas	4,014,659	-	-	-	2,258,000	-	1,756,659	SPAP
Waldorf	738	Treatment - Plant Rehab & Well Valve	409,182	-	-	-	409,182	-	-	
Waldorf	739	Storage - Tower Rehab	461,626	-	-	-	461,626	-	-	
Waldorf	740	Watermain - Replace with Meters	2,183,344	-	-	-	2,183,344	-	-	
Westbrook	2	Treatment - New RO Plant for Nitrite	7,646,580	2,317,071	2,900,000	1,516,509	-	-	913,000	MDH SUDC
Winnebago	460	Watermain - Cleveland Ave W Improvements	2,544,119	508,824	-	2,035,295	-	-	-	
Total FY 2024			\$ 93,815,308	\$ 5,195,898	\$ 3,500,000	\$ 17,682,305	\$ 45,957,935	\$ 600,000	\$ 20,879,170	\$ -

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
07/26/23	Battle Lake_DWRF_03	Op Res	33,071.67	-
07/26/23	Canby_DWRF_04	Op Res	1,916.02	-
07/26/23	Dassel_DWRF_06	Op Res	20,311.67	-
07/26/23	Dawson_DWRF_02	Op Res	74,325.24	-
07/26/23	Elbow Lake_DWRF_05	Op Res	6,116.47	-
07/26/23	Lake Park_DWRF_02	Op Res	8,900.00	-
07/26/23	Lanesboro_DWRF_03	Op Res	14,079.82	-
07/26/23	Lanesboro_DWRF_03	F2021	-	56,319.29
07/26/23	Litchfield_DWRF_01	Op Res	32,194.00	-
07/26/23	Long Prairie_DWRF_02	Op Res	179,214.81	-
07/26/23	Oronoco_DWRF_02	Op Res	127,036.46	-
07/26/23	Ortonville_DWRF_02	Op Res	117,786.74	-
07/26/23	Ortonville_DWRF_02	Op Res	27,128.91	-
07/26/23	Perham_DWRF_05	Op Res	164,604.81	-
07/26/23	Robbinsdale_DWRF_01	Op Res	53,184.00	-
07/26/23	Robbinsdale_DWRF_02	Op Res	210,798.25	-
07/26/23	Saint Cloud_DWRF_07	Op Res	244,115.37	-
07/26/23	Saint Cloud_DWRF_08	Op Res	110,000.00	-
07/26/23	Zimmerman_DWRF_02	Op Res	158,844.26	-
08/23/23	Crosby_DWRF_03	Op Res	132,211.50	-
08/23/23	Dassel_DWRF_06	Op Res	16,633.84	-
08/23/23	Dawson_DWRF_02	Op Res	10,503.30	-
08/23/23	Henning_DWRF_05	Op Res	84,939.74	-
08/23/23	Lake Park_DWRF_02	Op Res	56,525.50	-
08/23/23	Lanesboro_DWRF_03	Op Res	12,861.76	-
08/23/23	Lanesboro_DWRF_03	F2021	-	22,501.93
08/23/23	Lanesboro_DWRF_03	F2021	-	28,945.10
08/23/23	Litchfield_DWRF_01	Op Res	64,031.75	-
08/23/23	Long Prairie_DWRF_02	Op Res	31,439.18	-
08/23/23	Menahga_DWRF_02	Op Res	85,500.00	-
08/23/23	Oronoco_DWRF_02	Op Res	(404,421.56)	-
08/23/23	Ortonville_DWRF_02	Op Res	77,117.65	-
08/23/23	Pipestone_DWRF_04	Op Res	896.17	-
08/23/23	Robbinsdale_DWRF_01	Op Res	49,741.75	-
08/23/23	Robbinsdale_DWRF_02	Op Res	118,224.00	-
08/23/23	Saint Cloud_DWRF_07	Op Res	193,711.29	-
08/23/23	Saint Paul_DWRF_08	Op Res	5,276,559.19	-
08/23/23	Zimmerman_DWRF_02	Op Res	84,423.26	-
09/27/23	Askov_DWRF_03	Op Res	5,808.00	-
09/27/23	Askov_DWRF_03	F2022	-	14,491.21
09/27/23	Askov_DWRF_03	F2022	-	13,675.79
09/27/23	Claremont_DWRF_02	Op Res	58,960.51	-
09/27/23	Claremont_DWRF_02	F2022	-	20,207.19
09/27/23	Claremont_DWRF_02	F2022	-	215,156.79
09/27/23	Crosby_DWRF_03	Op Res	295,049.76	-
09/27/23	Elbow Lake_DWRF_05	Op Res	131,569.72	-
09/27/23	Henning_DWRF_05	Op Res	66,133.16	-
09/27/23	Lake Park_DWRF_02	Op Res	26,501.00	-
09/27/23	Lanesboro_DWRF_03	Op Res	43,294.53	-
09/27/23	Lanesboro_DWRF_03	F2021	-	147,324.15
09/27/23	Lanesboro_DWRF_03	F2022	-	25,854.01
09/27/23	Le Sueur_DWRF_01	Op Res	48,867.83	-
09/27/23	Litchfield_DWRF_01	Op Res	25,171.50	-
09/27/23	Long Prairie_DWRF_02	Op Res	18,651.72	-
09/27/23	Menahga_DWRF_02	Op Res	52,250.00	-
09/27/23	Oronoco_DWRF_02	Op Res	78,462.91	-
09/27/23	Ortonville_DWRF_02	Op Res	75,987.40	-
09/27/23	Perham_DWRF_05	Op Res	293,387.76	-
09/27/23	Pipestone_DWRF_05	F2021	-	881,636.05
09/27/23	Robbinsdale_DWRF_01	Op Res	316,510.56	-
09/27/23	Robbinsdale_DWRF_02	Op Res	55,264.06	-
09/27/23	Saint Cloud_DWRF_07	Op Res	1,078,928.85	-
09/27/23	Saint Paul_DWRF_08	Op Res	5,157,523.16	-
09/27/23	Walker_DWRF_04	Op Res	91,555.92	-
09/27/23	Zimmerman_DWRF_02	Op Res	22,347.76	-
10/25/23	Battle Lake_DWRF_03	Op Res	18,250.35	-
10/25/23	Canby_DWRF_04	Op Res	3,939.12	-
10/25/23	Claremont_DWRF_02	Op Res	28,845.27	-
10/25/23	Claremont_DWRF_02	F2022	-	115,147.19
10/25/23	Crosby_DWRF_03	FIJA1-Supp	242,951.81	-
10/25/23	Henning_DWRF_05	FIJA1-Supp	104,439.96	-
10/25/23	Lake Park_DWRF_02	Op Res	6,900.00	-
10/25/23	Lanesboro_DWRF_03	Op Res	10,704.73	-
10/25/23	Litchfield_DWRF_01	FIJA1-Supp	87,702.00	-
10/25/23	Long Prairie_DWRF_02	Op Res	25,253.97	-
10/25/23	Menahga_DWRF_02	Op Res	28,825.00	-
10/25/23	New London_DWRF_04	FIJA1-Supp	383,910.60	-
10/25/23	New London_DWRF_04	F2022	-	432,898.27

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
10/25/23	Oronoco_DWRF_02	Op Res	38,973.65	-
10/25/23	Ortonville_DWRF_02	FIJA1-Supp	110,526.46	-
10/25/23	Pelican Rapids_DWRF_04	Op Res	80,070.48	-
10/25/23	Perham_DWRF_05	FIJA1-Supp	494,780.80	-
10/25/23	Robbinsdale_DWRF_01	Op Res	490.05	-
10/25/23	Robbinsdale_DWRF_02	FIJA1-Supp	116,588.00	-
10/25/23	Saint Cloud_DWRF_07	FIJA1-Supp	681,744.16	-
10/25/23	Saint Paul_DWRF_06	Op Res	361.00	-
10/25/23	Saint Paul_DWRF_08	FIJA1-Supp	4,365,637.50	-
10/25/23	Wabasha_DWRF_01	FIJA1-Supp	867,015.36	-
10/25/23	Walker_DWRF_04	FIJA1-Supp	187,349.67	-
10/25/23	Zimmerman_DWRF_02	Op Res	12,498.45	-
11/21/23	Robbinsdale_DWRF_02	FIJA1-Supp	(116,588.00)	-
11/21/23	Robbinsdale_DWRF_02	Op Res	116,588.00	-
11/29/23	Annandale_DWRF_04	Op Res	46,728.76	-
11/29/23	Askov_DWRF_03	Op Res	59,140.70	-
11/29/23	Askov_DWRF_03	F2022	-	9,212.46
11/29/23	Claremont_DWRF_02	Op Res	15,482.75	-
11/29/23	Claremont_DWRF_02	F2022	-	35,782.38
11/29/23	Crosby_DWRF_03	FIJA1-Supp	80,141.66	-
11/29/23	Dassel_DWRF_06	Op Res	22,110.59	-
11/29/23	Dawson_DWRF_02	Op Res	6,004.20	-
11/29/23	Henning_DWRF_05	Op Res	95,459.46	-
11/29/23	Lake Park_DWRF_02	Op Res	2,000.00	-
11/29/23	Lanesboro_DWRF_03	F2022	-	3,133.67
11/29/23	Litchfield_DWRF_01	F2023	32,918.50	-
11/29/23	Long Prairie_DWRF_02	Op Res	77,194.20	-
11/29/23	New London_DWRF_04	F2023	262,535.81	-
11/29/23	New London_DWRF_04	F2022	-	296,035.83
11/29/23	Oronoco_DWRF_02	Op Res	64,241.27	-
11/29/23	Ortonville_DWRF_02	FIJA1-Supp	104,892.61	-
11/29/23	Ortonville_DWRF_02	Op Res	2,006.36	-
11/29/23	Perham_DWRF_05	Op Res	84,310.19	-
11/29/23	Robbinsdale_DWRF_02	Op Res	25,423.25	-
11/29/23	Saint Cloud_DWRF_07	F2023	709,215.62	-
11/29/23	Saint Paul_DWRF_08	FIJA1-Supp	5,746,757.41	-
11/29/23	Wabasha_DWRF_01	F2023	411,425.34	-
11/29/23	Walker_DWRF_04	F2023	198,562.63	-
12/20/23	Annandale_DWRF_04	Op Res	(197,998.01)	-
12/20/23	Annandale_DWRF_04	2023A_dw	197,998.01	-
12/20/23	Battle Lake_DWRF_03	Op Res	(131,716.08)	-
12/20/23	Battle Lake_DWRF_03	2023A_dw	131,716.08	-
12/20/23	Canby_DWRF_04	Op Res	(5,855.14)	-
12/20/23	Canby_DWRF_04	2023A_dw	5,855.14	-
12/20/23	Claremont_DWRF_02	Op Res	(103,288.53)	-
12/20/23	Claremont_DWRF_02	2023A_dw	103,288.53	-
12/20/23	Crosby_DWRF_03	Op Res	(502,126.68)	-
12/20/23	Crosby_DWRF_03	2023A_dw	502,126.68	-
12/20/23	Dassel_DWRF_06	Op Res	(74,519.49)	-
12/20/23	Dassel_DWRF_06	2023A_dw	74,519.49	-
12/20/23	Dawson_DWRF_02	Op Res	(1,018,957.36)	-
12/20/23	Dawson_DWRF_02	2023A_dw	1,018,957.36	-
12/20/23	Detroit Lakes_DWRF_03	Op Res	(1,800,499.76)	-
12/20/23	Detroit Lakes_DWRF_03	2023A_dw	1,800,499.76	-
12/20/23	Duluth_DWRF_08	Op Res	(881,299.60)	-
12/20/23	Duluth_DWRF_08	2023A_dw	881,299.60	-
12/20/23	Elbow Lake_DWRF_04	Op Res	(320.21)	-
12/20/23	Elbow Lake_DWRF_04	2023A_dw	320.21	-
12/20/23	Elbow Lake_DWRF_05	Op Res	(1,119,681.04)	-
12/20/23	Elbow Lake_DWRF_05	2023A_dw	1,119,681.04	-
12/20/23	Henning_DWRF_05	Op Res	(246,532.36)	-
12/20/23	Henning_DWRF_05	2023A_dw	246,532.36	-
12/20/23	Lake Park_DWRF_02	Op Res	(856,007.08)	-
12/20/23	Lake Park_DWRF_02	2023A_dw	856,007.08	-
12/20/23	Lanesboro_DWRF_03	Op Res	(81,714.33)	-
12/20/23	Lanesboro_DWRF_03	2023A_dw	81,714.33	-
12/20/23	Le Sueur_DWRF_01	Op Res	(57,684.70)	-
12/20/23	Le Sueur_DWRF_01	2023A_dw	57,684.70	-
12/20/23	Litchfield_DWRF_01	Op Res	(1,435,936.64)	-
12/20/23	Litchfield_DWRF_01	2023A_dw	1,435,936.64	-
12/20/23	Long Prairie_DWRF_02	Op Res	(1,721,161.82)	-
12/20/23	Long Prairie_DWRF_02	2023A_dw	1,721,161.82	-
12/20/23	Menahga_DWRF_02	Op Res	(166,575.00)	-
12/20/23	Menahga_DWRF_02	2023A_dw	166,575.00	-
12/20/23	Minneapolis_DWRF_08	Op Res	(2,365,395.97)	-
12/20/23	Minneapolis_DWRF_08	2023A_dw	2,365,395.97	-
12/20/23	Oronoco_DWRF_02	Op Res	(399,410.09)	-
12/20/23	Oronoco_DWRF_02	2023A_dw	399,410.09	-

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
12/20/23	Ortonville_DWRF_02	Op Res	(300,027.06)	-
12/20/23	Ortonville_DWRF_02	2023A_dw	300,027.06	-
12/20/23	Pelican Rapids_DWRF_04	Op Res	(80,070.48)	-
12/20/23	Pelican Rapids_DWRF_04	2023A_dw	80,070.48	-
12/20/23	Perham_DWRF_05	Op Res	(1,337,798.15)	-
12/20/23	Perham_DWRF_05	2023A_dw	1,337,798.15	-
12/20/23	Pipestone_DWRF_04	Op Res	(896.17)	-
12/20/23	Pipestone_DWRF_04	2023A_dw	896.17	-
12/20/23	Robbinsdale_DWRF_01	Op Res	(1,857,908.55)	-
12/20/23	Robbinsdale_DWRF_01	2023A_dw	1,857,908.55	-
12/20/23	Robbinsdale_DWRF_02	Op Res	(3,341,035.23)	-
12/20/23	Robbinsdale_DWRF_02	2023A_dw	3,341,035.23	-
12/20/23	Royalton_DWRF_02	Op Res	(96,730.23)	-
12/20/23	Royalton_DWRF_02	2023A_dw	96,730.23	-
12/20/23	Saint Cloud_DWRF_07	Op Res	(9,621,409.04)	-
12/20/23	Saint Cloud_DWRF_07	2023A_dw	9,621,409.04	-
12/20/23	Saint Cloud_DWRF_08	Op Res	(110,000.00)	-
12/20/23	Saint Cloud_DWRF_08	2023A_dw	110,000.00	-
12/20/23	Saint Paul_DWRF_06	Op Res	(321,619.66)	-
12/20/23	Saint Paul_DWRF_06	2023A_dw	321,619.66	-
12/20/23	Saint Paul_DWRF_07	Op Res	(28,769,489.07)	-
12/20/23	Saint Paul_DWRF_07	2023A_dw	28,769,489.07	-
12/20/23	Saint Paul_DWRF_08	Op Res	(10,434,082.35)	-
12/20/23	Saint Paul_DWRF_08	2023A_dw	10,434,082.35	-
12/20/23	Walker_DWRF_04	Op Res	(91,555.92)	-
12/20/23	Walker_DWRF_04	2023A_dw	91,555.92	-
12/20/23	Zimmerman_DWRF_02	Op Res	(756,523.86)	-
12/20/23	Zimmerman_DWRF_02	2023A_dw	756,523.86	-
12/27/23	Appleton_DWRF_01	Op Res	19,867.94	-
12/27/23	Claremont_DWRF_02	Op Res	2,123.45	-
12/27/23	Claremont_DWRF_02	F2022	-	8,493.82
12/27/23	Dawson_DWRF_02	Op Res	113,306.16	-
12/27/23	Detroit Lakes_DWRF_04	Op Res	139,756.43	-
12/27/23	Detroit Lakes_DWRF_04	S2023	865,870.92	-
12/27/23	Duluth_DWRF_08	Op Res	258,926.50	-
12/27/23	Harris_DWRF_03	Op Res	37,489.30	-
12/27/23	Harris_DWRF_03	Op Res	49,711.07	-
12/27/23	Harris_DWRF_03	F2022	-	32,226.54
12/27/23	Harris_DWRF_03	F2022	-	281,246.51
12/27/23	Harris_DWRF_03	F2023	-	35,329.42
12/27/23	Henning_DWRF_04	Op Res	1,951.24	-
12/27/23	Henning_DWRF_05	Op Res	104,319.93	-
12/27/23	Lanesboro_DWRF_03	Op Res	269.81	-
12/27/23	Lanesboro_DWRF_03	F2022	-	1,079.23
12/27/23	Litchfield_DWRF_01	S2023	621,105.00	-
12/27/23	Long Prairie_DWRF_02	Op Res	10,633.96	-
12/27/23	New London_DWRF_04	Op Res	97,253.90	-
12/27/23	New London_DWRF_04	F2022	-	109,663.67
12/27/23	Oronoco_DWRF_02	Op Res	45,464.94	-
12/27/23	Ortonville_DWRF_02	Op Res	79,204.88	-
12/27/23	Robbinsdale_DWRF_02	Op Res	93,127.16	-
12/27/23	Saint Cloud_DWRF_07	F2023	379,015.72	-
12/27/23	Saint Paul_DWRF_08	S2023	2,562,796.36	-
12/27/23	Saint Paul_DWRF_08	F2023	1,890,726.38	-
12/27/23	Sauk Rapids_DWRF_01	F2022	-	133,469.03
12/27/23	Sebeka_DWRF_02	Op Res	65,928.62	-
12/27/23	Sebeka_DWRF_02	S2023	215,197.89	-
12/27/23	Sebeka_DWRF_02	F2022	-	1,033,446.41
12/27/23	South Saint Paul_DWRF_02	S2023	413,203.12	-
12/27/23	Wabasha_DWRF_01	Op Res	56,379.31	-
12/27/23	Walker_DWRF_04	Op Res	73,801.09	-
01/24/24	Canby_DWRF_04	Op Res	530.50	-
01/24/24	Claremont_DWRF_02	Op Res	2,510.92	-
01/24/24	Claremont_DWRF_02	FIJA1-Supp	-	10,043.68
01/24/24	Crosby_DWRF_03	Op Res	39,172.32	-
01/24/24	Hibbing_DWRF_03	2023A_dw	613,904.34	-
01/24/24	Hibbing_DWRF_03	Op Res	12,501.75	-
01/24/24	Hibbing_DWRF_04	2023A_dw	939,159.04	-
01/24/24	Hibbing_DWRF_04	S2023	3,355,914.94	-
01/24/24	Hibbing_DWRF_04	Op Res	9,607.75	-
01/24/24	Lanesboro_DWRF_03	Op Res	140.80	-
01/24/24	Lanesboro_DWRF_03	FIJA1-Supp	-	563.23
01/24/24	Madison_DWRF_01	2023A_dw	187,001.93	-
01/24/24	Madison_DWRF_01	FIJA1-Supp	-	748,008.38
01/24/24	New London_DWRF_04	Op Res	14,095.38	-
01/24/24	New London_DWRF_04	FIJA1-Supp	-	15,893.97
01/24/24	Oronoco_DWRF_02	Op Res	1,861.35	-
01/24/24	Pine River_DWRF_03	Op Res	114,982.50	-

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
01/24/24	Pine River_DWRF_03	IJA1-EC	-	243,819.40
01/24/24	Pine River_DWRF_03	F2023	-	223,802.23
01/24/24	Saint Cloud_DWRF_07	S2023	248,188.27	-
01/24/24	Saint Paul_DWRF_06	Op Res	235.50	-
01/24/24	Two Harbors_DWRF_05	Op Res	283,575.00	-
01/24/24	Two Harbors_DWRF_05	FIJA1-Supp	-	2,401,178.27
02/28/24	Adams_DWRF_01	Op Res	86,820.74	-
02/28/24	Canby_DWRF_04	Op Res	43.50	-
02/28/24	Dawson_DWRF_02	Op Res	20,583.88	-
02/28/24	Elbow Lake_DWRF_05	Op Res	45,580.83	-
02/28/24	Lake Park_DWRF_02	Op Res	123,003.67	-
02/28/24	Lake Park_DWRF_02	Op Res	3,920.00	-
02/28/24	Lanesboro_DWRF_03	F2021	-	(30,000.00)
02/28/24	Lanesboro_DWRF_03	F2023	-	30,000.00
02/28/24	Long Prairie_DWRF_02	Op Res	20,461.49	-
02/28/24	Madison_DWRF_01	2023A_dw	10,366.50	-
02/28/24	Madison_DWRF_01	FIJA1-Supp	-	7,466.00
02/28/24	Oronoco_DWRF_02	Op Res	11,952.49	-
02/28/24	Perham_DWRF_05	Op Res	334.05	-
02/28/24	Pine River_DWRF_03	IJA1-EC	-	80,489.62
02/28/24	Pine River_DWRF_03	FIJA1-Supp	-	56,775.95
02/28/24	Pipestone_DWRF_05	Op Res	3,409.28	-
02/28/24	Pipestone_DWRF_05	FIJA1-Supp	-	13,637.01
02/28/24	Pipestone_DWRF_07	S2023	253,537.27	-
02/28/24	Pipestone_DWRF_07	FIJA1-Supp	-	1,014,149.07
02/28/24	Robbinsdale_DWRF_02	Op Res	23,003.59	-
02/28/24	Saint Cloud_DWRF_07	2023A_dw	166,169.99	-
02/28/24	Saint Paul Regional Water Services_DWRF_02	F2021	-	30,000.00
02/28/24	Saint Paul Regional Water Services_DWRF_02	F2022	-	220,000.00
02/28/24	Saint Paul_DWRF_06	Op Res	18,400.00	-
02/28/24	Sebeka_DWRF_02	Op Res	14,712.99	-
02/28/24	Sebeka_DWRF_02	F2022	-	(220,000.00)
02/28/24	Sebeka_DWRF_02	F2023	-	220,000.00
02/28/24	Sebeka_DWRF_02	FIJA1-Supp	-	54,086.26
02/28/24	South Saint Paul_DWRF_02	2023A_dw	287,461.80	-
02/28/24	South Saint Paul_DWRF_02	2023B_dw	176,987.82	-
02/28/24	South Saint Paul_DWRF_02	S2023	445,627.97	-
02/28/24	Two Harbors_DWRF_05	S2023	383,022.46	-
02/28/24	Two Harbors_DWRF_05	FIJA1-Supp	-	511,739.07
02/28/24	Walker_DWRF_04	Op Res	9,855.75	-
02/28/24	Zimmerman_DWRF_02	Op Res	143,821.82	-
02/28/24	Zimmerman_DWRF_03	Op Res	7,349.00	-
02/28/24	Zimmerman_DWRF_03	2023A_dw	5,530,567.20	-
03/27/24	Adams_DWRF_01	Op Res	113,253.17	-
03/27/24	Canby_DWRF_04	Op Res	182.95	-
03/27/24	Crosby_DWRF_03	Op Res	907.62	-
03/27/24	Harris_DWRF_03	Op Res	1,200.00	-
03/27/24	Harris_DWRF_03	F2023	-	4,800.00
03/27/24	Hibbing_DWRF_03	2023A_dw	67,147.37	-
03/27/24	Hibbing_DWRF_04	Op Res	392.25	-
03/27/24	Hibbing_DWRF_04	S2023	144,085.06	-
03/27/24	Hibbing_DWRF_04	2023A_dw	431,779.96	-
03/27/24	Madison_DWRF_01	2023A_dw	698.54	-
03/27/24	Madison_DWRF_01	FIJA1-Supp	-	2,794.15
03/27/24	Oronoco_DWRF_02	Op Res	3,479.31	-
03/27/24	Ortonville_DWRF_02	Op Res	2,768.66	-
03/27/24	Pipestone_DWRF_07	S2023	3,061.14	-
03/27/24	Pipestone_DWRF_07	Op Res	214.00	-
03/27/24	Pipestone_DWRF_07	FIJA1-Supp	-	13,100.56
03/27/24	Saint Cloud_DWRF_07	S2023	35,283.60	-
03/27/24	Saint Paul_DWRF_06	Op Res	1,884.00	-
03/27/24	South Saint Paul_DWRF_02	S2023	532,261.61	-
03/27/24	Zimmerman_DWRF_03	Op Res	3,274.50	-
03/27/24	Zimmerman_DWRF_03	2023A_dw	404,363.82	-
04/24/24	Adams_DWRF_01	S2023	153,293.16	-
04/24/24	Claremont_DWRF_02	Op Res	511.20	-
04/24/24	Claremont_DWRF_02	FIJA1-Supp	-	2,044.80
04/24/24	Detroit Lakes_DWRF_03	Op Res	160,331.79	-
04/24/24	Lanesboro_DWRF_03	Op Res	402.00	-
04/24/24	Lanesboro_DWRF_03	FIJA1-Supp	-	111.06
04/24/24	Litchfield_DWRF_01	Op Res	1,692.00	-
04/24/24	Litchfield_DWRF_01	S2023	265,950.70	-
04/24/24	Madison_DWRF_01	2023A_dw	702.92	-
04/24/24	Madison_DWRF_01	FIJA1-Supp	-	2,811.67
04/24/24	Oronoco_DWRF_02	Op Res	6,359.38	-
04/24/24	Pine River_DWRF_03	IJA1-EC	-	127,068.10
04/24/24	Pine River_DWRF_03	FIJA1-Supp	-	81,159.17
04/24/24	Robbinsdale_DWRF_02	S2023	309,324.46	-

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
04/24/24	Saint Cloud_DWRF_07	Op Res	3,291.50	-
04/24/24	Saint Cloud_DWRF_07	S2023	480,130.03	-
04/24/24	Sauk Rapids_DWRF_02	FIJA1-Supp	-	115,475.00
04/24/24	Sebeka_DWRF_02	S2023	495.61	-
04/24/24	Sebeka_DWRF_02	FIJA1-Supp	-	1,821.89
04/24/24	South Saint Paul_DWRF_02	S2023	540,374.00	-
04/24/24	Wabasha_DWRF_01	Op Res	35,548.50	-
04/24/24	Zimmerman_DWRF_03	Op Res	6,444.00	-
04/24/24	Zimmerman_DWRF_03	2023A_dw	1,013,592.25	-
04/26/24	Walker_DWRF_04	Op Res	17,899.21	-
05/29/24	Adams_DWRF_01	S2023	36,280.07	-
05/29/24	Canby_DWRF_04	Op Res	144.19	-
05/29/24	Glenville_DWRF_01	Op Res	6,793.50	-
05/29/24	Glenville_DWRF_01	2023A_dw	199,980.06	-
05/29/24	Lake Park_DWRF_02	Op Res	57,282.29	-
05/29/24	Lanesboro_DWRF_03	Op Res	73.15	-
05/29/24	Lanesboro_DWRF_03	FIJA1-Supp	-	292.60
05/29/24	Long Prairie_DWRF_02	Op Res	8,435.84	-
05/29/24	Madison_DWRF_01	2023A_dw	1,714.15	-
05/29/24	Madison_DWRF_01	FIJA1-Supp	-	6,856.61
05/29/24	Oronoco_DWRF_02	Op Res	14,128.33	-
05/29/24	Ortonville_DWRF_02	Op Res	790.15	-
05/29/24	Ortonville_DWRF_02	2023A_dw	2,975.46	-
05/29/24	Pine River_DWRF_03	FIJA1-Supp	-	25,364.97
05/29/24	Pine River_DWRF_03	IJA1-EC	-	39,713.06
05/29/24	Pipestone_DWRF_07	S2023	14,909.52	-
05/29/24	Pipestone_DWRF_07	FIJA1-Supp	-	59,638.10
05/29/24	Saint Cloud_DWRF_07	S2023	276,931.27	-
05/29/24	South Saint Paul_DWRF_02	S2023	483,412.67	-
05/29/24	Wabasha_DWRF_01	Op Res	693.00	-
05/29/24	Wabasha_DWRF_01	S2023	113,741.05	-
05/29/24	Walker_DWRF_04	Op Res	33,679.84	-
05/29/24	Westbrook_DWRF_01	2023A_dw	280,930.49	-
05/29/24	Westbrook_DWRF_01	Op Res	2,456.00	-
05/29/24	Westbrook_DWRF_01	FIJA1-Supp	-	146,999.24
05/29/24	Zimmerman_DWRF_03	Op Res	602.00	-
05/29/24	Zimmerman_DWRF_03	2023A_dw	332,569.33	-
06/26/24	Adams_DWRF_01	Op Res	5,523.83	-
06/26/24	Askov_DWRF_03	FIJA1-Supp	-	74,605.54
06/26/24	Dawson_DWRF_02	Op Res	18,368.61	-
06/26/24	Elbow Lake_DWRF_05	Op Res	13,860.03	-
06/26/24	Henning_DWRF_05	Op Res	22,382.58	-
06/26/24	Hibbing_DWRF_03	Op Res	375.00	-
06/26/24	Hibbing_DWRF_03	2023A_dw	247,501.94	-
06/26/24	Lake Park_DWRF_02	Op Res	4,900.00	-
06/26/24	Lanesboro_DWRF_03	Op Res	17,561.02	-
06/26/24	Lanesboro_DWRF_03	FIJA1-Supp	-	70,244.13
06/26/24	Madison_DWRF_01	2023A_dw	28,323.40	-
06/26/24	Madison_DWRF_01	FIJA1-Supp	-	113,293.57
06/26/24	Oronoco_DWRF_02	Op Res	6,404.53	-
06/26/24	Ortonville_DWRF_02	Op Res	1,910.00	-
06/26/24	Ortonville_DWRF_02	2023A_dw	41,553.54	-
06/26/24	Pine River_DWRF_03	Op Res	3,695.77	-
06/26/24	Pine River_DWRF_03	IJA1-EC	-	47,194.08
06/26/24	Pine River_DWRF_03	FIJA1-Supp	-	32,503.67
06/26/24	Pipestone_DWRF_05	Op Res	7,908.42	-
06/26/24	Pipestone_DWRF_07	S2023	10,602.48	-
06/26/24	Pipestone_DWRF_07	FIJA1-Supp	-	42,409.90
06/26/24	Saint Cloud_DWRF_08	Op Res	52,667.43	-
06/26/24	South Saint Paul_DWRF_02	S2023	423,340.90	-
06/26/24	Starbuck_DWRF_01	Op Res	20,529.31	-
06/26/24	Two Harbors_DWRF_05	S2023	1,670,032.95	-
06/26/24	Two Harbors_DWRF_05	FIJA1-Supp	-	208,949.34
06/26/24	Westbrook_DWRF_01	2023A_dw	6,737.21	-
06/26/24	Westbrook_DWRF_01	FIJA1-Supp	-	8,428.34
06/26/24	Zimmerman_DWRF_03	Op Res	755.00	-
06/26/24	Zimmerman_DWRF_03	2023A_dw	458,528.75	-
totals			62,843,435.42	10,812,607.63
by Loan:				
	Adams_DWRF_01		395,170.97	-
	Annandale_DWRF_04		46,728.76	-
	Appleton_DWRF_01		19,867.94	-
	Askov_DWRF_03		64,948.70	111,985.00
	Battle Lake_DWRF_03		51,322.02	-
	Canby_DWRF_04		6,756.28	-
	Claremont_DWRF_02		108,434.10	406,875.85

DWSRF Disbursements, FY 2024

Exhibit 3

Date	Borrower	Source	Loans	Principal Forgiveness
	Crosby_DWRF_03		790,434.67	-
	Dassel_DWRF_06		59,056.10	-
	Dawson_DWRF_02		243,091.39	-
	Detroit Lakes_DWRF_03		160,331.79	-
	Detroit Lakes_DWRF_04		1,005,627.35	-
	Duluth_DWRF_08		258,926.50	-
	Elbow Lake_DWRF_04		-	-
	Elbow Lake_DWRF_05		197,127.05	-
	Glenville_DWRF_01		206,773.56	-
	Harris_DWRF_03		88,400.37	353,602.47
	Henning_DWRF_04		1,951.24	-
	Henning_DWRF_05		477,674.83	-
	Hibbing_DWRF_03		941,430.40	-
	Hibbing_DWRF_04		4,880,939.00	-
	Lake Park_DWRF_02		289,932.46	-
	Lanesboro_DWRF_03		99,387.62	356,368.40
	Le Sueur_DWRF_01		48,867.83	-
	Litchfield_DWRF_01		1,130,765.45	-
	Long Prairie_DWRF_02		371,285.17	-
	Madison_DWRF_01		228,807.44	881,230.38
	Menahga_DWRF_02		166,575.00	-
	Minneapolis_DWRF_08		-	-
	New London_DWRF_04		757,795.69	854,491.74
	Oronoco_DWRF_02		(6,056.94)	-
	Ortonville_DWRF_02		644,648.82	-
	Pelican Rapids_DWRF_04		80,070.48	-
	Perham_DWRF_05		1,037,417.61	-
	Pine River_DWRF_03		118,678.27	957,890.25
	Pipestone_DWRF_04		896.17	-
	Pipestone_DWRF_05		11,317.70	895,273.06
	Pipestone_DWRF_07		282,324.41	1,129,297.63
	Robbinsdale_DWRF_01		419,926.36	-
	Robbinsdale_DWRF_02		951,752.77	-
	Royalton_DWRF_02		-	-
	Saint Cloud_DWRF_07		4,496,725.67	-
	Saint Cloud_DWRF_08		162,667.43	-
	Saint Paul Regional Water Services_DWRF_02		-	250,000.00
	Saint Paul_DWRF_06		20,880.50	-
	Saint Paul_DWRF_07		-	-
	Saint Paul_DWRF_08		25,000,000.00	-
	Sauk Rapids_DWRF_01		-	133,469.03
	Sauk Rapids_DWRF_02		-	115,475.00
	Sebeka_DWRF_02		296,335.11	1,089,354.56
	South Saint Paul_DWRF_02		3,302,669.89	-
	Starbuck_DWRF_01		20,529.31	-
	Two Harbors_DWRF_05		2,336,630.41	3,121,866.68
	Wabasha_DWRF_01		1,484,802.56	-
	Walker_DWRF_04		612,704.11	-
	Westbrook_DWRF_01		290,123.70	155,427.58
	Zimmerman_DWRF_02		421,935.55	-
	Zimmerman_DWRF_03		7,758,045.85	-
	totals		62,843,435.42	10,812,607.63

by Funding Source:	Source	Loans	Principal Forgiveness
	F2021	-	1,136,726.52
	F2022	-	2,781,220.00
	F2023	3,884,400.00	513,931.65
	FIJA1-Supp	13,457,850.00	5,842,445.20
	IJA1-EC	-	538,284.26
	S2023	14,857,974.48	-
	2023A_dw	81,539,555.65	-
	2023B_dw	176,987.82	-
	Op Res	(51,073,332.53)	-
	totals	62,843,435.42	10,812,607.63

DWSRF Loan Repayments, FY 2024

Exhibit 4

Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
07/03/23	Osakis_DWRF_02	537.40	1,870.00	25,000.00	26,870.00
07/03/23	Osakis_DWRF_03	519.30	1,965.00	24,000.00	25,965.00
07/10/23	Heron Lake_DWRF_01	316.70	1,835.00	14,000.00	15,835.00
07/10/23	Richmond_DWRF_01	930.40	2,520.00	44,000.00	46,520.00
07/10/23	Wrenshall_DWRF_01	435.00	750.00	21,000.00	21,750.00
07/13/23	Atwater_DWRF_01	1,075.70	3,785.01	50,000.00	53,785.01
07/13/23	Atwater_DWRF_02	60.50	3,025.00	-	3,025.00
07/13/23	Chokio_DWRF_01	792.55	792.55	40,000.00	40,792.55
07/13/23	Hanska_DWRF_01	650.30	3,515.00	29,000.00	32,515.00
07/13/23	Hoffman_DWRF_01	703.00	703.00	47,000.00	47,703.00
07/13/23	Hoffman_DWRF_02	84.71	235.28	4,000.00	4,235.28
07/13/23	Montrose_DWRF_01	466.71	1,335.68	22,000.00	23,335.68
07/13/23	Montrose_DWRF_02	1,375.70	5,785.00	63,000.00	68,785.00
07/13/23	Paynesville_DWRF_01	3,829.40	10,470.00	181,000.00	191,470.00
07/13/23	Pemberton_DWRF_01	154.11	705.71	7,000.00	7,705.71
07/13/23	Remer_DWRF_01	70.50	525.23	3,000.00	3,525.23
07/13/23	Sandstone_DWRF_02	857.88	4,019.37	38,874.70	42,894.07
07/13/23	Vernon Center_DWRF_01	555.50	1,775.00	26,000.00	27,775.00
07/14/23	Audubon_DWRF_01	1,459.40	7,970.00	65,000.00	72,970.00
07/14/23	Backus_DWRF_01	211.58	578.85	10,000.00	10,578.85
07/14/23	Breckenridge_DWRF_01	2,757.74	18,887.00	119,000.00	137,887.00
07/14/23	Clear Lake_DWRF_01	1,319.06	5,556.98	60,396.18	65,953.16
07/14/23	Gibbon_DWRF_01	1,584.00	11,199.83	68,000.00	79,199.83
07/14/23	Harmony_DWRF_01	897.90	2,895.00	42,000.00	44,895.00
07/14/23	Herman_DWRF_01	403.13	2,156.46	18,000.00	20,156.46
07/14/23	Hitterdal_DWRF_01	185.07	253.40	9,000.00	9,253.40
07/14/23	Hitterdal_DWRF_02	171.69	584.59	8,000.00	8,584.59
07/14/23	Isle_DWRF_01	254.67	733.59	12,000.00	12,733.59
07/14/23	Lester Prairie_DWRF_01	2,172.90	7,645.10	101,000.00	108,645.10
07/14/23	New Auburn_DWRF_01	665.00	665.00	44,000.00	44,665.00
07/14/23	Plummer_DWRF_01	178.42	840.80	8,080.00	8,920.80
07/14/23	Royalton_DWRF_02	1,283.15	6,157.43	58,000.00	64,157.43
07/14/23	Stewart_DWRF_01	920.20	1,010.10	45,000.00	46,010.10
07/14/23	Stewart_DWRF_02	87.70	385.00	4,000.00	4,385.00
07/14/23	Stewart_DWRF_03	14.94	147.21	600.00	747.21
07/14/23	Stewart_DWRF_04	282.30	1,115.00	13,000.00	14,115.00
07/14/23	Wilmont_DWRF_01	526.71	2,335.44	24,000.00	26,335.44
07/14/23	Winger_DWRF_01	550.60	3,530.00	24,000.00	27,530.00
07/17/23	Alden_DWRF_01	1,672.20	6,610.00	77,000.00	83,610.00
07/17/23	Baudette_DWRF_01	430.33	516.60	21,000.00	21,516.60
07/17/23	Baudette_DWRF_02	750.63	2,531.38	35,000.00	37,531.38
07/17/23	Carlos_DWRF_01	1,601.70	9,085.00	71,000.00	80,085.00
07/17/23	Carlton_DWRF_01	1,875.73	2,786.30	91,000.00	93,786.30
07/17/23	Carlton_DWRF_02	1,515.00	9,750.00	66,000.00	75,750.00
07/17/23	Chisholm_DWRF_01	1,536.35	6,817.68	70,000.00	76,817.68
07/17/23	Cleveland_DWRF_01	595.78	1,788.79	28,000.00	29,788.79
07/17/23	Deerwood_DWRF_01	330.50	1,525.00	15,000.00	16,525.00

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
07/17/23	Elko New Market_DWRF_	11,038.20	32,910.00	519,000.00	551,910.00
07/17/23	Ellendale_DWRF_01	1,919.50	2,975.15	93,000.00	95,975.15
07/17/23	Ellendale_DWRF_02	1,251.27	1,563.48	61,000.00	62,563.48
07/17/23	Elysian_DWRF_01	288.55	288.55	29,000.00	29,288.55
07/17/23	Evansville_DWRF_01	145.36	268.23	7,000.00	7,268.23
07/17/23	Evansville_DWRF_02	65.67	283.28	3,000.00	3,283.28
07/17/23	Evansville_DWRF_03	179.09	954.40	8,000.00	8,954.40
07/17/23	Evansville_DWRF_04	458.70	2,935.08	20,000.00	22,935.08
07/17/23	Goodview_DWRF_01	5,226.38	20,318.95	241,000.00	261,318.95
07/17/23	Grove City_DWRF_01	1,609.82	2,490.84	78,000.00	80,490.84
07/17/23	Le Center_DWRF_01	4,149.42	7,471.10	200,000.00	207,471.10
07/17/23	Le Center_DWRF_02	625.91	1,295.25	30,000.00	31,295.25
07/17/23	Medford_DWRF_01	2,978.60	5,930.00	143,000.00	148,930.00
07/17/23	Mora_DWRF_01	1,749.04	6,451.83	81,000.00	87,451.83
07/17/23	New York Mills_DWRF_01	790.72	1,535.76	38,000.00	39,535.76
07/17/23	New York Mills_DWRF_02	228.80	440.00	11,000.00	11,440.00
07/17/23	New York Mills_DWRF_03	1,390.20	4,510.00	65,000.00	69,510.00
07/17/23	Norwood Young America	1,581.23	16,061.72	63,000.00	79,061.72
07/17/23	Randall_DWRF_01	821.10	3,055.00	38,000.00	41,055.00
07/18/23	Alvarado_DWRF_01	642.40	1,120.00	31,000.00	32,120.00
07/18/23	Clearwater_DWRF_03	859.55	4,039.69	38,937.75	42,977.44
07/18/23	McIntosh_DWRF_01	270.26	513.00	13,000.00	13,513.00
07/18/23	McIntosh_DWRF_02	972.45	1,622.61	47,000.00	48,622.61
07/18/23	McIntosh_DWRF_03	83.60	180.00	4,000.00	4,180.00
07/18/23	Stockton_DWRF_01	822.94	3,147.21	38,000.00	41,147.21
07/18/23	Wheaton_DWRF_01	1,046.48	4,323.80	48,000.00	52,323.80
07/18/23	Wheaton_DWRF_02	1,130.40	4,520.00	52,000.00	56,520.00
07/19/23	Claremont_DWRF_01	108.60	430.00	5,000.00	5,430.00
07/20/23	Belgrade_DWRF_01	396.24	1,812.23	18,000.00	19,812.23
07/20/23	Kandiyohi_DWRF_01	1,459.70	7,985.00	65,000.00	72,985.00
07/20/23	Sturgeon Lake_DWRF_01	1,768.60	9,430.16	79,000.00	88,430.16
07/20/23	Sturgeon Lake_DWRF_02	179.29	964.70	8,000.00	8,964.70
07/21/23	Beardsley_DWRF_01	125.42	271.12	6,000.00	6,271.12
07/21/23	Erskine_DWRF_01	176.80	840.00	8,000.00	8,840.00
07/21/23	Howard Lake_DWRF_02	1,548.68	8,433.81	69,000.00	77,433.81
07/21/23	Winsted_DWRF_01	748.42	1,420.80	36,000.00	37,420.80
07/21/23	Winsted_DWRF_02	673.50	2,675.00	31,000.00	33,675.00
07/21/23	Zimmerman_DWRF_01	2,483.48	6,174.00	118,000.00	124,174.00
07/24/23	Aitkin_DWRF_01	961.00	4,050.00	44,000.00	48,050.00
07/24/23	Glyndon_DWRF_02	129.30	465.00	6,000.00	6,465.00
07/24/23	Ironton_DWRF_01	126.99	126.99	23,300.00	23,426.99
07/24/23	Isanti_DWRF_01	1,244.70	3,234.90	59,000.00	62,234.90
07/24/23	Isanti_DWRF_02	6,370.09	28,504.39	290,000.00	318,504.39
07/24/23	Isanti_DWRF_03	751.36	2,567.78	35,000.00	37,567.78
07/24/23	Madison Lake_DWRF_01	705.15	2,257.47	33,000.00	35,257.47
07/24/23	Madison Lake_DWRF_02	939.54	3,976.96	43,000.00	46,976.96
07/24/23	Madison Lake_DWRF_03	840.56	3,028.17	39,000.00	42,028.17

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
07/24/23	Milaca_DWRF_01	3,412.76	3,638.00	167,000.00	170,638.00
07/24/23	Montgomery_DWRF_01	683.70	683.70	43,000.00	43,683.70
07/24/23	Montgomery_DWRF_02	341.42	341.42	24,044.00	24,385.42
07/24/23	Mountain Iron_DWRF_01	554.49	2,724.68	25,000.00	27,724.68
07/24/23	New London_DWRF_01	916.40	1,820.00	44,000.00	45,820.00
07/24/23	New London_DWRF_02	171.41	570.50	8,000.00	8,570.50
07/24/23	New London_DWRF_03	1,485.92	6,295.75	68,000.00	74,295.75
07/24/23	Sabin_DWRF_01	1,150.81	1,540.43	56,000.00	57,540.43
07/24/23	Saint Bonifacius_DWRF_01	785.97	2,298.61	37,000.00	39,298.61
07/24/23	Sleepy Eye_DWRF_01	4,253.58	18,678.75	194,000.00	212,678.75
07/24/23	Wadena_DWRF_02	5,144.70	10,235.00	247,000.00	257,235.00
07/24/23	West Concord_DWRF_01	211.43	211.43	15,000.00	15,211.43
07/25/23	Rice Lake_DWRF_01	305.89	1,294.50	14,000.00	15,294.50
07/27/23	Albany_DWRF_01	5,912.26	8,612.96	287,000.00	295,612.96
07/27/23	Beaver Bay_DWRF_01	985.89	1,294.42	48,000.00	49,294.42
07/27/23	Dumont_DWRF_01	153.90	695.00	7,000.00	7,695.00
07/27/23	Long Prairie_DWRF_02	2,050.60	36,183.83	66,346.00	102,529.83
07/27/23	Rushford_DWRF_02	1,552.05	2,602.60	75,000.00	77,602.60
07/27/23	Rushford_DWRF_03	1,284.60	2,230.00	62,000.00	64,230.00
07/27/23	Rushford_DWRF_04	149.20	460.00	7,000.00	7,460.00
07/28/23	Ada_DWRF_01	752.05	752.05	137,990.00	138,742.05
07/28/23	Ada_DWRF_02	92.65	92.65	17,000.00	17,092.65
07/28/23	Ada_DWRF_03	802.01	3,518.82	36,581.52	40,100.34
07/28/23	Annandale_DWRF_01	2,959.95	2,959.95	210,000.00	212,959.95
07/28/23	Annandale_DWRF_02	1,359.11	5,955.36	62,000.00	67,955.36
07/28/23	Annandale_DWRF_03	985.37	3,268.27	46,000.00	49,268.27
07/28/23	Annandale_DWRF_04	909.30	16,052.18	29,413.00	45,465.18
07/28/23	Carver_DWRF_01	2,269.30	2,269.30	161,000.00	163,269.30
07/28/23	Jordan_DWRF_02	958.46	958.46	68,000.00	68,958.46
07/28/23	Karlstad_DWRF_01	1,967.60	5,380.00	93,000.00	98,380.00
07/28/23	Maple Plain_DWRF_01	4,365.55	9,277.25	209,000.00	218,277.25
07/28/23	Plainview_DWRF_02	326.51	1,325.44	15,000.00	16,325.44
07/28/23	Saint Clair_DWRF_01	1,537.76	2,888.00	74,000.00	76,888.00
07/31/23	Dassel_DWRF_02	1,299.52	1,976.12	63,000.00	64,976.12
07/31/23	Dassel_DWRF_03	397.58	878.86	19,000.00	19,878.86
07/31/23	Dassel_DWRF_04	295.90	795.00	14,000.00	14,795.00
07/31/23	Dassel_DWRF_05	2,402.90	10,144.90	110,000.00	120,144.90
07/31/23	Dassel_DWRF_06	525.20	12,037.92	14,222.10	26,260.02
07/31/23	Dayton_DWRF_02	870.12	2,505.81	41,000.00	43,505.81
07/31/23	Frazee_DWRF_01	301.00	1,050.00	14,000.00	15,050.00
07/31/23	Frazee_DWRF_02	1,517.81	6,432.29	69,458.23	75,890.52
07/31/23	Frazee_DWRF_03	103.21	1,624.49	3,536.00	5,160.49
07/31/23	Hamburg_DWRF_02	1,167.14	1,357.20	57,000.00	58,357.20
07/31/23	Hamburg_DWRF_03	1,146.40	6,320.00	51,000.00	57,320.00
07/31/23	Le Sueur_DWRF_01	2,408.36	11,418.24	109,000.00	120,418.24
07/31/23	Mayer_DWRF_02	2,939.58	3,539.18	143,439.95	146,979.13
07/31/23	Mayer_DWRF_03	1,119.83	3,051.33	52,940.00	55,991.33

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
07/31/23	Motley_DWRF_01	3,828.10	11,405.00	180,000.00	191,405.00
07/31/23	Mountain Lake_DWRF_0	1,222.65	1,222.65	171,000.00	172,222.65
07/31/23	Mountain Lake_DWRF_0	35.71	85.69	1,700.00	1,785.69
07/31/23	Mountain Lake_DWRF_0	41.66	117.76	1,965.00	2,082.76
07/31/23	Waverly_DWRF_01	386.06	1,303.02	18,000.00	19,303.02
07/31/23	Waverly_DWRF_02	87.12	356.00	4,000.00	4,356.00
08/02/23	Avon_DWRF_01	412.67	412.67	29,061.41	29,474.08
08/02/23	Eden Valley_DWRF_03	310.70	535.00	15,000.00	15,535.00
08/02/23	Eden Valley_DWRF_04	190.10	505.00	9,000.00	9,505.00
08/02/23	Eden Valley_DWRF_05	130.60	530.00	6,000.00	6,530.00
08/02/23	Eden Valley_DWRF_06	1,136.92	5,543.45	51,302.62	56,846.07
08/02/23	Grand Marais_DWRF_02	13.16	657.80	-	657.80
08/03/23	Caledonia_DWRF_01	351.50	1,575.00	16,000.00	17,575.00
08/03/23	Caledonia_DWRF_02	1,304.55	6,048.75	59,178.73	65,227.48
08/03/23	Dawson_DWRF_02	523.45	16,531.41	9,641.00	26,172.41
08/03/23	Excelsior_DWRF_01	892.50	2,625.00	42,000.00	44,625.00
08/03/23	Houston_DWRF_01	344.90	2,245.00	15,000.00	17,245.00
08/03/23	Houston_DWRF_02	103.19	659.70	4,500.00	5,159.70
08/04/23	Browerville_DWRF_02	435.00	750.00	21,000.00	21,750.00
08/04/23	Browerville_DWRF_03	942.66	4,132.92	43,000.00	47,132.92
08/04/23	Comfrey_DWRF_02	861.64	3,082.10	40,000.00	43,082.10
08/04/23	Fairmont_DWRF_01	21,961.63	224,081.37	874,000.00	1,098,081.37
08/04/23	Kennedy_DWRF_01	30.00	30.00	3,000.00	3,030.00
08/04/23	Lanesboro_DWRF_01	2,021.90	11,095.00	90,000.00	101,095.00
08/04/23	Lanesboro_DWRF_02	113.50	675.00	5,000.00	5,675.00
08/04/23	Lanesboro_DWRF_03	138.82	1,607.56	5,333.65	6,941.21
08/04/23	Menahga_DWRF_01	320.10	1,005.00	15,000.00	16,005.00
08/04/23	Menahga_DWRF_02	303.75	4,687.46	10,500.00	15,187.46
08/04/23	Newfolden_DWRF_01	586.40	1,320.00	28,000.00	29,320.00
08/04/23	Red Lake Falls_DWRF_01	261.80	1,090.00	12,000.00	13,090.00
08/04/23	Red Lake Falls_DWRF_02	2,446.38	10,319.00	112,000.00	122,319.00
08/04/23	Rushford Village_DWRF_01	344.39	1,219.27	16,000.00	17,219.27
08/04/23	Saint James_DWRF_02	2,073.80	7,690.12	96,000.00	103,690.12
08/04/23	Saint James_DWRF_03	3,823.17	16,158.51	175,000.00	191,158.51
08/04/23	Spring Lake Park_DWRF_01	3,453.28	3,453.28	245,000.00	248,453.28
08/07/23	Braham_DWRF_01	707.55	707.55	89,000.00	89,707.55
08/07/23	Braham_DWRF_02	1,015.50	1,775.00	49,000.00	50,775.00
08/07/23	Cosmos_DWRF_01	943.47	943.47	54,000.00	54,943.47
08/07/23	Cosmos_DWRF_02	575.83	791.70	28,000.00	28,791.70
08/07/23	Cosmos_DWRF_03	269.10	455.00	13,000.00	13,455.00
08/07/23	Cosmos_DWRF_04	66.01	300.29	3,000.00	3,300.29
08/07/23	Dalton_DWRF_02	123.67	183.48	6,000.00	6,183.48
08/07/23	Eagle Bend_DWRF_01	359.43	971.25	17,000.00	17,971.25
08/07/23	Eagle Bend_DWRF_02	449.56	1,477.95	21,000.00	22,477.95
08/07/23	Eagle Bend_DWRF_03	205.40	1,270.00	9,000.00	10,270.00
08/07/23	Eagle Bend_DWRF_04	66.66	333.00	3,000.00	3,333.00
08/07/23	Eveleth_DWRF_01	2,507.84	7,392.00	118,000.00	125,392.00

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
08/07/23	Eveleth_DWRF_02	62.63	131.58	3,000.00	3,131.58
08/07/23	Eveleth_DWRF_03	302.54	1,126.77	14,000.00	15,126.77
08/07/23	Eveleth_DWRF_04	1,207.71	5,385.45	55,000.00	60,385.45
08/07/23	Eveleth_DWRF_05	566.48	2,324.13	26,000.00	28,324.13
08/07/23	Eveleth_DWRF_06	110.11	1,581.71	3,924.00	5,505.71
08/07/23	Greenbush_DWRF_01	1,048.19	4,409.32	48,000.00	52,409.32
08/07/23	Greenbush_DWRF_07	187.18	824.29	8,534.53	9,358.82
08/07/23	Hawley_DWRF_02	3,071.45	3,572.40	150,000.00	153,572.40
08/07/23	Hawley_DWRF_03	165.55	277.35	8,000.00	8,277.35
08/07/23	Lowry_DWRF_01	816.80	4,840.00	36,000.00	40,840.00
08/07/23	Lowry_DWRF_02	88.50	525.00	3,900.00	4,425.00
08/07/23	Moorhead_DWRF_01	13,159.68	39,984.00	618,000.00	657,984.00
08/07/23	Moorhead_DWRF_02	2,587.30	8,365.00	121,000.00	129,365.00
08/07/23	Morris_DWRF_02	4,417.09	28,854.48	192,000.00	220,854.48
08/07/23	Perham_DWRF_02	3,025.50	12,274.93	139,000.00	151,274.93
08/07/23	Perham_DWRF_03	226.12	306.02	11,000.00	11,306.02
08/07/23	Perham_DWRF_04	1,093.88	3,694.08	51,000.00	54,694.08
08/07/23	Perham_DWRF_05	1,131.18	12,645.94	43,913.00	56,558.94
08/07/23	Red Wing_DWRF_01	14,376.90	14,376.90	1,020,000.00	1,034,376.90
08/07/23	Rothsay_DWRF_01	228.85	228.85	23,000.00	23,228.85
08/07/23	Starbuck_DWRF_01	988.60	3,430.02	46,000.00	49,430.02
08/07/23	Walker_DWRF_02	1,909.08	6,453.97	89,000.00	95,453.97
08/07/23	Walker_DWRF_03	656.90	3,845.00	29,000.00	32,845.00
08/07/23	Welcome_DWRF_01	842.10	3,105.00	39,000.00	42,105.00
08/08/23	Darwin_DWRF_01	204.15	1,207.50	9,000.00	10,207.50
08/09/23	Faribault_DWRF_01	9,467.52	39,932.22	433,443.71	473,375.93
08/09/23	Faribault_DWRF_02	483.68	2,359.12	21,824.66	24,183.78
08/09/23	North Mankato_DWRF_0	1,786.60	5,330.00	84,000.00	89,330.00
08/09/23	North Mankato_DWRF_0	28.02	101.00	1,300.00	1,401.00
08/09/23	Verndale_DWRF_02	215.42	771.00	10,000.00	10,771.00
08/09/23	Verndale_DWRF_03	912.40	3,620.00	42,000.00	45,620.00
08/10/23	Cologne_DWRF_01	892.90	2,645.00	42,000.00	44,645.00
08/10/23	Cologne_DWRF_02	4,903.10	29,155.00	216,000.00	245,155.00
08/10/23	Eagle Lake_DWRF_01	598.77	1,938.74	28,000.00	29,938.74
08/10/23	Elgin_DWRF_01	979.67	2,983.72	46,000.00	48,983.72
08/10/23	Mahnomen_DWRF_01	457.46	872.85	22,000.00	22,872.85
08/10/23	Olivia_DWRF_01	2,327.70	10,385.00	106,000.00	116,385.00
08/10/23	Twin Valley_DWRF_01	207.20	1,360.01	9,000.00	10,360.01
08/10/23	Tyler_DWRF_01	3,733.40	16,670.00	170,000.00	186,670.00
08/11/23	Bagley_DWRF_01	571.94	571.94	66,120.00	66,691.94
08/11/23	Bagley_DWRF_02	520.90	2,045.00	24,000.00	26,045.00
08/11/23	Blackduck_DWRF_01	95.40	770.00	4,000.00	4,770.00
08/11/23	Crosby_DWRF_01	3,572.66	16,633.11	162,000.00	178,633.11
08/11/23	Crosby_DWRF_02	1,153.20	3,660.00	54,000.00	57,660.00
08/11/23	Crosby_DWRF_03	947.03	9,547.63	37,804.00	47,351.63
08/11/23	Deer River_DWRF_02	62.10	105.00	3,000.00	3,105.00
08/11/23	Fairfax_DWRF_02	747.33	4,366.44	33,000.00	37,366.44

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
08/11/23	Greenbush_DWRF_02	575.70	2,784.78	26,000.00	28,784.78
08/11/23	Greenbush_DWRF_03	126.30	315.00	6,000.00	6,315.00
08/11/23	Greenbush_DWRF_04	128.44	421.79	6,000.00	6,421.79
08/11/23	Greenbush_DWRF_05	254.10	705.00	12,000.00	12,705.00
08/11/23	Greenbush_DWRF_06	149.40	470.00	7,000.00	7,470.00
08/11/23	Greenbush_DWRF_07	1.43	-	71.58	71.58
08/11/23	Littlefork_DWRF_02	278.20	910.00	13,000.00	13,910.00
08/11/23	Loretto_DWRF_01	993.96	1,697.85	48,000.00	49,697.85
08/11/23	Ortonville_DWRF_01	3,822.80	16,140.00	175,000.00	191,140.00
08/11/23	Park Rapids_DWRF_01	1,122.41	2,120.25	54,000.00	56,120.25
08/11/23	Park Rapids_DWRF_02	853.94	3,697.06	39,000.00	42,697.06
08/11/23	Pipestone_DWRF_01	603.70	2,184.80	28,000.00	30,184.80
08/11/23	Pipestone_DWRF_02	6,116.47	42,823.55	263,000.00	305,823.55
08/11/23	Pipestone_DWRF_03	268.77	1,211.14	12,227.43	13,438.57
08/11/23	Pipestone_DWRF_04	464.70	2,234.76	21,000.00	23,234.76
08/11/23	Pipestone_DWRF_05	188.15	2,579.61	6,828.00	9,407.61
08/11/23	Saint Paul Park_DWRF_01	1,073.26	4,663.20	49,000.00	53,663.20
08/11/23	Swanville_DWRF_01	718.60	1,930.00	34,000.00	35,930.00
08/11/23	Swanville_DWRF_02	696.30	6,815.00	28,000.00	34,815.00
08/14/23	Askov_DWRF_02	439.92	2,995.99	19,000.00	21,995.99
08/14/23	Askov_DWRF_03	364.92	2,250.24	15,996.00	18,246.24
08/14/23	Barnesville_DWRF_01	589.83	1,491.62	28,000.00	29,491.62
08/14/23	Battle Lake_DWRF_02	938.90	3,945.00	43,000.00	46,945.00
08/14/23	Battle Lake_DWRF_03	784.58	3,229.04	36,000.00	39,229.04
08/14/23	Burnsville_DWRF_01	6,491.99	28,599.74	296,000.00	324,599.74
08/14/23	Burnsville_DWRF_02	2,762.37	17,118.32	121,000.00	138,118.32
08/14/23	Canby_DWRF_02	2,994.94	13,746.88	136,000.00	149,746.88
08/14/23	Canby_DWRF_03	1,908.50	10,425.00	85,000.00	95,425.00
08/14/23	Canby_DWRF_04	2,868.85	18,442.35	125,000.00	143,442.35
08/14/23	Canby_DWRF_05	39.53	158.59	1,817.76	1,976.35
08/14/23	Elizabeth_DWRF_01	725.00	725.00	36,000.00	36,725.00
08/14/23	Fertile_DWRF_02	1,955.40	7,770.00	90,000.00	97,770.00
08/14/23	Fertile_DWRF_03	368.01	1,400.32	17,000.00	18,400.32
08/14/23	Freeborn_DWRF_01	67.42	371.00	3,000.00	3,371.00
08/14/23	Glenwood_DWRF_02	838.12	906.10	41,000.00	41,906.10
08/14/23	Glenwood_DWRF_03	836.52	3,825.77	38,000.00	41,825.77
08/14/23	Glenwood_DWRF_04	846.90	3,345.00	39,000.00	42,345.00
08/14/23	Henning_DWRF_01	450.00	450.00	30,000.00	30,450.00
08/14/23	Henning_DWRF_02	274.87	1,743.61	12,000.00	13,743.61
08/14/23	Henning_DWRF_03	44.40	220.00	2,000.00	2,220.00
08/14/23	Henning_DWRF_04	132.07	603.36	6,000.00	6,603.36
08/14/23	Lake Lillian_DWRF_01	670.00	670.00	33,000.00	33,670.00
08/14/23	Lewiston_DWRF_03	1,004.50	3,225.00	47,000.00	50,225.00
08/14/23	Pelican Rapids_DWRF_01	323.04	1,151.99	15,000.00	16,151.99
08/14/23	Pelican Rapids_DWRF_02	712.29	1,614.40	34,000.00	35,614.40
08/14/23	Pelican Rapids_DWRF_03	439.04	3,952.20	18,000.00	21,952.20
08/14/23	Pelican Rapids_DWRF_04	702.07	2,241.48	32,862.09	35,103.57

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
08/14/23	Renville_DWRF_01	316.80	316.80	16,000.00	16,316.80
08/14/23	Silver Bay_DWRF_02	889.04	1,452.00	43,000.00	44,452.00
08/14/23	Tonka Bay_DWRF_01	2,063.10	8,155.00	95,000.00	103,155.00
08/14/23	Warren_DWRF_01	458.20	910.00	22,000.00	22,910.00
08/14/23	Warren_DWRF_02	1,094.30	2,715.00	52,000.00	54,715.00
08/14/23	Warren_DWRF_03	678.13	1,906.70	32,000.00	33,906.70
08/14/23	Warren_DWRF_04	731.90	2,595.00	34,000.00	36,595.00
08/14/23	Warren_DWRF_05	216.79	3,499.19	7,340.10	10,839.29
08/14/23	Zimmerman_DWRF_02	504.52	6,016.07	19,210.00	25,226.07
08/15/23	Blue Earth_DWRF_01	379.02	950.90	18,000.00	18,950.90
08/15/23	Blue Earth_DWRF_02	1,511.52	3,576.00	72,000.00	75,576.00
08/15/23	Cloquet_DWRF_02	7,710.79	34,539.36	351,000.00	385,539.36
08/15/23	Lonsdale_DWRF_01	1,462.20	5,109.96	68,000.00	73,109.96
08/15/23	Minnetrista_DWRF_01	608.56	608.56	51,000.00	51,608.56
08/15/23	Minnetrista_DWRF_02	9,448.80	30,440.00	442,000.00	472,440.00
08/16/23	Albert Lea_DWRF_01	291.00	1,549.99	13,000.00	14,549.99
08/16/23	Bird Island_DWRF_01	165.60	280.00	8,000.00	8,280.00
08/16/23	Bird Island_DWRF_02	130.80	540.00	6,000.00	6,540.00
08/16/23	Nashwauk_DWRF_02	1,150.80	4,540.00	53,000.00	57,540.00
08/16/23	Nicollet_DWRF_01	1,962.39	7,119.60	91,000.00	98,119.60
08/16/23	Rock County_DWRF_02	612.55	627.30	30,000.00	30,627.30
08/16/23	Saint Cloud_DWRF_01	1,174.20	1,174.20	90,672.00	91,846.20
08/16/23	Saint Cloud_DWRF_02	3,220.54	4,027.12	157,000.00	161,027.12
08/16/23	Saint Cloud_DWRF_03	7,618.47	27,923.66	353,000.00	380,923.66
08/16/23	Saint Cloud_DWRF_04	8,562.54	28,127.16	400,000.00	428,127.16
08/16/23	Saint Cloud_DWRF_05	12,165.60	39,280.00	569,000.00	608,280.00
08/16/23	Saint Cloud_DWRF_06	6,343.70	14,185.00	303,000.00	317,185.00
08/16/23	Saint Cloud_DWRF_07	41,279.39	148,969.28	1,915,000.00	2,063,969.28
08/16/23	Saint Cloud_DWRF_08	117.92	117.92	110,000.00	110,117.92
08/16/23	Two Harbors_DWRF_02	2,586.00	11,300.16	118,000.00	129,300.16
08/16/23	Two Harbors_DWRF_03	2,611.35	7,567.43	123,000.00	130,567.43
08/16/23	Two Harbors_DWRF_04	5,024.10	16,205.00	235,000.00	251,205.00
08/17/23	Appleton_DWRF_01	4,222.11	29,105.66	182,000.00	211,105.66
08/17/23	Big Lake_DWRF_01	11,302.35	14,117.40	551,000.00	565,117.40
08/17/23	Detroit Lakes_DWRF_01	2,509.96	9,498.17	116,000.00	125,498.17
08/17/23	Detroit Lakes_DWRF_02	2,031.13	8,556.28	93,000.00	101,556.28
08/17/23	Detroit Lakes_DWRF_03	1,251.81	23,406.50	39,184.00	62,590.50
08/17/23	Elbow Lake_DWRF_01	68.31	415.26	3,000.00	3,415.26
08/17/23	Elbow Lake_DWRF_02	46.20	310.00	2,000.00	2,310.00
08/17/23	Elbow Lake_DWRF_03	111.60	580.00	5,000.00	5,580.00
08/17/23	Elbow Lake_DWRF_04	110.03	701.94	4,799.58	5,501.52
08/17/23	Elbow Lake_DWRF_05	3,482.31	15,115.36	159,000.00	174,115.36
08/17/23	Fosston_DWRF_01	1,273.25	1,273.25	86,000.00	87,273.25
08/17/23	Fosston_DWRF_02	510.30	1,515.00	24,000.00	25,515.00
08/17/23	Fosston_DWRF_03	596.10	1,805.00	28,000.00	29,805.00
08/17/23	Frost_DWRF_01	425.75	425.75	21,000.00	21,425.75
08/17/23	Hendrum_DWRF_01	249.80	490.00	12,000.00	12,490.00

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
08/17/23	Lake Park_DWRF_01	250.80	250.80	24,000.00	24,250.80
08/17/23	Lake Park_DWRF_02	577.97	7,273.45	21,625.00	28,898.45
08/17/23	Montevideo_DWRF_02	1,240.10	4,005.00	58,000.00	62,005.00
08/17/23	Oronoco_DWRF_01	1,326.44	2,321.79	64,000.00	66,321.79
08/17/23	Oronoco_DWRF_02	441.97	1,473.63	20,625.00	22,098.63
08/17/23	Pine River_DWRF_02	282.50	1,125.00	13,000.00	14,125.00
08/17/23	Princeton-PUC_DWRF_02	721.05	721.05	57,000.00	57,721.05
08/17/23	Redwood Falls_DWRF_01	4,952.60	59,630.16	188,000.00	247,630.16
08/17/23	Taylors Falls_DWRF_01	1,310.13	1,506.50	64,000.00	65,506.50
08/17/23	Winnebago_DWRF_02	2,578.00	10,900.00	118,000.00	128,900.00
08/17/23	Wykoff_DWRF_01	210.60	210.60	18,000.00	18,210.60
08/17/23	Wykoff_DWRF_02	555.54	777.00	27,000.00	27,777.00
08/18/23	Alexandria_DWRF_02	4,258.44	17,921.85	195,000.00	212,921.85
08/18/23	Barnum_DWRF_01	880.68	2,033.88	42,000.00	44,033.88
08/18/23	Brooklyn Center_DWRF_01	21,519.74	63,987.23	1,012,000.00	1,075,987.23
08/18/23	Courtland_DWRF_01	2,781.50	11,075.00	128,000.00	139,075.00
08/18/23	Fisher_DWRF_01	1,135.00	1,135.00	113,000.00	114,135.00
08/18/23	Gilbert_DWRF_01	144.00	144.00	10,000.00	10,144.00
08/18/23	Harris_DWRF_02	965.61	5,280.40	43,000.00	48,280.40
08/18/23	Hutchinson_DWRF_01	7,445.80	9,289.79	363,000.00	372,289.79
08/18/23	Hutchinson_DWRF_02	16,210.43	31,521.71	779,000.00	810,521.71
08/18/23	Litchfield_DWRF_01	1,735.71	15,363.46	71,422.00	86,785.46
08/18/23	New Hope_DWRF_01	488.44	1,422.01	23,000.00	24,422.01
08/18/23	New Hope_DWRF_02	1,157.90	2,895.00	55,000.00	57,895.00
08/18/23	Northome_DWRF_01	129.75	129.75	15,000.00	15,129.75
08/18/23	Saint Francis_DWRF_01	13,108.11	41,405.27	614,000.00	655,405.27
08/18/23	Sherburn_DWRF_01	2,815.39	16,769.52	124,000.00	140,769.52
08/18/23	Sherburn_DWRF_02	147.70	385.00	7,000.00	7,385.00
08/18/23	Waseca_DWRF_01	3,258.50	8,925.00	154,000.00	162,925.00
08/21/23	Benson_DWRF_01	3,909.55	13,477.25	182,000.00	195,477.25
08/21/23	Cokato_DWRF_02	4,674.60	4,674.60	294,000.00	298,674.60
08/21/23	Duluth_DWRF_04	1,723.46	1,723.46	90,000.00	91,723.46
08/21/23	Duluth_DWRF_05	3,943.54	3,943.54	242,000.00	245,943.54
08/21/23	Duluth_DWRF_06	1,681.03	2,051.28	82,000.00	84,051.28
08/21/23	Duluth_DWRF_07	6,403.10	11,155.00	309,000.00	320,155.00
08/21/23	Duluth_DWRF_08	3,723.82	15,190.76	171,000.00	186,190.76
08/21/23	Mankato_DWRF_01	2,878.48	4,923.77	139,000.00	143,923.77
08/21/23	Mankato_DWRF_02	48,402.46	123,122.76	2,297,000.00	2,420,122.76
08/21/23	Mankato_DWRF_03	1,269.95	4,497.70	59,000.00	63,497.70
08/21/23	Minneapolis_DWRF_02	85,400.00	85,400.00	6,100,000.00	6,185,400.00
08/21/23	Minneapolis_DWRF_04	10,520.00	26,000.00	500,000.00	526,000.00
08/21/23	Minneapolis_DWRF_05	8,757.76	237,888.00	200,000.00	437,888.00
08/21/23	Minneapolis_DWRF_07	45,333.52	116,676.00	2,150,000.00	2,266,676.00
08/21/23	Minneapolis_DWRF_08	33,094.23	154,711.27	1,500,000.00	1,654,711.27
08/21/23	Northrop_DWRF_01	366.80	1,340.00	17,000.00	18,340.00
08/21/23	Robbinsdale_DWRF_01	38,646.16	168,307.98	1,764,000.00	1,932,307.98
08/21/23	Robbinsdale_DWRF_02	3,909.65	46,832.43	148,650.00	195,482.43

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
08/21/23	Saint Peter_DWRF_01	1,683.60	6,180.18	78,000.00	84,180.18
08/21/23	Saint Peter_DWRF_02	23,223.84	114,192.00	1,047,000.00	1,161,192.00
08/21/23	Saint Peter_DWRF_03	977.97	2,898.45	46,000.00	48,898.45
08/21/23	South Saint Paul_DWRF_	2,997.57	8,878.26	141,000.00	149,878.26
12/01/23	Saint Paul_DWRF_02	10,155.33	27,766.64	480,000.00	507,766.64
12/01/23	Saint Paul_DWRF_03	39,650.55	107,527.41	1,875,000.00	1,982,527.41
12/01/23	Saint Paul_DWRF_04	2,346.51	7,325.52	110,000.00	117,325.52
12/01/23	Saint Paul_DWRF_05	7,864.64	28,231.89	365,000.00	393,231.89
12/01/23	Saint Paul_DWRF_06	15,561.60	65,079.93	713,000.00	778,079.93
12/01/23	Saint Paul_DWRF_07	49,548.80	558,440.00	1,919,000.00	2,477,440.00
12/01/23	Saint Paul_DWRF_08	11,934.85	54,742.53	542,000.00	596,742.53
01/10/24	Gibbon_DWRF_01	214.71	10,735.73	-	10,735.73
01/10/24	Renville_DWRF_01	3.17	158.40	-	158.40
01/12/24	Milaca_DWRF_01	54.89	2,744.55	-	2,744.55
01/12/24	New Auburn_DWRF_01	8.90	445.00	-	445.00
01/16/24	Big Lake_DWRF_01	142.95	7,147.25	-	7,147.25
01/16/24	Carlos_DWRF_01	174.60	8,730.00	-	8,730.00
01/16/24	Chisholm_DWRF_01	128.56	6,427.78	-	6,427.78
01/16/24	Harmony_DWRF_01	53.70	2,685.00	-	2,685.00
01/18/24	Randall_DWRF_01	57.30	2,865.00	-	2,865.00
01/18/24	Royalton_DWRF_02	122.40	6,120.00	-	6,120.00
01/18/24	Rushford_DWRF_02	41.91	2,095.60	-	2,095.60
01/18/24	Rushford_DWRF_03	38.40	1,920.00	-	1,920.00
01/18/24	Rushford_DWRF_04	8.50	425.00	-	425.00
01/18/24	Wrenshall_DWRF_01	12.90	645.00	-	645.00
01/19/24	Belgrade_DWRF_01	34.27	1,713.68	-	1,713.68
01/19/24	Kennedy_DWRF_01	0.30	15.00	-	15.00
01/19/24	Stockton_DWRF_01	58.81	2,940.30	-	2,940.30
01/22/24	Albany_DWRF_01	116.01	5,800.36	-	5,800.36
01/22/24	Browerville_DWRF_02	12.90	645.00	-	645.00
01/22/24	Browerville_DWRF_03	77.88	3,894.06	-	3,894.06
01/22/24	Dumont_DWRF_01	13.20	660.00	-	660.00
01/22/24	Elgin_DWRF_01	52.60	2,629.98	-	2,629.98
01/22/24	Erskine_DWRF_01	16.00	800.00	-	800.00
01/22/24	Glyndon_DWRF_02	8.70	435.00	-	435.00
01/22/24	Kandiyohi_DWRF_01	153.20	7,660.00	-	7,660.00
01/22/24	Motley_DWRF_01	210.10	10,505.00	-	10,505.00
01/22/24	Sabin_DWRF_01	15.58	778.83	-	778.83
01/22/24	Stewart_DWRF_01	10.21	510.60	-	510.60
01/22/24	Stewart_DWRF_02	7.30	365.00	-	365.00
01/22/24	Stewart_DWRF_03	2.84	141.92	-	141.92
01/22/24	Stewart_DWRF_04	21.00	1,050.00	-	1,050.00
01/22/24	Walker_DWRF_02	120.18	6,008.97	-	6,008.97
01/22/24	Walker_DWRF_03	74.00	3,700.00	-	3,700.00
01/22/24	Winger_DWRF_01	68.20	3,410.00	-	3,410.00
01/23/24	Albert Lea_DWRF_01	29.70	1,484.99	-	1,484.99
01/23/24	Dalton_DWRF_02	3.00	150.12	-	150.12

DWSRF Loan Repayments, FY 2024

Exhibit 4

Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
01/23/24	Isanti_DWRF_01	49.18	2,459.05	-	2,459.05
01/23/24	Isanti_DWRF_02	481.87	24,093.49	-	24,093.49
01/23/24	Isanti_DWRF_03	45.99	2,299.50	-	2,299.50
01/23/24	Mountain Iron_DWRF_01	51.90	2,595.18	-	2,595.18
01/23/24	Nashwauk_DWRF_02	85.50	4,275.00	-	4,275.00
01/24/24	Audubon_DWRF_01	152.90	7,645.00	-	7,645.00
01/24/24	Rice Lake_DWRF_01	24.49	1,224.50	-	1,224.50
01/24/24	Lonsdale_DWRF_01	90.26	4,512.92	-	4,512.92
01/25/24	Deer River_DWRF_02	1.80	90.00	-	90.00
01/25/24	Paynesville_DWRF_01	191.30	9,565.00	-	9,565.00
01/25/24	Sturgeon Lake_DWRF_01	174.69	8,734.56	-	8,734.56
01/25/24	Sturgeon Lake_DWRF_02	17.89	894.54	-	894.54
01/25/24	Wadena_DWRF_02	180.00	9,000.00	-	9,000.00
01/26/24	Breckenridge_DWRF_01	364.52	18,225.96	-	18,225.96
01/26/24	Cleveland_DWRF_01	31.95	1,597.41	-	1,597.41
01/26/24	Dayton_DWRF_02	43.33	2,166.74	-	2,166.74
01/26/24	Le Center_DWRF_01	113.02	5,651.10	-	5,651.10
01/26/24	Le Center_DWRF_02	20.96	1,047.75	-	1,047.75
01/26/24	McIntosh_DWRF_01	7.79	389.50	-	389.50
01/26/24	McIntosh_DWRF_02	26.15	1,307.48	-	1,307.48
01/26/24	McIntosh_DWRF_03	3.20	160.00	-	160.00
01/26/24	New York Mills_DWRF_01	25.79	1,289.52	-	1,289.52
01/26/24	New York Mills_DWRF_02	7.70	385.00	-	385.00
01/26/24	New York Mills_DWRF_03	83.70	4,185.00	-	4,185.00
01/26/24	Norwood Young America	305.73	15,286.50	-	15,286.50
01/26/24	Red Lake Falls_DWRF_01	20.60	1,030.00	-	1,030.00
01/26/24	Red Lake Falls_DWRF_02	195.18	9,759.00	-	9,759.00
01/26/24	Twin Valley_DWRF_01	26.30	1,315.01	-	1,315.01
01/26/24	Waverly_DWRF_01	23.32	1,165.86	-	1,165.86
01/26/24	Waverly_DWRF_02	6.72	336.00	-	336.00
01/26/24	Zimmerman_DWRF_01	93.74	4,687.20	-	4,687.20
01/29/24	Annandale_DWRF_02	106.96	5,348.07	-	5,348.07
01/29/24	Annandale_DWRF_03	60.62	3,031.14	-	3,031.14
01/29/24	Annandale_DWRF_04	259.13	12,956.33	-	12,956.33
01/29/24	Braham_DWRF_02	30.60	1,530.00	-	1,530.00
01/29/24	Crosby_DWRF_01	314.73	15,736.44	-	15,736.44
01/29/24	Crosby_DWRF_02	67.80	3,390.00	-	3,390.00
01/29/24	Crosby_DWRF_03	268.10	13,405.17	-	13,405.17
01/29/24	Elbow Lake_DWRF_01	7.84	391.75	-	391.75
01/29/24	Elbow Lake_DWRF_02	6.00	300.00	-	300.00
01/29/24	Elbow Lake_DWRF_03	11.10	555.00	-	555.00
01/29/24	Elbow Lake_DWRF_04	13.74	687.00	-	687.00
01/29/24	Elbow Lake_DWRF_05	306.85	15,342.50	-	15,342.50
01/29/24	Fairmont_DWRF_01	4,286.38	214,318.79	-	214,318.79
01/29/24	Fosston_DWRF_01	12.82	641.15	-	641.15
01/29/24	Fosston_DWRF_02	27.90	1,395.00	-	1,395.00
01/29/24	Fosston_DWRF_03	33.30	1,665.00	-	1,665.00

DWSRF Loan Repayments, FY 2024

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
01/29/24	Grand Marais_DWRF_02	657.80	657.80	52,000.00	52,657.80
01/29/24	Greenbush_DWRF_01	83.36	4,168.12	-	4,168.12
01/29/24	Greenbush_DWRF_02	52.72	2,635.80	-	2,635.80
01/29/24	Greenbush_DWRF_03	5.70	285.00	-	285.00
01/29/24	Greenbush_DWRF_04	7.84	391.79	-	391.79
01/29/24	Greenbush_DWRF_05	12.90	645.00	-	645.00
01/29/24	Greenbush_DWRF_06	8.70	435.00	-	435.00
01/29/24	Greenbush_DWRF_07	16.91	845.43	-	845.43
01/29/24	Grove City_DWRF_01	40.00	2,000.22	-	2,000.22
01/29/24	Hitterdal_DWRF_01	3.44	171.95	-	171.95
01/29/24	Hitterdal_DWRF_02	10.81	540.47	-	540.47
01/29/24	Howard Lake_DWRF_02	160.28	8,013.95	-	8,013.95
01/29/24	Karlstad_DWRF_01	98.30	4,915.00	-	4,915.00
01/29/24	Lake Park_DWRF_02	228.11	11,405.59	-	11,405.59
01/29/24	Lester Prairie_DWRF_01	134.92	6,746.20	-	6,746.20
01/29/24	Maple Plain_DWRF_01	140.61	7,030.50	-	7,030.50
01/29/24	Mountain Lake_DWRF_0	1.37	68.69	-	68.69
01/29/24	Mountain Lake_DWRF_0	1.96	98.11	-	98.11
01/29/24	Perham_DWRF_02	207.37	10,368.54	-	10,368.54
01/29/24	Perham_DWRF_03	4.59	229.52	-	229.52
01/29/24	Perham_DWRF_04	68.55	3,427.60	-	3,427.60
01/29/24	Perham_DWRF_05	332.23	16,611.65	-	16,611.65
01/29/24	Plainview_DWRF_02	23.62	1,180.76	-	1,180.76
01/29/24	Remer_DWRF_01	9.91	495.50	-	495.50
01/29/24	Tonka Bay_DWRF_01	153.60	7,680.00	-	7,680.00
01/29/24	Wilmont_DWRF_01	44.18	2,209.20	-	2,209.20
01/30/24	Excelsior_DWRF_01	48.30	2,415.00	-	2,415.00
01/31/24	Baudette_DWRF_01	5.17	258.30	-	258.30
01/31/24	Baudette_DWRF_02	43.89	2,194.50	-	2,194.50
01/31/24	Mayer_DWRF_02	95.22	4,761.00	-	4,761.00
01/31/24	Mayer_DWRF_03	102.40	5,120.00	-	5,120.00
01/31/24	Oronoco_DWRF_01	40.04	2,001.79	-	2,001.79
01/31/24	Oronoco_DWRF_02	42.34	2,117.16	-	2,117.16
01/31/24	Rock County_DWRF_02	9.49	474.30	-	474.30
02/02/24	Barnum_DWRF_01	35.11	1,755.63	-	1,755.63
02/02/24	Carlton_DWRF_01	42.17	2,108.35	-	2,108.35
02/02/24	Carlton_DWRF_02	188.40	9,420.00	-	9,420.00
02/02/24	Hendrum_DWRF_01	8.60	430.00	-	430.00
02/02/24	Lanesboro_DWRF_01	212.90	10,645.00	-	10,645.00
02/02/24	Lanesboro_DWRF_02	13.00	650.00	-	650.00
02/02/24	Lanesboro_DWRF_03	32.43	1,621.65	-	1,621.65
02/02/24	Menahga_DWRF_01	18.60	930.00	-	930.00
02/02/24	Menahga_DWRF_02	88.61	4,430.45	-	4,430.45
02/02/24	Wheaton_DWRF_01	81.11	4,055.48	-	4,055.48
02/02/24	Wheaton_DWRF_02	85.20	4,260.00	-	4,260.00
02/05/24	Eagle Bend_DWRF_01	16.28	814.00	-	814.00
02/05/24	Eagle Bend_DWRF_02	27.45	1,372.74	-	1,372.74

DWSRF Loan Repayments, FY 2024

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
02/05/24	Eagle Bend_DWRF_03	24.50	1,225.00	-	1,225.00
02/05/24	Eagle Bend_DWRF_04	6.36	318.00	-	318.00
02/05/24	Eden Valley_DWRF_03	9.20	460.00	-	460.00
02/05/24	Eden Valley_DWRF_04	9.20	460.00	-	460.00
02/05/24	Eden Valley_DWRF_05	10.00	500.00	-	500.00
02/05/24	Eden Valley_DWRF_06	107.00	5,350.00	-	5,350.00
02/05/24	Elko New Market_DWRF_	606.30	30,315.00	-	30,315.00
02/05/24	Glenwood_DWRF_02	9.06	453.05	-	453.05
02/05/24	Glenwood_DWRF_03	70.18	3,509.04	-	3,509.04
02/05/24	Glenwood_DWRF_04	63.00	3,150.00	-	3,150.00
02/05/24	Goodview_DWRF_01	343.07	17,153.41	-	17,153.41
02/05/24	Hamburg_DWRF_02	13.81	690.30	-	690.30
02/05/24	Hamburg_DWRF_03	121.30	6,065.00	-	6,065.00
02/05/24	Le Sueur_DWRF_01	224.52	11,226.02	-	11,226.02
02/05/24	Long Prairie_DWRF_02	822.24	41,111.92	-	41,111.92
02/05/24	Madison Lake_DWRF_01	39.02	1,950.90	-	1,950.90
02/05/24	Madison Lake_DWRF_02	71.32	3,565.88	-	3,565.88
02/05/24	Madison Lake_DWRF_03	56.48	2,824.20	-	2,824.20
02/05/24	Medford_DWRF_01	104.30	5,215.00	-	5,215.00
02/05/24	Mora_DWRF_01	113.95	5,697.72	-	5,697.72
02/05/24	Mountain Lake_DWRF_0	0.17	8.50	-	8.50
02/05/24	Mountain Lake_DWRF_0	0.20	9.83	-	9.83
02/05/24	Nicollet_DWRF_01	132.86	6,643.22	-	6,643.22
02/05/24	Park Rapids_DWRF_01	28.53	1,426.35	-	1,426.35
02/05/24	Park Rapids_DWRF_02	67.71	3,385.64	-	3,385.64
02/05/24	Pelican Rapids_DWRF_01	19.51	975.67	-	975.67
02/05/24	Pelican Rapids_DWRF_02	28.86	1,442.87	-	1,442.87
02/05/24	Pelican Rapids_DWRF_03	73.96	3,698.13	-	3,698.13
02/05/24	Pelican Rapids_DWRF_04	46.66	2,332.95	-	2,332.95
02/05/24	Plummer_DWRF_01	16.00	800.00	-	800.00
02/05/24	Rushford Village_DWRF_	22.04	1,101.75	-	1,101.75
02/05/24	Sandstone_DWRF_02	76.50	3,825.00	-	3,825.00
02/05/24	Winsted_DWRF_01	19.20	960.00	-	960.00
02/05/24	Winsted_DWRF_02	50.40	2,520.00	-	2,520.00
02/06/24	Pipestone_DWRF_01	40.80	2,040.18	-	2,040.18
02/06/24	Pipestone_DWRF_02	826.62	41,331.03	-	41,331.03
02/06/24	Pipestone_DWRF_03	23.00	1,150.00	-	1,150.00
02/06/24	Pipestone_DWRF_04	42.68	2,134.17	-	2,134.17
02/06/24	Pipestone_DWRF_05	33.56	1,677.75	-	1,677.75
02/07/24	Eveleth_DWRF_01	119.52	5,976.00	-	5,976.00
02/07/24	Eveleth_DWRF_02	2.19	109.65	-	109.65
02/07/24	Eveleth_DWRF_03	21.05	1,052.71	-	1,052.71
02/07/24	Eveleth_DWRF_04	101.58	5,078.83	-	5,078.83
02/07/24	Eveleth_DWRF_05	43.88	2,194.13	-	2,194.13
02/07/24	Eveleth_DWRF_06	30.74	1,536.76	-	1,536.76
02/07/24	North Mankato_DWRF_0	98.20	4,910.00	-	4,910.00
02/07/24	North Mankato_DWRF_0	1.89	94.50	-	94.50

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
02/07/24	Verndale_DWRF_02	13.36	668.20	-	668.20
02/07/24	Verndale_DWRF_03	68.20	3,410.00	-	3,410.00
02/08/24	Atwater_DWRF_01	66.82	3,340.76	-	3,340.76
02/08/24	Atwater_DWRF_02	940.50	3,025.00	44,000.00	47,025.00
02/08/24	Battle Lake_DWRF_02	74.60	3,730.00	-	3,730.00
02/08/24	Battle Lake_DWRF_03	69.64	3,482.05	-	3,482.05
02/08/24	Beaver Bay_DWRF_01	20.80	1,039.78	-	1,039.78
02/08/24	Olivia_DWRF_01	197.10	9,855.00	-	9,855.00
02/08/24	Ortonville_DWRF_01	305.30	15,265.00	-	15,265.00
02/08/24	Osakis_DWRF_02	34.90	1,745.00	-	1,745.00
02/08/24	Osakis_DWRF_03	36.90	1,845.00	-	1,845.00
02/08/24	Sleepy Eye_DWRF_01	324.11	16,205.25	-	16,205.25
02/08/24	Zimmerman_DWRF_02	194.42	9,720.95	-	9,720.95
02/09/24	New Hope_DWRF_01	24.52	1,226.16	-	1,226.16
02/09/24	New Hope_DWRF_02	52.40	2,620.00	-	2,620.00
02/12/24	Aitkin_DWRF_01	76.60	3,830.00	-	3,830.00
02/12/24	Alden_DWRF_01	124.50	6,225.00	-	6,225.00
02/12/24	Backus_DWRF_01	9.31	465.35	-	465.35
02/12/24	Bagley_DWRF_02	38.50	1,925.00	-	1,925.00
02/12/24	Blackduck_DWRF_01	15.00	750.00	-	750.00
02/12/24	Caledonia_DWRF_01	29.90	1,495.00	-	1,495.00
02/12/24	Caledonia_DWRF_02	116.60	5,830.00	-	5,830.00
02/12/24	Claremont_DWRF_01	8.10	405.00	-	405.00
02/12/24	Clear Lake_DWRF_01	105.10	5,255.00	-	5,255.00
02/12/24	Comfrey_DWRF_02	57.50	2,874.90	-	2,874.90
02/12/24	Cosmos_DWRF_01	9.58	479.07	-	479.07
02/12/24	Cosmos_DWRF_02	12.78	638.82	-	638.82
02/12/24	Cosmos_DWRF_03	7.80	390.00	-	390.00
02/12/24	Cosmos_DWRF_04	5.71	285.29	-	285.29
02/12/24	Darwin_DWRF_01	23.12	1,155.75	-	1,155.75
02/12/24	Deerwood_DWRF_01	29.00	1,450.00	-	1,450.00
02/12/24	Ellendale_DWRF_01	44.90	2,245.10	-	2,245.10
02/12/24	Ellendale_DWRF_02	25.17	1,258.48	-	1,258.48
02/12/24	Hanska_DWRF_01	67.40	3,370.00	-	3,370.00
02/12/24	Hawley_DWRF_02	48.05	2,402.40	-	2,402.40
02/12/24	Hawley_DWRF_03	4.52	225.75	-	225.75
02/12/24	Henning_DWRF_01	6.00	300.00	-	300.00
02/12/24	Henning_DWRF_02	33.38	1,669.15	-	1,669.15
02/12/24	Henning_DWRF_03	4.20	210.00	-	210.00
02/12/24	Henning_DWRF_04	11.52	576.24	-	576.24
02/12/24	Heron Lake_DWRF_01	35.30	1,765.00	-	1,765.00
02/12/24	Hoffman_DWRF_01	7.10	355.20	-	355.20
02/12/24	Hoffman_DWRF_02	4.15	207.60	-	207.60
02/12/24	Lowry_DWRF_01	93.20	4,660.00	-	4,660.00
02/12/24	Lowry_DWRF_02	10.11	505.50	-	505.50
02/12/24	Mahnomen_DWRF_01	14.12	705.87	-	705.87
02/12/24	Moorhead_DWRF_01	736.64	36,832.20	-	36,832.20

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Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
02/12/24	Moorhead_DWRF_02	155.20	7,760.00	-	7,760.00
02/12/24	New London_DWRF_01	32.00	1,600.00	-	1,600.00
02/12/24	New London_DWRF_02	10.61	530.50	-	530.50
02/12/24	New London_DWRF_03	119.12	5,955.75	-	5,955.75
02/12/24	Newfolden_DWRF_01	23.60	1,180.00	-	1,180.00
02/12/24	Northrop_DWRF_01	25.10	1,255.00	-	1,255.00
02/12/24	Oronoco_DWRF_02	132.00	-	6,599.80	6,599.80
02/12/24	Saint Bonifacius_DWRF_01	39.65	1,982.44	-	1,982.44
02/12/24	Saint Clair_DWRF_01	43.70	2,185.00	-	2,185.00
02/12/24	Saint James_DWRF_02	133.60	6,680.20	-	6,680.20
02/12/24	Saint James_DWRF_03	305.67	15,283.51	-	15,283.51
02/12/24	Silver Bay_DWRF_02	21.95	1,097.25	-	1,097.25
02/12/24	Starbuck_DWRF_01	64.00	3,200.02	-	3,200.02
02/12/24	Swanville_DWRF_01	33.35	1,667.52	-	1,667.52
02/12/24	Swanville_DWRF_02	131.04	6,551.80	-	6,551.80
02/12/24	Tyler_DWRF_01	316.40	15,820.00	-	15,820.00
02/12/24	Vernon Center_DWRF_01	32.90	1,645.00	-	1,645.00
02/12/24	Welcome_DWRF_01	58.20	2,910.00	-	2,910.00
02/13/24	Blue Earth_DWRF_01	14.39	719.60	-	719.60
02/13/24	Blue Earth_DWRF_02	54.24	2,712.00	-	2,712.00
02/13/24	Burnsville_DWRF_01	534.46	26,723.10	-	26,723.10
02/13/24	Burnsville_DWRF_02	325.50	16,274.95	-	16,274.95
02/13/24	Cloquet_DWRF_02	651.19	32,559.72	-	32,559.72
02/14/24	Canby_DWRF_02	260.14	13,007.04	-	13,007.04
02/14/24	Canby_DWRF_03	200.00	10,000.00	-	10,000.00
02/14/24	Canby_DWRF_04	356.88	17,843.77	-	17,843.77
02/14/24	Canby_DWRF_05	2.99	149.50	-	149.50
02/14/24	Dawson_DWRF_02	368.00	18,399.89	-	18,399.89
02/14/24	Faribault_DWRF_01	755.30	37,765.00	-	37,765.00
02/14/24	Faribault_DWRF_02	45.00	2,250.00	-	2,250.00
02/14/24	Freeborn_DWRF_01	7.12	356.00	-	356.00
02/14/24	Frost_DWRF_01	5.76	288.20	-	288.20
02/14/24	Minnetrista_DWRF_01	6.11	305.36	-	305.36
02/14/24	Minnetrista_DWRF_02	564.60	28,230.00	-	28,230.00
02/14/24	Montrose_DWRF_01	23.15	1,157.59	-	1,157.59
02/14/24	Montrose_DWRF_02	109.40	5,470.00	-	5,470.00
02/15/24	Ada_DWRF_03	69.33	3,466.42	-	3,466.42
02/15/24	Alexandria_DWRF_02	310.76	15,537.98	-	15,537.98
02/15/24	Askov_DWRF_02	58.02	2,900.99	-	2,900.99
02/15/24	Askov_DWRF_03	46.53	2,326.40	-	2,326.40
02/15/24	Bird Island_DWRF_01	4.80	240.00	-	240.00
02/15/24	Bird Island_DWRF_02	10.20	510.00	-	510.00
02/15/24	Chokio_DWRF_01	10.61	530.55	-	530.55
02/15/24	Dassel_DWRF_02	33.12	1,656.08	-	1,656.08
02/15/24	Dassel_DWRF_03	15.14	756.97	-	756.97
02/15/24	Dassel_DWRF_04	14.50	725.00	-	725.00
02/15/24	Dassel_DWRF_05	191.90	9,594.90	-	9,594.90

DWSRF Loan Repayments, FY 2024

Exhibit 4

Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
02/15/24	Dassel_DWRF_06	149.45	7,472.66	-	7,472.66
02/15/24	Fertile_DWRF_02	146.40	7,320.00	-	7,320.00
02/15/24	Fertile_DWRF_03	26.31	1,315.32	-	1,315.32
02/15/24	Harris_DWRF_02	99.01	4,950.38	-	4,950.38
02/15/24	Herman_DWRF_01	41.33	2,066.46	-	2,066.46
02/15/24	Houston_DWRF_01	43.40	2,170.00	-	2,170.00
02/15/24	Houston_DWRF_02	12.74	637.20	-	637.20
02/15/24	Lake Lillian_DWRF_01	505.00	505.00	33,165.00	33,670.00
02/15/24	Lewiston_DWRF_03	59.80	2,990.00	-	2,990.00
02/15/24	Littlefork_DWRF_02	16.90	845.00	-	845.00
02/15/24	Montevideo_DWRF_02	74.30	3,715.00	-	3,715.00
02/15/24	Pemberton_DWRF_01	13.34	666.97	-	666.97
02/15/24	Saint Francis_DWRF_01	670.74	33,536.86	-	33,536.86
02/15/24	Sherburn_DWRF_01	322.99	16,149.52	-	16,149.52
02/15/24	Sherburn_DWRF_02	7.00	350.00	-	350.00
02/15/24	Warren_DWRF_01	16.00	800.00	-	800.00
02/15/24	Warren_DWRF_02	49.10	2,455.00	-	2,455.00
02/15/24	Warren_DWRF_03	34.93	1,746.70	-	1,746.70
02/15/24	Warren_DWRF_04	48.50	2,425.00	-	2,425.00
02/15/24	Warren_DWRF_05	68.55	3,427.52	-	3,427.52
02/15/24	Wykoff_DWRF_02	11.76	588.00	-	588.00
02/15/24	Cologne_DWRF_01	48.70	2,435.00	-	2,435.00
02/15/24	Cologne_DWRF_02	561.50	28,075.00	-	28,075.00
02/16/24	Appleton_DWRF_01	564.50	28,224.91	-	28,224.91
02/16/24	Barnesville_DWRF_01	26.63	1,331.60	-	1,331.60
02/16/24	Benson_DWRF_01	237.90	11,894.76	-	11,894.76
02/16/24	Brooklyn Center_DWRF_01	1,178.54	58,927.23	-	58,927.23
02/16/24	Courtland_DWRF_01	208.70	10,435.00	-	10,435.00
02/16/24	Detroit Lakes_DWRF_01	164.61	8,230.29	-	8,230.29
02/16/24	Detroit Lakes_DWRF_02	161.83	8,091.28	-	8,091.28
02/16/24	Detroit Lakes_DWRF_03	457.94	22,897.11	-	22,897.11
02/16/24	Eagle Lake_DWRF_01	34.17	1,708.72	-	1,708.72
02/16/24	Evansville_DWRF_01	4.13	206.63	-	206.63
02/16/24	Evansville_DWRF_02	5.37	268.28	-	268.28
02/16/24	Evansville_DWRF_03	18.29	914.40	-	914.40
02/16/24	Evansville_DWRF_04	56.70	2,835.08	-	2,835.08
02/16/24	Fairfax_DWRF_02	83.22	4,161.18	-	4,161.18
02/16/24	Frazee_DWRF_01	19.60	980.00	-	980.00
02/16/24	Frazee_DWRF_02	121.70	6,085.00	-	6,085.00
02/16/24	Frazee_DWRF_03	32.16	1,608.07	-	1,608.07
02/16/24	Hutchinson_DWRF_01	93.96	4,697.84	-	4,697.84
02/16/24	Hutchinson_DWRF_02	425.64	21,281.76	-	21,281.76
02/16/24	Isle_DWRF_01	12.89	644.67	-	644.67
02/16/24	Litchfield_DWRF_01	431.21	21,560.49	-	21,560.49
02/16/24	Loretto_DWRF_01	22.87	1,143.45	-	1,143.45
02/16/24	Pine River_DWRF_02	21.20	1,060.00	-	1,060.00
02/16/24	Redwood Falls_DWRF_01	1,137.41	56,870.32	-	56,870.32

DWSRF Loan Repayments, FY 2024

Exhibit 4

Date	Borrower	Fee	Interest	Principal	Total Repayment (Principal+Interest)
02/16/24	Richmond_DWRF_01	46.00	2,300.00	-	2,300.00
02/16/24	Taylors Falls_DWRF_01	22.77	1,138.50	-	1,138.50
02/16/24	Two Harbors_DWRF_02	196.17	9,808.64	-	9,808.64
02/16/24	Two Harbors_DWRF_03	130.87	6,543.45	-	6,543.45
02/16/24	Two Harbors_DWRF_04	300.60	15,030.00	-	15,030.00
02/16/24	Waseca_DWRF_01	163.10	8,155.00	-	8,155.00
02/16/24	Winnebago_DWRF_02	206.20	10,310.00	-	10,310.00
02/20/24	Alvarado_DWRF_01	19.30	965.00	-	965.00
02/20/24	Beardsley_DWRF_01	4.67	233.29	-	233.29
02/20/24	Clearwater_DWRF_03	76.90	3,845.00	-	3,845.00
02/20/24	Duluth_DWRF_04	23.15	1,157.36	-	1,157.36
02/20/24	Duluth_DWRF_05	52.83	2,641.58	-	2,641.58
02/20/24	Duluth_DWRF_06	31.01	1,550.67	-	1,550.67
02/20/24	Duluth_DWRF_07	192.20	9,610.00	-	9,610.00
02/20/24	Duluth_DWRF_08	318.84	15,942.15	-	15,942.15
02/20/24	Elizabeth_DWRF_01	10.90	545.00	-	545.00
02/20/24	Fisher_DWRF_01	11.40	570.00	-	570.00
02/20/24	Mankato_DWRF_01	66.37	3,318.32	-	3,318.32
02/20/24	Mankato_DWRF_02	1,858.34	92,917.21	-	92,917.21
02/20/24	Mankato_DWRF_03	83.51	4,175.26	-	4,175.26
02/20/24	Minneapolis_DWRF_04	390.00	19,500.00	-	19,500.00
02/20/24	Minneapolis_DWRF_05	4,704.00	235,200.00	-	235,200.00
02/20/24	Minneapolis_DWRF_07	2,116.80	105,840.00	-	105,840.00
02/20/24	Minneapolis_DWRF_08	2,975.28	148,764.00	-	148,764.00
02/20/24	Robbinsdale_DWRF_01	3,276.39	163,819.66	-	163,819.66
02/20/24	Robbinsdale_DWRF_02	1,049.63	52,481.57	-	52,481.57
02/20/24	Saint Cloud_DWRF_02	40.82	2,041.07	-	2,041.07
02/20/24	Saint Cloud_DWRF_03	470.89	23,544.69	-	23,544.69
02/20/24	Saint Cloud_DWRF_04	496.30	24,815.16	-	24,815.16
02/20/24	Saint Cloud_DWRF_05	728.70	36,435.00	-	36,435.00
02/20/24	Saint Cloud_DWRF_06	253.40	12,670.00	-	12,670.00
02/20/24	Saint Cloud_DWRF_07	3,305.53	165,276.67	-	165,276.67
02/20/24	Saint Peter_DWRF_01	104.24	5,212.20	-	5,212.20
02/20/24	Saint Peter_DWRF_02	1,996.44	99,821.93	-	99,821.93
02/20/24	Saint Peter_DWRF_03	50.10	2,505.15	-	2,505.15
02/20/24	South Saint Paul_DWRF_	153.47	7,673.41	-	7,673.41
02/20/24	Morris_DWRF_02	555.91	27,795.60	-	27,795.60
02/20/24	Saint Paul Park_DWRF_0:	85.38	4,269.24	-	4,269.24
03/15/24	Elizabeth_DWRF_01	75.69	75.69	109,000.00	109,075.69
03/15/24	Saint Paul_DWRF_02	461.11	23,055.44	-	23,055.44
03/22/24	Saint Paul_DWRF_03	1,782.67	89,133.66	-	89,133.66
06/03/24	Saint Paul_DWRF_04	134.98	6,749.12	-	6,749.12
06/03/24	Saint Paul_DWRF_05	526.93	26,346.67	-	26,346.67
06/03/24	Saint Paul_DWRF_06	1,231.47	61,573.43	-	61,573.43
06/03/24	Saint Paul_DWRF_07	10,702.87	535,143.34	-	535,143.34
06/03/24	Saint Paul_DWRF_08	4,620.05	231,002.71	-	231,002.71
Totals		<u>1,165,457.19</u>	<u>8,502,874.60</u>	<u>53,192,201.08</u>	<u>61,695,075.68</u>

2024 DWSRF Annual Report

Appendix A

Memorandum on CWSRF Advance to the DWSRF



Office Memorandum

Date: September 1, 2015

To: file

From: Steve Walter
Chief Financial Officer

A handwritten signature in black ink that reads 'Steve Walter'.

RE: **Advances between the SRF funds: Clean Water State Revolving Fund (CWSRF)
Drinking Water State Revolving Fund (DWSRF)**

Background:

On September 1, 2015, \$77,150,000 was advanced from the CWSRF Operating Reserve account to the DWSRF Debt Service account and used to call multiple outstanding 2004A and 2005A DW bonds. The DWSRF didn't have the available cash, and the CWSRF did; this advance allowed the calling of the bonds without having to issue refunding bonds. The bond calls reduced future DW bond interest payments by nearly \$15 million.

The CWSRF will be made whole because the principal will be repaid with interest at the rate of the state's monthly "ITC" rate that cash balances earn in the state pool. The payback schedule matches the principal to the original maturities of the called bonds. This is a typical structure for bond refundings.

Current Status:

Interest is paid thru March 1, 2024, and the outstanding balance is \$2,485,000. The following table shows actual and scheduled payments by FY:

	<u>Fiscal Yr</u>	<u>Interest *</u>	<u>Principal</u>	<u>Total *</u>
actual:	2017	\$ 1,209,497	\$ 2,200,000	\$ 3,409,497
actual:	2018	1,046,409	11,195,000	12,241,409
actual:	2019	1,396,057	12,250,000	13,646,057
actual:	2020	933,581	11,730,000	12,663,581
actual:	2021	181,403	9,775,000	9,956,403
actual:	2022	91,347	9,670,000	9,761,347
actual:	2023	467,965	9,125,000	9,592,965
actual:	2024	405,852	8,720,000	9,125,852
	2025	87,574	2,485,000	2,572,574

* Future interest amounts and totals are estimated only because the rate changes each month.

Schedule of Projected Payback of SRF Advance #1 of 1

Date	ITC mo.	Rate *	Actual and Projected Repayments			Balance
			Total repmt	Interest due	Principal	
09/01/15						77,150,000.00
10/01/15	Aug-2015	0.59%		37,644.23		77,150,000.00
11/01/15	Sep-2015	0.58%		75,245.28		77,150,000.00
12/01/15	Oct-2015	0.57%		112,141.37		77,150,000.00
01/01/16	Nov-2015	0.58%		149,329.58		77,150,000.00
02/01/16	Dec-2015	0.61%		188,545.35		77,150,000.00
03/01/16	Jan-2016	0.68%		232,197.76	-	77,150,000.00
04/01/16	Feb-2016	0.75%		280,361.68		77,150,000.00
05/01/16	Mar-2016	0.80%		332,115.47		77,150,000.00
06/01/16	Apr-2016	0.81%		384,348.97		77,150,000.00
07/01/16	May-2016	0.84%		438,460.84		77,150,000.00
08/01/16	Jun-2016	0.85%		493,255.51		77,150,000.00
09/01/16	Jul-2016	0.85%		547,689.48		77,150,000.00
10/01/16	Aug-2016	0.87%		603,611.02		77,150,000.00
11/01/16	Sep-2016	0.90%		661,572.27		77,150,000.00
12/01/16	Oct-2016	0.93%		721,543.49		77,150,000.00
01/01/17	Nov-2016	1.25%		801,894.19		77,150,000.00
02/01/17	Dec-2016	0.96%		863,481.15		77,150,000.00
03/01/17	Jan-2017	1.04%	3,130,195.19	930,195.19	2,200,000.00	74,950,000.00
04/01/17	Feb-2017	1.09%		67,814.82		74,950,000.00
05/01/17	Mar-2017	1.09%		135,814.03		74,950,000.00
06/01/17	Apr-2017	1.14%		206,852.19		74,950,000.00
07/01/17	May-2017	1.16%	279,301.66	279,301.66		74,950,000.00
08/01/17	Jun-2017	1.19%		74,058.54		74,950,000.00
09/01/17	Jul-2017	1.18%		148,009.02		74,950,000.00
10/01/17	Aug-2017	1.28%		227,887.70		74,950,000.00
11/01/17	Sep-2017	1.32%		310,530.24		74,950,000.00
12/01/17	Oct-2017	1.28%		390,616.84		74,950,000.00
01/01/18	Nov-2017	1.28%		470,283.93		74,950,000.00
02/01/18	Dec-2017	1.43%		559,578.02		74,950,000.00
03/01/18	Jan-2018	1.58%	11,853,010.21	658,010.21	11,195,000.00	63,755,000.00
04/01/18	Feb-2018	1.80%		95,811.41		63,755,000.00
05/01/18	Mar-2018	1.70%		186,026.95		63,755,000.00
06/01/18	Apr-2018	1.89%		286,548.08		63,755,000.00
07/01/18	May-2018	1.92%	388,399.19	388,399.19		63,755,000.00
08/01/18	Jun-2018	2.04%		108,647.28		63,755,000.00
09/01/18	Jul-2018	2.00%		214,928.19		63,755,000.00
10/01/18	Aug-2018	2.03%		322,519.98		63,755,000.00
11/01/18	Sep-2018	2.14%		436,373.30		63,755,000.00
12/01/18	Oct-2018	2.17%		551,872.35		63,755,000.00
01/01/19	Nov-2018	2.38%		678,427.70		63,755,000.00
02/01/19	Dec-2018	2.40%		805,982.04		63,755,000.00
03/01/19	Jan-2019	2.51%	13,189,315.00	939,315.00	12,250,000.00	51,505,000.00
04/01/19	Feb-2019	2.91%		125,067.81		51,505,000.00

Schedule of Projected Payback of SRF Advance #1 of 1

Date	ITC mo.	Rate *	Actual and Projected Repayments			Balance
			Total repmt	Interest due	Principal	
05/01/19	Mar-2019	2.56%		235,128.26		51,505,000.00
06/01/19	Apr-2019	2.65%		348,727.92		51,505,000.00
07/01/19	May-2019	2.52%	456,741.96	456,741.96		51,505,000.00
08/01/19	Jun-2019	2.58%		110,609.33		51,505,000.00
09/01/19	Jul-2019	2.44%		215,250.17		51,505,000.00
10/01/19	Aug-2019	2.28%		313,062.74		51,505,000.00
11/01/19	Sep-2019	2.23%		408,886.13		51,505,000.00
12/01/19	Oct-2019	2.05%		496,789.87		51,505,000.00
01/01/20	Nov-2019	2.01%		582,874.11		51,505,000.00
02/01/20	Dec-2019	1.84%		661,884.88		51,505,000.00
03/01/20	Jan-2020	1.79%	12,468,722.60	738,722.60	11,730,000.00	39,775,000.00
04/01/20	Feb-2020	1.92%		63,772.21		39,775,000.00
05/01/20	Mar-2020	1.61%		117,102.62		39,775,000.00
06/01/20	Apr-2020	1.39%		163,185.63		39,775,000.00
07/01/20	May-2020	0.96%	194,858.24	194,858.24		39,775,000.00
08/01/20	Jun-2020	0.83%		27,674.37		39,775,000.00
09/01/20	Jul-2020	0.64%		48,887.49		39,775,000.00
10/01/20	Aug-2020	0.57%		67,705.63		39,775,000.00
11/01/20	Sep-2020	0.56%		86,319.84		39,775,000.00
12/01/20	Oct-2020	0.47%		101,742.54		39,775,000.00
01/01/21	Nov-2020	0.47%		117,402.70		39,775,000.00
02/01/21	Dec-2020	0.43%		131,596.27		39,775,000.00
03/01/21	Jan-2021	0.37%	9,918,968.52	143,968.52	9,775,000.00	30,000,000.00
04/01/21	Feb-2021	0.43%		10,633.70		30,000,000.00
05/01/21	Mar-2021	0.37%		19,815.50		30,000,000.00
06/01/21	Apr-2021	0.37%		29,175.34		30,000,000.00
07/01/21	May-2021	0.33%	37,434.07	37,434.07		30,000,000.00
08/01/21	Jun-2021	0.31%		7,848.05		30,000,000.00
09/01/21	Jul-2021	0.28%		14,871.35		30,000,000.00
10/01/21	Aug-2021	0.30%		22,268.02		30,000,000.00
11/01/21	Sep-2021	0.30%		29,831.95		30,000,000.00
12/01/21	Oct-2021	0.28%		36,837.32		30,000,000.00
01/01/22	Nov-2021	0.30%		44,394.88		30,000,000.00
02/01/22	Dec-2021	0.29%		51,754.88		30,000,000.00
03/01/22	Jan-2022	0.26%	9,728,329.55	58,329.55	9,670,000.00	20,330,000.00
04/01/22	Feb-2022	0.35%		5,983.81		20,330,000.00
05/01/22	Mar-2022	0.39%		12,515.58		20,330,000.00
06/01/22	Apr-2022	0.54%		21,663.10		20,330,000.00
07/01/22	May-2022	0.67%	33,017.12	33,017.12		20,330,000.00
08/01/22	Jun-2022	0.92%		15,528.47		20,330,000.00
09/01/22	Jul-2022	1.26%		36,812.30		20,330,000.00
10/01/22	Aug-2022	1.67%		65,034.56		20,330,000.00
11/01/22	Sep-2022	2.09%		100,405.26		20,330,000.00
12/01/22	Oct-2022	2.58%		144,097.64		20,330,000.00

Schedule of Projected Payback of SRF Advance #1 of 1

Date	ITC mo.	Rate *	Actual and Projected Repayments			Balance
			Total repmt	Interest due	Principal	
01/01/23	Nov-2022	3.14%		197,333.40		20,330,000.00
02/01/23	Dec-2022	3.33%		253,716.71		20,330,000.00
03/01/23	Jan-2023	3.54%	9,438,739.59	313,739.59	9,125,000.00	11,205,000.00
04/01/23	Feb-2023	4.18%		39,054.52		11,205,000.00
05/01/23	Mar-2023	3.94%		75,864.83		11,205,000.00
06/01/23	Apr-2023	4.18%		114,884.08		11,205,000.00
07/01/23	May-2023	4.21%	154,224.97	154,224.97		11,205,000.00
08/01/23	Jun-2023	4.51%		42,156.44		11,205,000.00
09/01/23	Jul-2023	4.48%		83,967.56		11,205,000.00
10/01/23	Aug-2023	4.58%		126,713.20		11,205,000.00
11/01/23	Sep-2023	4.90%		172,485.08		11,205,000.00
12/01/23	Oct-2023	4.90%		218,260.55		11,205,000.00
01/01/24	Nov-2023	5.18%		266,646.90		11,205,000.00
02/01/24	Dec-2023	5.10%		314,230.58		11,205,000.00
03/01/24	Jan-2024	5.10%	9,081,811.33	361,811.33	8,720,000.00	2,485,000.00
04/01/24	Feb-2024	5.54%		11,470.73		2,485,000.00
05/01/24	Mar-2024	5.16%		22,164.25		2,485,000.00
06/01/24	Apr-2024	5.36%		33,270.77		2,485,000.00
07/01/24	May-2024	5.20%	44,041.05	44,041.05		2,485,000.00
08/01/24	Jun-2024	5.43%		11,252.92		2,485,000.00
09/01/24	Jul-2024	5.27%		22,156.00		2,485,000.00
10/01/24	Aug-2024	5.27%		33,059.08		2,485,000.00
11/01/24	Sep-2024	5.27%		43,962.16		2,485,000.00
12/01/24	Oct-2024	5.27%		54,865.24		2,485,000.00
01/01/25	Nov-2024	5.27%		65,768.32		2,485,000.00
02/01/25	Dec-2024	5.27%		76,671.40		2,485,000.00
03/01/25	Jan-2025	5.27%	2,572,574.48	87,574.48	2,485,000.00	-
9.5 years			82,969,684.73		77,150,000.00	

* note: Actual rates thru July 2024 ITC month; projected rates thereafter.

actual/ projected by FY:	FY	Interest Paid	Principal	Total
	2016			
	2017	1,209,496.85	2,200,000.00	3,409,496.85
	2018	1,046,409.40	11,195,000.00	12,241,409.40
	2019	1,396,056.96	12,250,000.00	13,646,056.96
	2020	933,580.84	11,730,000.00	12,663,580.84
	2021	181,402.59	9,775,000.00	9,956,402.59
	2022	91,346.67	9,670,000.00	9,761,346.67
	2023	467,964.56	9,125,000.00	9,592,964.56
	2024	405,852.38	8,720,000.00	9,125,852.38
	2025	87,574.48	2,485,000.00	2,572,574.48
		5,819,684.73	77,150,000.00	82,969,684.73

2024 DWSRF Annual Report

Appendix B

FY 2024 Set-Aside Reports



Emerging Contaminants Year 1 IIJA Set-Aside Report

FY24 EC Year 1 Set-aside End of Year Report

Program Administration

The FY24 EC Year 1 Program Administration set-aside was used to fund salaries for the following DWP Section staff:

- 1 Senior Engineer
- ½ Admin Engineer, Supervisor
- ½ Environmental Review Specialist
- Grants Specialist Sr.

Duties of these positions all relate to administering the EC program. Position descriptions are available if needed.

Examples of activities conducted with set-aside funds include: providing administrative and supervisory direction (ensuring workplans are implemented, ensuring that Infrastructure is represented in making policy decisions, ensuring that appropriate governmental agencies and representatives of the regulated community are involved in the development and implementation of regulatory aspects of the program), providing technical assistance and guidance for any system seeking funding for treatment of EC, conducting environmental reviews as necessary, working with the system on grant applications and shepherding the grants through the process.

We are currently working with a list of 11 systems and a need of roughly \$81M. These are mostly for manganese removal.

Accomplishments and success can be seen and measured in the ETT reports, and other various data sets and reports sent from Minnesota's DWP program.

EC Public Water Supply Supervision (PWSS)

The FY24 EC Year 1 PWSS set-aside was used to fund salaries for the following DWP Section staff:

- 1 Principal Engineer

Examples of activities conducted included preplanning discussions with consulting engineers, reviewing pilot plant design and results, and reviewing plans for treatment plants designed to remove PFAS and other emerging contaminants.



Lead Service Line Year 1 IIJA Set-Aside Report

FY24 LSL_Year 1 Set-aside End of Year Report

Program Administration

The FY24_Year 1 LSL Program Administration set-aside was used to fund salaries for the following DWP Section staff:

- ½ Admin Engineer, Supervisor
- Engineer Principal
- 2 Graduate 2 Engineers
- Communicator
- ½ Data Manager
- ½ Environmental Review Specialist
- 1 Grants Specialist Sr.

Duties of these positions all relate to administering the LSL program. Position descriptions are available if needed.

Examples of activities conducted with set-aside funds include: providing administrative and supervisory direction (ensuring workplans are implemented, ensuring that sections and units are represented in making policy decisions, ensuring that appropriate governmental agencies and representatives of the regulated community are involved in the development and implementation of regulatory aspects of the program), training and communicating about the LSL Replacement Program, coordinating contracts with consulting engineers to aid in LSL inventories at water supply systems, reviewing inventory reports for accuracy and quality, updating data system to accept LSL data and report compliance

Local Assistance

All of the funding was used to contract with consulting firms to conduct LSL inventory for water supply systems. We have contracts with 18 consulting engineering firms to provide inventory assistance.

Technical Assistance

A portion of the funds were granted to the MRWA to fund a circuit rider who's responsible for helping small systems complete their LSL inventories.

The FY24_Year 1 LSL Program Administration set-aside was used to fund salaries for the following DWP Section staff:

- 1 MWRA staff
- 1 Grad 2 Engineer
- 1 Community Compliance Officer
- 1 Noncommunity Compliance Officer
- ½ Data Manager

FY24 LSL_YEAR 1 SET-ASIDE END OF YEAR REPORT

Duties of these positions all relate to administering the PWSS program. Position descriptions are available if needed.

Examples of activities conducted with set-aside funds include providing technical assistance to water supply systems dealing with Lead and Copper issues, determining SDWA compliance for both Community and Noncommunity systems and communicating compliance determinations, working with programs to establish new rule requirements and processes, recommending enforcement action when needed.

The MRWA grant for lead and copper circuit rider allows for 1 FTE to provide training and direct assistance to water systems to conduct LSL inventories.

Contracted with the University of Minnesota to add LSL information to their existing Infrastructure Mapping (GIS) system. The Lead Inventory Tracking Tool (LITT) allows residents across Minnesota to search by address to determine whether or not they have a lead service line.

General accomplishments across all LSL Set-asides during this reporting period:

- MDH has coordinated with Minnesota Rural Water Association to provide monthly trainings related to the completion of lead service line inventories and associated replacement funding.
- The PFA and MDH outreach included hosting a [webinar](#) with over 70 participants and presentations at conferences across the state.
- MDH awarded over \$8.4 M in [technical assistance](#) contracts to 405 community public water supplies (CPWS).
- MDH received lead service line [inventories](#) from 644 of 966 CPWS.
- The University of Minnesota began [spatially](#) displaying LSL inventory data as information is received.
- MDH received 129 DWSRF Project Priority List (PPL) LSL replacement proposals for 78 CPWS.
- By June 30, 2024, the PFA received 39 LSLR applications seeking \$82,033.688 to replace 1,552 public and 3,360 private LSLs.
- Presently, the PFA is processing funding agreements for 15 jurisdictions requesting \$40,573,792 to replace 953 public and 2,117 private lead service lines.

In the coming months, the PFA anticipates its first funding awards and MDH expects communities to submit their LSL inventories by October 16, 2024.



PWSS Year 1 IIJA Set-Aside Report

FY24 Supplemental Year 1 Set-aside End of Year Report

Technical Assistance

The Supplemental Year 1 Technical Assistance set-aside was used to fund salaries for the following DWP Section staff:

- Portions of 2 MWRA staff (see Base TA EOY Report for details)
- 1 Grad 2 Engineer
- 1 Principal Engineer, Supervisor

Duties of these positions all relate to administering the PWSS program. Position descriptions are available if needed.

Examples of activities conducted with set-aside funds include providing administrative and supervisory direction of Community staff that provide technical assistance to water supply systems for all aspects of the SDWA, recommending enforcement action, communicating to water supply systems, reviewing DWRf funded projects, and inspecting DWRf funded projects.

Accomplishments and success can be seen and measured in the ETT reports, and other various data sets and reports sent from Minnesota's DWP program, and in successful construction of DWRf funded projects.



PWSS Year Base Set-Aside Report

FY24 PWSS Set-aside End of Year Report

The FY24 PWSS base set-aside was used to fund salaries for the following DWP Section staff:

- 1 Noncommunity supervisors
- 3 Noncommunity Compliance Officers
- 3 Community Compliance Officers
- 1 Enforcement Coordinator
- 2 Data Managers

Duties of these positions all relate to administering the PWSS program. Position descriptions are available if needed.

Examples of activities conducted with set-aside funds include: providing administrative and supervisory direction (ensuring workplans are implemented, ensuring that sections and units are represented in making policy decisions, ensuring that appropriate governmental agencies and representatives of the regulated community are involved in the development and implementation of regulatory aspects of the program), recommending enforcement action, communicating to water supply systems and water operators, ensuring timely and accurate EPA reporting

Noncommunity Supervisor

- Provide technical assistance to 22 field sanitarians who conduct surveys and collect required samples from all the noncommunity systems throughout the state.
- Conduct performance review for all of the field staff.
- Personally conduct 5% of the sanitary surveys in their region and review/approve all the sanitary survey reports which their staff conduct.

Community and Noncommunity Compliance Officers

- Review quarterly ETT and help coordinate response and actions.
- Communicate results and compliance determinations with water supply systems.
- Coordinate and align compliance procedures between Units.
- Monitor results and incident tracking to ensure accuracy.
- Initiate enforcement when needed.

Enforcement Coordinator

- Coordinate with program staff to document cases for enforcement action
- Prepare appropriate documentation to initiate enforcement action.
- Track steps of enforcement action and update staff.
- Coordinate with Department legal staff and Attorney General's office as needed.

FY24 PWSS SET-ASIDE END OF YEAR REPORT

Data Manager

- Evaluate work processes and guide development of improved work procedures.
- Lead and manage projects to update MNDWIS database.
- Perform EPA Reporting requirements quarterly.

Accomplishments and success can be seen and measured in the ETT reports, and other various data sets and reports sent from our Program.



Wellhead Protection Base Set-Aside Report

FY24 Wellhead Protection set-aside End of Year Report

The FY24 wellhead protection (WHP) set-aside was used to fund the partial salary for Drinking Water Protection Section Source Water Protection Unit Supervisor, GIS work for WHP mapping, and salaries for three Minnesota Rural Water Association staff conducting source water protection duties. Duties of these positions all relate to administering wellhead protection program work within the Source Water Protection (SWP) program.

Examples of activities conducted with set-aside funds include: conducting part I and Part II wellhead protection plan development work and preparing associated reports, technical assistance in support of wellhead protection plan implementation, partnering with key stakeholder groups, and completing wellhead protection plan implementation evaluations and audits.

MRWA Hydrologists

- Attended Part I wellhead protection scoping meetings.
- Approved Part I wellhead protection plans.
- Helped to manage WHP project workload involving approximately 88 PWS in plan development and approximately 809 public water systems (community and non-community) that are implementing, along with 53 in the amendment process.
- Made site visits to or communicated via other means with public water systems with active wellhead protection planning efforts to provide technical assistance, training, grant application assistance, compliance relative to plan development, plan implementation, new well siting, investigative sampling of source water aquifers, and other related activities.
- Conducted alternate water source investigations to help PWS evaluate existing data and information to ascertain if drilling a new well might provide a good pathway forward to avoid contamination problems affecting existing wells.

Accomplishments and success can be seen and measured in the ETT reports, and other various data sets and reports sent from Minnesota's DWP program. Minnesota Rural Water annual summary reports are attached.

Attachments:

Robyn's Grant Reporting – FY24

Jolene Grant Reporting – FY24

Mike's Grant Reporting – FY24

Minnesota Department of Health

Grant Agreement Cover Sheet

You have received a grant agreement from the Minnesota Department of Health (MDH). Information about the grant agreement, including funding details, are included below. Contact your MDH Grant Manager if you have questions about this cover sheet.

ATTACHMENT: Grant Agreement

CONTACT FOR MDH: Steve Robertson, 651-201-4648, steve.robertson@state.mn.us

Grantee SWIFT Information	Grant Agreement Information	Program & Funding Information
Name of MDH Grantee (as it appears in SWIFT): Minnesota Rural Water Association,	SWIFT Contract Number: 232654	MDH Program Name: Drinking Water Protection Statewide SWP & WHP Assistance
Grantee SWIFT Vendor Number: 0000206290 SWIFT Vendor Location Code: 001	Effective Date: 7/3/2023, OR the date all signatures are collected and the agreement is fully executed, whichever is later. Expiration Date: 6/28/2024	Total State Grant Funds: \$ 526,238.24 Total Federal Grant Funds: Total Grant Funds (all funds): \$526,238.24 GRANT WILL BE ENCUMBERED WITH STATE DOLLARS AND CHANGED TO FEDERAL DOLLARS.

Notice to Grantee about Federal Funds

You have received a sub-award of federal financial assistance from MDH. Information about the sub-award is being shared with you per [2 CFR § 200.332](#). Please keep a copy of this cover sheet with the grant agreement.

Grantee Unique Entity Identifier (UEI) Name and Number	UEI Name: Minnesota Rural Water Association UEI Number: FUR4EBK34Q65
Grantee's Approved Indirect Cost Rate for the Grant	16.24
Is The Award for Research and Development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Project Description	Hands-on technical assistance for public water supplies to develop and implement Source Water Protection (SWP) and Wellhead Protection (WHP) plans to protect public water supply wells.
Name of Federal Awarding Agency	Environmental Protection Agency; MDH receives Federal pass-through dollars from the Minnesota Public Facilities Authority (PFA)
Assistance Listing Name and Number (formerly Catalog of Federal Domestic Assistance, "CFDA")	Assistance Listing Name: Capitalization Grants for Drinking Water State Revolving Funds CFDA # 66.648
Federal Award Identification Number (FAIN)/ Grantor's Pass-through Number	PFA Federal Award 97581423 via an Interagency Agreement to MDH
Federal Award Date	6/15/2023



Standard Grant Template - Version Sept 2022

SWIFT Contract Number 232654

Between MDH and Minnesota Rural Water Association

Total Amount of Federal Award Received by MDH	\$526,238.24
Amount of funding from this federal award MDH is issuing to Grantee	\$526,238.24



Minnesota Department of Health

Grant Agreement

This grant agreement is between the State of Minnesota, acting through its Commissioner of the Department of Health ("MDH") and Minnesota Rural Water Association ("Grantee"). Grantee's address is 217 12th Avenue, Elbow Lake, Minnesota 56531.

Recitals

1. MDH is empowered to enter into this grant agreement under Minn. Stat. §§ [144.05](#) and [144.0742 446A.081](#).
2. MDH is in need of hands-on technical assistance for public water supplies to develop and implement Source Water Protection (SWP) and Wellhead Protection (WHP) plans to protect public water supply wells. The MDH assists public water suppliers with preparing and implementing of their wellhead protection plans. Furthermore, MDH supports development and implementation of source water protection plans for public water supply systems that use surface water. States are required to have wellhead protection programs under the provisions of the 1986 amendments to the federal Safe Drinking Water Act. A capture zone for the well (called the wellhead protection area) is designated and a plan is developed and implemented for managing potential contamination sources within the wellhead protection area. MDH administers the state wellhead protection rule Minnesota Rules, Chapter 4720.5100 - 4720.5590 that sets standards for wellhead protection planning providing technical assistance for small public water supply operators with training, on-site technical assistance regarding water supply system operation to non-community, non-municipal and municipal community water supply. MDH is also in need of provide technical assistance to update the WHP Rule. MRWA has significant insight working with water supply systems who have to comply with an updated WHP rule .
3. The vision of MDH is for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Health equity is achieved when every person has the opportunity to attain their health potential. Grantee agrees, where applicable, to perform its work with advancing health equity as a goal.
4. Grantee represents that it is duly qualified and will perform all the activities according to the terms of this grant agreement. Grantee agrees to minimize administrative costs as a condition of this grant agreement pursuant to [Minn. Stat. § 16B.98](#), subd 1.

Grant Agreement

1. Term of Agreement

1.1. *Effective Date*

July 3, 2023, or the date MDH obtains all required signatures under [Minn. Stat. § 16B.98](#), subd. 5, whichever is later. Per [Minn. Stat. § 16B.98](#), subd 7, no payments will be made to



the Grantee until this grant agreement is fully executed. Grantee must not begin work until this grant agreement is fully executed and MDH's Authorized Representative has notified Grantee that work may commence.

1.2. *Expiration Date*

June 28, 2024, or until all obligations have been fulfilled to the satisfaction of MDH, whichever occurs first.

1.3. *Survival of Terms*

The following clauses survive the expiration or cancellation of this grant agreement: Liability; Financial Examinations; Government Data Practices and Data Disclosure; Ownership of Equipment and Supplies; Intellectual Property; Publicity and Endorsement; and Governing Law, Jurisdiction, and Venue.

2. *Activities*

2.1. *MDH's Activities*

MDH activities, in accordance with the Minnesota Department of Administration's Office of Grants Management's policies and federal regulations, may include but are not limited to financial reconciliations, site visits, programmatic monitoring of activities performed, and grant activity evaluation.

2.2. *Grantee's Activities*

Grantee, who is not a state employee, shall conduct the activities specified in Exhibit A, which is attached and incorporated into this grant agreement.

3. *Time*

Grantee is required to perform all of the activities stated in this grant agreement, and any incorporated exhibits, within the grant agreement period. MDH is not obligated to extend the grant agreement period. Failure to meet a deadline may be a basis for a determination by MDH's Authorized Representative that Grantee has not complied with the terms of the grant agreement.

4. *Award and Payment*

MDH will award funds to Grantee for all activities performed in accordance with this grant agreement.

4.1. *Grant Award*

Reimbursement will be in accordance with the agreed upon budget contained in Exhibit B, which is attached and incorporated into this grant agreement

4.2. *Travel Expenses*

Grantee will be reimbursed for mileage at the current IRS rate in effect at the time the travel occurred; meals and lodging expenses will be reimbursed in the same manner and in no greater amount than provided in the current "[Commissioner's Plan](#)" promulgated by the Commissioner of Minnesota Management and Budget ("MMB"); or, at the Grantee's established rate (for all travel related costs), whichever is lower, at the time travel occurred. Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless Grantee has received MDH's prior written approval for out-of-state



travel. Minnesota will be considered the home state for determining whether travel is out-of-state.

4.3. Budget Modifications

Grantee may modify any line item in the most recently agreed-upon budget by up to 10 percent without prior written approval from MDH. Grantee must notify MDH of any modifications up to 10 percent in writing no later than the next invoice. Grantee must obtain prior written approval from MDH for line-item modifications greater than 10 percent. Grantee's failure to obtain MDH's prior approval may result in denial of modification request, loss of funds, or both. The total obligation of MDH for all compensation and reimbursements to Grantee shall not exceed the total obligation listed under "Total Obligation."

4.4. Total Obligation

The total obligation of MDH for all compensation and reimbursements to Grantee under this grant agreement will not exceed \$526,238.24.

4.5. Terms of Payment

4.5.1. Invoices

MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the grant agreement.

4.5.2. Federal Funds

Payments under this agreement will be made from federal funds obtained by MDH through the State Revolving fund and Drinking Water Revolving Fund, CFDA number 66.468 of the Safe Drinking Water Act of 1996, Section 130 Public Law 104-182 and all amendments. The Notice of Grant Award (NGA) number is 97581421.

Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with federal requirements.

4.6. Contracting and Bidding Requirements

4.6.1. Municipalities

A grantee that is a municipality, as defined in [Minn. Stat. § 471.345](#), subd. 1, is subject to the contracting requirements set forth under [Minn. Stat. § 471.345](#). Projects that involve construction work are subject to the applicable prevailing wage laws, including those under [Minn. Stat. § 177.41](#), et. seq.

4.6.2. Non-municipalities

Grantees that are not municipalities must adhere to the following standards in the event that activities assigned to Grantee are to be subcontracted out to a third party:



- i. Any services or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process consistent with the standards set forth under [Minn. Stat. ch. 16B](#).
- ii. Services or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- iii. Services or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- iv. Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the following entities are used when possible:
 - 1) Minnesota Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List (<http://www.mmd.admin.state.mn.us/process/search/>);
 - 2) Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program (<https://mnucp.metc.state.mn.us/>); or
 - 3) Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program (<https://www.stpaul.gov/departments/human-rights-equal-economic-opportunity/contract-compliance-business-development/central>).
- v. Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, awarding and administration of contracts.
- vi. Grantee must maintain support documentation of the purchasing or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.
- vii. Notwithstanding parts (i) through (iv) above, MDH may waive the formal bidding process requirements when:
 - Vendors included in response to a competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant agreement or
 - There is only one legitimate or practical source for such materials or services and Grantee has established that the vendor is charging a fair and reasonable price.
- viii. Projects that involve construction work of \$25,000 or more, are subject to applicable prevailing wage laws, including those under [Minn. Stat. §§ 177.41 through 177.44](#).
- ix. Grantee must not contract with vendors who are suspended or debarred in Minnesota. The list of debarred vendors is available at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

5. Conditions of Payment

All activities performed by Grantee pursuant to this grant agreement must be performed in accordance with the terms of this grant agreement, as determined in the sole discretion of MDH's Authorized Representative. Furthermore, all activities performed by Grantee must be in



accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. MDH will not pay Grantee for work that MDH determines is noncompliant with the terms and conditions of this grant agreement or performed in violation of federal, state, or local law, ordinance, rule, or regulation.

6. Authorized Representatives

6.1. *MDH's Authorized Representative*

MDH's Authorized Representative for purposes of administering this grant agreement is Steve Robertson, Supervisor, Source Water Protection Unit, PO Box 64975, St. Paul, MN 55164-0975, 651-201-4648, steve.robertson@state.mn.us, or their successor, and has the responsibility to monitor Grantee's performance and the final authority to accept the activities performed under this grant agreement. If the activities performed are satisfactory, MDH's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. *Grantee's Authorized Representative*

Grantee's Authorized Representative is Lori Blair, Executive Director, Minnesota Rural Water Association, 217 12th Avenue, Elbow Lake, MN 56531, 218- 685- 5197, and email, lori.blair@mrwa.com, or their successor. Grantee's Authorized Representative has full authority to represent Grantee in fulfillment of the terms, conditions, and requirements of this grant agreement. If Grantee selects a new Authorized Representative at any time during this grant agreement, Grantee must immediately notify MDH's Authorized Representative in writing, via e-mail or letter.

7. Assignment, Amendments, Waiver, and Grant Agreement Complete

7.1. *Assignment*

Grantee shall neither assign nor transfer any rights or obligations under this grant agreement.

7.2. *Amendments*

If there are any amendments to this grant agreement, they must be in writing. Amendments will not be effective until they have been executed and approved by MDH and Grantee.

7.3. *Waiver*

If MDH fails to enforce any provision of this grant agreement, that failure does not waive the provision or MDH's right to enforce it.

7.4. *Grant Agreement Complete*

This grant agreement, and any incorporated exhibits, contains all the negotiations and agreements between MDH and Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Liability

Grantee must indemnify and hold harmless MDH, its agents, and employees from all claims or causes of action, including attorneys' fees incurred by MDH, arising from the performance of this grant agreement by Grantee or Grantee's agents or employees. This clause will not be construed to



bar any legal remedies Grantee may have for MDH's failure to fulfill its obligations under this grant agreement. Nothing in this clause may be construed as a waiver by Grantee of any immunities or limitations of liability to which Grantee may be entitled pursuant to [Minn. Stat. ch. 466](#), or any other statute or law.

9. Financial Examinations

The relevant books, records, documents, and accounting procedures and practices of Grantee and any other party are subject to examination under [Minn. Stat. § 16B.98](#), subd. 8, by MDH and the Minnesota State Auditor or the Minnesota Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10. Government Data Practices and Data Disclosure

10.1. Government Data Practices

Grantee and MDH must comply with the Minnesota Government Data Practices Act, [Minn. Stat. ch. 13](#), as it applies to all data provided by MDH under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this grant agreement pursuant to [Minn. Stat. § 13.05](#), subd. 11(a). The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either Grantee or MDH. If Grantee receives a request to release the data referred to in this clause, Grantee must immediately notify MDH. MDH will give Grantee instructions concerning the release of the data to the requesting party before any data is released. Grantee's response to the request must comply with the applicable law.

10.2. Data Disclosure

Grantee consents to disclosure of its social security number, federal employee tax identification number, or Minnesota tax identification number--which may have already been provided to MDH--to federal and state tax agencies and state personnel involved in the payment of state obligations pursuant to [Minn. Stat. § 270C.65](#), subd. 3, and all other applicable laws. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

11. Ownership of Equipment and Supplies

11.1. Equipment. "Equipment" is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000. MDH shall have the right to require transfer of all Equipment purchased with grant funds (including title) to MDH or to an eligible non-State party named by MDH. MDH may require the transfer of Equipment if the grant program is transferred to another grantee. At the end of this grant agreement, grantee must contact MDH's Authorized Representative for further instruction regarding the disposition of Equipment.

11.2. Supplies. "Supplies" is defined as all tangible personal property other than those described in the definition of Equipment. Grantee must notify MDH's Authorized Representative regarding any remaining Supplies with an aggregate market value of \$5,000 or more for further instruction regarding the disposition of those Supplies. For the purpose of this section, Supplies includes but is not limited to computers and incentives.



12. Ownership of Materials and Intellectual Property Rights

12.1. *Ownership of Materials*

“Materials” is defined as any inventions, reports, studies, designs, drawings, specifications, notes, documents, software, computer-based training modules, and other recorded materials in whatever form. Grantee shall own all rights, title, and interest in all of the materials conceived, created, or otherwise arising out of the performance of this grant agreement by it, its employees, or subgrantees, either individually or jointly with others.

Grantee hereby grants to MDH a perpetual, irrevocable, no-fee license and right to reproduce, modify, distribute, perform, make, have made, and otherwise use the Materials for any and all purposes, in all forms and manners that MDH, in its sole discretion, deems appropriate. Grantee shall, upon the request of MDH, execute all papers and perform all other acts necessary to document and secure this right and license to the Materials by MDH. At the request of MDH, Grantee shall permit MDH to inspect the original Materials and provide a copy of any of the Materials to MDH, without cost, for use by MDH in any manner MDH, in its sole discretion, deems appropriate.

12.2. *Intellectual Property Rights*

Grantee represents and warrants that Materials produced or used under this grant agreement do not and will not infringe upon any intellectual property rights of another including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend MDH, at Grantee’s expense, from any action or claim brought against MDH to the extent that it is based on a claim that all or parts of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to, reasonable attorney fees arising out of this grant agreement, amendments and supplements thereto, which are attributable to such claims or actions. If such a claim or action arises or in Grantee’s or MDH’s opinion is likely to arise, Grantee shall at MDH’s discretion either procure for MDH the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive of other remedies provided by law.

13. Workers’ Compensation

Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), subd. 2, which pertains to workers’ compensation insurance coverage. Grantee’s employees and agents, and any contractor hired by Grantee to perform the work required by this grant agreement and its employees, will not be considered State employees. Any claims that may arise under the Minnesota Workers’ Compensation Act on behalf of these employees, and any claims made by any third party as a consequence of any act or omission on the part of these employees, are in no way MDH’s obligation or responsibility.

14. Publicity and Endorsement

14.1. *Publicity*

Any publicity given to the program, publications, or activities performed resulting from this grant agreement, including but not limited to, notices, informational pamphlets, press



releases, research, reports, signs, and similar public notices prepared by or for Grantee or its employees individually or jointly with others, or any subgrantees, must identify MDH as the sponsoring agency. If publicity is not specifically authorized under this grant agreement, Grantee must obtain prior written approval from MDH's Authorized Representative. If federal funding is being used for this grant agreement, the federal program must also be recognized.

14.2. Endorsement

Grantee must not claim that MDH endorses its products, services, or activities.

15. Termination

15.1. Termination by MDH or Grantee

MDH or Grantee may cancel this grant agreement at any time, with or without cause, upon 30 days written notice (e.g., by mail, email, or both) to the other party.

15.2. Termination for Cause

If Grantee fails to comply with the provisions of this grant agreement, MDH may terminate this grant agreement without prejudice to the right of MDH to recover any money previously paid. The termination shall be effective five business days after written notice (e.g., mail, email, or both) of termination to Grantee.

15.3. Termination for Insufficient Funding

MDH may immediately terminate this grant agreement if it does not obtain funding from the Minnesota Legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered in this grant agreement. Termination must be by written notice to Grantee; e.g., mail, email, or both. MDH is not obligated to pay for any work performed after notice and effective date of the termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed to the extent that funds are available. MDH will not be assessed any penalty if this grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MDH must provide Grantee notice of the lack of funding within a reasonable time of MDH receiving notice of the same.

16. Governing Law, Jurisdiction, and Venue

This grant agreement, amendments and supplements to it, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or for breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

17. Clerical Error

Notwithstanding Clause "Assignment, Amendments, Waiver, and Grant Agreement Complete" of this grant agreement, MDH reserves the right to unilaterally fix clerical errors, defined as misspellings, minor grammatical or typographical mistakes or omissions, that do not have a substantive impact on the terms of the Grant Agreement without executing an amendment. MDH must inform Grantee of clerical errors that have been fixed pursuant to this paragraph within a reasonable period of time.



18. Lobbying

- 18.1. Grantee must ensure that grant funds are not used for lobbying, which includes paying or compensating any person for influencing or attempting to influence legislators or other public officials on behalf or against proposed legislation, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- 18.2. In accordance with the provisions of [31 USC § 1352](#), if Grantee uses any funds other than federal funds from MDH to conduct any of the aforementioned activities, Grantee must complete and submit to MDH the disclosure form specified by MDH. Further, Grantee must include the language of this section in all contracts and subcontracts, and all contractors and subcontractors must comply accordingly.
- 18.3. Providing education about the importance of policies as a public health strategy, however, is allowed. Education includes providing facts, assessment of data, reports, program descriptions, and information about budget issues and population impacts, but stopping short of making a recommendation on a specific piece of legislation. Education may be provided to legislators, public policy makers, other decision makers, specific stakeholders, and the general community.
- 18.4. By signing this grant agreement, Grantee certifies that it will not use any funds received from MDH to employ, contract with, or otherwise coordinate the efforts of a lobbyist, as defined in [Minn. Stat. § 10A.01](#), subd. 21. This requirement also applies to any subcontractors or subgrantees that Grantee may engage for any activities pertinent to this grant agreement.

19. Other Provisions

19.1. ***Voter Registration Services Requirement***

If this grant agreement will disburse any state funds (as indicated on the Award Cover Sheet); AND Grantee is a local unit of government, city, county, township or non-profit organization, then Grantee is required to comply with [Minn. Stat. § 201.162](#) by providing voter registration services for its employees and for the public served by the grantee.

19.2. ***Contractor Debarment, Suspension and Responsibility Certification***

Federal regulation [2 CFR § 200.214](#) prohibits MDH from purchasing goods or services with federal money from vendors who have been suspended or debarred by the Federal Government. Similarly, [Minn. Stat. § 16C.03](#), subd. 2, provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with MDH.

Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. In particular, the Federal Government expects MDH to have a process in place for determining whether a vendor has been suspended or debarred, and to prevent such vendors from receiving federal funds.

By signing this grant agreement, Grantee certifies that it and its principals:



- a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency;
- b) Have not within a three-year period preceding this grant agreement: a) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; b) violated any federal or state antitrust statutes; or c) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: a) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state of local) transaction; b) violating any federal or state antitrust statutes; or c) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property; and
- d) Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this grant agreement are in violation of any of the certifications set forth above.

19.3. Audit Requirements

19.3.1. For Grantees that are state or local governments, or non-profit organizations:

- i. If Grantee expends total federal assistance of \$750,000 or more per year, Grantee agrees to: a) obtain either a single audit or a program-specific audit made for the fiscal year in accordance with the terms of the Single Audit Act of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#); and, b) to comply with the Single Audit Act of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).
- ii. Audits shall be made annually unless Grantee is a state or local government that has, by January 1, 1987, a constitutional or statutory requirement for less frequent audits. For those governments, the federal cognizant agency shall permit biennial audits, covering both years, if the government so requests. It shall also honor requests for biennial audits by state or local governments that have an administrative policy calling for audits less frequent than annual, but only audits prior to 1987 or administrative policies in place prior to January 1, 1987.

19.3.2. For Grantees that are institutions of higher education or hospitals:

- i. If Grantee expends total direct and indirect federal assistance of \$750,000 or more per year, Grantee agrees to obtain a financial and compliance audit made in accordance with [2 CFR § 200](#). The audit shall cover either the entire organization or all federal funds of the organization.
- ii. The audit must determine whether Grantee spent federal assistance funds in accordance with applicable laws and regulations.

19.3.3. The audit shall be made by an independent auditor. An independent auditor is a state or local government auditor or a public accountant who meets the independence standards specified in the General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions."

19.3.4. The audit report shall state that the audit was performed in accordance with the provisions of [2 CFR § 200](#).

The reporting requirements for audit reports shall be in accordance with the American Institute of Certified Public Accountants' (AICPA) audit guide, "Audits of State and Local Governmental Units," issued in 1986. The Federal Government has approved the use of the audit guide.

In addition to the audit report, Grantee shall provide comments on the findings and recommendations in the report, including a plan for corrective action taken or planned and comments on the status of corrective action taken on prior findings. If corrective action is not necessary, a statement describing the reason it is not should accompany the audit report.

19.3.5. Grantee agrees that the grantor, the Legislative Auditor, the State Auditor, and any independent auditor designated by the grantor shall have such access to Grantee's records and financial statements as may be necessary for the grantor to comply with the Single Audit Act Amendments of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).

19.3.6. Grantees of federal financial assistance from subrecipients are also required to comply with the Single Audit Act Amendments of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).

19.3.7. The Statement of Expenditures form can be used for the schedule of federal assistance.

19.3.8. Grantee agrees to retain documentation to support the schedule of federal assistance for at least four years.

19.3.9. Grantee agrees to file required audit reports within nine months of Grantee's fiscal year end. Recipients of more than \$750,000 in federal funds are required under [2 CFR § 200](#) to submit one copy of the audit report within 30 days after issuance to the Federal Audit Clearinghouse at the following address:
<https://facweb.census.gov/uploadpdf.aspx>.

19.4. *Drug-Free Workplace*

Grantee agrees to comply with the Drug-Free Workplace Act of 1988, which is implemented at [34 CFR § 84](#).

19.5. *Equal Employment Opportunity*

Grantee agrees to comply with the Executive Order 11246 "Equal Employment Opportunity" as amended by Executive Order 11375 and supplemented by regulations at [41 CFR § 60](#).

19.6. *Cost Principles*

Grantee agrees to comply with the provisions [2 CFR § 200](#), regarding cost principles for administration of this grant agreement.

19.7. *Rights to Inventions – Experimental, Developmental or Research Work*

Grantee agrees to comply with [37 CFR § 401](#), "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements" and any implementing regulations issued by the awarding agency.

**19.8. Clean Air Act**

Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act as amended ([42 U.S.C. § 7401](#), et seq.) and the Federal Water Pollution Control Act as amended ([33 U.S.C. § 1251](#), et seq.). Violations shall be reported to the Federal Awarding Agency Regional Office of the Environmental Protection Agency (EPA).

19.9. Telecommunications Certification

By signing this agreement, Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, [Pub. L. 115-232](#) (Aug. 13, 2018), and [2 CFR § 200.216](#), Grantee will not use any funding covered by this grant agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses “covered telecommunications equipment or services” (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee will include this certification as a flow down clause in any contract related to this grant agreement.

[Signatures on following page]



Standard Grant Template - Version Sept 2022

SWIFT Contract Number 232654

Between MDH and Minnesota Rural Water Association

APPROVED:

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: Sarah Martin Digitally signed by Sarah Martin
Date: 2023.07.26 21:28:11 -05'00'

SWIFT Contract & Initial PO: 232654_3000104564

2. Grantee

Grantee certifies that the appropriate persons(s) have executed the grant agreement on behalf of Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

DocuSigned by:
Lori Blair
45AD2385CC38471...

Signature: _____ Title: _____
Date: 7/31/2023 | 11:37:35 AM PDT

Signature: _____ Title: _____
Date: _____

Signature: _____ Title: _____
Date: _____

Signature: _____ Title: _____
Date: _____

3. Minnesota Department of Health

Grant agreement approval and certification that State funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: (with delegated authority) Jeffery Colonna
F36E69332D94404...

Title: _____

Date: 7/31/2023 | 2:21:51 PM CDT

Distribution:

All parties on the DocuSign envelope will receive a copy of the fully executed grant agreement.



EXHIBIT A – Grantee’s Activities/ Scope of Work

Perform Source Water Protection (SWP) /Wellhead Protection (WHP) Technician Duties

1. GRANTEE will assist public water suppliers (PWS) on-site or virtually with meeting the requirements for preparing and implementing wellhead protection plans according to Minnesota Rules 4720.5200 to 4720.5280, 4720.5560 to 4720.5570, and other recommended Source Water Protection planning activities:
 - a) Meet with STATE staff on a quarterly basis or as agreed upon to identify public water supplies that the MRWA will assist with preparing and implementing wellhead protection plans and to identify the status of wellhead protection planning for each public water supplier that it is currently assisting.
 - b) Provide support to public water suppliers identified under part 1.a. regarding completion and implementation of wellhead protection planning activities identified in the state wellhead protection rule. Support includes the educational, outreach, and organizational/planning expertise needed to support wellhead protection planning for identifying and managing potential contaminant sources and developing a contingency strategy, including the completion of inner wellhead management zone work, as well as providing plan implementation assistance.
 - c) Coordinate the support provided to public water suppliers regarding wellhead protection plan preparation and implementation with STATE staff and staff from federal, state, and local agencies.
2. Engage in education and outreach activities 1) to enhance the efficiency and efficacy of source water protection planning activities for public water systems in the state, 2) to advance the professional development of MRWA and PWS staff, and 3) to provide support to partners and stakeholders
3. Provide WHP Rule revision assistance, coordination, and draft revisions of Wellhead Protection Minnesota Rule 4720.5100-4720.5590 and other recommended Source Water Protection planning activities.
4. Provide public water supplies assistance with the development and implementation of surface source water protection plans.
5. Identify and evaluate PWS activities in the asset management planning framework that address source water protection contaminants and climate change adaptation and resiliency needs that can be implemented by public water systems.
6. Develop source water protection and wellhead protection evaluation reporting tools and related communication and outreach material to support PWS in State SWP planning efforts, and other recommended Source Water Protection planning activities.
7. Reporting
 - a) WHP plan development and implementation quarterly reporting in SWP tracker of the following activities: education and outreach, regulatory assistance, and SWP Plan assessment and evaluation, support activities by staff member.
 - b) Source Water Protection education and outreach activities, professional development, support, and status reports and updates to SWP supervisors.



- c) WHP Rule revision status reports and updates to SWP supervisors and key stakeholders.
- d) Source Water Protection plan development reports and updates to SWP supervisors, SWP staff, and key stakeholders. Updated materials for review and routine status reports on work completed will be provided to MDH SWP Supervisors as needed and upon request.
- e) Asset management and PWS climate change adaptation, needs, and implementation for drinking water protection status reports and updates to SWP supervisors, SWP staff, and key stakeholders. Updated materials for review and routine status reports on work completed will be provided to MDH SWP Supervisors as needed and upon request.
- f) Source water and wellhead protection evaluation reporting tools, related communication and outreach material, and other recommended SWP planning activities status reports and updates to SWP supervisors, SWP staff, and key stakeholders. Updated materials for review and routine status reports on work completed will be provided to MDH SWP Supervisors as needed and upon request.



Standard Grant Template - Version Sept 2022

SWIFT Contract Number 232654

Between MDH and Minnesota Rural Water Association

Exhibit B – Grantee’s Budget

Salary	\$280,847.00
Fringe	\$124,630.00
Training	\$11,465.00
Travel	\$35,775.00
Total Direct	\$452,717.00
Indirect*	\$73,521.24
Total Expenses	\$526,238.24

*Indirect Cost 2023-2024	16.24%
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Robyn Hoerr Grant Reporting - FY 24

ROBYN HOERR (JULY 1 - SEPTEMBER 30, 2023)

EDUCATION AND OUTREACH				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1700016	Brookhaven Development	Other	Assemble information for Township Board meeting.	07/05/2023
1700016	Brookhaven Development	Other	Attend meeting of Louisville Township officials to discuss Brookhaven Development WHP requirements and opportunities for cooperation.	07/06/2023
1710002	Big Lake	On-Site Meeting	Attend Big Lake Turf Management public education event.	07/18/2023
1710008	Becker	On-Site Meeting	Attend Becker Turf Management public education event.	07/19/2023
TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1710002	Big Lake	On-Site Meeting	Attend CWF project meeting (VIRTUAL).	07/10/2023
1710008	Becker	On-Site Meeting	Attend CWF project meeting (VIRTUAL).	07/10/2023
1300005	Isanti	On - Site Meeting	Attend WHP team meeting.	07/11/2023
1300005	Isanti	Update IWMZ and related measures in application	Research diesel generator set back requirement within IWMZ.	07/12/2023
1470008	Litchfield	Conducted Implementation Meeting (Required Policy)	Conduct Implementation Work Plan meeting.	07/13/2023
1650012	Renville	Data Collection	Research question re: grant application opportunities.	07/13/2023
1300005	Isanti	E-mail	Contact MNDNR re: review and approval of Isanti Water Supply Plan projected time table.	07/14/2023
1710002	Big Lake	Data Collection	Review Gail's 20-year WHPA time of travel projections for use with the CWF grant application.	07/17/2023
1710008	Becker	Data Collection	Review Gail's 20-year WHPA time of travel projections for use with the CWF grant application.	07/17/2023
1860010	Howard Lake	Conducted Implementation Meeting (Required Policy)	Conduct WHP Implementation Work Plan meeting.	07/19/2023
1710004	Elk River	Conducted Implementation Meeting (Required Policy)	Conduct Implementation Work Plan meeting.	07/24/2023
1860010	Howard Lake	Data Collection	Assist with assembling and providing educational information related to water conservation, items for city website.	07/25/2023
1300005	Isanti	Review of Part 2 (Consultant) Report	Review plan draft and provide comments back to Angie S.	07/26/2023
1270025	Sun Valley Mobile Home Park	Update IWMZ and Related Measure in Application		07/27/2023
1710004	Elk River	Data Collection	Assist with collection of educational materials for website.	07/27/2023
1270066	Countryside Estates	Update IWMZ and Related Measure in Application	Meet onsite with Jay to update IWMZ surveys.	07/31/2023
1400008	Le Center	Phone Call	Confer with Pat K. re: status of CWF grant project completion.	08/21/2023
1710004	Elk River	Grant Assistance	Assist with implementation grant questions.	08/21/2023
1860010	Howard Lake	Data Collection	Assist with collection of educational resources for city website re: well maintenance, sealing programs, etc...	08/22/2023
1300005	Isanti	Review of Part 2 (Consultant) Report	Provide additional comments on WHP draft to Angie S.	08/23/2023
1860011	Maple Lake	Conducted Implementation Meeting (Required Policy)	Conduct WHP implementation work plan meeting.	08/23/2023
1100019	Norwood-Young America	Wellhead Protection Team Meetings to Develop Part 2 Chapters	Attend WHP team meeting.	08/24/2023
1270041	Orono	Update IWMZ and related measures in application	Meet with DJ Goman to update IWMZ surveys, discuss WHP plan amendment progress.	08/24/2023

1400003	Elysian	Grant Assistance	Complete Imp. grant application, send to Lorri K.	08/25/2023
TECHNICAL ASSISTANCE (CONT.)				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1720004	Gibbon	Grant Assistance	Complete Imp. grant application, send to city.	08/25/2023
1250001	Cannon Falls	On-Site Meeting	Meet with Jed Petersen to discuss WHP plan implementation and requirements.	08/28/2023
1250013	Red Wing	On-Site Meeting	Conduct implementation meeting with Jerry K. and staff.	08/28/2023
1250013	Red Wing	Grant Assistance	Assist with completion of Red Wing SWP Implementation grant application.	08/29/2023
1270041	Orono	Update IWMZ and related measures in application	Enter updated IWMZ data into application. Generate reports, send to PWS.	08/29/2023
1190010	Hampton	On-Site Meeting	Meet to discuss WHP plan implementation and potential grant projects.	09/13/2023
1190025	Randolph	On-Site Meeting	Meet with Mary H. re: implementation actions, potential grant projects.	09/13/2023
1620025	White Bear Township	Conducted Implementation Meeting (Required Policy)		09/13/2023
1340001	Atwater	On-Site Meeting	Conduct implementation meeting to discuss current activities and potential for future SWP grant project applications.	09/14/2023
1470002	Darwin	On-Site Meeting	Meet with Josh J. to discuss current implementation activities and potential for SWP grant to seal old creamery well.	09/14/2023
1470007	Grove City	On-Site Meeting	Conduct implementation meeting to discuss current activities and potential grant projects.	09/14/2023
1470008	Litchfield	On-Site Meeting	Meet with Mike G. re: implementation projects.	09/14/2023
1400010	LeSueur	On-Site Meeting	Meet with Foster T. and staff to discuss OMW investigation findings and SWP implementation grant application for security issues.	09/18/2023
1490009	Bowlus	Update IWMZ and related measures in application	Update IWMZ survey to reflect new information provided by Joe S.	09/18/2023
1400010	LeSueur	Data Collection	Research municipal well location discrepancies,	09/20/2023
1250013	Red Wing	Grant Assistance	Assist with grant application and update of contingency strategy from WHP plan.	09/21/2023
1250013	Red Wing	Grant Assistance	Assist with completion of Implementation Grant application.	09/22/2023
1400008	Le Center	Grant Assistance	Meet with Pat K. re: CWF grant project/well sealing.	09/25/2023
1400010	LeSueur	On - Site Meeting	GPS locate municipal wells.	09/25/2023
1100019	Norwood-Young America	Update IWMZ and related measures in application	Update Well #2 IWMZ with new data.	09/26/2023
1100019	Norwood-Young America	Review of Part 2 (Consultant) Report	Review Part 2 draft, send comments to Angie S.	09/28/2023
1270041	Orono	Grant Assistance	Confer with DJ G. re: SWP Competitive grant application projects.	09/29/2023
REGULATORY ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1470008	Litchfield	E-mail	Assist with LUG notice letter and LUG contact list.	07/05/2023
1860010	Howard Lake	E-mail	Assist with LUG notice and LUG contact list.	07/07/2023

1860011	Maple Lake	E-mail	Assist with LUG Notice and LUG Contact list.	07/07/2023
1860016	Montrose	E-mail	Assist with plan submittal to MDH.	07/07/2023
1860016	Montrose	Attend Public Hearing		07/10/2023
1860016	Montrose	E-mail	WHP Plan formal submittal assistance.	07/11/2023

REGULATORY ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1270025	Sun Valley Mobile Home Park	Attend Meeting with PWS	Meet with Kevin Wright to review draft WHP action plan.	07/12/2023
1270041	Orono	On-Site Meeting	Conduct meeting to complete WHP Plan Implementation Report requirement.	07/12/2023
1700016	Brookhaven Development	Other	Review Brookhaven Development regulatory letter from MDH/provide comments.	07/13/2023
1270034	Minnetonka Beach	Sent LGU Template	Assist with completion of LUG notice requirement.	07/21/2023
1340004	Lake Lillian	E-mail	Follow up with Alissa S. re: completion of LUG notice requirement.	07/24/2023
1270025	Sun Valley Mobile Home Park	Attend Meeting with PWS	Meet with Kevin Wright to update IWMZ surveys.	07/26/2023
1650010	Morton	Phone Call	Confer with Chad A. re: plan submittal issues.	08/25/2023
1620025	White Bear Township	E-mail	Assist with completion of LUG notice letter/LUG contact list.	09/11/2023
1860010	Howard Lake	E-mail	Provide assistance with LUG notice/LUG contact list; reminder of requirement to send letter.	09/19/2023

INVESTIGATION AND RESEARCH

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1270025	Sun Valley Mobile Home Park	Other	Confer with Brian Noma re: action plan recommendations.	07/05/2023
1270066	Countryside Estates	Other	Confer with Brian Noma re: action measure recommendations.	07/05/2023
1400010	LeSueur	E-mail	Contact Well Management staff to discuss OMW investigation information and future follow up.	09/20/2023

ROBYN HOERR (OCTOBER 1 - DECEMBER 31, 2023)**TECHNICAL ASSISTANCE**

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1710002	Big Lake	On-Site Meeting	Meet with Dan Childs re: future grant projects; CWF grant application.	10/03/2023
1860012	Monticello	On-Site Meeting		10/03/2023
1250013	Red Wing	Grant Assistance	Assist with SWP Grant application.	10/04/2023
1400008	Le Center	Phone Call	TC Pat Kaderlik re: CWF grant well sealing project.	10/04/2023
1710002	Big Lake	Grant Assistance	Assist with SWP Competitive Grant application.	10/06/2023
1400010	LeSueur	Data Collection	Compile data for Implementation Evaluation report and Old Municipal Well site search.	10/09/2023

1400010	LeSueur	On-Site Meeting	Old municipal well investigation on site (Seneca Cannery Wells).	10/10/2023
1400010	LeSueur	Data Collection	Le Sueur OMW investigation search follow up.	10/11/2023
1820014	Newport	E-mail	Y.	10/12/2023
1620017	Le Star Mobile Home Park	Other	Review action plan to prepare for implementation meeting with PWS.	10/13/2023
1820036	Bay Lake Reserve Development	Other	Review action plan in preparation for implementation meeting with	10/16/2023
1300001	Braham	On-Site Meeting	Discuss upcoming implementation opportunities/grants for PWS. Potential change in city admin. staff.	10/17/2023
1620017	Le Star Mobile Home Park	Conducted Implementation Meeting (Required Policy)	Held implementation meeting (phone call).	10/17/2023
1820036	Bay Lake Reserve Development	Conducted Implementation Meeting (Required Policy)	Held implementation meeting (virtual) with PWS.	10/17/2023
1250001	Cannon Falls	E-mail	Assist with implementation question/educational resources.	10/19/2023
1270034	Minnetonka Beach	Grant Assistance	Assist with SWP Competitive Grant application.	10/19/2023
1820018	Saint Paul Park	On-Site Meeting	Implementation Meeting with Jeff D.	10/19/2023
1710006	Zimmerman	On-Site Meeting	Meet with Keith K. re: implementation activities review.	10/20/2023
1470003	Dassel	On-Site Meeting	Implementation meeting with Terri Boese.	10/23/2023
1470003	Dassel	E-mail	Assemble and provide groundwater educational materials for website.	10/23/2023
1820018	Saint Paul Park	E-mail	Assemble and provide educational materials and grant information.	10/23/2023
1020042	East Bethel	On-Site Meeting	Implementation meeting with Nate A.	10/24/2023
1270034	Minnetonka Beach	Grant Assistance	Follow up with City Administrator re: Competitive Grant application.	10/25/2023
1620018	Trace Heights MHP L	TAP Review of Draft Plan Completed	Reviewed WHP action plan/prep for upcoming meeting with PWS.	10/25/2023
1500009	LeRoy	Data Collection	Prep. upcoming implementation meeting.	10/27/2023
1500009	LeRoy	On-Site Meeting	Implementation meeting with Patti White.	10/30/2023
1020042	East Bethel	E-mail	Email MDH hydro re: data collection measures in plan.	11/01/2023
1400010	LeSueur	Data Collection	Update IWMZ data in MDH application.	11/01/2023
1620018	Trace Heights MHP L	Other	Edit action plan in response to PWS request/meeting.	11/01/2023
1860018	Rockford	On-Site Meeting	Meeting with Trevor B. re: Implementation.	11/07/2023
1400008	Le Center	Grant Assistance	TC Holly Bushman (County Env. Services) re: grant administration.	11/08/2023
1860018	Rockford	Data Collection	Assemble requested materials from meeting/email to PWS.	11/13/2023
1860018	Rockford	Data Collection	Generate report of findings from magnetometer OMW investigation. Email to PWS.	11/17/2023
1650010	Morton	Conducted Implementation Meeting (Required Policy)		11/28/2023
1340001	Atwater	On-Site Meeting	Implementation meeting with Jason J.	11/29/2023
1340001	Atwater	E-mail	Provide information regarding grants available for purchase of land to construct new municipal well.	11/30/2023
1100010	Waconia	Data Collection	Update IWMZ surveys in MDH application.	12/06/2023

TECHNICAL ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
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1100010	Waconia	On-Site Meeting	Meet with Doug B. re: nonvulnerable plan extension process and update of IWMZ surveys.	12/05/2023
1860018	Rockford	Data Collection	Update IWMZ surveys in MDH application.	12/06/2023
1270034	Minnetonka Beach	Grant Assistance	Provide recommendation for grant project.	12/07/2023
1340001	Atwater	Meeting(other)	investigation.	12/07/2023
1860016	Montrose	Conducted Implementation Meeting (Required Policy)		12/07/2023
1340001	Atwater	Phone Call	Confer with Gail H. re: new well/impact of WHP planning timing.	12/08/2023
1340001	Atwater	E-mail	Compose communication to PWS for advisement on grant opportunities related to new well construction location.	12/11/2023
1190015	Lakeville	Update IWMZ and related measures in application	Update IWMZ surveys/email to BARR Eng.	12/12/2023
1700016	ookhaven Developme	Conducted Implementation Meeting (Required Policy)	Held meeting with Anita B.	12/12/2023
1620021	okside Mobile Home P	Conducted Implementation Meeting (Required Policy)	Conducted meeting via phone.	12/13/2023
1820014	Newport	On-Site Meeting	Discussion of cadmium and PFAS issues with wells #1 and #2.	12/13/2023
1820018	Saint Paul Park	Data Collection	Compile technical assistance tools for plan implementation/provide to PWS.	12/14/2023
1270053	Spring Park	Compile PCSs from State databases and review MDH old muni well report	Assist with update of PCSI data (from initial plan).	12/15/2023
1270025	Valley Mobile Home	Conducted Implementation Meeting (Required Policy)		12/21/2023
1270066	Countryside Estates	Conducted Implementation Meeting (Required Policy)		12/21/2023

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1620025	White Bear Township	E-mail	materials.	10/11/2023
1860016	Montrose	Phone Call	TC Mark Wettlaufer re: Part 2 approval discussion.	10/17/2023
1190021	hridge Mobile Home	Area Planner Reviewed and Approved Plan	Conferred with Abby S. re: review of action plan/comments.	10/26/2023
1620018	rrace Heights MHP L	Attend Meeting with PWS	Held action plan meeting with Heidi Nixon.	10/27/2023
1620018	rrace Heights MHP L	Other	Review action plan with Abby S.	11/06/2023
1300005	Isanti	Attend Public Hearing		11/08/2023
1860016	Montrose	Sent LGU Template	Assist with LUG Notice/contacts--approved WHP plan.	11/20/2023
1100019	orwood-Young Americ	Attend Public Hearing		11/27/2023
1100019	orwood-Young Americ	E-mail	Assist with plan submittal to MDH.	12/15/2023

INVESTIGATION AND RESEARCH

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1860018	Rockford	On-Site Meeting	Magnetometer investigation/test wells in park.	11/16/2023

SWP PLAN ASSESSMENT AND EVALUATION

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1400010	LeSueur	On-Site Meeting	Meeting held to compile WHP plan implementation evaluation report.	10/31/2023
1820018	Saint Paul Park	On-Site Meeting	Meeting with Jeff D.	12/13/2023

ROBYN HOERR (JANUARY 1 - MARCH 31, 2024)

TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1190015	Lakeville	E-mail	Contact city to determine Part 2 status.	01/02/2024
1270034	Minnetonka Beach	Grant Assistance	Assist with question regarding well inspection grant project.	01/02/2024
1820014	Newport	Phone Call	and results.	01/02/2024
1190015	Lakeville	Review of Part 2 (Consultant) Report	Review draft part 2.	01/03/2024
1820014	Newport	Phone Call	TC Matt Yokiel re: cadmium issue, develop grant project strategy and communication with Newport Mayor.	01/03/2024
1820014	Newport	Phone Call	Follow up with Matt Y. re: cadmium issue/communicate with MPCA staff regarding ongoing investigation.	01/04/2024
1190015	Lakeville	Review of Part 2 (Consultant) Report	Well #2.	01/05/2024
1100010	Waconia	On - Site Meeting	Meet to develop nonvulnerable WHP plan extension.	01/09/2024
1190015	Lakeville	Update IWMZ and related measures in application	Follow up questions re: IWMZ surveys.	01/09/2024
1270041	Orono	Data Collection	Complete WHP Plan Extension document; email to DJ G.	01/09/2024
1270053	Spring Park	On - Site Meeting	information.	01/10/2024
1730014	Holdingford	E-mail	Confer with Gail re: vulnerability assessment question.	01/10/2024
1270034	Minnetonka Beach	Data Collection	review.	01/11/2024
1190015	Lakeville	Review of Part 2 (Consultant) Report	Review additional plan draft comments from Abby S.	01/12/2024
1820014	Newport	On-Site Meeting	opportunities.	01/16/2024
1100010	Waconia	Data Collection	Complete SWP Award nomination/work with Abby S.	01/17/2024
1820014	Newport	E-mail	Meeting follow-up/provide requested technical assistance information.	01/17/2024
1100010	Waconia	Data Collection	Add Abby's recommended changes to SWP Award nomination.	01/18/2024
1710008	Becker	Update IWMZ and related measures in application	Meet with Jeremy H. to get GPS location for Well 8 and complete IWMZ surveys.	01/25/2024
1130001	Center City	On-Site Meeting	Meet with Eric G. re: WHP Plan implementation.	01/29/2024
1130013	Rush City	On-Site Meeting	opportunities.	01/29/2024
1300001	Braham	On-Site Meeting	Meet with Tyler Treichel re: WHP Program introduction, Plan implementation responsibilities, SWP Grant opportunities.	01/29/2024
1650001	Bird Island	On-Site Meeting	Meet with both Tracy A. and Mike W. re: Plan implementation, potential SWP Grant projects, IWMZ survey update.	01/30/2024
1720004	Gibbon	On-Site Meeting	Meet with Jason R. re: Plan implementation and IWMZ survey updates.	01/30/2024
1100010	Waconia	Data Collection	Nonvulnerable WHP Plan Extension document.	02/01/2024
1820009	Lake Elmo	On-Site Meeting	Onsite meeting with Marty P. re: WHP program introduction. Discussion of implementation opportunities.	02/05/2024
1300005	Isanti	Review of Part 2 (Consultant) Report	Review draft Part 2.	02/07/2024
1720004	Gibbon	Update IWMZ and related measures in application		02/07/2024
1820009	Lake Elmo	Update IWMZ and related measures in application		02/07/2024
1400008	Le Center	On-Site Meeting	Discuss CWP Grant project/SWP Imp Grant options.	02/08/2024
1400010	LeSueur	On-Site Meeting	Assist with SWP Imp Grant application.	02/08/2024

TECHNICAL ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1400008	Le Center	Grant Assistance	TC Chris DeMattos re: requirements for sealing municipal well as part of CWF project.	02/09/2024
1400008	Le Center	On-Site Meeting	Virtual meeting with Pat K. re: completion requirements for well sealing grant project.	02/12/2024
1190007	Eagan	Data Collection	Complete Implementation Report document. Send to Jon for review/comments.	02/13/2024
1300001	Braham	On-Site Meeting	Meet with T. Treichel re: WHP plan contents and SWP Grant opportunities.	02/20/2024
1820018	Saint Paul Park	Phone Call	TC Jeff D. re: SWP Imp Grant application?	02/27/2024
1190025	Randolph	On-Site Meeting	Virtual meeting with Mary H. re: SWP Imp grant application.	03/01/2024
1710002	Big Lake	Grant Assistance	Complete SWP Imp Grant application. Email to Dan C.	03/07/2024
1710004	Elk River	E-mail	Email ideas for formation of NW SWP Group to Dave N.	03/07/2024
1100010	Waconia	E-mail	Send final Plan extension document to Doug.	03/12/2024
1710008	Becker	Data Collection	Verify new well GPS location for Well #8.	03/12/2024
1100019	Norwood-Young America	On-Site Meeting	Meet to discuss SWP Implementation Grant opportunities.	03/13/2024
1400010	LeSueur	E-mail	Review Seneca Cannery well search information from Chris D. and Pete.	03/15/2024
1820009	Lake Elmo	E-mail	Provide requested implementation technical assistance resources.	03/15/2024
1130005	Harris	On-Site Meeting	VIRTUAL meeting with Shannon G. re: WHP plan status and need for implementation meeting.	03/27/2024
1400010	LeSueur	E-mail	Determine status of Seneca Cannery well search and need for SWP Grant.	03/29/2024

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1650010	Morton	E-mail	Assist with LUG Notice.	01/02/2024
1730014	Holdingford	E-mail	Assist with getting Implementation Report to MDH.	01/04/2024
1860010	Howard Lake	E-mail	Assist with LUG contacts/LUG letter.	01/04/2024
1270041	Orono	On - Site Meeting	Meet with DJ G. re: Part 2 extension documents.	01/09/2024
1270034	Minnetonka Beach	On-Site Meeting	Meet with Heidi H. re: WHP Plan Extension.	01/11/2024
1650010	Morton	E-mail	Follow up with clerk re: LUG notice status.	02/01/2024
1190007	Eagan	On-Site Meeting	Meet with Jon Eaton to complete WHP Implementation Report in preparation for Plan amendment.	02/13/2024
1190002	Burnsville	Sent LGU Template	Assist with LUG Notice/Public Hearing.	03/07/2024
1100019	Norwood-Young America	On-Site Meeting	Conduct WHP Implementation Work Plan meeting.	03/28/2024
1300005	Isanti	On-Site Meeting	Conduct WHP Implementation Work Plan meeting.	03/28/2024

SWP PLAN ASSESSMENT AND EVALUATION

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1190010	Hampton	On-Site Meeting	Meet with John K. to complete WHP plan evaluation report and IWMZ survey update.	02/26/2024

1250001	Cannon Falls	On-Site Meeting	Meet with Jed P. re: WHP Evaluation and update of IWMZ surveys.	02/26/2024
1790002	Hammond	On-Site Meeting	Meet with Bob M. re: Plan implementation activities and completion of evaluation report and IWMZ survey update.	02/26/2024
1720004	Gibbon	On-Site Meeting	Meeting to complete WHP Evaluation and IWMZ survey update.	03/13/2024
1820009	Lake Elmo	On-Site Meeting	Meet to complete WHP evaluation report.	03/14/2024

ROBYN HOERR (APRIL 1 - JUNE 30, 2024)

TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1130005	Harris	Phone Call	Discuss Well #2 construction plans (and Well #1 sealing) with S. Geier.	04/01/2024
1620018	Terrace Heights MHP LLC	Conducted Implementation Meeting (Required Policy)	Met with Holly Nixon re: Implementation Work Plan.	04/02/2024
1790002	Hammond	E-mail	Compile draft of Implementation Evaluation Report, email draft to city.	04/02/2024
1190010	Hampton	E-mail	Create Plan implementation schedule table. Email to city WHP Mgr.	04/08/2024
1400007	Kilkenny	Phone Call	Discuss Kilkenny technical assistance and future water utility construction project with Scott H.	04/08/2024
1650001	Bird Island	Grant Assistance	Assist with Competitive Grant application.	04/08/2024
1790002	Hammond	Phone Call	Discuss SWP Grant opportunity for generator. Schedule city council meeting date attendance.	04/09/2024
1400008	Le Center	Phone Call	Phone call with P. Kaderlik re: well sealing grant status and ways to move the project forward.	04/22/2024
1400008	Le Center	Grant Assistance	Virtual meeting with Le Center city staff, Le Seuer County Environmental Services staff regarding the Clean Water Partnership grant and finishing the sealing of old municipal well.	04/26/2024
1400010	LeSueur	Grant Assistance	Complete SWP Competitive Grant application. Send to city staff.	04/29/2024
1650003	Buffalo Lake	On - Site Meeting	Conduct nonvulnerable plan extension meeting with city staff. Follow up meeting to complete Plan extension form.	05/02/2024
1270074	Greenfield	Data Collection	Create draft implementation evaluation report document; provide WHP Mgr. with technical assistance materials for implementation.	05/13/2024
1130001	Center City	Data Collection	Create implementation report draft document; provide requested technical assistance tools to city staff.	05/16/2024
1700001	Belle Plaine	E-mail	Assist city engineer inquiry regarding land use permit request involving chard pit in highly vulnerable portion of DWSMA. Ask for assistance from MDH hydros.	05/16/2024
1190002	Burnsville	Review of Part 2 (Consultant) Report	Confer with Abby S. re: preliminary impressions of draft Burnsville Part 2.	06/03/2024

1130005	Harris	On-Site Meeting	Meet with city re: possible grant for sealing Well #1 after Well #2 is finally constructed (Fall 2024?).	06/05/2024
1190002	Burnsville	Review of Part 2 (Consultant) Report	Review draft Part 2 document and Abby's plan comments.	06/07/2024
1470011	Cosmos	Data Collection	Follow up evaluation meeting; provide technical assistance tools and draft evaluation report document to city staff.	06/07/2024
1190002	Burnsville	Review of Part 2 (Consultant) Report	Review draft Part 2 document/add comments to Abby's list.	06/10/2024
1190002	Burnsville	Review of Part 2 (Consultant) Report	Meeting with Abby S. (virtual) to review draft Part 2 document comments.	06/11/2024
1300005	Isanti	On-Site Meeting	Meet with Matt S. re: implementation; provide map of DWSMA.	06/11/2024
1100019	Norwood-Young America	On-Site Meeting	Meeting with city staff re: implementation; provide DWSMA map.	06/12/2024
1340004	Lake Lillian	Data Collection	Compose draft implementation evaluation report document; provide city staff technical assistance tools for implementation.	06/14/2024
1100001	Chanhassen	On - Site Meeting	Attend West Metro Multi-Community WHP Plan Pilot meeting.	06/24/2024
1820030	Oakhill Cottages	TAP Review of Draft Plan Completed	Reviewed and completed draft action plan. Requested MDH send introductory letter.	06/25/2024
1100010	Waconia	Conducted Implementation Meeting (Required Policy)	Conducted implementation work plan meeting with city staff.	06/27/2024

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1190002	Burnsville	Sent LGU Template	Assist with both LUG contact list and follow up on PCSI MDH endorsement status.	04/01/2024
1190015	Lakeville	Attend Public Hearing	Attended public hearing meeting.	04/15/2024
1190002	Burnsville	Attend Public Hearing	Attend public hearing (virtually).	06/18/2024

SWP PLAN ASSESSMENT AND EVALUATION

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1020042	East Bethel	On-Site Meeting	Meet with city to conduct Implementation Evaluation.	04/09/2024
1190010	Hampton	On-Site Meeting	Meet with city Mayor re: WHP Implementation Evaluation Report draft comments.	04/10/2024
1340001	Atwater	On-Site Meeting	Conduct Implementation evaluation report meeting with city staff, and finalize report documents and provide technical assistance tools for implementation to city staff.	04/11/2024
1470007	Grove City	On-Site Meeting	Conduct Implementation Evaluation meeting. After meeting, complete draft document and send city staff technical assistance tools.	04/11/2024
1130001	Center City	On-Site Meeting	Conduct implementation evaluation meeting with city staff.	04/15/2024
1190009	Empire	On-Site Meeting	Conduct Implementation Evaluation Report meeting with city staff, and follow up meeting by providing technical assistance tools and draft evaluation document to city staff.	04/15/2024
1020028	Saint Francis	On-Site Meeting	Complete Implementation Evaluation Report with city staff.	04/16/2024
1130013	Rush City	On-Site Meeting	Complete implementation evaluation report with city staff.	04/16/2024
1130005	Harris	On-Site Meeting	Conduct implementation evaluation report meeting with city staff.	04/17/2024
1340003	Kandiyohi	On-Site Meeting	Conduct implementation evaluation meeting with city staff, and create draft document and provide implementation technical assistance tools to city.	04/18/2024

1270019	Loretto	On-Site Meeting	Conduct implementation evaluation meeting with city staff.	04/19/2024
1400001	Cleveland	On-Site Meeting	Conduct implementation evaluation meeting with city staff.	04/24/2024
1400010	LeSueur	On-Site Meeting	Virtual meeting with Pete Burns re: implementation evaluation report draft issues and technical assistance tool needs for implementation.	04/26/2024
1100007	New Germany	On-Site Meeting	Conduct implementation evaluation meeting with city staff; follow up meeting by providing implementation technical assistance tools as requested by city.	04/30/2024
1270074	Greenfield	On-Site Meeting	Conduct implementation evaluation report meeting with WHP Mgr.	05/01/2024
1650009	Hector	On-Site Meeting	Conduct implementation evaluation report meeting with WHP mgr.	05/02/2024
1100017	Carver	On-Site Meeting	Conduct implementation evaluation meeting with city staff. Create draft document.	05/06/2024
1130017	Taylors Falls	On-Site Meeting	Complete implementation evaluation report with city staff; follow up with implementation technical assistance tools and draft report document.	06/05/2024
1340006	Pennock	On-Site Meeting	Conduct implementation evaluation meeting with city staff.	06/06/2024
1470011	Cosmos	On-Site Meeting	Conduct implementation evaluation meeting with city staff.	06/06/2024
1340004	Lake Lillian	On-Site Meeting	Conduct implementation evaluation meeting and assist with LUG notice letter re: Plan extension approval.	06/12/2024
1400007	Kilkenny	On-Site Meeting	Conduct implementation evaluation report meeting with city staff; provide draft document and implementation technical assistance tools to city.	06/18/2024
1720001	Arlington	On-Site Meeting	Conduct implementation evaluation report meeting with city staff.	06/25/2024
1720005	Green Isle	On-Site Meeting	Conduct implementation evaluation report meeting with city staff.	06/25/2024
1710002	Big Lake	On-Site Meeting	Conducted implementation evaluation report meeting with city staff.	06/27/2024
1470003	Dassel	On-Site Meeting	Conducted implementation evaluation report meeting with city staff.	06/28/2024

JOLENE LEITHER (JULY 1 - SEPTEMBER 30, 2023)

TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1300005	Isanti	On - Site Meeting	On-site meeting with Matt Sylvester public works director, Angie Smith and Katie Farber (Bolton and Mink) and Robyn Hoerr (MRWA)	07/11/2023
1730018	Paynesville	Conversion	Ron called asking for additional information on land that was purchased with a 319 grant in 2000. The city council is interested in selling the land and Ron wants to make sure that this a not against the 319 grant policies. He would like to have something in writing to bring to the council in regard to land sales.	08/02/2023
1030014	Frazee	Wellhead Protection Team Meetings to Develop Part 2 Chapters	On-site meeting with Larry (Public works director) and Stephanie (City Clerk) along with Aaron Meyer (MRWA) to discuss part 2 of the amendment and IWMZ.	08/08/2023
1730026	Rockville	On - Site Meeting	Meeting with New city clerk, new water operator, public works director, Stearns County SWCD, Bolton and Menk and MRWA to discuss the approved wellhead plan.	08/09/2023
1700026	Territory Community	Update IWMZ and Related Measure in Application		08/10/2023
1730018	Paynesville	Grant Assistance	Met with Ron at City hall to put together an implementation grant application for multiple items and emailed the MN science museum to question outreach for source water education at the school.	08/21/2023
1730006	Cold Spring	Meeting(other)	Worked on IWMZ's that were missing reports around town of Cold Spring and discussed some questions with Katie Breth (MRWA).	08/22/2023
1710009	Clear Lake	Wellhead Protection Team Meetings to Develop Part 2 Chapters	Met with Kari Koren (City Clerk), Dustin Luhning (Public Works Director), Miranda Wagner (Sherburne SWCD), Aaron Meyer (MRWA) and myself to work through more of the part 2 chapters.	08/23/2023
1100019	Norwood-Young America	Compile PCSs from State databases and review MDH old muni well report	Met with Paul Dhoore (Public Works Director), Josh Eckstein (City Engineer from Bolton and Menk) Angie Smith (Bolton and Menk), Andrea Aukrust (City Administrator), Kathryn Farber (Bolton and Menk), Robyn Hoerr (MRWA) and Myself (MRWA) to discuss PCSI and implementation measures.	08/24/2023
1030014	Frazee	Wellhead Protection Team Meetings to Develop Part 2 Chapters	Met with Stephanie (City Clerk), Larry (Public works director) and Aaron Meyer (MRWA) to go over old muni report and measures for the part 2.	09/06/2023
1730026	Rockville	Grant Assistance	Assisted City with Implementation grant for test well.	09/13/2023
1730026	Rockville	Grant Assistance	Assisted city clerk and city engineer with implementation grant.	09/25/2023
1730006	Cold Spring	Grant Assistance	Talked through the grant application with Jon on the phone and then reviewed his rough draft through email of the grant application before he submitted it to MDH.	09/27/2023
REGULATORY ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1770002	Browerville	Attend Public Hearing	Attended Public Hearing with Katie Breth. Provide brief report on WHP Plan and plan process timeline. No public comments were received. Error on Table 3 was discussed, Table will be corrected prior to sending for State Review.	07/12/2023
1560018	Parkers Prairie	Attend Public Informational and PWS LGU Meeting	Attended meeting with Dan Disrud as part of the city council meeting.	07/17/2023
1700026	Territory Community	Attend Meeting with PWS	Meet with Rob Chang with NSU to go over the action plan and required steps for the implementation of the plan.	08/10/2023

1820021	Cedar Terrace Mobile Home Park	Attend Meeting with PWS	Met with Tim Allespach with Jolene Leither (MRWA) Reviewed Plan.	08/10/2023
REGULATORY ASSISTANCE (CONT.)				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1700010	Mobile Manor Mobile Home Park	Attend Meeting with PWS	Met with Dale and went through action plan, fact sheets and requirements.	09/07/2023
1700025	Stonebrooke Addition II	Attend Meeting with PWS	Met with Meghan Johnson (HOA) and Herb Krueger (People Services) to discuss and review the action plan and review fact sheets and grant opportunities.	09/07/2023
1190021	Southridge Mobile Home Park	Attend Meeting with PWS	Meet with Manager Patrick Fisher and discussed the action plan, SWP grants, educational materials and fact sheets.	09/12/2023
SWP PLAN ASSESSMENT AND EVALUATION				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1490006	Royalton	On-Site Meeting	On-site meeting with Leah and Katie Breth (MRWA) to discuss implementation efforts and open grants.	07/13/2023
1490008	Upsala	On-Site Meeting	On-site meeting with Jane Popp (City clerk), Rollie Johnson (City Mayor), Mike Tschida (Public works director) and Katie Breth (MRWA) to discuss previous, current and future implementation actions.	07/13/2023
1730013	Freeport	On-Site Meeting	Met with Jon Nelson City Clerk and Loren (Public works director) to complete the evaluation of the previous WHP plan and discuss the future requirements for an non-vulnerable extension.	09/26/2023

JOLENE LEITHER (OCTOBER 1 - DECEMBER 31, 2023)

TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1480008	Princeton	On-Site Meeting	Meet with Scott Schmit, Keith Butcher, Katie Breth (MRWA), and myself to discuss the implementation measures and grant opportunities.	10/03/2023
1770002	Browerville	Conducted Implementation Meeting (Required Policy)	Met with Bobbi Jo (City Clerk), Chuck (Public works director), Katie (MRWA) and myself to discuss the implementation measures and any thoughts on future projects that could work with a grant that they may be interested in.	10/24/2023
1730013	Freeport	On-Site Meeting	Nonvulnerable WHP plan extension PWS meeting. Met with Jon Nelson (City Clerk) and Loren Goebel (Public works director) and reviewed the nonvulnerable extension request and contingency plan. Loren and I also went through the IWMZ report and visited the well sites.	10/26/2023
1180011	Cuyuna	Grant Assistance	Reached out to the city of Cuyuna, the consultant at Widseth and Rural Development to get the grant paperwork finalized before the December 15th deadline. Typed up the documentation for the grant narrative report and implementation grant invoice form for the city and sent to Bill Bedard (City Clerk) for signature and review.	11/16/2023

1250017	MN Correctional Facility - Red Wing	TAP Review of Draft Plan Completed	Gathered documents and drafted action plan	11/17/2023
1550035	Briarwood Subdivision	TAP Review of Draft Plan Completed	Draft review has been completed	11/29/2023
5270408	Light of Christ Lutheran/Headstart	TAP Review of Draft Plan Completed	Reviewed action plan	12/15/2023
1550035	Briarwood Subdivision	Update IWMZ and Related Measure in Application	Updated the IWMZ PCSI report	12/19/2023
1730039	Waite Park	On-Site Meeting	Attended WHP implementation meeting with Bill Schluenz, Dale Warzecha, Adam Ritsche, and Zach. Discussed the whp measures and requirements along with SWP grants and audit fact sheet. Updated the IWMZ for Wells 4,5,6	12/21/2023
1250017	MN Correctional Facility - Red Wing	Update IWMZ and Related Measure in Application	Completed IMWZ for 2 wells and inquired about the 3rd well.	12/28/2023

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1030014	Frazee	PCSI Review	Meeting with Larry, Stephanie, Aaron Meyer (MRWA) and myself	10/11/2023
1060006	Johnson	Attend Scoping 2 Meeting	In Person meeting with Don Johnsrud (Mayor), Elanie Johnsrud (Clerk), Dan Andrews (Water operator), city council members and Amanda Strommer (MDH). Scoping 2 and public hearing meeting.	11/02/2023
1060006	Johnson	Attend Public Informational and PWS LGU Meeting	Attend in person meeting with Amanda Strommer (MDH)	11/02/2023
1300005	Isanti	Attend Public Hearing	Attended public hearing with Robyn Hoerr(MRWA) and Abby Shea (MDH)	11/08/2023
1550035	Briarwood Subdivision	Attend Meeting with PWS	Met with the PWS operator Jesse Loomis. Inspected the wellsite, reviewed the wellhead protection action plan and discussed the SWP grant and Audit fact sheets.	12/19/2023
1250017	MN Correctional Facility - Red Wing	Attend Meeting with PWS	Met with Jamie Collins and reviewed WHP action plan, DWSMA, grant and audit fact sheets and completed IWMZ report.	12/28/2023

JOLENE LEITHER (JANUARY 1 - MARCH 31, 2024)**EDUCATION AND OUTREACH**

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1730018	Paynesville	Conversion	Meet with Ron Mergen today about getting a newsletter put together to educate the public about the adopt a drain program that Paynesville recently became a member of.	01/31/2024
1730018	Paynesville	On-Site Meeting	In person meeting to discuss the water festival with Ron Mergen (Public works director) and the Paynesville teachers.	02/06/2024

TECHNICAL ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1190021	Southridge Mobile Home Park	TAP Followed Up With PWS on Plan Request for Approval	Sent a reminder email to Patrick about the approval form and attached a copy of action plan, letter and request for approval form.	01/05/2024

1700010	Mobile Manor Mobile Home Park	Conducted Implementation Meeting (Required Policy)	Sent a second email and attached educational documents in both English and Spanish for the residents of mobile manor. I hadn't received a reply from the first email sent in December of 2023.	01/05/2024
1700025	Stonebrooke Addition II	TAP Followed Up With PWS on Plan Request for Approval	Sent a reminder email to Meghan about the approval form and attached a copy of action plan, letter and request for approval form.	01/05/2024
1700026	Territory Community	TAP Followed Up With PWS on Plan Request for Approval	Sent a reminder email to Rob Chung, Tyler Gagner, Mike Miller and Volker Petersen about the approval form and attached a copy of action plan, letter and request for approval form. The email to Tyler and Rob at NSUwater.com were undeliverable.	01/05/2024
1730013	Freeport	On-Site Meeting	Met with Jon Nelson at the City office to discuss the non-vulnerable extension approval and implementation measures. Gave Jon wellhead sealing flyers and informational sheets to distribute.	01/08/2024
1340019	Sunray Glacial Waters INC	TAP Review of Draft Plan Completed	Action plan was reviewed and ready for PWS meeting	01/12/2024
1480008	Princeton	E-mail	implementation email to Chrissy Cunningham for assistance with private wells, sealing wells and attached education material for distribution..	01/24/2024
1340019	Sunray Glacial Waters INC	Update IWMZ and Related Measure in Application	Updated the IWMZ and discussed any changes with the operator.	01/31/2024
1490002	Little Falls	On-Site Meeting	In person meeting with Dwayne Heinen (Water super intendent). Discussed implementation of WHP for 2024, updated IWMZ's, discussed applying for a competitive grant and the PowerPoint for the MRWA conference.	02/14/2024
1580017	Brook Park	On-Site Meeting	In person meeting with Emeri Hagfors (City Clerk). Discussed implementation of WHP for 2024, updated IWMZ's, discussed grant and audit fact sheets.	02/14/2024
1190021	Southridge Mobile Home Park	Conducted Implementation Meeting (Required Policy)	Sent an email to Patrick discussing the wellhead protection action plan measures and I attached the conservation education material in both English and Spanish.	03/08/2024
1700026	Territory Community	Conducted Implementation Meeting (Required Policy)	Sent an email to Rob Chung about the wellhead protection measures and attached conservation education materials that can be distributed to the public water users.	03/08/2024
1730026	Rockville	Grant Assistance	Assisted the City Engineer Justin with the Competitive grant application. The city is hoping to pair this grant with their implementation grant.	03/12/2024
1480014	Foreston	On-Site Meeting	In person WHP implementation meeting with Becky Haugen (City Clerk) and Gene Weikert (Water operator) to discuss completed and future measures. Handed out Grant and audit information sheets.	03/19/2024
1700025	Stonebrooke Addition II	TAP Followed Up With PWS on Plan Request for Approval	I sent another email to the HOA email. Also left a voicemail with Meghan Johnson on the HOA board.	03/27/2024

TECHNICAL ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1470012	Eden Valley	On-Site Meeting	In person meeting with Cindy Anderson (Eden Valley clerk), Mark Berg and Brandon Stenger (Water operators for Eden Valley), Deb Kramer (Watkins City Clerk) Steve Geislinger (Watkins Public works director) and Keith Peters (Public works assistant). Discussed the wellhead protection measures that have been completed and what needs to be completed in the next year. Handed out grant and audit fact sheets.	03/28/2024

1730035	Saint Martin	On-Site Meeting	In person meeting with Jody Thelen (City Clerk), Ron Olmscheid (former water operator), Jeff Salzl (new water operator), and Tom Gray (Mayor). Discussed the wellhead protection implementation measures and what steps need to be taken for up coming years.	03/28/2024
1490002	Little Falls	Grant Assistance	Added sanitary survey to grant application and discussed the grant and additional required paperwork with Dwayne on the phone. He will bring it to city council next month and then submit to MDH.	03/29/2024
REGULATORY ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
5270408	Light of Christ Lutheran/Headstart	Attend Meeting with PWS	Met with Clerk, pastor and member of the building committee to discuss wellhead protection and facts sheets on grants and audit.	01/18/2024
1340019	Sunray Glacial Waters INC	Attend Meeting with PWS	Meet the operator Joel Braegelman at the well site. We discussed the WHP action plan and the grant and audit fact sheets.	01/31/2024
SWP PLAN ASSESSMENT AND EVALUATION				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1310004	Calumet	Meeting (other)	Meet with City Clerk April Serich, Public works director Bob Hoshal, water operator Bill Berger and vice mayor Tim Zaren to discuss wellhead protection. Review where they are in the process and get an extension requested. I also completed the evaluation and discussed the grant and audit fact sheets. I also updated the IWMZ reports.	02/01/2024

JOLENE LEITHER (APRIL 1 - JUNE 30, 2024)

EDUCATION AND OUTREACH				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1730018	Paynesville	On-Site Meeting	Conducted a groundwater session at the 5th grade water festival for the city. They had received a grant for the festival as well.	05/17/2024
TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1250005	Goodhue	Grant Assistance	On-site Nitrate clinic for the City of Goodhue who received a grant. Assisted the City water operator, SWCD manager, Scott Hanson (MDH) and Katie Breth (MRWA) with the Nitrate clinic conducted for the residents and surrounding area of Goodhue.	04/01/2024
1480014	Foreston	On-Site Meeting	Dropped off MDH Map for Foreston and discussed how the WHP measures are going. Which ones that they still need assistance with.	04/10/2024
1770007	Long Prairie	Data Collection	Completed the IWMZ Reports for the City's wells	04/10/2024

1770007	Long Prairie	On-Site Meeting	In person meeting with Ted Gray (interim city administrator), Chad Bosl (Public works director). Discussed completed WHP implementation measures and upcoming requirements. I also distributed the Source water grant fact sheet and Audit fact sheet. I discussed applying for the competitive grant for the future generator that they are going to be purchasing. I am going to meet with them again in June or July to discuss the wellhead protection program with the new City Administrator.	04/10/2024
1730036	Sartell	On-Site Meeting	In person WHP implementation meeting with Jeff Bemboom (Water operator), Lisa Volbrecht (Public works director), and myself. We went over which measures have been completed and which ones to work on for 2024. I also discussed the audit process and explained the SWP grant process. They have decided to meet every year for wellhead protection. Also updated the IWMZ reports.	04/19/2024
1790016	Hiawatha Estates, Subds. I, II & III	TAP Review of Draft Plan Completed	Reviewed the action plan for this system.	04/30/2024
1310004	Calumet	Attend Pre-Part 2 Meeting	Virtual meeting today with John Woodside, Chris Parthun and myself. Reviewed all concerns with Calumet and the smaller DWSMA. Placed pre-part II meeting tool/notes in the O:Drive and emailed both planner and Hydro with folder location.	05/06/2024
1310004	Calumet	On - Site Meeting	In person Public informational meeting for part II of the wellhead protection plan for the City. Attendees included John Tuorila (Mayor), Bob Hoshal (Public works director), Bill Berger (operator), April Serich (City clerk), Jolene Leither (MRWA).	05/09/2024
1730018	Paynesville	On-Site Meeting	Annual in-person implementation meeting, grant discussion and updated the IWMZ's.	05/22/2024
1700005	Valleyview Board and Lodge	TAP Review of Draft Plan Completed	Reviewed and edited action plan	06/06/2024
1730037	Sauk Centre	On-Site Meeting	On site meeting with Glenn Bauer (Water operator) and Debbie Boyer (General Manager) to discuss WHP and the steps needed for 2024. I also talked about SWP grants and the audit process.	06/12/2024
1260003	Elbow Lake	Data Collection	Met with operators to discuss unused wells and the locations. Reviewed maps and old Municiple well reports to locate the wells. Couldn't locate well in old police station and was unable to use magnetometer behind the insurance building due to too many parked vehicles near the alley.	06/21/2024
5270408	Light of Christ Lutheran/Headstart	Conducted Implementation Meeting (Required Policy)	Emailed City Clerk and Operator to talk about the Wellhead action plan. I discussed grants and implementation assistance for the measures in the WHP action plan.	06/24/2024
1250017	MN Correctional Facility - Red Wing	TAP Followed Up With PWS on Plan Request for Approval	Sent an email to Jamie Collins (Water Operator) and Allen Gullickson (Water operator) with the approval form attached. I explained that the form needs to be completed and sent back to MDH.	06/27/2024

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1310004	Calumet	Attend Scoping 2 Meeting	In-person scoping 2 meeting with April Serich, Bill Berger, John Tuorila, Chris Parthun, and myself.	06/05/2024
1790016	Hiawatha Estates, Subds. I, II & III	Attend Meeting with PWS	In person meeting with Lori Rolbieki (Manager) and Sam Schultz (Water operator) and myself. Discussed the wellhead protection program, the action plan for their system, the sourcewater grants and answered questions that they had.	06/06/2024

MIKE STRODTMAN (JULY 1 - SEPTEMBER 30, 2023)

EDUCATION AND OUTREACH				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1690031	Kinney	Conversion	Populate approval letter and dvlp 60 day implementation meeting items	07/05/2023
TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1580021	Sturgeon Lake	On-Site Meeting	Meet with Mayor and Clerk to discuss possible forestry project in DWSMA	07/06/2023
1440004	Waubun	Data Collection	Type up well search notes and make maps	07/07/2023
1680001	Badger	Data Collection	Type up well search notes and make maps	07/10/2023
1010013	Palisade	On-Site Meeting	2 1/2 yr eval meeting with WHP team	07/11/2023
1680003	Roseau	Data Collection	Type up well search notes and make maps	07/11/2023
1690031	Kinney	Conducted Implementation Meeting	(Required Policy)	07/11/2023
1730004	Belgrade	On-Site Meeting	Discuss imp items. Review pcsi	07/12/2023
1540008	Twin Valley	Data Collection	Type up well search notes and make maps	07/14/2023
1040034	Movil Lake Trailer Park	TAP Review of Draft Plan Completed		07/18/2023
1840006	Rothsay	Data Collection	Review OMW report and create maps for mtg	07/19/2023
1110030	Pillager	On-Site Meeting	Update IWMZ, PCSI and search for possible well by fire dept.	07/20/2023
1040036	Cottage Creek Estates	TAP Review of Draft Plan Completed		07/24/2023
1540010	Gary	Letter	assist with approval of part 1 ltr	07/25/2023
1350002	Karlstad	On - Site Meeting	Review Part 2 final plan. Discuss PH and items needed for mtg	07/26/2023
1680017	Parker Farms	TAP Followed Up With PWS on Plan	Request for Approval	07/26/2023
1440004	Waubun	Data Collection	Work with Hydro on well depths of city wells and dnr monitoring well	08/02/2023
1600001	Climax	Grant Assistance	Assist with grant closure docs	08/03/2023
1440004	Waubun	Conversion	Type up 2 1/2 yr eval	08/04/2023
1630001	Oklee	Data Collection	Research tank info and location to IWMZ	08/07/2023
1580021	Sturgeon Lake	Conversion	Dvlp whp letter for city	08/10/2023
1290001	Akeley	Data Collection	Dvlp 2 1/2 yr eval items	08/21/2023
1600014	Beltrami	Data Collection	Review and comment on arsenic info	08/21/2023
1290001	Akeley	On-Site Meeting	2 1/2 yr eval meeting	08/22/2023
1290001	Akeley	Conversion	Type up eval for city	08/23/2023
1680017	Parker Farms	Conducted Implementation Meeting	(Required Policy)	08/23/2023
1600001	Climax	Grant Assistance	Assist with grant to seal wells	08/24/2023
1030005	Detroit Lakes	Grant Assistance		08/28/2023
5090090	Esko Public School, ISD #99	Grant Assistance		08/28/2023
1140002	Comstock	Data Collection	Dvlp materials to update iwmz and pcsi	09/01/2023
1840006	Rothsay	Data Collection	Type up well search notes and make maps	09/05/2023
1090007	Cromwell	Data Collection	Dvlp public information mtg items for city	09/06/2023
TECHNICAL ASSISTANCE (CONT.)				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1040034	Movil Lake Trailer Park	TAP Followed Up With PWS on Plan	Request for Approval	09/08/2023
1090013	Wrenshall	Grant Assistance	grant to seal a well	09/08/2023
1350002	Karlstad	E-mail	Assist city with Public hearing items	09/22/2023
1450003	Grygla	Grant Assistance	Grant to seal 2 wells	09/22/2023
1150003	Clearbrook	Grant Assistance	Grant to seal a well	09/25/2023
1440001	Bejou	Data Collection	Dvlp materials to update IWMZ and pcsi	09/25/2023
1040002	Bemidji	Data Collection	Assist city with Implementation items	09/26/2023

1290003	Park Rapids	On-Site Meeting	Go over grant to remove tank. Look at pictures of removed tank	09/27/2023
1840004	Kent	Data Collection	Assist city with Imp. items	09/27/2023
1840007	Wolverton	Data Collection	Assist city with Imp. items	09/27/2023

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1450011	Viking	Sent LGU Template	notice of intent and wrk pln- fill in for city	07/05/2023
1210017	Kensington	On-Site Meeting	8 year eval mtg	07/12/2023
1090007	Cromwell	Sent LGU Template	Create public info mtg letter and materials for city	07/26/2023
1040034	Movil Lake Trailer Park	Attend Meeting with PWS		08/07/2023
1090007	Cromwell	Attend Scoping 2 Meeting		08/08/2023
1040036	Cottage Creek Estates	Attend Meeting with PWS		08/15/2023
1540010	Gary	Sent LGU Template		08/24/2023
1350002	Karlstad	Sent LGU Template		09/01/2023
1090007	Cromwell	Attend Public Informational and PWS LGU Meeting		09/20/2023

INVESTIGATION AND RESEARCH

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1580021	Sturgeon Lake	Meeting(other)	Meeting with BWSR and Pine County to discuss possible forestry project in DWSMA	07/25/2023
1840006	Rothsay	On-Site Meeting	Search for old muni wells	08/09/2023
1180017	Ironton	On-Site Meeting	Assist with searching for old muni wells	09/07/2023

MIKE STRODTMAN (OCTOBER 1 - DECEMBER 31, 2023)**EDUCATION AND OUTREACH**

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1260005	Herman	On-Site Meeting	Update IWMZ and PCSi	10/17/2023
1110008	Hackensack	On-Site Meeting	Meeting with new clerk and water operator. Educate and update on WHP	11/03/2023

TECHNICAL ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1630001	Oklee	On-Site Meeting	WHP mtg - update IWMZ and PCSi	10/03/2023
1090007	Cromwell	Compile PCSs from State databases and review MDH old muni well report		10/04/2023
1290001	Akeley	Grant Assistance		10/06/2023
1560008	Dalton	Data Collection	Dvlp Imp items for city	10/06/2023
1040002	Bemidji	Conversion	Dvlp 2 1/2 yr eval materials	10/09/2023
1440001	Bejou	On-Site Meeting	Update IWMZ and pcsi	10/10/2023
1750003	Donnelly	Conversion	Dvlp imp items for city	10/11/2023
1090007	Cromwell	On - Site Meeting	WHP MTg	10/12/2023
1680006	Warroad	Data Collection	Work with city regarding questions on new MPCA leak site	10/16/2023
1110006	Cass Lake	On-Site Meeting	Review Imp items and discuss grant	10/18/2023
1140002	Comstock	On-Site Meeting	Update IWMZ and pcsi	10/23/2023
1290011	Sundsruds Court	Meeting(other)	Mtg with Dept. of Health and Ag on nitrates	10/24/2023
1040034	Movil Lake Trailer Park	Conducted Implementation Meeting (Required Policy)		10/25/2023
1040002	Bemidji	On-Site Meeting	2 1/2 year eval mtg	10/26/2023

1110008	Hackensack	Conversion	Put together info to update new clerk and operator on WHP	10/26/2023
1090007	Cromwell	Data Collection		10/27/2023
1540010	Gary	Compile PCSs from State databases and review MDH old muni well report		11/02/2023
1110006	Cass Lake	Grant Assistance	assist with grant closure docs	11/06/2023
1090007	Cromwell	On - Site Meeting	whp mtg	11/17/2023
1540003	Halstad	Conversion	Dvlp 2 1/2 yr eval materials	11/20/2023
1490003	Motley	Conversion	Dvlp 2 1/2 yr eval materials	11/21/2023
1560008	Dalton	Conversion	Dvlp 8 year eval mtg items	11/22/2023
1630002	Plummer	Conversion	dvlp imp items for city	11/22/2023
1140012	Felton	Conversion	Dvlp 2 1/2 yr eval materials	11/27/2023
1290003	Park Rapids	Conversion	Dvlp 2 1/2 yr eval materials	11/27/2023
1290010	Nevis	Conversion	Dvlp 2 1/2 yr eval materials	11/27/2023
1540010	Gary	On - Site Meeting	WHP mtg	11/28/2023
1260008	Wendell	Conversion	Dvlp Imp items for city	12/04/2023
1840007	Wolverton	Conversion	Dvlp Imp items for city	12/04/2023
1540003	Halstad	On-Site Meeting	2 1/2 year eval mtg	12/05/2023
1490003	Motley	On-Site Meeting	2 1/2 year eval mtg	12/06/2023
1540003	Halstad	Grant Assistance	assist with grant closure docss	12/07/2023
1090007	Cromwell	Data Collection	for plan dvlp	12/08/2023
1010016	McGregor	Data Collection	Dvlp 2 1/2 year eval mtg items	12/11/2023

TECHNICAL ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1290001	Akeley	Grant Assistance	Grant closure docs	12/11/2023
1690020	Gilbert	Conversion	Dvlp Imp items for city	12/12/2023
1290003	Park Rapids	On-Site Meeting	2 1/2 year eval mtg	12/13/2023
1290010	Nevis	On-Site Meeting	2 1/2 year eval mtg	12/13/2023
1540010	Gary	Data Collection	for plan dvlp	12/14/2023
1140012	Felton	On-Site Meeting	2 1/2 year eval mtg	12/15/2023
1540008	Twin Valley	On-Site Meeting	2 1/2 year eval mtg	12/15/2023
1600014	Beltrami	Conversion	dvlp imp items for city	12/15/2023
1680003	Roseau	On-Site Meeting	update iwmz and pcsi	12/18/2023
1090007	Cromwell	On - Site Meeting	WHP mtg	12/28/2023

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1350002	Karlstad	Attend Public Hearing		10/02/2023
1540010	Gary	Attend Public Informational and PWS LGU Meeting		10/11/2023
1180025	Riverton	Attend Scoping 1 Meeting		10/16/2023
1540010	Gary	Attend Scoping 2 Meeting		10/24/2023
1110008	Hackensack	Conversion	Dvlp 8 year eval materials for mtg	11/28/2023
1090007	Cromwell	PCSI Review		11/29/2023
1180025	Riverton	Sent LGU Template	Populate notice of intent and work plan for city	11/29/2023
1540010	Gary	PCSI Review		11/29/2023
1110008	Hackensack	On-Site Meeting	8 year eval mtg	12/21/2023

MIKE STRODTMAN (JANUARY 1 - MARCH 31, 2024)

EDUCATION AND OUTREACH				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1540010	Gary	On-Site Meeting	WHP mtg	01/03/2024
1090010	MN Correctional Facility - Moose Lake	Grant Assistance	Review grant ideas	01/09/2024
1450012	Warren	E-mail	send city DNR info on drought fund money	01/30/2024
1260005	Herman	Conversion	DVlp imp items for city	03/14/2024
TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1540010	Gary	Wellhead Protection Team Meetings to Develop Part 2 Chapters		01/02/2024
1090007	Cromwell	Wellhead Protection Team Meetings to Develop Part 2 Chapters		01/03/2024
1040036	Cottage Creek Estates	Conducted Implementation Meeting (Required Policy)		01/05/2024
1090007	Cromwell	On - Site Meeting	WHP mtg	01/10/2024
1690022	Hibbing	Data Collection	Gather all IWMZ maps and reports	01/17/2024
1570001	Goodridge	Conversion	Dvlp imp items for city	01/19/2024
1690022	Hibbing	Update IWMZ and related measures in application		01/19/2024
1090007	Cromwell	Wellhead Protection Team Meetings to Develop Part 2 Chapters		01/24/2024
1840006	Rothsay	Data Collection	Dvlp imp items for city	01/24/2024
1310006	Coleraine	Phone Call	Spoke with Rick from city and then their engineer about where they are at in the WHP process and to contact me if they need any assistance. We discussed the PH and their engineer will be at meeting. I can't attend due to another council meeting the same evening.	01/25/2024
1680002	Greenbush	Data Collection	Dvlp imp items for city	01/26/2024
1450012	Warren	Grant Assistance		02/01/2024
1630001	Oklee	Data Collection	8 year eval update	02/02/2024
1090007	Cromwell	Letter	Dvlp items for public hearing for city	02/05/2024
1310023	Marble	Data Collection	Dvlp 2 1/2 yr eval materials for city	02/05/2024
1040002	Bemidji	Data Collection	Dvlp imp items for city	02/06/2024
1630002	Plummer	Data Collection	Dvlp 2 1/2 yr eval materials for city	02/06/2024
1540010	Gary	On - Site Meeting	WHP mtg	02/07/2024
1350002	Karlstad	Conducted Implementation Meeting (Required Policy)		02/08/2024
1440001	Bejou	Grant Assistance	Work with city on possible grant to seal wells in DWSMA	02/09/2024
1680004	Oak Manor Mobile Home Park	Grant Assistance		02/13/2024
1090007	Cromwell	On - Site Meeting	Review final draft. Discuss public hearing	02/14/2024
1030005	Detroit Lakes	Grant Assistance		02/26/2024
1090010	MN Correctional Facility - Moose Lake	Grant Assistance		02/27/2024

1390001	Baudette	Grant Assistance		02/27/2024
TECHNICAL ASSISTANCE (CONT.)				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
5090090	Esko Public School, ISD #99	Grant Assistance		02/27/2024
1680004	Oak Manor Mobile Home Park	Grant Assistance		02/29/2024
1350002	Karlstad	Grant Assistance		03/01/2024
1680004	Oak Manor Mobile Home Park	Grant Assistance		03/01/2024
1690020	Gilbert	Phone Call	Talk with Council member about getting home in DWSMA hooked up to city sewer.	03/08/2024
1450012	Warren	Conversion	Dvlp imp items for city	03/11/2024
1540002	Borup	Data Collection	Dvlp items for public information meeting	03/12/2024
1260003	Elbow Lake	Data Collection	Review OMW report and research old well info. Make maps for mtg	03/13/2024
1680003	Roseau	Conversion	Dvlp imp items for city	03/13/2024
1540003	Halstad	Grant Assistance		03/14/2024
1840006	Rothsay	On-Site Meeting	Discuss implementation projects	03/14/2024
1350002	Karlstad	Conversion	Dvlp imp items for city	03/18/2024
1450010	Strandquist	Conversion	Dvlp imp items for city	03/18/2024
1690020	Gilbert	Grant Assistance	Work with city and their engineer on possible grants	03/18/2024
1260003	Elbow Lake	Data Collection	Create report from well search project	03/19/2024
1350002	Karlstad	On-Site Meeting	Drop off DWSMA map, discuss grant project	03/21/2024
1450010	Strandquist	On-Site Meeting	Discuss implementation items and possible grant ideas with city. Drop off DWSMA map	03/21/2024
1450012	Warren	On-Site Meeting	Drop off DWSMA map and discuss grant application	03/21/2024
1680002	Greenbush	On-Site Meeting	Discuss possible well search project this summer.	03/21/2024
1680004	Oak Manor Mobile Home Park	Grant Assistance		03/29/2024
REGULATORY ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1560008	Dalton	Conversion	Dvlp non vulnable extension docs	01/05/2024
1730004	Belgrade	Conversion	Dvlp 8 year eval materials	01/05/2024
1730004	Belgrade	On-Site Meeting	8 year eval mtg with WHP team	01/08/2024
1350002	Karlstad	Sent LGU Template		01/11/2024
1540002	Borup	Sent LGU Template		01/17/2024
1560008	Dalton	On - Site Meeting	Complete non vulnerable extension docs with WHP Team	01/18/2024
1450011	Viking	Sent LGU Template	Create public info mtg items for city	01/24/2024
1730004	Belgrade	Attend Scoping 1 Meeting		01/31/2024
1450011	Viking	Attend Public Informational and PWS LGU Meeting		02/12/2024
1140001	Barnesville	Attend Scoping 1 Meeting		03/14/2024
1210017	Kensington	Attend Scoping 1 Meeting		03/15/2024
1310006	Coleraine	E-mail	Assist city with WHP manager compliance	03/18/2024
1730004	Belgrade	Sent LGU Template		03/20/2024
INVESTIGATION AND RESEARCH				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1260003	Elbow Lake	On-Site Meeting	Look for old wells with city staff	03/15/2024

MIKE STRODTMAN (APRIL 1 - JUNE 30, 2024)

TECHNICAL ASSISTANCE				
PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1680004	Oak Manor Mobile Home Park	Grant Assistance		04/01/2024
1690006	Buhl	Grant Assistance	Assist with grant closure docs	04/01/2024
1040007	Birchlane Trailer Court	TAP Review of Draft Plan Completed		04/02/2024
1690020	Gilbert	Conversion	Dvlp 2 1/2 yr eval mtg items	04/03/2024
1690020	Gilbert	On-Site Meeting	2 1/2 yr eval mtg	04/05/2024
1690029	Iron Junction	On-Site Meeting	Drop off DWSMA map and MDH well brochures.	04/05/2024
1690020	Gilbert	Grant Assistance	Assist with competitive grant application	04/08/2024
1540010	Gary	Wellhead Protection Team Meetings to Develop Part 2 Chapters		04/12/2024
1680003	Roseau	Data Collection	Assist city with researching info on monitoring well. Work with MPCA	04/15/2024
1150005	Gonvick	On-Site Meeting	Update PCSI and IWMZ	04/16/2024
1680006	Warroad	On-Site Meeting	Update PCSI and IWMZ	04/16/2024
1290003	Park Rapids	On-Site Meeting	Review Imp items to complete	04/19/2024
1140002	Comstock	Data Collection	Assist city with Imp items	04/22/2024
1040033	Country Lane Mobile Home Park	TAP Review of Draft Plan Completed		04/23/2024
1310023	Marble	On-Site Meeting	2 1/2 yr eval mtg	04/24/2024
1450012	Warren	Data Collection	Review of OMW report. Make notes and maps for onsite search.	04/25/2024
1290001	Akeley	Conversion	Dvlp imp items for city	05/08/2024
1680001	Badger	Conversion	Put together IWMZ and PCSI items to update	05/13/2024
1010016	McGregor	On-Site Meeting	2 1/2 yr eval mtg with city	05/14/2024
1450011	Viking	Data Collection	get info ready to start pln dvlp adn meetings	05/17/2024
1140014	Georgetown	Conversion	Dvlp Imp items for city.	05/21/2024
1310023	Marble	Data Collection	Assist city with Imp items	05/23/2024
1450012	Warren	Data Collection	Create OMW notes, report, create maps and insert photos from well search project.	05/23/2024
1450011	Viking	Compile PCSs from State databases and review MDH old muni well report		05/29/2024
1540010	Gary	Wellhead Protection Team Meetings to Develop Part 2 Chapters	Make changes to draft plan	05/31/2024
1680001	Badger	Grant Assistance	Assist with grant closure docs	05/31/2024
1540002	Borup	Compile PCSs from State databases and review MDH old muni well report		06/03/2024
1600008	Fertile	Conversion	Develop imp items for city	06/04/2024
1450011	Viking	On - Site Meeting	WHP mtg work on PCSI	06/05/2024
1600008	Fertile	On-Site Meeting	Discuss imp items for complete and amendment	06/06/2024
1600014	Beltrami	On-Site Meeting	WHP mtg to discuss imp items	06/06/2024
1090013	Wrenshall	Conversion	Dvlp imp items	06/11/2024

1450011	Viking	Wellhead Protection Team Meetings to Develop Part 2 Chapters		06/11/2024
1350006	Kittson Marshall Water	Data Collection	Dvlp 8 year eval mtg items	06/12/2024
1260003	Elbow Lake	On-Site Meeting	Look for OMW's at fire hall	06/21/2024
1540006	Perley	On-Site Meeting	Update PCSI and IWMZ. Also meet new Clerk and update her on WHP	06/25/2024

TECHNICAL ASSISTANCE (CONT.)

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1540010	Gary	On - Site Meeting	Review Part 2 with city	06/25/2024
1090013	Wrenshall	On - Site Meeting	Discuss Amendment and present grant to seal well	06/27/2024

REGULATORY ASSISTANCE

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1540002	Borup	Attend Public Informational and PWS LGU Meeting		04/02/2024
1140001	Barnesville	Sent LGU Template		04/09/2024
1210017	Kensington	Sent LGU Template		04/11/2024
1540002	Borup	Attend Scoping 2 Meeting		04/11/2024
1090007	Cromwell	Attend Public Hearing		04/17/2024
1040007	Birchlane Trailer Court	Attend Meeting with PWS		05/06/2024
1040033	Country Lane Mobile Home Park	Attend Meeting with PWS		05/06/2024
1570005	Aaseby Court	Attend Meeting with PWS		06/07/2024

INVESTIGATION AND RESEARCH

PWS ID	PWS NAME	DESCRIPTION	COMMENTS	DATE
1450012	Warren	On-Site Meeting	Search for OMW's	05/22/2024
1680001	Badger	On-Site Meeting	update IWMZ for new and old well. Update PCSI map and table	05/22/2024
1090010	MN Correctional Facility - Moose Lake	Meeting(other)	Work with them on well they had sealed.	05/29/2024



FY24 Technical Assistance Set-aside End of Year Report

The Technical Assistance Set-aside funds are granted to the Minnesota Rural Water Association to fund two Circuit Riders who provide assistance and training to small community and noncommunity water systems throughout the state. Part of their responsibilities is to conduct asset management at a prescribed number of systems. Attached are the grant agreement, their Asset Management Report, and their summary of activities, which show they have met the agreed upon grant duties for the year.

Attachments:

Grant Agreement

MRWA FY24 Asset Management Annual Report

MRWA FY24 Asset Management Hours Table

Jen Koenig FY24 Quarterly Reports

Kyle Kedrowski FY24 Quarterly Reports

Minnesota Department of Health

Grant Agreement Cover Sheet

You have received a grant agreement from the Minnesota Department of Health (MDH). Information about the grant agreement, including funding details, are included below. Contact your MDH Grant Manager if you have questions about this cover sheet.

ATTACHMENT: Grant Agreement

CONTACT FOR MDH: Robert Smude, 651-201-4677, robert.smude@state.mn.us

Grantee SWIFT Information	Grant Agreement Information	Program & Funding Information
Name of MDH Grantee (as it appears in SWIFT): Minnesota Rural Water Association	SWIFT Contract Number: 232965	MDH Program Name: Drinking Water Protection Statewide Technical Assistance
Grantee SWIFT Vendor Number: 0000206290 SWIFT Vendor Location Code: 001	Effective Date: 7/3/2023, OR the date all signatures are collected and the agreement is fully executed, whichever is later. Expiration Date: 6/28/2024	Total State Grant Funds: \$538,927.41 Total Federal Grant Funds: \$ Total Grant Funds (all funds): \$538,927.41 Will encumber with state funds and change to federal dollars when received.

Notice to Grantee about Federal Funds

You have received a sub-award of federal financial assistance from MDH. Information about the sub-award is being shared with you per [2 CFR § 200.332](#). Please keep a copy of this cover sheet with the grant agreement.

Grantee Unique Entity Identifier (UEI) Name and Number	UEI Name: Minnesota Rural Water Association UEI Number: FUR4EBK34Q65
Grantee's Approved Indirect Cost Rate for the Grant	16.24
Is The Award for Research and Development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Project Description	Statewide technical assistance for small public water supply operators with training, on-site technical assistance regarding water supply system operation of non-community non-municipal and municipal community water supplies
Name of Federal Awarding Agency	Environmental Protection Agency; MDH receives Federal pass-through dollars from the Minnesota Public Facilities Authority (PFA)
Assistance Listing Name and Number (formerly Catalog of Federal Domestic Assistance, "CFDA")	Assistance Listing Name: Capitalization Grants for Drinking Water State Revolving Funds CFDA # 66.648
Federal Award Identification Number (FAIN)/ Grantor's Pass-through Number	PFA Federal Award 97581423 via an Interagency Agreement to MDH
Federal Award Date (Date MDH received federal grant)	6/15/2023



Standard Grant Template - Version Sept 2022

SWIFT Contract Number 232965

Between MDH and Minnesota Rural Water Association

Total Amount of Federal Award Received by MDH	\$0.00
Amount of funding from this federal award MDH is issuing to Grantee	\$0.00



Minnesota Department of Health

Grant Agreement

This grant agreement is between the State of Minnesota, acting through its Commissioner of the Department of Health (“MDH”) and Minnesota Rural Water Association (“Grantee”). Grantee’s address is 217 12th Avenue, Elbow Lake, Minnesota 56531.

Recitals

1. MDH is empowered to enter into this grant agreement under Minn. Stat. §§ [144.05](#) and [144.0742 446A.081](#).
2. MDH is in need of Statewide technical assistance for small public water supply operators with training, on-site technical assistance regarding water supply system operation of non-community water suppliers, non-municipal and municipal community water suppliers.
3. The vision of MDH is for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Health equity is achieved when every person has the opportunity to attain their health potential. Grantee agrees, where applicable, to perform its work with advancing health equity as a goal.
4. Grantee represents that it is duly qualified and will perform all the activities according to the terms of this grant agreement. Grantee agrees to minimize administrative costs as a condition of this grant agreement pursuant to [Minn. Stat. § 16B.98](#), subd 1.

Grant Agreement

1. Term of Agreement

1.1. **Effective Date**

July 3, 2023, or the date MDH obtains all required signatures under [Minn. Stat. § 16B.98](#), subd. 5, whichever is later. Per [Minn. Stat. § 16B.98](#), subd 7, no payments will be made to the Grantee until this grant agreement is fully executed. Grantee must not begin work until this grant agreement is fully executed and MDH’s Authorized Representative has notified Grantee that work may commence.

1.2. **Expiration Date**

June 28, 2024, or until all obligations have been fulfilled to the satisfaction of MDH, whichever occurs first.

1.3. **Survival of Terms**

The following clauses survive the expiration or cancellation of this grant agreement: Liability; Financial Examinations; Government Data Practices and Data Disclosure; Ownership of Equipment and Supplies; Intellectual Property; Publicity and Endorsement; and Governing Law, Jurisdiction, and Venue.



2. Activities

2.1. MDH's Activities

MDH activities, in accordance with the Minnesota Department of Administration's Office of Grants Management's policies and federal regulations, may include but are not limited to financial reconciliations, site visits, programmatic monitoring of activities performed, and grant activity evaluation.

2.2. Grantee's Activities

Grantee, who is not a state employee, shall conduct the activities specified in Exhibit A, which is attached and incorporated into this grant agreement.

3. Time

Grantee is required to perform all of the activities stated in this grant agreement, and any incorporated exhibits, within the grant agreement period. MDH is not obligated to extend the grant agreement period. Failure to meet a deadline may be a basis for a determination by MDH's Authorized Representative that Grantee has not complied with the terms of the grant agreement.

4. Award and Payment

MDH will award funds to Grantee for all activities performed in accordance with this grant agreement.

4.1. Grant Award

Reimbursement will be in accordance with the agreed upon budget contained in Exhibit B, which is attached and incorporated into this grant agreement

4.2. Travel Expenses

Grantee will be reimbursed for mileage at the current IRS rate in effect at the time the travel occurred; meals and lodging expenses will be reimbursed in the same manner and in no greater amount than provided in the current "[Commissioner's Plan](#)" promulgated by the Commissioner of Minnesota Management and Budget ("MMB"); or, at the Grantee's established rate (for all travel related costs), whichever is lower, at the time travel occurred. Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless Grantee has received MDH's prior written approval for out-of-state travel. Minnesota will be considered the home state for determining whether travel is out-of-state.

4.3. Budget Modifications

Grantee may modify any line item in the most recently agreed-upon budget by up to 10 percent without prior written approval from MDH. Grantee must notify MDH of any modifications up to 10 percent in writing no later than the next invoice. Grantee must obtain prior written approval from MDH for line-item modifications greater than 10 percent. Grantee's failure to obtain MDH's prior approval may result in denial of modification request, loss of funds, or both. The total obligation of MDH for all compensation and reimbursements to Grantee shall not exceed the total obligation listed under "Total Obligation."

4.4. Total Obligation



The total obligation of MDH for all compensation and reimbursements to Grantee under this grant agreement will not exceed \$538,927.41.

4.5. Terms of Payment

4.5.1. Invoices

MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the grant agreement.

4.5.2. Federal Funds

Payments under this agreement will be made from federal funds obtained by MDH through the State Revolving fund and Drinking Water Revolving Fund, CFDA number 66.468 of the Safe Drinking Water Act of 1996, Section 130 Public Law 104-182 and all amendments. The Notice of Grant Award (NGA) number is 97581421.

Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with federal requirements.

4.6. Contracting and Bidding Requirements

4.6.1. Municipalities

A grantee that is a municipality, as defined in [Minn. Stat. § 471.345](#), subd. 1, is subject to the contracting requirements set forth under [Minn. Stat. § 471.345](#). Projects that involve construction work are subject to the applicable prevailing wage laws, including those under [Minn. Stat. § 177.41](#), et. seq.

4.6.2. Non-municipalities

Grantees that are not municipalities must adhere to the following standards in the event that activities assigned to Grantee are to be subcontracted out to a third party:

- i. Any services or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process consistent with the standards set forth under [Minn. Stat. ch. 16B](#).
- ii. Services or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- iii. Services or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- iv. Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the following entities are used when possible:



- 1) Minnesota Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List (<http://www.mmd.admin.state.mn.us/process/search/>);
- 2) Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program (<https://mnucp.metc.state.mn.us/>); or
- 3) Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program (<https://www.stpaul.gov/departments/human-rights-equal-economic-opportunity/contract-compliance-business-development/central>).
- v. Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, awarding and administration of contracts.
- vi. Grantee must maintain support documentation of the purchasing or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.
- vii. Notwithstanding parts (i) through (iv) above, MDH may waive the formal bidding process requirements when:
 - Vendors included in response to a competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant agreement or
 - There is only one legitimate or practical source for such materials or services and Grantee has established that the vendor is charging a fair and reasonable price.
- viii. Projects that involve construction work of \$25,000 or more, are subject to applicable prevailing wage laws, including those under [Minn. Stat. §§ 177.41 through 177.44](#).
- ix. Grantee must not contract with vendors who are suspended or debarred in Minnesota. The list of debarred vendors is available at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

5. Conditions of Payment

All activities performed by Grantee pursuant to this grant agreement must be performed in accordance with the terms of this grant agreement, as determined in the sole discretion of MDH's Authorized Representative. Furthermore, all activities performed by Grantee must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. MDH will not pay Grantee for work that MDH determines is noncompliant with the terms and conditions of this grant agreement or performed in violation of federal, state, or local law, ordinance, rule, or regulation.

6. Authorized Representatives

6.1. MDH's Authorized Representative

MDH's Authorized Representative for purposes of administering this grant agreement is Bob Smude, Supervisor, Administrative Unit, PO Box 64975, St. Paul, MN 55164-0975, 651-201-4677, robert.smude@state.mn.us, or their successor, and has the responsibility to monitor Grantee's performance and the final authority to accept the activities performed under this grant agreement. If the activities



performed are satisfactory, MDH's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. Grantee's Authorized Representative

Grantee's Authorized Representative is Lori Blair, Executive Director, Minnesota Rural Water Association, 217 12th Avenue, Elbow Lake, MN 56531, 218- 685- 5197, and email, lori.blair@mrwa.com, or their successor. Grantee's Authorized Representative has full authority to represent Grantee in fulfillment of the terms, conditions, and requirements of this grant agreement. If Grantee selects a new Authorized Representative at any time during this grant agreement, Grantee must immediately notify MDH's Authorized Representative in writing, via e-mail or letter.

7. Assignment, Amendments, Waiver, and Grant Agreement Complete

7.1. Assignment

Grantee shall neither assign nor transfer any rights or obligations under this grant agreement.

7.2. Amendments

If there are any amendments to this grant agreement, they must be in writing. Amendments will not be effective until they have been executed and approved by MDH and Grantee.

7.3. Waiver

If MDH fails to enforce any provision of this grant agreement, that failure does not waive the provision or MDH's right to enforce it.

7.4. Grant Agreement Complete

This grant agreement, and any incorporated exhibits, contains all the negotiations and agreements between MDH and Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Liability

Grantee must indemnify and hold harmless MDH, its agents, and employees from all claims or causes of action, including attorneys' fees incurred by MDH, arising from the performance of this grant agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for MDH's failure to fulfill its obligations under this grant agreement. Nothing in this clause may be construed as a waiver by Grantee of any immunities or limitations of liability to which Grantee may be entitled pursuant to [Minn. Stat. ch. 466](#), or any other statute or law.

9. Financial Examinations

The relevant books, records, documents, and accounting procedures and practices of Grantee and any other party are subject to examination under [Minn. Stat. § 16B.98](#), subd. 8, by MDH and the Minnesota State Auditor or the Minnesota Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.



10. Government Data Practices and Data Disclosure

10.1. *Government Data Practices*

Grantee and MDH must comply with the Minnesota Government Data Practices Act, [Minn. Stat. ch. 13](#), as it applies to all data provided by MDH under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this grant agreement pursuant to [Minn. Stat. § 13.05](#), subd. 11(a). The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either Grantee or MDH. If Grantee receives a request to release the data referred to in this clause, Grantee must immediately notify MDH. MDH will give Grantee instructions concerning the release of the data to the requesting party before any data is released. Grantee's response to the request must comply with the applicable law.

10.2. *Data Disclosure*

Grantee consents to disclosure of its social security number, federal employee tax identification number, or Minnesota tax identification number--which may have already been provided to MDH--to federal and state tax agencies and state personnel involved in the payment of state obligations pursuant to [Minn. Stat. § 270C.65](#), subd. 3, and all other applicable laws. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

11. Ownership of Equipment and Supplies

11.1. *Equipment.* "Equipment" is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000. MDH shall have the right to require transfer of all Equipment purchased with grant funds (including title) to MDH or to an eligible non-State party named by MDH. MDH may require the transfer of Equipment if the grant program is transferred to another grantee. At the end of this grant agreement, grantee must contact MDH's Authorized Representative for further instruction regarding the disposition of Equipment.

11.2. *Supplies.* "Supplies" is defined as all tangible personal property other than those described in the definition of Equipment. Grantee must notify MDH's Authorized Representative regarding any remaining Supplies with an aggregate market value of \$5,000 or more for further instruction regarding the disposition of those Supplies. For the purpose of this section, Supplies includes but is not limited to computers and incentives.

12. Ownership of Materials and Intellectual Property Rights

12.1. *Ownership of Materials*

"Materials" is defined as any inventions, reports, studies, designs, drawings, specifications, notes, documents, software, computer-based training modules, and other recorded materials in whatever form. Grantee shall own all rights, title, and interest in all of the materials conceived, created, or otherwise arising out of the performance of this grant agreement by it, its employees, or subgrantees, either individually or jointly with others.

Grantee hereby grants to MDH a perpetual, irrevocable, no-fee license and right to reproduce, modify, distribute, perform, make, have made, and otherwise use the Materials for any and all purposes, in all forms and manners that MDH, in its sole discretion, deems



appropriate. Grantee shall, upon the request of MDH, execute all papers and perform all other acts necessary to document and secure this right and license to the Materials by MDH. At the request of MDH, Grantee shall permit MDH to inspect the original Materials and provide a copy of any of the Materials to MDH, without cost, for use by MDH in any manner MDH, in its sole discretion, deems appropriate.

12.2. Intellectual Property Rights

Grantee represents and warrants that Materials produced or used under this grant agreement do not and will not infringe upon any intellectual property rights of another including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend MDH, at Grantee's expense, from any action or claim brought against MDH to the extent that it is based on a claim that all or parts of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to, reasonable attorney fees arising out of this grant agreement, amendments and supplements thereto, which are attributable to such claims or actions. If such a claim or action arises or in Grantee's or MDH's opinion is likely to arise, Grantee shall at MDH's discretion either procure for MDH the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive of other remedies provided by law.

13. Workers' Compensation

Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), subd. 2, which pertains to workers' compensation insurance coverage. Grantee's employees and agents, and any contractor hired by Grantee to perform the work required by this grant agreement and its employees, will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees, and any claims made by any third party as a consequence of any act or omission on the part of these employees, are in no way MDH's obligation or responsibility.

14. Publicity and Endorsement

14.1. Publicity

Any publicity given to the program, publications, or activities performed resulting from this grant agreement, including but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Grantee or its employees individually or jointly with others, or any subgrantees, must identify MDH as the sponsoring agency. If publicity is not specifically authorized under this grant agreement, Grantee must obtain prior written approval from MDH's Authorized Representative. If federal funding is being used for this grant agreement, the federal program must also be recognized.

14.2. Endorsement

Grantee must not claim that MDH endorses its products, services, or activities.

15. Termination

15.1. Termination by MDH or Grantee



MDH or Grantee may cancel this grant agreement at any time, with or without cause, upon 30 days written notice (e.g., by mail, email, or both) to the other party.

15.2. Termination for Cause

If Grantee fails to comply with the provisions of this grant agreement, MDH may terminate this grant agreement without prejudice to the right of MDH to recover any money previously paid. The termination shall be effective five business days after written notice (e.g., mail, email, or both) of termination to Grantee.

15.3. Termination for Insufficient Funding

MDH may immediately terminate this grant agreement if it does not obtain funding from the Minnesota Legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered in this grant agreement. Termination must be by written notice to Grantee; e.g., mail, email, or both. MDH is not obligated to pay for any work performed after notice and effective date of the termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed to the extent that funds are available. MDH will not be assessed any penalty if this grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MDH must provide Grantee notice of the lack of funding within a reasonable time of MDH receiving notice of the same.

16. Governing Law, Jurisdiction, and Venue

This grant agreement, amendments and supplements to it, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or for breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

17. Clerical Error

Notwithstanding Clause "Assignment, Amendments, Waiver, and Grant Agreement Complete" of this grant agreement, MDH reserves the right to unilaterally fix clerical errors, defined as misspellings, minor grammatical or typographical mistakes or omissions, that do not have a substantive impact on the terms of the Grant Agreement without executing an amendment. MDH must inform Grantee of clerical errors that have been fixed pursuant to this paragraph within a reasonable period of time.

18. Lobbying

- 18.1.** Grantee must ensure that grant funds are not used for lobbying, which includes paying or compensating any person for influencing or attempting to influence legislators or other public officials on behalf or against proposed legislation, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- 18.2.** In accordance with the provisions of [31 USC § 1352](#), if Grantee uses any funds other than federal funds from MDH to conduct any of the aforementioned activities, Grantee must complete and submit to MDH the disclosure form specified by MDH. Further, Grantee must include the language of this section in all contracts and subcontracts, and all contractors and subcontractors must comply accordingly.



- 18.3.** Providing education about the importance of policies as a public health strategy, however, is allowed. Education includes providing facts, assessment of data, reports, program descriptions, and information about budget issues and population impacts, but stopping short of making a recommendation on a specific piece of legislation. Education may be provided to legislators, public policy makers, other decision makers, specific stakeholders, and the general community.
- 18.4.** By signing this grant agreement, Grantee certifies that it will not use any funds received from MDH to employ, contract with, or otherwise coordinate the efforts of a lobbyist, as defined in [Minn. Stat. § 10A.01](#), subd. 21. This requirement also applies to any subcontractors or subgrantees that Grantee may engage for any activities pertinent to this grant agreement.

19. Other Provisions

19.1. *Voter Registration Services Requirement*

If this grant agreement will disburse any state funds (as indicated on the Award Cover Sheet); AND Grantee is a local unit of government, city, county, township or non-profit organization, then Grantee is required to comply with [Minn. Stat. § 201.162](#) by providing voter registration services for its employees and for the public served by the grantee.

19.2. *Contractor Debarment, Suspension and Responsibility Certification*

Federal regulation [2 CFR § 200.214](#) prohibits MDH from purchasing goods or services with federal money from vendors who have been suspended or debarred by the Federal Government. Similarly, [Minn. Stat. § 16C.03](#), subd. 2, provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with MDH.

Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. In particular, the Federal Government expects MDH to have a process in place for determining whether a vendor has been suspended or debarred, and to prevent such vendors from receiving federal funds.

By signing this grant agreement, Grantee certifies that it and its principals:

- a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency;
- b) Have not within a three-year period preceding this grant agreement: a) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; b) violated any federal or state antitrust statutes; or c) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: a) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state of local) transaction; b) violating any federal or state antitrust statutes; or c) committing embezzlement, theft,



- forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property; and
- d) Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this grant agreement are in violation of any of the certifications set forth above.

19.3. Audit Requirements

19.3.1. For Grantees that are state or local governments, or non-profit organizations:

- i. If Grantee expends total federal assistance of \$750,000 or more per year, Grantee agrees to: a) obtain either a single audit or a program-specific audit made for the fiscal year in accordance with the terms of the Single Audit Act of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#); and, b) to comply with the Single Audit Act of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).
- ii. Audits shall be made annually unless Grantee is a state or local government that has, by January 1, 1987, a constitutional or statutory requirement for less frequent audits. For those governments, the federal cognizant agency shall permit biennial audits, covering both years, if the government so requests. It shall also honor requests for biennial audits by state or local governments that have an administrative policy calling for audits less frequent than annual, but only audits prior to 1987 or administrative policies in place prior to January 1, 1987.

19.3.2. For Grantees that are institutions of higher education or hospitals:

- i. If Grantee expends total direct and indirect federal assistance of \$750,000 or more per year, Grantee agrees to obtain a financial and compliance audit made in accordance with [2 CFR § 200](#). The audit shall cover either the entire organization or all federal funds of the organization.
- ii. The audit must determine whether Grantee spent federal assistance funds in accordance with applicable laws and regulations.

19.3.3. The audit shall be made by an independent auditor. An independent auditor is a state or local government auditor or a public accountant who meets the independence standards specified in the General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions."

19.3.4. The audit report shall state that the audit was performed in accordance with the provisions of [2 CFR § 200](#).

The reporting requirements for audit reports shall be in accordance with the American Institute of Certified Public Accountants' (AICPA) audit guide, "Audits of State and Local Governmental Units," issued in 1986. The Federal Government has approved the use of the audit guide.

In addition to the audit report, Grantee shall provide comments on the findings and recommendations in the report, including a plan for corrective action taken or planned and comments on the status of corrective action taken on prior findings. If corrective action is not necessary, a statement describing the reason it is not should accompany the audit report.

19.3.5. Grantee agrees that the grantor, the Legislative Auditor, the State Auditor, and any independent auditor designated by the grantor shall have such access to Grantee's



records and financial statements as may be necessary for the grantor to comply with the Single Audit Act Amendments of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).

19.3.6. Grantees of federal financial assistance from subrecipients are also required to comply with the Single Audit Act Amendments of 1984, as amended ([31 U.S.C. ch. 75](#)) and [2 CFR § 200](#).

19.3.7. The Statement of Expenditures form can be used for the schedule of federal assistance.

19.3.8. Grantee agrees to retain documentation to support the schedule of federal assistance for at least four years.

19.3.9. Grantee agrees to file required audit reports within nine months of Grantee's fiscal year end. Recipients of more than \$750,000 in federal funds are required under [2 CFR § 200](#) to submit one copy of the audit report within 30 days after issuance to the Federal Audit Clearinghouse at the following address:
<https://facweb.census.gov/uploadpdf.aspx>.

19.4. *Drug-Free Workplace*

Grantee agrees to comply with the Drug-Free Workplace Act of 1988, which is implemented at [34 CFR § 84](#).

19.5. *Equal Employment Opportunity*

Grantee agrees to comply with the Executive Order 11246 "Equal Employment Opportunity" as amended by Executive Order 11375 and supplemented by regulations at [41 CFR § 60](#).

19.6. *Cost Principles*

Grantee agrees to comply with the provisions [2 CFR § 200](#), regarding cost principles for administration of this grant agreement.

19.7. *Rights to Inventions – Experimental, Developmental or Research Work*

Grantee agrees to comply with [37 CFR § 401](#), "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements" and any implementing regulations issued by the awarding agency.

19.8. *Clean Air Act*

Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act as amended ([42 U.S.C. § 7401](#), et seq.) and the Federal Water Pollution Control Act as amended ([33 U.S.C. § 1251](#), et seq.). Violations shall be reported to the Federal Awarding Agency Regional Office of the Environmental Protection Agency (EPA).

19.9. *Telecommunications Certification*

By signing this agreement, Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, [Pub. L. 115-232](#) (Aug. 13, 2018), and [2 CFR § 200.216](#), Grantee will not use any funding covered by this grant agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee



Standard Grant Template - Version Sept 2022

SWIFT Contract Number **232965**

Between MDH and Minnesota Rural Water Association

will include this certification as a flow down clause in any contract related to this grant agreement.

[Signatures on following page]



Standard Grant Template - Version Sept 2022

SWIFT Contract Number **232965**

Between MDH and Minnesota Rural Water Association

APPROVED:

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature:

Christina Mish Digitally signed by Christina Mish
Date: 2023.07.26 06:44:33 -05'00'

SWIFT Contract & Initial PO: 232965/3-104516 REQ 9187

2. Grantee

Grantee certifies that the appropriate persons(s) have executed the grant agreement on behalf of Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

DocuSigned by:

Signature:

Lori Blair

45AD2385CC38471...

Signature: _____

Title: _____

Title: _____

Date: _____

7/31/2023 | 11:32:40 AM PDT

Date: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

3. Minnesota Department of Health

Grant agreement approval and certification that State funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature:

(with delegated authority)

DocuSigned by:

Jeffery Colonna

F36E69332D94404...

Title: _____

Date: _____

7/31/2023 | 2:20:48 PM CDT

Distribution:

All parties on the DocuSign envelope will receive a copy of the fully executed grant agreement.



EXHIBIT A – Grantee’s Activities / Scope of Work

The Grantee will assist public water suppliers on-site or virtually with meeting the federal and state law, statute and rule requirements related to the Safe Drinking Water Act and Minnesota primacy including Minnesota rules 9400.0700 for Certification of System and Facility Operators.

Provide the following “Circuit Rider” Activities to Noncommunity Water Suppliers, Non-Municipal and Municipal Community Water Suppliers (2 staff)

1. Grantee will provide on-site and/or remote education sessions to owners and operators of public water systems to help them operate systems in a safe, efficient, and effective manner.

- a) Approximately 240 remote and/or in-person visits will be conducted annually at individual water systems. Approximately 180 remote and/or in-person visits per year will be made to non-transient, non-community water systems, and 60 visits may be made to municipal, nonmunicipal community or noncommunity and noncommunity nontransient water suppliers, with priority given to nontransient schools, daycare centers, and systems without a certified operator. The three to one ratio will be maintained as much as practical.
- b) Site visits may include assistance to resolve water system problems based on system owner or operator request, circuit rider initiative, or STATE drinking water protection staff request.
- c) Educational sessions/visits may include but not be limited to public health, conservation, management/finance, operations/maintenance, and treatment. Any change in treatment will be in collaboration with the appropriate MDH staff and submitted for plan review as needed. Grantee’s Site visit priority will be:
 1. Address system owner or operator’s problems or questions.
 2. Guidance on regulatory issues.
 3. Water operator certification, water sampling, and consumer confidence reporting.
 4. Assist system owners and operators understanding emerging issues.
 5. Assist system owners or potential owners in understanding responsibilities and techniques for system management.
- d) The Grantee and appropriate STATE district engineers or sanitarians will collaborate to provide optimal support to the public water systems.
- e) Promote operator certification programs and compliance with the operator certification requirements.
- f) Provide additional on-site and/or remote educational sessions/visits as recommended by the State or the public water system.
- g) The Grantee will maintain access to the Minnesota Drinking Water Information System (MNDWIS).

Grantee will assist the non-municipal community water systems seeking financial assistance from the Drinking Water Revolving Fund for SDWA compliance. This may include but is not limited to preparation of environmental review documents, assurance of American Iron & Steel compliance, and assisting operator with license upgrade if needed. This assistance can be counted toward the total on-site visits.

2. Leadership and Representation



The Grantee is encouraged to participate on committees and boards for water operator and general drinking water related training, certification, and professional improvement. Examples of sponsoring organizations include American Water Works Association (AWWA) and MDH. The Grantee may also attend in-state association conferences, workshops, and training sessions to gain information, provide assistance, and network with other participants.

3. Reporting

- a) The Grantee will report issues, current activities and/or future plans as needed with applicable STATE staff.
- b) Quarterly reports will be submitted to the State within one month after the end of each quarter. See Exhibit C, "Minnesota Rural Water Association Technical Assistance Quarterly Reporting Summary", which is attached and incorporated into this agreement.
- c) Written annual reports summarizing the results of the quarterly report data will be submitted to the State within one month of the end of the fiscal year. See attached template Exhibit D, "Minnesota Rural Water Association Annual Report Summary", which is attached and incorporated into this agreement.

4. Provide continuing education courses for the operators of class "E" & "D" public water systems. Education sessions will be provided by the Grantee positions as follows:

- a) Education sessions will be offered to fulfill continuing education requirements for certified class E & D operators. Class D and E sessions will meet the continuing education requirement as found in Minnesota Administrative Rules 9400.1200. See Office of the Revisor of Statutes [9400.1200 - MN Rules Part](#).
- b) Online remote education sessions will be offered in-lieu of classroom training to fulfill continuing education requirements for certified Class E and Class D operators when in-person training is not available. These online remote training opportunities will cover topics pertinent to small systems to help them meet regulatory requirements and operate their water systems in a safe and efficient manner.
- c) Grantee will use their subject expertise and experience to develop education sessions that are focused on the needs of "E" and "D" system operators. Subject specific workshops, hands-on education sessions, and field learning experiences may be offered when Grantee creativity and real-life opportunities can be linked together. examples include distribution system flushing, well drilling, pressure tank troubleshooting, cross connections control, emerging contaminants and/or the Lead and Copper Rule Revisions
- d) Grantee's goal will be to provide a minimum of six class E events at locations dispersed throughout the state each year, with consideration given both to coverage of the entire state and distribution of operators. Grantee's goal will be to provide a minimum of three class D water operator classification events to be held throughout the state each year.
- e) Grantee will develop and submit a semi-annual education plan, including location and dates of educational events as specified by the state.
- f) Grantee will notify both class D and E operators of upcoming relevant training sessions at least twice a year. Notification will include "Cancelation" language; notifying attendees that education sessions are subject to cancelation when attendance minimums are not met.



- g) Educational materials and supplies will be purchased by the grantee as needed to ensure effective training sessions.
- h) Grantee will solicit educational session feedback from participants.
- i) Collaborate with the State's Water Operator Certification Officer regarding updates to examination materials as well as training and certification needs at least once during the term of the grant agreement and as needed.

5. Grantee will perform Asset Management activities including:

- a) Enhance the asset management plan template intended for use by community water systems with populations less than 1,000.
- b) Assess the value of piloted asset management plans and include in annual report.
- c) Market asset management template at education sessions and website.
- d) Distribute asset management brochure.
- e) Discuss Asset Management at all Class D education sessions covered under this grant agreement.
- f) Offer workshops dedicated to asset management in conjunction with Lead and Copper Rule Revisions training.
- g) Provide remote and/or in person education and assistance for asset management to community public water supplies.
- h) Develop asset management plans for three to five communities with population of 1,000 or less in collaboration with the State's Drinking Water Revolving Fund (DWRf) Program Coordinator.
- i) Provide updates to the State staff as needed.
- j) Provide copies of the final asset management plans from the selected cities to the State for review upon request.
- k) Post any updates to the asset management plan template and instructions on the Grantee website.
- l) Grantee will track all hours spent on each grant related activity each month.
- m) Grantee will develop and submit a summary of each completed asset management plan in their annual report. The summary should include a description of the project, including the need for mapping, condition of the city records and total time for Grantee staff to complete each plan.

6. Perform the following "Circuit Rider" assistance for Non-Municipal and Municipal CPWS related to the Lead & Copper Rule Revisions (LCRR) and lead asset management duties as described. (1 Staff)

1. Assistance

- a. Provide in-person and/or remote education sessions on lead service line identification. Sessions should include a quick overview of the LCRR inventory requirements, information on proper identification of a lead service lines, how and what historic records to search for LSL inventory information, as well as information on any new LSL identification methods. Education sessions should be offered monthly.
- b. Provide in-person and/or remote education sessions on creating a proper lead service line inventory. Sessions should include a quick overview of the LCRR inventory requirements, information on what needs to be collected by the water systems, what information needs to be provided to the State, how the information is provided to the State, next steps once the LSL



- inventory is complete as well as information on tools that might assist water system with public outreach. Education session should be offered monthly.
- c. Provide in-person and/or remote education sessions on creating a lead service line replacement plan. Sessions should include an overview of the LCRR LSL inventory and replacement plan requirements, information on what and how information should be submitted to the State, what will trigger LSL replacement as well as funding options for water systems to replace LSLs. Education session should be offered monthly during the second half of the fiscal year.
 - d. Training equipment will be purchased by the grantee as needed to ensure effective education sessions. Also, basic materials (handouts, notepads, pens, pencils) shall be provided to all education attendees.
 - e. Attendees will be provided the opportunity to evaluate each education session via an evaluation form. These evaluation forms shall be made available on request to the MDH.
 - f. Direct technical assistance related to LCRR must be provided to public water supplies at the request of the water system, other circuit riders or the MDH staff. Direct technical assistance includes on-site, remote, email or phone. The type of assistance should be determined based on the need.

7. Leadership and Representation

Grantees are encouraged to participate on committees and boards for water operator and general drinking water related training, certification, and professional improvement. Examples of sponsoring organizations include AWWA and MDH. The circuit rider may also attend in-state association conferences, workshops, and training sessions to gain information, provide assistance, and network with other participants.

8. Reporting

- 8.1. The circuit rider will report issues, current activities and/or future plans as needed with applicable STATE staff.
- 8.2. Quarterly reports will be submitted to DWP within one month after the end of each quarter. See Exhibit C, "Minnesota Rural Water Association Technical Assistance Quarterly Reporting Summary".
- 8.3. Written annual reports summarizing the results of the quarterly report data will be submitted to DWP within one month of the end of the fiscal year. See attached Exhibit D, "Minnesota Rural Water Association Annual Report Summary".

9. Asset Management

- a) Continue to enhance asset management plan template intended for use by community water systems with populations less than 1,000.
- b) Follow up with systems from earlier pilot studies to assess the continued value of their asset management plan and include findings in annual report.
- c) Market asset management template at education sessions and website.
- d) Distribute asset management brochure.
- e) Discuss Asset Management at all Class D education sessions covered under this grant agreement.



- f) Conduct workshops strictly dedicated to asset management in conjunction with Lead and Copper Rule Revisions training.
- g) Develop asset management plans for three to five communities with population of 1,000 or less picked from a list of systems provided by State DWRP Program Coordinator.
- h) Provide remote and/or in person technical assistance for asset management to community public water supplies.
- i) Provide updates to State staff as needed.
- j) Provide copies of the final asset management plans from the selected cities to State for review upon request.
- k) Post any updates to the asset management plan template and instructions on Grantee website.
- l) Grantee will track hours spent monthly on asset management. The time tracking should include time on site as well as office time for preparation and data entry.
- m) Grantee will provide a summary of each completed asset management plan in their annual report. The summary should include a description of the project, including the need for mapping, condition of the city records and total time for Grantee to complete each plan.



Standard Grant Template - Version Sept 2022

SWIFT Contract Number 232965

Between MDH and Minnesota Rural Water Association

Exhibit B – Grantee's Budget

Salary	\$267,409.00
Fringe	\$113,974.35
Training	\$21,500.00
Travel	\$60,750.00
Total Direct	\$463,633.35
Indirect*	\$75,294.06
Total Expenses	\$538,927.41

*Indirect Cost 2023-2024	16.24%
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Exhibit C

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Name
NTNC Circuit Rider
Date Range (ie. July 3, 2023 – September 31, 2023)**

Summary of Circuit Rider Activities

	Month	Month	Month	Total
Total Visits				
Requested Visits				
Outreach (phone email, mail)				
Miles Traveled				
NTNC Operators Trained				

Explanation of Nontransient Noncommunity Visits

- XXX initial visits were to public water systems not visited during previous grants
 - List Systems
- XXX public water systems were provided water operations specialists exam information
 - List Systems
- XXX new water operations specialists were visited at the following systems (operators not visited with during previous grants)
 - List Systems
- Topics Discussed during the visits include:
 - List topics

Asset Management

Asset Management Training Sessions

Date - Location

There were XXX attendees (and XXX MRWA staff) at the training session. We received XXX evaluations from the attendees. We received the following written comments:

- List evaluation comments

Other Asset Management Activities

Date – Location

Description

Asset Management Visits

- XXX visits were made to XXX to work on asset management plans.

Operator Training Sessions

Operator Training for Class E Water Operations Specialists

Date - Location

Attendance:

Exhibit C

- XXX nontransient noncommunity water operations specialists
- XXX nonmunicipal community water operations specialist
- XXX municipal community water operations specialist
- XXX other attendee(s)
- XXX MDH Staff

We received XXX evaluations from the attendees with the following comment(s):

- List comments

Operator Training for Class D Water Operations Specialists

Date - Location

Attendance:

- XXX nontransient noncommunity water operations specialists
- XXX nonmunicipal community water operations specialist
- XXX municipal community water operations specialist
- XXX other attendee(s)
- XXX MDH Staff

We received XXX evaluations from the attendees with the following comment(s):

- List comments

Other Activities (including Technical Assistance)

Date – Location

Description

Upcoming Training Sessions

Class E Training Activities

Date	Location
-------------	----------

Class D Training Activities

Date	Location
-------------	----------

Minnesota Rural Water Association
Annual Summary of Training Workshops and Technical Assistance
July 3, 2023 - June 30, 2024

D

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Class E Workshops	0	0	0	0	0	0	0	0	0	0	0	0	0
Class D Workshops	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of NTNC Operators at Workshops	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Non-Municipal Operators at Workshops	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Attendees (consultants, speakers, MDH)	0	0	0	0	0	0	0	0	0	0	0	0	0
On-site Initial Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Follow-up Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Phone, Email, Mail Assistance	0	0	0	0	0	0	0	0	0	0	0	0	0
Miles Traveled	0	0	0	0	0	0	0	0	0	0	0	0	0

Comments: (Example-Requests were made by both MDH and PWS operators.

-
-
-
-
-

Submitted By:

Date:

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

Asset Management Cities

City of Ellsworth – This was a great city to work with on their asset management plan. The water operations specialist was brand new to the industry and was eager to learn about the system and about asset management. The clerk was very helpful in getting us the information we needed for their plan. The city lost all their records in a fire in 2019 so we didn't have access to many financial records. When we started working with the city, the mayor and a city council member joined us as we gathered some of the assets. They had many questions about their plant, distribution and connecting to a rural water system. We had distribution maps to help us complete their asset management plan.

City of Greenbush – This city was very excited to have a completed asset management plan. The clerk is fairly new to the city but was very good about getting us the records we needed to complete the plan. The water operations specialist has been with the city for a number of years and had a very good understanding of the age of the distribution system. This city has had a number of distribution projects in recent years and he was able to help us age the distribution assets and materials. The city engineer emailed maps to us prior to starting our work with the city which helped us complete their asset management plan.

City of Kiester – The clerk and water operations specialist were very excited to have us complete an asset management plan. The clerk had attended an asset management training class a couple years ago and was very interested in doing a plan. Both the clerk and water operations specialist provided us with the information that was needed to complete the plan. We did have maps of the distribution system that helped us complete the plan.

City of Kandiyohi – The clerk and water operations specialist were very helpful in completing the asset management plan for the city. The water operations specialist had great records, including a GIS program of their water system. We had maps of their distribution system that aided in completing their plan. Both the clerk and water operations specialist attended an asset management training a couple years ago and they were very interested in having a plan completed for their city. The water operations specialist is very excited about the completed plan and is already planning to use this asset management plan for upcoming asset tracking and financials for a capital improvement project.

City of Hewitt – This was another great city to work with on their asset management plan. Both of the water operations specialists were very helpful in helping us put the pieces together for their asset management plan. The clerk is fairly new to the city but was still helpful in getting us the information we needed for financials and account information. We did have a map to use for completing the asset management plan. At the final review of the plan, the city staff were very excited about the completed plan and had questions about how to update information going forward.

Asset Management Templates - Updates

The asset management template has been updated and is ready for cities to download for use. In the fall of 2023, we updated some formulas and added "unknown" for distribution item size (green column in data tab).

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

Asset Management Training

During this grant year, there weren't any stand-alone asset management training sessions. We added two hours of asset management training to the LCRR training sessions.

July 12, 2023 – Ortonville

Attendance:

- 6 municipal water operations specialists and clerks
- 1 engineer
- 1 MDH staff

We received six evaluations from the attendees. We received the following written comments:

- "Great info, I feel a lot more confident in the process."
- "Great session! Super informative, going back & updating all spreadsheets."
- "Very good training – I took a lot of notes. There were a lot of good tips. Great idea to bring Corey–MDH to be a presenter. It showed MDH to be a partner in LCRR. Great job!"

August 8, 2023 – Luverne

Attendance:

- 1 nontransient noncommunity water operations specialist
- 16 municipal community water operations specialists
- 1 MDH staff
- 4 other attendees (engineers, speaker)

We received 11 evaluations from the attendees. We received the following written comments:

- There are way more resources available from MRWA from an admin perspective than I thought. Not just for operation staff. Great session. Great info in packet! Corey is one of the only state employees I've ever had as a presenter. He is engaging and honest about the topics and about MDH programs, services, and requirements. This is much appreciated and refreshing.

September 12, 2023 – Stewartville

Attendance:

- 1 nontransient noncommunity water operations specialist
- 2 nonmunicipal community water operations specialists
- 9 municipal community water operations specialists
- 1 other attendee
- 1 MDH staff

We received 11 evaluations from the attendees. We received the following written comments:

- "All details were explained perfectly. Feel better on how to complete LCRR. Thank you."
- "I've been an MRWA member and attendee for many years. I've enjoyed experiencing the many improvements to MRWA materials and seminars over time. Includes better presentation materials,

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

short “segments” with break time, rotating presenters. Presenters are enthusiastic.” Regarding speakers: “Meeting host – moved us along. Condensed a lot of info – well done. Made today’s material relevant to our day today.”

- “We would be OK with doing a training hands on or class room.”
- “All instructors were great & learned a lot of information.”
- “Very very informative.”
- “Very good dialogue. Great classroom participation & questions. All instructors were very approachable & helpful.” Also had good comments for all speakers.
- “Very informative for both private & public sector.”
- “You guys are always easy to talk to and ask questions! Much appreciated.”

October 24, 2023 – Hoyt Lakes

Attendance:

- 1 nontransient noncommunity water operation specialist
- 12 municipal water operations specialists and clerks
- 2 other attendees (engineers including one speaker)
- 4 MDH staff

We received nine evaluations from the attendees. We received the following written comments:

- “General suggestion to have more involvement from class, only because of the length of the training. I found the training helpful & informative. There were things explained I was unaware of & I will use in my work. Very appreciative! Thank you.”
- “More interesting than I thought it would be.”
- “Let people out earlier would be nice and still get the 6 hours.”
- “Good job. Good info. Very friendly.”

November 2, 2023 – Elbow Lake

Attendance:

- 6 municipal community water operations specialists
- 1 MDH staff
- 2 other attendees

We received five evaluations from the attendees. We received the following written comments:

- “Thank you! And the food was great!”

January 18, 2024 – Redwood Falls

Attendance:

- 2 nontransient noncommunity water operation specialist
- 23 municipal water operations specialists and clerks
- 2 MDH staff
- 1 MRWA Wastewater Technical Advisor

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

We received 16 evaluations from the attendees. We received the following written comments:

- “Session was very informational.”
- “MRWA staff always seems to keep information flowing much more efficiently. Keep up the great work!”
- “Very well presented.”
- “Great class. 2nd time I attended and glad I did. Already started but had more questions and I got a lot of help. Thanks.”

February 27, 2024 – Staples

Attendance:

- 1 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialists
- 10 municipal community water operations specialists
- 4 MDH staff
- 4 other attendees (including speakers)

We received eight evaluations from the attendees. We received the following written comments:

- “This was a great session. All instructors were great. The MDH contacts were awesome. I like that they were honest and helpful.”
- “I thought the session was great. It was very informative and very helpful. Absolutely full of important information that would be helpful to every city, county, or municipality in the state.”
- “I like the small class size, it makes the presentation more personal and easy to interact.”
- “Awesome!”

March 21, 2024 – Hinckley

Attendance:

- 1 nonmunicipal community water operations specialist
- 23 municipal community water operations specialists
- 2 other attendees
- 2 MDH staff

We received 22 evaluations from the attendees. We received the following written comments:

- “This cleared up a lot of questions on how LCRR needs to be completed.”
- “This session was extremely helpful and informative. All the input – presenters, water treatment personnel, and others – provided great conversations and questions. I enjoyed all the information & insight. Thanks for the information and thanks for the great lunch.”
- “Nice job!”
- “Great info.”

April 18, 2024 – Thief River Falls

Attendance:

- 17 municipal water operations specialists and clerks

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

- 1 other attendee (speaker)
- 2 MDH staff

We received 15 evaluations from the attendees. We received the following written comments:

- “Big thank you to all. Was a very well put together training. Very, very helpful for me being new! Thanks!”
- “Well put together session!”
- “This was the best LCRR training I have been a part of. Thank you guys. I wish this was constructed months ago with this much information. But great training.”
- “MRWA staff does a great job of getting us the information needed. Great training. Thank you!”

May 8, 2024 – Cohasset

Attendance:

- 8 municipal community water operations specialists
- 2 MDH staff
- 3 other attendees (including speakers)

We received six evaluations from the attendees. We received the following written comment:

- “It was actually a great session!”

June 6, 2024 – Lake City

Attendance:

- 3 nonmunicipal community water operations specialists
- 14 municipal community water operations specialists
- 1 other attendee
- 1 MDH staff

We received two evaluations from the attendees. We received the following written comment:

- “Not being direct working with water every day, the info on the lead & copper rule is great and filled in the voids I did not know.”

Other Asset Management Activities

July 13, 2023 – MRWA SDWA Training in Fosston

Jennifer Koenig did a presentation on asset management at this MRWA training session for community water systems.

September 7, 2023 – MRWA SDWA Training in Mountain Iron

Jennifer Koenig did a presentation on asset management at this MRWA training session for community water systems.

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

October 18, 2024 – John Nelson and Kyle Kedrowski did an asset management presentation at the MNAWWA Central School at St. John's University.

December 14, 2023 – John Nelson and Jennifer Koenig briefly spoke about asset management at the "Engineering Fundamentals for Non-Engineers" class.

February 6, 2024 – John Nelson, Kyle Kedrowski and Jennifer Koenig presented during the Sustainable Management training session in Bemidji on asset management.

March 6, 2024 and April 3, 2024 – John Nelson attended the Class D Small Systems Sessions and helped present on asset management.

May 2, 2024 – John Nelson and Kyle Kedrowski did an asset management presentation at the Sustainable Management training session in Dodge Center on asset management.

Follow-up Comments from Cities Worked with During Previous Grants

Listed below are the comments from the cities we worked with during our previous grant on asset management plans.

City of Cass Lake

1. Did the city staff (clerk and water operations staff) find the completed asset management plan useful and helpful with water operations and maintenance? Did the city staff find it useful for future planning?

Yes, it has been very useful for us. We can keep track of what needs repair or replacement. We have dates of installation and we can update it ourselves. I would have never been able to make my own asset management plan. We are very happy with the results.

2. Did the city council review the completed plan? If so, did they find it helpful and useful for future planning?

Yes, The City council have not had an Asset management plan previous to this that I know of. Just to have all the information in one place is super helpful. Also, we can import all of the information from the asset management plan into our future GIS programs.

3. Please share any additional comments on the completed asset management plan or the process of completing the plan. Thank you for your help in completing the plan and for answering these questions. Your feedback will help us improve our asset management program.

Jon, Kyle and Jennifer did a wonderful job of digging through all of our old paper work and driving around town confirming the info they needed for the management plan. They were very professional and fun to be around. We appreciate everything they have done for us. Thank you MRWA - City of Cass Lake.

City of Danube

1. Did the city staff (clerk and water operations staff) find the completed asset management plan useful and helpful with water operations and maintenance? Did the city staff find it useful for future planning?

Minnesota Rural Water Association

Asset Management Summary 2023 – 2024

Jennifer Koenig, Kyle Kedrowski & John Nelson

Yes. It is and will be useful having a comprehensive list of our water system. Knowing the age and condition of it going forward will be helpful in where to start on planning for future projects.

2. Did the city council review the completed plan? If so, did they find it helpful and useful for future planning?

The city council has not reviewed the Asset Management Plan. It will be beneficial in future projects going forward though.

3. Please share any additional comments on the completed asset management plan or the process of completing the plan. Thank you for your help in completing the plan and for answering these questions. Your feedback will help us improve our asset management program.

The completion process was very easy thanks to the MRWA staff.

City of Kasota

The water operations specialist said that the asset management plan and process were very good. He appreciated the maps with information when the plan was complete. He did share it with the council and discussed the asset management process and the maps. Overall, he thought it was a very smooth process and appreciated the completed plan.

City of Goodridge

The city council has reviewed the completed asset management plan. They plan to use the completed plan as a tool in planning for future projects. They were very happy with the completed asset management plan and they can see how the information in the plan will be useful moving forward.

City of South Haven

The clerk stated that it was a very easy process to help complete the asset management plan. She is very happy with the completed plan and it has been a useful tool for the city. Recently, Jennifer Koenig met with the clerk to convert the old plan to the new template. She was very appreciative of the help!

City of Myrtle and the City of Borup – These cities were contacted for a follow-up via email and phone and we did not receive a response.

MRWA FY 24 Asset Management Hours Table

Kyle Kedrowski

Minnesota Rural Water Association

2023 – 2024 Asset Management Chart

City	Onsite	Office Hours	Notes on System (i.e. Maps, Operator/Clerk Availability, etc.)
Ellsworth	9.5	10.0	City of Ellsworth – This was a great city to work with on their asset management plan. The water operations specialist was brand new to the industry and was eager to learn about the system and about asset management. The clerk was very helpful in getting us the information we needed for their plan. The city lost all their records in a fire in 2019 so we didn't have access to many financial records. When we started working with the city, the mayor and a city council member joined us as we gathered some of the assets. They had many questions about their plant, distribution and connecting to a rural water system. We had distribution maps to help us complete their asset management plan.

Kyle Kedrowski
Minnesota Rural Water Association
2023 – 2024 Asset Management Chart

Greenbush	0	18.25	City of Greenbush – This city was very excited to have a completed asset management plan. The clerk is fairly new to the city but was very good about getting us the records we needed to complete the plan. The water operations specialist has been with the city for a number of years and had a very good understanding of the age of the distribution system. This city has had a number of distribution projects in recent years and he was able to help us age the distribution assets and materials. The city engineer emailed maps to us prior to starting our work with the city which helped us complete their asset management plan. This system was in the northern part of the state so John Nelson collected most of information. Kyle didn't go onsite.
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Kyle Kedrowski
Minnesota Rural Water Association
2023 – 2024 Asset Management Chart

Hewitt	10.75	13.75	City of Hewitt – This was another great city to work with on their asset management plan. Both of the water operations specialists were very helpful in helping us put the pieces together for their asset management plan. The clerk is fairly new to the city but was still helpful in getting us the information we needed for financials and account information. We did have a map to use for completing the asset management plan. At the final review of the plan, the city staff were very excited about the completed plan and had questions about how to update information going forward.
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Kyle Kedrowski
Minnesota Rural Water Association
2023 – 2024 Asset Management Chart

Kiester	17.0	13.75	City of Kiester – The clerk and water operations specialist were very excited to have us complete an asset management plan. The clerk had attended an asset management training class a couple years ago and was very interested in doing a plan. Both the clerk and water operations specialist provided us with the information that was needed to complete the plan. We did have maps of the distribution system that helped us complete the plan.
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Kyle Kedrowski
Minnesota Rural Water Association
2023 – 2024 Asset Management Chart

Kandiyohi	13.25	13.5	City of Kandiyohi – The clerk and water operations specialist were very helpful in completing the asset management plan for the city. The water operations specialist had great records, including a GIS program of their water system. We had maps of their distribution system that aided in completing their plan. Both the clerk and water operations specialist attended an asset management training a couple years ago and they were very interested in having a plan completed for their city. The water operations specialist is very excited about the completed plan and is already planning to use this asset management plan for upcoming asset tracking and financials for a capital improvement project.

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Jennifer Koenig
NTNC Circuit Rider
July 1, 2023 – September 30, 2023**

Summary of Circuit Rider Activities

	July	August	September	Total
Total Visits	25	16	17	58
Requested Visits	1	9	5	15
Outreach (phone email, mail)	17	13	10	40
Miles Traveled	2371	2621	2742	7734
NTNC Operators Trained	6	4	1	11

Visits include both onsite and remote visits.

Explanation of Nontransient Noncommunity Visits

- No initial visits to public water systems not visited during previous grants
- 17 public water systems were provided water operations specialists exam information
 - Norbord Minnesota
 - Adult Day Services
 - Sparboe Farms Inc. – Egg Facility
 - Rolling Meadows Mennonite Church School
 - A Daughter's Love
 - Liberty Classical Academy
 - Tri-County Action Program, Inc.
 - Amidon Graphics
 - New Creations Childcare
 - Downs Food Group
 - Bayer Built, Inc.
 - Waters of Life Church
 - Crosslake Community School
 - MiEnergy Cooperative
 - Chippewa Valley Ethanol Company
 - NACS, Inc.
 - Lange Board and Room
- Eight new water operations specialists visited at the following systems (operator not visited with during previous grants)
 - A Daughter's Love
 - Crosslake Community School
 - Guardian
 - Amidon Graphics
 - New Creations Childcare
 - Bayer Built, Inc.
 - Waters of Life Church

- NACS, Inc.
- Topics discussed during the visits include: Water operator certification, training, service line inventories, flushing water lines, water treatment maintenance, sampling and monitoring calendars. I did hand out some service line inventory forms during visits.

Asset Management

Asset Management Training Sessions

- Please see below for the LCRR/Asset Management training sessions.

Other Asset Management Activities

July 13, 2023 – MRWA SDWA Training in Fosston

I did a presentation on asset management at this MRWA training session for community water systems.

September 7, 2023 – MRWA SDWA Training in Mountain Iron

I did a presentation on asset management at this MRWA training session for community water systems.

The new version of the template is available. We are still working on a few minor updates to the template but it has been a great tool for cities.

Asset Management Visits

- Two visits were made to the City of Ellsworth to work on their asset management plan.
- Two visits were made to the City of Kiester to work on their asset management plan.
- Two visits were made to the City of Greenbush to work on their asset management plan.

Operator Training Sessions

Recordings

- I emailed four training recordings to a water operations specialist in July.
- I emailed three training recordings to a water operations specialist in August.

Online Training

N/A

In Person Operator Training for Class E Water Operations Specialists

July 18, 2023 – Bemidji

Attendance:

- 6 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialists
- 1 municipal community water operations specialists
- 1 MDH staff

We received five evaluations from the attendees. We received the following written comments:

- “I am new to my position so the info presented will be a great help to me. Thank you!”
- “Maybe this is available & I don’t know, but maintenance/checks checklists with frequencies would be really helpful!”
- “I think it would be good to have an MDH community unit compliance person attend in addition to having a noncompliance person.”

Operator Training for Class D Water Operations Specialists

August 22, 2023 – Cohasset

Attendance:

- 3 nontransient noncommunity water operations specialists
- 2 nonmunicipal community water operations specialists
- 7 municipal community water operations specialists
- 1 MDH staff
- 1 other attendee

We received four evaluations from the attendees. We received the following written comment:

- “Great class.”
- “More information for new people that haven’t done much of the stuff. Maybe more help finding info on wells for people that are new.”

LCRR/Asset Management Training

July 12, 2023 – Ortonville

Attendance:

- 6 municipal water operations specialists and clerks
- 1 engineer
- 1 MDH staff

We received six evaluations from the attendees. We received the following written comments:

- “Great info, I feel a lot more confident in the process.”
- “Great session! Super informative, going back & updating all spreadsheets.”
- “Very good training – I took a lot of notes. There were a lot of good tips. Great idea to bring Corey–MDH to be a presenter. It showed MDH to be a partner in LCRR. Great job!”

August 8, 2023 – Luverne

Attendance:

- 1 nontransient noncommunity water operations specialist
- 16 municipal community water operations specialists
- 1 MDH staff
- 4 other attendees (engineers, speaker)

We received 11 evaluations from the attendees. We received the following written comments:

- There are way more resources available from MRWA from an admin perspective than I thought. Not just for operation staff. Great session. Great info in packet! Corey is one of the only state employees I've ever had as a presenter. He is engaging and honest about the topics and about MDH programs, services, and requirements. This is much appreciated and refreshing.

September 12, 2023 – Stewartville

Attendance:

- 1 nontransient noncommunity water operations specialist
- 2 nonmunicipal community water operations specialists
- 9 municipal community water operations specialists
- 1 other attendee
- 1 MDH staff

We received 11 evaluations from the attendees. We received the following written comments:

- "All details were explained perfectly. Feel better on how to complete LCRR. Thank you."
- "I've been an MRWA member and attendee for many years. I've enjoyed experiencing the many improvements to MRWA materials and seminars over time. Includes better presentation materials, short "segments" with break time, rotating presenters. Presenters are enthusiastic." Regarding speakers: "Meeting host – moved us along. Condensed a lot of info – well done. Made today's material relevant to our day today."
- "We would be OK with doing a training hands on or class room."
- "All instructors were great & learned a lot of information."
- "Very very informative."
- "Very good dialogue. Great classroom participation & questions. All instructors were very approachable & helpful." Also had good comments for all speakers.
- "Very informative for both private & public sector."
- "You guys are always easy to talk to and ask questions! Much appreciated."

Other Activities (Including Technical Assistance)

Operator Certification Visits – Many of my visits this quarter focused on operator certification, renewals and training. I continue to encourage systems without an operator to get someone certified as soon as possible.

Service Line Inventory – During my visits with nontransient systems, I have been asking the operations specialists if they have received the MDH Service Line Inventory and if they have any questions. Some have completed the form already while others hadn't looked at the form yet. Some have had some really good questions about the inventory.

July 10, 2023 – Columbus Elementary School – I had a good discussion with the water operations specialist about the flushing program the school has implemented. They have a great procedure and schedule to accomplish this flushing. They are doing a great job!

July 19, 2023 – Cambridge Middle School – I had a nice discussion with the new water operations specialist about their water treatment system and routine maintenance. We also discussed sampling and training requirements.

July 19, 2023 – Cambridge-Isanti Schools Woodland Campus – The water operations specialist for the school had many questions about the monitoring calendar, who to contact to change a sample site and questions about the posting requirement for the service line inventory. It was a great visit!

July 26, 2023 – MRWA/MDH Meeting and Elbow Lake Water Plant Tour

I attended a meeting with new MDH staff at our Elbow Lake office. After the meeting, we took a tour of the new Elbow Lake Water Treatment Plant.

August 8, 2023 – MDH Small Systems SWP Workgroup Meeting (Online)

August 10, 2023 – Training Coalition Meeting (Online)

I attended the training coalition meeting and provided an update on small systems trainings.

August 14, 2023 – Amidon Graphics – I met with the new contact person at this facility. We had a great visit about the operator certification requirement and the duties of a water operations specialist.

August 21, 2023 – Waters of Life Church – I had a great visit with the daycare director. She was very receptive about getting a new water operations specialist certified. We also discussed training requirements. She had some questions about sampling requirements.

August 29, 2023 – EPA Webinar “Cybersecurity”

August 30-31, 2023 – MRWA EXPO in Waconia

September 6, 2023 – MDH Small Systems SWP Workgroup Meeting (Online)

September 7, 2023 – MDH Webinar “Lead Testing in Drinking Water: Guidance and Rules for Child Cares”

September 19, 2023 – Parker Farms (Nonmunicipal System)

I had a discussion with the water operations specialist for this nonmunicipal system about asset management, water rates, and standard operating procedures. He is planning on coming to one of our upcoming LCRR/Asset Management classes this fall for a hands-on demonstration of the template and rate setting sheet.

Upcoming Training Sessions

We are currently working on scheduling Class E & Class D Training sessions for January – June 2024.

Class E Training Activities

November 28, 2023

People’s Energy Cooperative
1775 Lake Shady Avenue South
Oronoco, MN

Class D Training Activities

N/A

Online Training Activities

December 2023 – Date and Topic TBD

LCRR/Asset Management Training

October 24, 2023

Hoyt Lakes Community Center
101 Kennedy Memorial Drive
Hoyt Lakes

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Jennifer Koenig
NTNC Circuit Rider
October 1, 2023 – December 31, 2023**

Summary of Circuit Rider Activities

	October	November	December	Total
Total Visits	20	15	15	50
Requested Visits	4	4	5	13
Outreach (phone email, mail)	14	19	13	46
Miles Traveled	2865	2817	1194	6876
NTNC Operators Trained	14	8	16	38

Visits include both onsite and remote visits.

Explanation of Nontransient Noncommunity Visits

- Two initial visits to public water systems not visited during previous grants
 - Living Hope Lutheran Church and School
 - Merry Moose Child Care & Preschool, LLC
- Nine public water systems were provided water operations specialists exam information
 - St. Louis County R. Hansen Trans. Comp.
 - Wellcome Manor
 - Chandler Exhibits
 - Bailey Nursery
 - Potlatch Lumber
 - Waste Management
 - Plainview Milk Products
 - White Bear Yacht Club
 - Wyoming Machine
- Seven new water operations specialists visited at the following systems (operator not visited with during previous grants)
 - Waste Management
 - Wescott Agri Products
 - White Bear Yacht Club
 - Potlatch Lumber
 - South Ridge School
 - Christ Community Church
 - Oak Grove Crossing Mall
- Topics discussed during the visits include: Water operator certification, training, service line inventories, flushing water lines, storage tank maintenance, sampling and monitoring calendars. I did hand out some service line inventory forms during visits.

Asset Management

Asset Management Training Sessions

- Please see below for the LCRR/Asset Management training sessions.

Other Asset Management Activities

- The new version of the template is available. A minor update to a formula was made and the template is working well for completing asset management plans.
- **December 14, 2023** – John Nelson and I briefly spoke about asset management at the “Engineering Fundamentals for Non-Engineers” class.

Asset Management Visits

- One visit was made to the City of Kandiyohi to work on their asset management plan.
- One visit was made to the City of Kiester to work on their asset management plan.

Operator Training Sessions

Recordings

- I emailed eight training recordings to water operations specialists in October.
- I emailed five training recordings to water operations specialists in November.

Online Training

December 7, 2023 – “Service Line Inventory for Small Public Water Systems”

Note: I was unable to attend this online training session.

Attendance:

- 16 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialists
- 5 municipal community water operations specialists
- 1 other attendee
- 4 MDH staff

We received four evaluations from the attendees. We received the following written comment:

- “It would have been better with the slides as I am a visual learning. I realize technology does not always cooperate.” (Note: Unable to share screen during the training.)

In Person Operator Training for Class E Water Operations Specialists

October 3, 2023 – Ramsey

Attendance:

- 13 nontransient noncommunity water operations specialists
- 1 nonmunicipal community water operations specialist

We received 14 evaluations from the attendees. We received the following written comments:

- “Great info.”

- “Very well done.”
- “Few more options in north metro area.”
- “Very interesting & applicable.”
- “Great informative class & training. Learn something new every time.”

November 28, 2023 – Oronoco**Attendance:**

- 8 nontransient noncommunity water operations specialists
- 2 nonmunicipal community water operations specialists
- 1 MDH staff

We received seven evaluations from the attendees. We received the following written comment:

- “Thank you. Great class.”

Operator Training for Class D Water Operations Specialists

N/A

LCRR/Asset Management Training**October 24, 2023 – Hoyt Lakes****Attendance:**

- 1 nontransient noncommunity water operation specialist
- 12 municipal water operations specialists and clerks
- 2 other attendees (engineers including one speaker)
- 4 MDH staff

We received nine evaluations from the attendees. We received the following written comments:

- “General suggestion to have more involvement from class, only because of the length of the training. I found the training helpful & informative. There were things explained I was unaware of & I will use in my work. Very appreciative! Thank you.”
- “More interesting than I thought it would be.”
- “Let people out earlier would be nice and still get the 6 hours.”
- “Good job. Good info. Very friendly.”

November 2, 2023 – Elbow Lake**Attendance:**

- 6 municipal community water operations specialists
- 1 MDH staff
- 2 other attendees

We received five evaluations from the attendees. We received the following written comments:

- “Thank you! And the food was great!”

Other Activities (Including Technical Assistance)

Operator Certification Visits – Many of my visits this quarter focused on operator certification, renewals and training. I continue to encourage systems without an operator to get someone certified as soon as possible.

Service Line Inventory – During my visits with nontransient systems, I have been asking the operations specialists if they have received the MDH Service Line Inventory and if they have any questions. Some have completed the form already while others haven't looked at the form yet. Some have had some really good questions about the inventory. I continue to hand out the form to water systems that need to complete the inventory form.

October 5, 2023 – Wellcome Manor

I had met with one of the maintenance operators during previous grants about the water operator certification requirement. On this date, I was able to meet with him and the previous water operations specialist (whose certificate had expired and was thinking about retiring). We had a lengthy discussion about the certification requirement and it was decided that the maintenance operator would take the Class E exam. It was a good visit as I was able to explain to both of them why it's important to have someone certified.

October 12, 2023 – MDH Noncommunity Water Supply Unit Fall Training – Little Falls, MN

October 23, 2023 – South Ridge School

I met with the new water operations specialist at the school. We talked about sampling, the water tower and the certification requirement. She is looking to take the Class D exam in 2024. I sent her information about the 2024 exam and prep class dates and locations.

November 6, 2023 – Waste Management

I met with the new contact person at this facility at the request of the MDH sanitarian. He had questions about the definition of a nontransient noncommunity public water system. He stated that they had lost accounts and therefore had fewer employees. I suggested he contact the MDH sanitarian to discuss the population. We did discuss the certification requirement but it ultimately ended with the system being reclassified and not needing a certified water operations specialist.

November 15, 2023 – St. John's Lutheran Church and School

I talked with the water operations specialist about his expired water operator certificate and the service line inventory. This is a unique system as the operator is a volunteer. He had heard about the service line inventory and heard from someone at the school but wasn't sure if it had been completed. I contacted Rochelle Steinbruckner about it and passed on to him that it had been completed and that they needed to do the posting. I also sent him his training record and had Noel Hansen send him his renewal form.

November 29, 2023 – Minnesota Correctional Facility (MCF) Stillwater

Kyle Kedrowski and I made a visit to the MCF Stillwater at the request of one of the water operations specialists in regard to water quality complaints in the summer of 2023. We toured the water treatment plant and lab. We looked at water quality results, testing equipment, and water treatment plant manuals. We made some recommendations for the distribution system. We will follow up in early 2024 with the water system.

December 8, 2023 – WETT Advisory Board Meeting – St. Cloud, MN

December 12, 2023 – MDH Small Systems SWP Workgroup Meeting (Online)**December 13, 2023 – NERCC**

I met with one of the water operations specialists and discussed operator certification, training, service line inventory and their water treatment system. The head water operations specialist passed away earlier in the year and they were all trying to get things in order for the water and wastewater systems. I checked with Rochelle Steinbruckner on their service line inventory and sent him the form as it hadn't been completed yet. I also sent him information about the DNR Water Appropriations Permit. I talked to my coworkers about his questions on the wastewater system. I sent the water operations specialist the contact information for my coworker for assistance on the septic system.

December 14, 2023 – MRWA Training Session “Engineering Fundamentals for Non-Engineers” – Sauk Rapids**Upcoming Training Sessions****Class E Training Activities****January 10, 2024**

Miltona City Hall
5590 Co Rd 14 NE
Miltona, MN

April 10, 2024

Nisswa Community Center
25628 Main St
Nisswa, MN

May 1, 2024

BENCO Electric Cooperative
20946 549th Avenue
Mankato, MN

Class D Training Activities**March 6, 2024**

Best Western/Kelly Inn
University A Room
100 4th Avenue S
St. Cloud, MN

April 3, 2024

Lake Elmo City Hall
Lake Elmo Community Room
3800 Laverne Ave N
Lake Elmo, MN

Online Training Activities**January 25, 2024 – “What Wellhead Protection Can Do for Your Water System”****February 2024 – Date and Topic to Be Determined****LCRR/Asset Management Training****January 18, 2024**

Redwood Falls Community Center
Meeting Room 3A
901 Cook Street
Redwood Falls, MN

February 27, 2024

Staples City Hall
122 6th Street N.E.
Staples, MN

March 21, 2024

Hinckley City Hall
106 1st Street S.E.
Hinckley, MN

April 18, 2024

Thief River Electric Department
1711 West 1st Street
Thief River Falls, MN

May 8, 2024

Cohasset City Hall
305 1st Ave N.W.
Cohasset, MN

June 6, 2024

Lake City – City Hall
Second Floor Conference Room
205 West Center Street
Lake City, MN

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Jennifer Koenig
NTNC Circuit Rider
January 1, 2024 – March 31, 2024**

Summary of Circuit Rider Activities

	January	February	March	Total
Total Visits	21	18	16	55
Requested Visits	9	8	4	21
Outreach (phone email, mail)	21	20	13	54
Miles Traveled	1360	1443	1424	4227
NTNC Operators Trained	23	17	11	51

Visits include both onsite and remote visits.

Explanation of Nontransient Noncommunity Visits

- Three initial visits to public water systems not visited during previous grants
 - CRH Americas Materials, Inc.
 - Willey's Marine, Inc.
 - FLOE International
- 13 public water systems were provided water operations specialists exam information
 - Knife River
 - Vinland National Center
 - R&E Enterprises of Mankato, Inc.
 - Littfin Lumber
 - Carver County Public Works Headquarters
 - Minnesota Landscape Arboretum
 - Dassel-Cokato School
 - Leashes & Leads
 - American Fence
 - Marine Stugas Townhomes
 - Crosslake Community School
 - New Beginnings at Waverly
 - Sun Bay Mobile Home Park Campground
- Eight new water operations specialists visited at the following systems (operator not visited with during previous grants)
 - Knife River
 - R&E Enterprises of Mankato, Inc.
 - Littfin Lumber
 - Immanuel Lutheran Church and School (Lewiston)
 - Leashes & Leads
 - Syngenta, Inc.
 - LKQ – Viking Auto Salvage
 - Cielo Property

- Topics discussed during the visits include: Water operator certification, training, service line inventories, flushing water lines, chlorination, water softeners, municipal water connections, sampling and monitoring calendars.

Asset Management

Asset Management Training Sessions

- Please see below for the LCRR/Asset Management training sessions.

Other Asset Management Activities

- **February 6, 2024 – Bemidji**
 - John Nelson, Kyle Kedrowski and I presented during the Sustainable Management training session on asset management.

Asset Management Visits

- Two visits were made to the City of Kandiyohi to work on their asset management plan.
- One visit was made to the City of Amboy to work on their asset management plan.
- One visit was made to the City of South Haven to help the clerk convert the previous asset management plan to the newest version of the template.

Operator Training Sessions

Recordings

- I emailed 11 training recordings to water operations specialists in January.
- I emailed 12 training recordings to water operations specialists in February.

Online Training

January 25, 2024 – “What Wellhead Protection Can Do for Your Water System”

Attendance:

- 14 nontransient noncommunity water operations specialists
- 8 nonmunicipal community water operations specialists
- 2 municipal community water operations specialists
- 3 other attendees
- 5 MDH staff
- 2 MRWA Source Water Planners (including one speaker)

We received five evaluations from the attendees. We received the following written comments:

- “It was well done and very informative.”
- “I think the instructor did a great job.”
- “Please keep up the online training. I believe it is more productive because it is one hour at a time. We start going into 4 hours in a row some people start to lose interest.”

February 13, 2024 – “What is a Well Evaluation and Why Would I Need One?”

Attendance:

- 16 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialists
- 4 municipal community water operations specialists
- 2 other attendees
- 7 MDH staff (including the speaker)

We received five evaluations from the attendees. We received the following written comments:

- “After the training I wasn’t sure how or when a well evaluation should be done. I understand the importance of it when making a conversion, but do all wells need to be evaluated regularly and by whom? He may have answered this question and I missed hearing it. Thank you.” (Note: I did follow up with this operations specialist and answered her question.)
- “He was easy to follow, good job.”

In Person Operator Training for Class E Water Operations Specialists

January 10, 2024 – Miltna

Attendance:

- 7 nontransient noncommunity water operations specialists
- 1 nonmunicipal community water operations specialist
- 1 municipal community water operations specialist
- 1 MDH staff

We received nine evaluations from the attendees. We received the following written comments:

- “Kyle and Jennifer are awesome people. Gave a great class at Miltna.”
- “I enjoyed the training as it was planned out.”
- “Like the smaller group. Near home.”
- “I was very happy with the class.”
- “It was very good.”

Operator Training for Class D Water Operations Specialists

March 6, 2024 – St. Cloud

Attendance:

- 11 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialists
- 2 municipal community water operations specialists
- 7 other attendees (including speakers)
- 12 MDH staff (including a speaker)

We received nine evaluations from the attendees. We received the following written comments:

- “Brian got pretty deep in the PFAS info – need less science & more of what needs to be done (potentially) to meet the rules.”

- “Potentially more discussion around chlorination/DBPs. I wish I could still go to the other talks at MRWA conference, but understood that this is easiest time to get everyone together.”
- “Everyone did a great job. Thank you for all your services. Instructors were very knowledgeable.”
- “Energy efficiency – that was awesome!”
- “Sometimes presenters were very technical, it was hard to completely get the message if more basic concepts aren’t understood (esp. electrical concepts).”

LCRR/Asset Management Training

January 18, 2024 – Redwood Falls

Attendance:

- 2 nontransient noncommunity water operation specialist
- 23 municipal water operations specialists and clerks
- 2 MDH staff
- 1 MRWA Wastewater Technical Advisor

We received 16 evaluations from the attendees. We received the following written comments:

- “Session was very informational.”
- “MRWA staff always seems to keep information flowing much more efficiently. Keep up the great work!”
- “Very well presented.”
- “Great class. 2nd time I attended and glad I did. Already started but had more questions and I got a lot of help. Thanks.”

February 27, 2024 – Staples

Attendance:

- 1 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialists
- 10 municipal community water operations specialists
- 4 MDH staff
- 4 other attendees (including speakers)

We received eight evaluations from the attendees. We received the following written comments:

- “This was a great session. All instructors were great. The MDH contacts were awesome. I like that they were honest and helpful.”
- “I thought the session was great. It was very informative and very helpful. Absolutely full of important information that would be helpful to every city, county, or municipality in the state.”
- “I like the small class size, it makes the presentation more personal and easy to interact.”
- “Awesome!”

March 21, 2024 – Hinckley

Attendance:

- 1 nonmunicipal community water operations specialist

- 23 municipal community water operations specialists
- 2 other attendees
- 2 MDH staff

We received 22 evaluations from the attendees. We received the following written comments:

- “This cleared up a lot of questions on how LCRR needs to be completed.”
- “This session was extremely helpful and informative. All the input – presenters, water treatment personnel, and others – provided great conversations and questions. I enjoyed all the information & insight. Thanks for the information and thanks for the great lunch.”
- “Nice job!”
- “Great info.”

Other Activities (Including Technical Assistance)

Operator Certification Visits – Many of my visits this quarter focused on operator certification, renewals and training. I continue to encourage systems without an operator to get someone certified as soon as possible.

Service Line Inventory – During my visits with nontransient systems, I have been asking the operations specialists if they have completed the MDH Service Line Inventory and if they have any questions. I also discuss the certification process.

Rice Lake Construction – I sent an email to the contact person at Rice Lake Construction at the request of MDH on January 26th. The email contained contract operations information for the system. On March 13th, I stopped at the facility again to try to talk to the contact person about getting a plan together for getting a certified water operations specialist for the facility. (I had tried stopping by the facility multiple times and left messages but the operator did not return my messages prior to this date.) He was out but I did leave a voice mail message for him. He did finally email me the following week that he was working on getting an operator for the facility. At the time of this report, this system is back in compliance and has a certified water operations specialist!

January 9, 2024 – Hills Crossing Senior Living

The water operations specialist for this facility contacted me with questions regarding the MDH Lead and Copper Site Plan update. I was able to help answer questions on how to complete the form for their public water supply with the help of my coworker, John Nelson.

January 24, 2024 – Roseland Coop Well and North Roseland Water Association

John Nelson, Kyle Kedrowski and I met with the water operations specialists and contacts for these public water systems to discuss the service line inventory at the request of MDH. We provided an overview of the inventory requirements and showed them the spreadsheets and instructions that they could download to use to complete their own inventory. We helped answer questions about how they can gather the information required and how to submit the inventory.

January 29, 2024 – MDH Noncommunity PWS Unit Online Meeting

January 30, 2024 – EPA Webinar “Encountering Bed Bugs While Traveling”
(Watched for sanitarian credits.)

February 8, 2024 – Training Coalition Online Meeting

March 4-7, 2024 – MRWA Annual Technical Conference – St. Cloud

March 12, 2024 – Lac Qui Parle School

I stopped by the school and visited with the lead water operations specialist about how things were going for their water system. They now have a contact person they can reach out to regarding routine service of their water softeners. We discussed trying to do routine flushing of the system, especially after long breaks in school.

March 12, 2024 – Puris Foods

I met with the new operations specialist at Puris Foods and discussed technical assistance and training. We discussed the in-person training and online training opportunities for small public water systems. He said he will start watching for the notices we send via mail.

Upcoming Training Sessions**Class E Training Activities****April 10, 2024**

Nisswa Community Center
25628 Main St
Nisswa, MN

May 1, 2024

BENCO Electric Cooperative
20946 549th Avenue
Mankato, MN

Class D Training Activities**April 3, 2024**

Lake Elmo City Hall
Lake Elmo Community Room
3800 Laverne Ave N
Lake Elmo, MN

Online Training Activities

Date and Topic to Be Determined – December 2024

LCRR/Asset Management Training**April 18, 2024**

Thief River Electric Department
1711 West 1st Street
Thief River Falls, MN

May 8, 2024

Cohasset City Hall
305 1st Ave N.W.
Cohasset, MN

June 6, 2024

Lake City – City Hall
Second Floor Conference Room
205 West Center Street
Lake City, MN

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Jennifer Koenig
NTNC Circuit Rider
April 1, 2024 – June 30, 2024**

Summary of Circuit Rider Activities

	April	May	June	Total
Total Visits	21	27	23	71
Requested Visits	10	22	13	45
Outreach (phone email, mail)	27	19	17	63
Miles Traveled	2806	2058	2788	7652
NTNC Operators Trained	28	10	0	38

Visits include both onsite and remote visits.

Explanation of Nontransient Noncommunity Visits

- 3 initial visits to public water systems not visited during previous grants
 - Enzymology Research Center, Inc.
 - Astera Health
 - Haug John Deere/Kabota
- 22 public water systems were provided water operations specialists exam information
 - Minnewaska School
 - Miller-Sellner Implement, Inc.
 - Builders First Source
 - Environmental Stoneworks
 - Enzymology Research Center, Inc.
 - Crossroads Evangelical Covenant Church
 - Pam's Auto
 - Sargent's Landscape Nursery
 - K& K Fabrication, Inc.
 - Bayer Built
 - Astera Health
 - Haug John Deere/Kabota
 - Cloquet Forestry Center
 - Northstar Regional – Riverwood Campus
 - Zirc Dental
 - Alderon Industries
 - Faith Free Lutheran Church and School
 - Central Lakes College – Staples West Campus
 - Light of Christ Lutheran/Headstart
 - Bachman's Wholesale Center
 - Reckitt
 - Holy Cross School

- 11 new water operations specialists visited at the following systems (operator not visited with during previous grants)
 - Regional DNR Headquarters – New Ulm
 - Beltrami County Highway Department
 - Builders First Source
 - Crossroads Evangelical Covenant Church
 - Scott County Highway Department
 - General Mills Operations, Inc.
 - Sargent's Landscape Nursery
 - Lakewood Elementary School, ISD #709
 - YMCA Camp Ihduhapi
 - Cloquet Forestry Center
 - Pine View Child Care Learning Center
- Topics discussed during the visits include: Water operator certification, training, service line inventories, flushing water lines, and chlorination.

Asset Management

Asset Management Training Sessions

- Please see below for the LCRR/Asset Management training sessions.

Other Asset Management Activities

Asset Management Visits

- One visit was made to the City of Kandiyohi to work on their asset management plan.
- Three visits were made to the City of Hewitt to work on their asset management plan.
- One visit was made to the City of South Haven to get the clerk's feedback on the asset management plan and process.

Operator Training Sessions

Recordings

- I emailed 14 training recordings to water operations specialists in April.
- I emailed 4 training recordings to a water operations specialist in June.

Online Training

N/A

In Person Operator Training for Class E Water Operations Specialists

April 10, 2024 – Nisswa

Attendance:

- 15 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialists
- 3 other attendees

We received 15 evaluations from the attendees. We received the following written comments:

- “I really enjoyed the entire training. Great slides. I thought everything was covered, very well done. The best training so far that I have attended.”
- “Very helpful class! Thank you!”
- “Very good training – covered a lot of different things.”
- “All good!”
- “No improvements needed. New to this so it covered everything as far as I know.”
- “Having samples of well parts.”

May 1, 2024 – Mankato

Attendance:

- 10 nontransient noncommunity water operations specialists
- 4 nonmunicipal community water operations specialists
- 1 MDH staff

We received 10 evaluations from the attendees. We received the following written comments:

- “Very helpful.”
- “I enjoyed the class overall!”

Operator Training for Class D Water Operations Specialists

April 3, 2024 – Lake Elmo

Attendance:

- 13 nontransient noncommunity water operations specialists
- 16 nonmunicipal community water operations specialists
- 4 municipal community water operations specialists
- 5 other attendees (including speakers)
- 2 MDH staff (speakers)

We received 21 evaluations from the attendees. We received the following written comments:

- “Have printout of Power Point Presentations.”
- “I like the refresher/updates on testing and requirements.”
- “Recliners.”
- “Great job.”
- “Asset management was a great topic to cover.”
- “I liked a lot of breaks. Don’t like sitting for hours.”
- “Could use hand out on what’s on the screen. Morning and afternoon class was very informational. Great class.”
- “I think the water classes should offer more license testing opportunity for staff working on getting water license. MDH needs to offer more local testing and or testing at MDH.”
- “Again, MRWA does a great job with planning & organizing these sessions, which are wonderful opportunities for learning & staying current with water issues.”
- “Talk about “specific” examples or tell stories of actual incidents from people and sample sites. This way we can connect with real world examples.”

LCRR/Asset Management Training**April 18, 2024 – Thief River Falls**

Attendance:

- 17 municipal water operations specialists and clerks
- 1 other attendee (speaker)
- 2 MDH staff

We received 15 evaluations from the attendees. We received the following written comments:

- “Big thank you to all. Was a very well put together training. Very, very helpful for me being new! Thanks!”
- “Well put together session!”
- “This was the best LCRR training I have been a part of. Thank you guys. I wish this was constructed months ago with this much information. But great training.”
- “MRWA staff does a great job of getting us the information needed. Great training. Thank you!”

May 8, 2024 – Cohasset

Attendance:

- 8 municipal community water operations specialists
- 2 MDH staff
- 3 other attendees (including speakers)

We received six evaluations from the attendees. We received the following written comment:

- “It was actually a great session!”

June 6, 2024 – Lake City

Attendance:

- 3 nonmunicipal community water operations specialists
- 14 municipal community water operations specialists
- 1 other attendee
- 1 MDH staff

We received two evaluations from the attendees. We received the following written comment:

- “Not being direct working with water every day, the info on lead & copper rule is great and filled in the voids I did not know.”

Other Activities (Including Technical Assistance)

Operator Certification Visits – Many of my visits this quarter focused on operator certification, renewals and training. I continue to encourage systems without an operator to get someone certified as soon as possible.

Service Line Inventory Certification – Many of my visits this quarter were to systems that still needed to complete the certification of the service line inventory. In many cases, the water operations specialists hadn’t seen the paperwork because it went to the primary contact. In some cases, the original email went into the spam filter. In other cases, the water operations specialists just didn’t look at the email. In these cases,

while I was there, they found the email and finished the certification. There were some systems that I visited where the operator was no longer at the facility so the email was never received. I worked with Rochelle Steinbruckner and Bree Landherr to get the certification letter to all the systems I visited that still needed the letter to complete the certification.

April 25, 2024 – I attended the MDH Noncommunity Unit Spring Meeting in Little Falls.

April 26, 2024 – I met with Kyle Kedrowski and Noel Hansen for our annual water operator certification meeting (online).

April 29, 2024 – I met with the new water operations specialist at Crossroads Evangelical Covenant Church/Crossroads Evangelical Daycare at the request of the previous water operations specialist. We had a great visit and talked about operator certification (I provided a Class E exam packet), training, source water protection grants and well sealing, and plumbing requirements. After the visit, I emailed him a number of resources related to the items listed above.

May 9-10, 2024 – MRWA Staff Retreat (Walker, MN)

May 13, 2024 – MDH/MRWA Annual Grant Meeting (online).

May 16, 2024 – National Rural Water Association/120Water “LCRR, Now LCRI – What You Need to Know” Webinar

May 23, 2024 – I met with the director of New Horizons Academy regarding the service line certification and operator certification. She had been on leave during the time that the email had been sent so I had Bree Landherr resent it to her. During the visit, I also talked to her regarding the expired certification of their water operations specialist. She said she would contact him to get it taken care of.

June 3, 2024 – I met with a staff member of Faith Free Lutheran Church regarding water operator certification. Their operator is looking to retire from the role of water operator for the church. Just prior to my visit, he had given sample results and water system correspondence to the spouse of the staff member I visited. We had a very good discussion on the pros and cons of contracting with an operator versus having someone from the church take the Class D exam. I provided a Class D exam packet and then mailed the training calendar along with notes on upcoming exam prep classes.

June 10, 2024 – Kyle Kedrowski and I visited with the water operations specialist from the Neuhoof Hutterian Brethren to help him complete the service line inventory. He does not have a computer or an email address. We typed up his plan for him and submitted it to MDH along with a request to send him a paper copy of the inventory (per the operator’s request).

June 26, 2024 – EPA “2024 State Asset Management Initiatives” Webinar

Upcoming Training Sessions

Class E Training Activities

August 13, 2024

Syngenta
317 – 330th Street
Stanton, MN

October 1, 2024

Cloquet Forestry Center
175 University Road
Cloquet, MN

November 20, 2024
Scandia City Hall
14727 – 209th St N
Scandia, MN

Class D Training Activities

September 10, 2024
Centennial Square Mobile Home Park
3200 89th Avenue NE
Blaine, MN

Online Training Activities

Date and Topic to Be Determined – December 2024

LCRR/Asset Management Training

July 11, 2024
Waite Park City Hall – Lower Level
19 13th Avenue N
Waite Park, MN

August 21, 2024
Minnesota Rural Water Association
217 12th Avenue SE
Elbow Lake, MN

September 12, 2024
North Mankato Fire Station 2
1825 Howard Drive West
North Mankato, MN

October 2, 2024
Two Harbors Community Center
417 South Avenue
Two Harbors, MN

November 7, 2024
Zimmerman/Livonia Fire Hall
26140 136th Street NW
Zimmerman, MN

December 4, 2024
Cologne Community Center
1211 Village Parkway
Cologne, MN

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Kyle Kedrowski
Community Circuit Rider
July 1, 2023 - September 30, 2023**

Summary of Circuit Rider Activities

	Month	Month	Month	Total
Total Visits	July	August	September	
Requested Visits	30	33	31	94
Outreach (phone email, mail)	45	50	50	145
Miles Traveled	1488	2176	1333	4997
Community Operators Trained	10	25	11	46

Explanation of Community Visits

- 13 initial visits were to public water systems not visited during previous grants
 - Onamia
 - County Acres
 - Roosevelt Court.
 - Ellsworth
 - Kiester
 - Coleraine
 - Dayton
 - Greenbush
 - Lake Elmo
 - Ancor Bay
 - Thompson Mobile Home Park, New owner
 - MN Correctional Facility- Red Wing
 - Sauk Rapids
- 15 public water systems were provided water operations specialists exam information
 - Onamia
 - Cass Lake
 - Rockwood Estates
 - Pillager
 - Birchlane Trailer court
 - Country Acres Trailer Court
 - Roosevelt Court
 - Golden Horizons
 - Coleraine
 - Midway Trailer Park
 - The Meadows
 - Gentile Breezes
 - Thompson Mobile Home Park
 - Riverview Apartment Partnership
 - Towns Edge Estates

Exhibit 2

- 9 new water operations specialists were visited at the following systems (operators not visited with during previous grants)
 - Thompson Mobile Home Park, New owner.
 - Hackensack
 - Roosevelt Court
 - Golden Horizons, New staff.
 - Coleraine
 - Midway Trailer Park, New owners.
 - The Meadows, New staff, New owners.
 - Royalton, New Superintendent.
 - Sauk Rapids
- Topics Discussed during the visits include:
 - LCRR, Lead service lines inventory. Explaining the process and answering questions.
 - Developing an Emergency Plan. Being prepared for an emergency and having a backup water operations specialist.
 - Discussing and reviewing Water Certification credit hours required for certification renewals.
 - Explaining to the PWS system that both in person and on-line training sessions are available to help them accomplish the water credit hours requirement.

Asset Management

Asset Management Training Sessions

There were no stand-alone Asset Management Training session held this quarter.

The Asset Management training was included in the LCRR / Asset Management training sessions. Please see the attendance and dates below.

Other Asset Management Activities

- August 7, 2023 Telephone conversation with the City of Ellsworth.
- August 7, 2023 Telephone conversation with DGR Engineer about Ellsworth.
- August 7, 2023 Having water distribution system maps printed at Fed Ex Printing, St. Cloud.
- August 10, 2023 Telephone conversation with Water Superintendent Matt, Ellsworth, questions.
- August 10, 2023 Telephone conversation with DGR Engineer, Ellsworth, AMP questions.
- August 5, 2023 Working on Ellsworth Asset Management Plan.
- September 7, 2023 Working on Kiester Asset Management Plan.
- September 7, 2023 Having water distribution system maps printed at Fed Ex Printing, St. Cloud.
- September 8, 2023 Working on Kiester Asset Management Plan.
- September 14, 2023 Telephone conversation with Greenbush, A.M.P. questions.
- September 14, 2023 Telephone conversation with Kiester, A.M.P. questions.
- September 19, 2023, Telephone conversation with Greenbush, A.M.P. questions.
- September 19, 2023 Having water distribution system maps printed at Fed Ex Printing, St. Cloud.
- August 23, 2023 Telephone conversation MRWA staff Jennifer, John and Kyle. Planning the next Asset Management Plan.

Asset Management Visits

- 2 visits were made to Kiester to work on asset management plans.

Exhibit 2

- 2 visits were made to Ellsworth to work on asset management plans.

Operator Training Sessions

Operator Training for Class E Water Operations Specialists

July 18, 2023 Bemidji, MN

Attendance:

- 6 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialist
- 1 municipal community water operations specialist
- 0 other attendee(s)
- 1 MDH Staff

We received 5 evaluations from the attendees with the following comment(s):

- *"I am new to my position so the info presented will be a great help to me. Thank you!"*
- *"Maybe this is available & I don't know, but maintenance/checks checklists with frequencies would be really helpful!"*
- *"I think it would be good to have an MDH community unit compliance person attend in addition to having a noncom compliance person."*

Operator Training for Class D Water Operations Specialists

August 22, 2023 Cohasset, MN

Attendance:

- 3 nontransient noncommunity water operations specialists
- 2 nonmunicipal community water operations specialists
- 7 municipal community water operations specialists
- 1 other attendee(s)
- 1 MDH Staff

We received 4 evaluations from the attendees with the following comment(s):

- *"Great class."*
- *"More information for new people that haven't done much of the stuff. Maybe more help finding info on wells for people that are new."*

LCRR / Asset Management Training

July 12, 2023 Ortonville, MN

Attendance:

- 0 nontransient noncommunity water operations specialists
- 0 nonmunicipal community water operations specialist
- 6 municipal community water operations specialists
- 1 other attendee(s) Engineer, Bolton/ Menk
- 1 MDH Staff
- 3 MRWA Staff

We received 6 evaluations from the attendees with the following comment(s):

- *Very good training- I took a lot of notes. There were a lot of good tips. Great idea to bring Corey from MDH to be a presenter. It shows MDH to be a partner in LCRR. Great Job!*
- *Great Session! Super Informative. Going back and Updating all Spreadsheets.*
- *Great info, I feel a lot more confident in the process.*

Exhibit 2

LCRR / Asset Management Training**August 8, 2023 Luverne, MN**

Attendance:

- 1 nontransient noncommunity water operations specialists
- 0 nonmunicipal community water operations specialist
- 16 municipal community water operations specialists
- 4 other attendee(s)
- 1 MDH Staff,
- 3 MRWA Staff

We received 11 evaluations from the attendees with the following comment(s): The same person wrote both comments on the evaluation sheet.

- *There are way more resources available from MRWA from an admin perspective than I thought. Not just for operation staff. Great session. Great info in packet! Corey is one of the only state employees I've ever had as a presenter. He is engaging and honest about the topics and about MDH programs, services, and requirements. This is much appreciated and refreshing*

LCRR / Asset Management Training**September 12, 2023 Stewartville, MN**

Attendance:

- 1 nontransient noncommunity water operations specialists
- 2 nonmunicipal community water operations specialist
- 9 municipal community water operations specialists
- 1 other attendee(s)
- 1 MDH Staff
- 3 MRWA Staff

We received 11 evaluations from the attendees with the following comment(s):

- *All details were explained perfectly. Feel better on how to complete LCRR.*
- *We would be OK with doing a training hands on or classroom.*
- *All instructors were great & learned alot of information.*
- *Very, very informative.*
- *Very good dialogue. Good classroom participation and questions. All instructors were very approachable and helpful.*
- *Very informative for both private and public sector.*
- *You guys always are always easy to talk to and ask questions. Much appreciated.*
- *I've been an MRWA member and attendee for many years. I've enjoyed experiencing the improvements to MRWA materials and seminars overtime. Including better presentation materials, short "segments" with break time, rotating presenters. Presenters are enthusiastic.*

Other Activities (including Technical Assistance)

- July 5, 2023, Working on the MDH Annual report for the Grant requirement.
- July 6, 2023, Working on the MDH Annual report for the Grant requirement
- July 6, 2023, Flom Township is having water treatment issues. Flom fails their Nitrate test and falls in and out of compliance with Nitrates. MRWA is working with Duane Johnson the Water Superintendent for Flom. Duane says the treatment process is not working properly. Flom purchased the water treatment equipment from ECO Water Systems from Moorhead, MN. Flom has contacted ECO Water System's owner Bob many times with no response.

Exhibit 2

- July 7, 2023, Working on the MDH 4th Quarter report for the Grant requirement.
- July 10, 2023, MDH Lead Service Lines, Online training.
- July 13, 2023, Working on the MDH Annual Asset Management Plan, hours per system report for the grant requirement.
- July 13, 2023, Working on the Summary of Training and Technical Assistance report for the grant requirement.
- July 13, 2023, Research Lead service line information and review updates on MDH website.
- July 17, 2023, Hackensack, Explain LCRR, Lead service line inventory requirements and certification information.
- July 17, 2023, Cass lake, Explain LCRR, Lead service line inventory requirements and certification information.
- July 17, 2023, Roosevelt Court, Explain LCRR, Lead service line inventory requirements and certification information.
- July 17, 2023, County Acres Trailer Court, Explain LCRR, Lead service line inventory requirements and certification information.
- July 17, 2023, Birchlane Trailer Court, Explain LCRR, Lead service line inventory requirements and certification information.
- July 17, 2023, MRWA had a lengthy telephone conversation with Flom Township Duane. Flom is still having treatment issues.
- July 18, 2023, Pine River, Explain LCRR, Lead service line inventory requirements and certification information.
- July 19, 2023, Ogilvie, Line traced and located a lost water service line curb stop with People's Service staff George Valvoda and Chad Sjodine. MRWA found a lost curb stop the city has been looking for forever. The new homeowner would like to tear down the existing home/structure and put up a new home on a nice city lot. The problem was they could not find the lost curb stop. The city was given an estimate of \$5000.00 to dig in a new water service line and tap into the existing water main. The City of Ogilvie, People's Service and the home owner where all very happy MRWA was able to find the lost curb stop shut off valve
- July 19, 2023, Green Acres Mobile Home Park, Explain LCRR, Lead service line inventory requirements and certification information.
- July 20, 2023, Royalton, Explain LCRR, Lead service line inventory requirements and certification information.
- July 20, 2023, Rockwood Estates, Explain LCRR, Lead service line inventory requirements and certification information.
- July 24, 2023, MRWA contacted ECO Water Systems owner Bob. MRWA explained to Bob that Flom's water treatment system is not working properly and that Flom is failing the Nitrate tests. Failing water sample tests means the water system is out of compliance and the PWS customers are drinking unsafe water. ECO Water System Bob said, he does not want any issues and does not want anyone to get sick. ECO Water System Bob said, he will personally go to Flom and repair the water treatment system.
- July 24, 2023, Richmond, Explain LCRR, Lead service line inventory requirements and certification information.
- July 24, 2023, Crow Wing Estates water operations specialist is going to be done working for the water system. MRWA contacted Pequots Lakes water operations specialist, Andy Schwartz to see if he would be interested in helping out. Andy agreed to help out Crow Wing Estates in a time of need, so they will have a certified Operations specialist.
- July 25, 2023, Motley, Explain LCRR, Lead service line inventory requirements and certification information.

Exhibit 2

- July 25, 2023, Pillager, Explain LCRR, Lead service line inventory requirements and certification information.
- July 26, 2023, MRWA and MDH District Engineer Eric Weller had a lengthy telephone conversation about Flom Township, ECO water systems and Flom compliance issue.
- July 26, 2023, Elbow Lake, attend a meeting with MRWA staff and MDH Chad Kolstad and other new MDH staff. This was a joint meeting with MDH new staff and MRWA staff, to get to know each other and explain their positions. The group also toured the new Elbow Lake Water Treatment Facility.
- August 8, 2023, Flom Township, progress has been made with Flom Township. ECO water system staff drove out and corrected the chemical feed system piping system that installed earlier and they repaired the chemical feed system pumps. ECO, Water System owner Bob explained to Flom's Water Operations Specialist Duane, the water treatment system should be fixed and it will work correctly. MRWA was told there was no charge from ECO Bob to repair the water system correctly. But, Flom does have to pay for a previous ECO water bill for a chemical feed valve that was installed. It was for \$750.
- August 17, 2023, Elbow Lake, Attend MRWA Board of Directors and staff meeting.
- August 21, 2023, Hill City, Explain LCRR, Lead service line inventory requirements and certification information.
- August 21, 2023, Cohasset, Explain LCRR, Lead service line inventory requirements and certification information.
- August 21, 2023, Midway Trailer Park, Explain LCRR, Lead service line inventory requirements and certification information. The owner Shawn recently passed away. MRWA explained to the new owners the importance and requirements for the MHP since it is a public water system.
- August 24, 2023, Bobber's LLC., 2023, Hill City, Explain LCRR, Lead service line inventory requirements and certification information.
- August 24, 2023, Garrison Bay Resort Explain LCRR, Lead service line inventory requirements and certification information.
- August 28, 2023, River Terrace MHP, Explain LCRR, Lead service line inventory requirements and certification information.
- August 28, 2023, The Meadows, Explain LCRR, Lead service line inventory requirements and certification information.
- August 30, 2023, Waconia, MRWA Equipment EXPO
- September 5, 2023, Rockwood Estates, Explain LCRR, Lead service line inventory requirements and certification information.
- September 6, 2023, Riverview Apartment Partnership, Explain LCRR, Lead service line inventory requirements and certification information.
- September 7, 2023, Ironton, Explain LCRR, Lead service line inventory requirements and certification information.
- September 7, 2023, Ironton, Locating lost and abandoned wells. Working with the MRWA Sourcewater Protection staff Mike Strodtman. and Aaron Mayer. and MDH Sourcewater Protection staff Eric. The team used the new tool to locate lost and abandoned wells. The tool is called a "Magnetometer". The machine finds or located voids or holes in the ground with a magnetic wave or frequency. MRWA staff Aaron and Mike and MDH staff Eric located eight lost or abandoned wells in the City of Ironton.
- September 20, 2023, Lake Elmo, Explain LCRR, Lead service line inventory requirements and certification information.
- September 21, 2023, Lake Lillian, Explain LCRR, Lead service line inventory requirements and certification information.

Exhibit 2

- September 21, 2023, Grygla, Explain LCRR, Lead service line inventory requirements and certification information.
- September 25, 2023, Gentile Breezes, Explain LCRR, Lead service line inventory requirements and certification information.
- September 26, 2023, Hazelden Foundation, Explain LCRR, Lead service line inventory requirements and certification information.
- September 26, 2023 Gentile Breezes Trailer Court, Explain LCRR, Lead service line inventory requirements and certification information.
- September 26, 2023, Supreme Mobile Home Park, Explain LCRR, Lead service line inventory requirements and certification information.
- September 26, 2023, Towns Edge Estates, Explain LCRR, Lead service line inventory requirements and certification information.
- September 27, 2023, The Meadows, Explain LCRR, Lead service line inventory requirements and certification information.

Upcoming Training Sessions**Class E Training Activities**

January 10, 2024 – Miliona

We are waiting to hear back from two other facilities (Mankato area and in central Crow Wing county) to schedule two additional Class E trainings.

Class D Training Activities

March 6, 2024 – St. Cloud

April 3, 2024 – Lake Elmo

Class LCCR/ Asset Management Training Activities

October 24, 2023 – Hoyt Lakes

November 2, 2023 – Elbow Lake

Online Training Activities

December 2023

January 2024

February 2024

Date and topic will be set once we get closer to those months.

Exhibit 2

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Kyle Kedrowski
Community Circuit Rider
October 1, 2023 – December 31, 2023**

Summary of Circuit Rider Activities

	October	November	December	Total
Total Visits	30	33	11	74
Requested Visits	30	33	11	74
Outreach (phone email, mail)	45	55	20	120
Miles Traveled	1722	2176	863	4761
Community Operators Trained	13	8	11	32

Explanation of Community Visits

- 27 initial visits were to public water systems not visited during previous grants
 - Hazelden
 - Thompson MHP
 - Supreme MHP
 - Townsedge Estates
 - MCF Redwing
 - Maple Lake
 - Sauk Rapids
 - Ogilvie, New Administrator
 - Deer Run Mobile Resort
 - Iron Bowl MHP
 - Mc Kinley
 - Cook
 - Big Sauk MHP
 - Lazy U Community
 - Grove Place Apartments
 - Thompson Oaks
 - Jackson Meadows
 - Miltona
 - Oronoco
 - Hallmark Terrace MHP
 - MCF Stillwater
 - Kandiyohi
 - AMG, Inc.
 - Chatham Park
 - Greenleafon
 - Scandia Water Company
 - Village Green North MHP
- 35 public water systems were provided water operations specialists exam information
 - Divine Son MHP
 - Bel Claire Estates

Exhibit 2

- Sauk Rapids
- Wahkon
- Green Acres MHP
- Bobbers, LLC.
- Garrison Bay
- Deer Run Mobile Resort
- Royalton
- Forbes MHP
- Iron Bowl MHP
- Mc Kinley
- Cook
- Sturgeon Lake
- Rockville Estates
- Shady Oaks
- Golden Horizons Assisted Living
- Shiloh Assisted Living
- Hills Crossing
- Westbrook Estates
- Crow Wing Estates
- Lazy Acres Trailer Park
- Pequot Lakes
- Ironton
- Miltona
- Hi View MHP
- Oronoco
- Kandiyohi
- North Roseland
- Chatham Park
- Greenleafon
- Scandia Water Company
- Village Green North MHP
- Ham Lake Apartments
- Isanti Estates
- 24 new water operations specialists were visited at the following systems (operators not visited with during previous grants)
 - Bel Claire Estates
 - Crown College
 - Pequot Lakes
 - The Meadows
 - Sauk Rapids
 - Divine Son MHP
 - Deer Run Mobile Resort
 - Royalton
 - Iron Bowl MHP
 - McKinley
 - Lazy U Community
 - Westbrook Estates
 - Crow Wing Estates
 - Lazy Acres Trailer Park
 - Miltona
 - Oronoco

Exhibit 2

- Oronoco Estates
- Hallmark Terrace MHP
- MCF Stillwater
- Kandiyohi
- AMG, Inc.
- Chatham Park
- Greenleafon
- Village Green North MHP
- Topics discussed during the visits include:
 - LCRR, Lead Service Line Inventory. Explaining the process and answering questions.
 - Developing an Emergency Plan. Being prepared for an emergency and having a backup water operations specialist.
 - Discussing and reviewing Water Certification credit hours required for certification renewals.
 - Explaining to the PWS system that both in person and on-line training sessions are available to help them accomplish the water credit hours requirement.

Asset Management**Asset Management/ LCRR Training Sessions****October 24, 2023 Hoyt Lakes**

Attendance:

- 1 nontransient noncommunity water operations specialists
- 0 nonmunicipal community water operations specialist
- 12 municipal community water operations specialists
- 2 other attendee(s)
- 4 MDH Staff
- 3 MRWA Staff
-

We received 9 evaluations from the attendees with the following comment(s):

- *More interesting than I thought it would be.*
- *Let people out earlier would be nice and still get the six hours.*
- *Good job. Good info. Very friendly.*
- *General suggestion to have more involvement from class, only because of the length of the training.*
- *I found the training helpful and informative. There were things they explained I was unaware of and I will use it at my work.*
- *Very appreciative! Thank you.*

November 2, 2023 Elbow Lake

Attendance:

- 0 nontransient noncommunity water operations specialist
- 0 nonmunicipal community water operations specialist
- 6 municipal community water operations specialists
- 2 other attendee(s)
- 1 MDH Staff
- 3 MRWA

We received 5 evaluations from the attendees with the following comment(s):

Exhibit 2

- *No one wrote any comments.*
- *They checked the box that said helped me professionally.*
- *They checked the box that said helped me by providing needed information.*

Other Asset Management Activities

October 10, 2023, Telephone meeting with MRWA Staff John, working on Greenbush A.M.P.

October 16, 2023, Elbow Lake, MRWA Office, meeting with MRWA Staff John and Jennifer working on Ellsworth and Kiester A.M.P.

October 18, 2023, St. Johns College, Central MN, AWWA training session. MRWA Staff Kyle and John did a presentation to the group about the importance of having an Asset Management Plans.

October 19, 2023, Telephone meeting with MRWA Staff John, working on the Greenbush A.M.P.

October 19, 2023, Greenbush AMP, MRWA spoke with the City Engineering Company and the City of Greenbush Staff.

November 1, 2023, Elbow Lake, MRWA Office, Meeting with MRWA Staff John and Jennifer working on Greenbush, Kiester and Kandiyohi A.M.P.

December 4, 2023, Online Zoom meeting with MRWA Staff John, Jennifer and Kyle working on Kiester A.M.P.

Asset Management Visits

- 1 visit was made to Kandiyohi to work on asset management plan.
- 1 visit was made to Kiester to work on asset management plan.
-

Operator Training Sessions**Operator Training for Class E Water Operations Specialists**

November 28, 2023 Oronoco

Attendance:

- 8 nontransient noncommunity water operations specialists
- 2 nonmunicipal community water operations specialist
- 0 municipal community water operations specialist
- 0 other attendee(s)
- 1 MDH Staff

We received 7 evaluations from the attendees with the following comment(s):

- *"Thank you. Great class. "*

October 3, 2023 Ramsey

Attendance:

- 13 nontransient noncommunity water operations specialists
- 1 nonmunicipal community water operations specialist
- 0 municipal community water operations specialist
- 2 MRWA

We received 14 evaluations from the attendees with the following comment(s):

- *"Thank you. Great class."*
- *"Great info. "Very well done."*
- *"Few more options in north metro area."*
- *"Very interesting & applicable."*
- *"Great informative class & training."*
- *"Learn something new every time."*

Exhibit 2

Operator Training for Class D Water Operations Specialists

No Class D training sessions held this quarter

Online Training for Water Operations Specialists

December 7, 2023, LCCR, Lead Service Line Inventory for small water systems.

Attendance:

- 16 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialist
- 5 municipal community water operations specialists
- 1 other attendee(s)
- 4 MDH Staff

We received 4 evaluations from the attendees with the following comment(s):

- *It would have been better with the slides as I am a visual learner. I realize technology does not always cooperate.*

Other Activities (including Technical Assistance)

- October 5, 2023, Sauk Rapids, MRWA met with the new water operation specialist at the water treatment facility and together they toured the facility. MRWA explained each step the water treatment process.
- October 5, 2023, Maple Lake, MRWA met with the Water Superintendent. Together they discussed a fire hydrant issue the city was having and water certification questions for their newer younger staff.
- October 5, 2023, Divine Son MHP. MRWA met with the new M.H.P. Manager and explained the water certification process and the importance of proper sampling procedures.
- October 8, 2023, MRWA met with the new Ogilvie City Administrator. MRWA explained the importance of Water Certification, Water Sampling, Water Rates, Upcoming training sessions and shared MRWA contact information.
- October 17, 2023, Flom Township, MRWA followed up with Flom Water Superintendent Butch about how thing where working out after Ecolab corrected the piping and chemical feed issue. Butch said, I explained the situation many times to Ecolab but they would not listen. Finally, after MRWA became involved, Ecolab corrected the piping and chemical feed problems and things are working now.
- October 23, 2023, Iron Bowl MHP, MRWA met with the owner of the MHP and discussed the importance of having a Certified Water Operations Specialist, proper sampling procedures, upcoming training sessions and MRWA web site for any additional information. Iron Bowl MHP and MRWA also exchanged contact information.
- October 23, 2023, McKinley, MRWA met with a city council member about their water quality issues. MRWA explained the water quality issues, laboratory testing procedures and upcoming training sessions. Mc Kinley and MRWA exchanged contact information.
- October 26, 2023, Brookhaven Development, MRWA had a very lengthy telephone conversation with Certified Water Operations Specialist Anita Baudouin. Brookhaven has exceeded Nitrate levels every year in the past and MDH and MRWA have assisted and have been in contact with her. Brookhaven. Brookhaven does not think they have a problem because the high Nitrate sample is only every once in a while.
- October 26, 2023, MDH Anita Smith and MRWA Kyle have a lengthy conversation about Brookhaven Development. They have exceeded the Nitrate level again and they need to sign a Sourcewater Action Plan. By signing the Sourcewater Action Plan, it would make them eligible for an MDH grant for a future treatment process.

Exhibit 2

- October 26, 2023, MRWA contacts a couple of water treatment companies in the Shakopee area to discuss Brookhaven Development water quality issue and possible treatment options.
- October 27, 2023, Royalton, MRWA welcomed Water Operations Specialist Tina back. Tina left Royalton to try a new life adventure. After quite a while Royalton was having issues finding a good employee that could and would show up for work. Certified Water Operations Specialist Tina was asked to return to Royalton and she happily took the opportunity.
- October 30, 2023, Brookhaven Development, MRWA spoke with Anita Baudoin. again about the Nitrate issue and explained the benefit of signing the Wellhead Protection Action Plan. Anita B. wants no part of it and does not think there is a problem.
- November 7, 2023, Brookhaven Development, MRWA had a lengthy telephone conversation with Anita Baudoin. Brookhaven has exceeded Nitrate levels in the past and MDH and MRWA have assisted. MRWA explained to Anita B. the benefits of signing a Wellhead Protection Action Plan. Brookhaven does not want to get involved or have any part of it. Anita Baudoin thinks she will be financially responsible if she signs anything.
- November 9, 2023, Elbow Lake, attend MRWA Board of Directors meeting.
- November 14, 2023, Brookhaven Development, MRWA has another lengthy telephone conversation with Anita Baudoin. Brookhaven has exceeded Nitrate levels in the past. The MDH and MRWA are trying to help them get this under control. One thing they could do would be to sign the Sourcewater Action Plan. By signing the Action Plan, they would become eligible to receive grant money to assist with the cost of a treatment option. Brookhaven does not want to get involved or have any part of it.
- November 20, 2023, Miliona, MRWA met with the new Water and Wastewater Superintendent.
- November 21, 2023, MRWA contacted Northern Trailer Park, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted Cottage Creek Estates, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted Skyveiw Mobile Villa, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted Chatham Park, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted Southridge Mobile Home Park, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted Greenleifton, no certified Water Operations Specialist.
- November 21, 2023, MRWA contacted South Cedar Shores Mobile Home Park, no certified Water Operations Specialist.
- November 28, 2023, Brookhaven Development, Anita Baudoin signs the Wellhead Protection Action Plan.
- November 29, 2023, MCF Stillwater, MRWA was request to come to the MCF by Water Superintendent Jim Stadolla. Jim asked MRWA to help assess the inmate's complaint about turbid colored water at the prison. MRWA Staff Kyle and Jennifer met with MCF operations staff at the MCF Water Treatment Facility. Together the group visually inspected and reviewed each step of the treatment system process at facility. The next step was to go through laboratory procedures and checked the age of all the reagents. Together they reviewed past and present water sampling results. MRWA collected information and will research the issues. MRWA and MCF Stillwater staff agreed to get together and review the information in the near future.
- December 1, 2023, Elbow Lake, attended a MRWA staff meeting.
- December 7, 2023, MCF Stillwater, MRWA and MCF had a telephone conversation sharing information and ideas about the turbid colored hot water they are receiving complaints about from the inmates. MRWA spoke with Hawkins Water Treatment Group about this water issue.

Exhibit 2

Hawkins said they deal with this issue quite often. Hawkins said, if a boiler system is being used to heat the hot water, the boiler condensate could be causing a water quality issue or even a pinhole leak can cause water quality issues. Hawkins said they can and will come to the MCF and collect water samples. MCF Jim Stadolla said the plumbing staff cut some old hot water pipes off and capped them. The old closed hot water valves could have been leaking by and where not shut off completely. MCF Jim said, the water quality issue seems to have cleared up considerably since they capped the lines. MCF and MRWA agreed discuss the water quality issue again in January 2024.

- December 7, 2023, MRWA contacted Chatham Park, no certified Water Operations Specialist.
- December 12, 2023, MRWA contacted Greendale again about no Certified Water Operations Specialist. Greendale stated, they have taken care of the problem. They thanked MRWA for the reminder and for contacting them.
- December 12, 2023, MRWA met with the new Manager for Village Green North MHP. MRWA explained the importance of having a Certified Water Operations Specialist, proper sampling techniques and upcoming training sessions. MRWA and Village Green North MHP exchanged contact information.
- MRWA Kyle took some vacation time at the end of the year.

Upcoming Training Sessions**Class E Training Activities**

January 10, 2024
Miltona City Hall
5590 Co Rd 14 NE
Miltona, MN

April 10, 2024
Nisswa Community Center
25628 Main Street
Nisswa, MN

May 1, 2024
Benco Electric Cooperative
20946 549th Avenue
Mankato, MN

Class D Training Activities

March 6, 2024
Best Western/ Kelly Inn
University A Room
100 4th Avenue S.
St. Cloud, MN

April 3, 2024
Lake Elmo City Hall
Lake Elmo Community Room
3800 Laverne Ave. N.
Lake Elmo, MN

Exhibit 2

Class LCCR/ Asset Management Training Activities

January 18, 2024 – Redwood Falls

February 27, 2024 – Staples

March 21, 2024 – Hinckley

April 18, 2024 – Thief River Falls

May 8, 2024 – Cohasset

June 6, 2024 -Lake City

July 11, 2024 – Waite Park

August 21, 2024 - Elbow Lake

September 12, 2024 – North Mankato

October 2, 2024 – Two Harbors

November 7, 2024 – Zimmerman

December 4, 2024 - Cologne

Online Training Activities

January 2024

February 2024

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Kyle Kedrowski
Community Circuit Rider
January 1, 2024 – March 31, 2024**

Summary of Circuit Rider Activities

	January	February	March	Total
Total Visits	45	29	19	93
Requested Visits	44	29	19	92
Outreach (phone, email, mail)	50	45	40	135
Miles Traveled	1808	2306	1215	5329
Community Operators Trained This includes LCRR/ Asset Mgmt. & Online Training	35	23	32	90

Explanation of Community Visits

- 14 initial visits were to public water systems not visited during previous grants
 - Divine Son MHP
 - Roseland Coop Well
 - North Roseland Water Association
 - Birchlane MHP
 - Country Lane MHP
 - Oak Hill's Fellowship Bible College
 - Pillager
 - Piney Park MHP
 - Shady Oaks MHP
 - Hinkley
 - Skyline Village MHP
 - Wendell
 - Floodwood
 - Elizabeth
- 22 public water systems were provided water operations specialists exam information
 - Divine Son MHP
 - Roseland Coop Well
 - Skyline Village MHP
 - Shady Oaks MHP
 - Pillager
 - Ironton
 - Deerwood
 - North Roseland Water Association
 - Hi View MHP
 - Bel Claire Estates
 - Rockwood Estates MHP
 - Oak Hill's Fellowship Bible College
 - Walker

- Clearwater Forest MHP
- Thompson MHP
- Green Acres MHP
- Ogilvie
- Pine Land MHP, Carda's
- Empire Rentals
- Staples
- Camp Ripley
- Rockwood Estates
- 9 new water operations specialists were visited at the following systems (operators not visited with during previous grants)
 - Divine Son MHP
 - Wendell
 - Floodwood
 - Pillager
 - Walker
 - Elizabeth
 - Oak Hill's Fellowship Bible College
 - Piney Park Mobile Home Park
 - Ogilvie
- Topics discussed during the visits include:
 - LCRR, Lead Service Line Inventory: explaining the process, explaining how to get to the website, and answering a lot of questions.
 - Developing an Emergency Plan. Being prepared for an emergency and having a trained backup water operations specialist. Discussing and reviewing the importance of having up-to-date contact information and telephone numbers.
 - Discussing and reviewing water certification credit hours required for certification renewals.
 - Explaining to the Public Water Systems that both in-person and on-line training sessions are available to help them accomplish the water credit hours requirement.

Asset Management

Asset Management/LCRR Training Sessions

January 18, 2024 - Redwood Falls, MN

Attendance:

- 2 nontransient noncommunity water operations specialists
- 0 nonmunicipal community water operations specialist
- 23 municipal community water operations specialists
- 2 MDH Staff
- 3 MRWA Presenters: Jennifer, John and Kyle
- 1 MRWA Technical Advisor: Paul

We received 16 evaluations from the attendees with the following comment(s):

- *Session was very informative.*
- *Very well presented.*
- *MRWA staff always seems to keep information flowing much more efficiently. Keep up the good work.*
- *A great class, 2nd time attending and glad I did. Already started but had more questions and I got a lot of help.Thanks!*

February 27, 2024 - Staples, MN

Attendance:

- 1 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialists
- 10 municipal community water operations specialists
- 4 other attendee(s)
- 4 MDH Staff
- 3 MRWA, Presenters: Jennifer, John and Kyle

We received 8 evaluations from the attendees with the following comment(s):

- *I thought the session was great. It was very informative and very helpful. Absolutely full of important information, that would be helpful to every city, county or municipality in the state.*
- *Awesome!*
- *I like the small class size, it makes the presentation more personal and easy to interact.*
- *This was a great session. All instructors were great. The MDH contacts here were awesome. I feel like they were honest and helpful.*

March 21, 2024 Hinkley, MN

Attendance:

- 0 nontransient noncommunity water operations specialists
- 1 nonmunicipal community water operations specialist
- 23 municipal community water operations specialists
- 2 other attendees
- 2 MDH Staff
- 3 MRWA, Presenters: Jennifer, John and Kyle

We received 22 evaluations from the attendees with the following comment(s):

- *This session was extremely helpful and informative. All the input – presenters, water treatment personnel and others- provided great conservation and questions. I enjoyed all the information and insight. Thanks for the great information and great lunch.*
- *Great Info.*
- *Nice Job*
- *This cleaned up a lot of questions on how LCRR needs to be completed.*

Other Asset Management Activities (AMP)

- January 16, 2024, Amboy A.M.P., collecting and entering information, working on the A.M.P.
- January 23, 2024, South Haven A.M.P., met with the City Clerk to discuss their A.M.P.
- January 29, 2024, Kandiyohi, A.M.P., collecting and entering information, telephone conversation with the City.
- February 5, 2024, Greenbush, A.M.P., collecting and entering information.
- February 6, 2024, MRWA Bemidji training session, MRWA staff: John, Jennifer and Kyle presented on the benefits and the importance of having an Asset Management Plan.
- February 9, 2024, Asset Management Plan annual report, adding up A.M.P. hours per system
- February 14, 2024, Amboy, A.M.P., collecting and entering information.
- February 14, 2024, Kiester, A.M.P., collecting and entering information.
- February 15, 2024, Amboy A.M.P., collecting and entering information.
- February 15, 2024, Kiester, A.M.P., collecting and entering information.
- February 21, 2024, Kandiyohi, A.M.P., collecting and entering information.
- March 14, 2024, Kandiyohi, A.M.P., collecting and entering information.
- March 20, 2024, Kandiyohi, A.M.P., collecting and entering information, telephone meeting with Jennifer, MRWA Staff.

Asset Management Visits

- 2 visits were made to Amboy to work on asset management plan.
- 2 visits were made to Kandiyohi to work on asset management plan.

- 1 visit was made to Kiester to work on asset management plan.

Operator Training Sessions

Operator Training for Class E Water Operations Specialists

January 10, 2024 - Miltna, MN

Attendance:

- 7 nontransient
- 1 nonmunicipal
- 1 municipal
- 1 MDH

We received 9 evaluations from the attendees with the following comment(s):

- *Kyle and Jennifer are awesome people. Gave a great class at Miltna.*
- *I enjoyed the training as it was planned out.*
- *Like the smaller group. Near home.*
- *I was very happy with the class.*
- *It was very good.*

Operator Training for Class D Water Operations Specialists

March 6, 2024 - St. Cloud, MN

Attendance:

- 11 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialist
- 2 municipal community water operations specialists
- 7 other attendees, MMUA, RCS, Speakers
- 12 MDH Staff (including Speaker)

We received 9 evaluations from the attendees with the following comments:

- *Brian got pretty deep in PFAS info. Need less science and more what needs to be done (potentially) to meet the rules.*
- *Potentially more discussion around chlorine/ DBP's.*
- *I wish I could still go to other talks at MRWA Conference, but understand that this is the easiest time to get everyone together.*
- *Everyone did a great job. Thank you for all your services. Instructors were very knowledgeable.*
- *Sometimes presenters were very technical. It was hard to completely get the message if more basic concepts aren't understood less electrical concepts.*

Online Training for Water Operations Specialists

January 25, 2024 - What Wellhead Protection can do for Your Water Systems.

Speaker: Katie Breth, MRWA, SWP Specialist

Attendance:

- 14 nontransient noncommunity water operations specialists
- 8 nonmunicipal community water operations specialist
- 2 municipal community water operations specialists
- 3 other attendee(s)
- 5 MDH Staff
- 2 MRWA staff: one presenter: Katie Breth, MRWA SWP Specialist, and one SWP Specialist Jolene Leither.

We received 5 evaluations from the attendees with the following comment(s):

- *Please keep up the online training. I believe it is more productive because it is one hour at a time. We start going into 4 hours in a row some people start to lose interest.*

- *I think the instructors did a great job.*

Online Training Water Operations Specialists

February 13, 2024 - What is a Well Evaluation and Why Would I Need One?

Speaker: Doug Edson, MDH

Attendance:

- 16 nontransient noncommunity water operations specialists
- 6 nonmunicipal community water operations specialist
- 4 municipal community water operations specialists
- 2 other attendees
- 7 MDH Staff

We received 5 evaluations from the attendees with the following comment(s):

- *After the training I wasn't sure how or when a well evaluation should be done. I understand the importance of it when making a conversion, but do all wells need to be evaluated regularly and by whom? He may have answered this question and I missed hearing it. Thank you.*
- *He was easy to follow, good job.*

Other Activities (including Technical Assistance)

- January 16, 2024, Brookhaven Development, LCRR, Lead service line inventory and certification questions.
- January 19, 2024, Roseland Coop Well, LCRR, Lead service line inventory and certification questions.
- January 19, 2024, North Roseland Water Association, LCRR, Lead service line inventory and certification questions.
- January 23, 2024, Clear Lake, LCRR, Lead service line inventory and certification questions.
- January 23, 2024, Roseland Coop Well, LCRR, Lead service line inventory and certification questions.
- January 23, 2024, Divine Son M.H.P., LCRR, Lead service line inventory and certification questions.
- January 24, 2024, MRWA held a meeting with North Roseland Water Association and Roseland Coop Well as requested by Minnesota Department of Health. This meeting was held on-site to help these two small water systems with LCRR, lead service line inventory.
- January 25, 2024 Brookhaven Development, LCRR, Lead service line inventory and certification questions.
- January 26, 2024, Roseland Coop Well, LCRR, Lead service line inventory and certification questions.
- January 26, 2024, Hi View MHP, LCRR, Lead service line inventory and certification questions.
- January 29, 2024, Clearwater, LCRR, Lead service line inventory and certification questions.
- January 29, 2024, Royalton, LCRR, Lead service line inventory and certification questions.
- January 30, 2024, Restwood Terrace, LCRR, Lead service line inventory and certification questions.
- January 30, 2024, Kountry Manor, LCRR, Lead service line inventory and certification questions.
- January 30, 2024, Brandy Lake Estates, MDH District Engineer Lucas Hoffman requested assistance for Brandy Lakes Estates. The problem is the chemical feed system is having issues. It seems like the injector is plugged. The chemical feed system is not pumping the chemical into the water as needed for the treatment system to work properly. MRWA Kyle called Brandy Lakes Estates Manager Laura about the plugged injector. Laura said, her brother James Vaughn does all the maintenance work. MRWA explained to Laura that MRWA would come to Detroit Lakes to assist James with the plugged injector issue. James works odd hours and can't commit to a time to assist. MRWA explained to Laura that MRWA would come up to assist, but they would need keys for the water system building and someone from the water system should be there also. Laura said, she is busy and can't commit to being available. MRWA asked Laura who they purchase their water treatment chemical's from and Laura replied Hawkins Water Treatment Group. MRWA called Hawkins Water Treatment Group and explained the water quality issue and discussed the chemical injector being plugged. MRWA asked Hawkins Water Treatment Group if they are familiar with Brandy Lakes Estates water system. Hawkins said, yes they are, and they supply the water treatment chemicals. MRWA shared this information with Laura from Brandy Lakes Estates. Laura called Hawkins Water Treatment Group and on Monday the route driver filled the chemicals and changed out the plugged injector.

- January 30, 2024, County Manor MHP. MRWA held a lengthy conversation with the Manager Brittany about the LCRR, Lead service line inventory. Brittany asked many great questions and MRWA helped her download all the information and MRWA explained each step that needs to be taken. By the time the meeting was over. Brittany was much more comfortable filling out the LCRR, Lead service line inventory. Britany thanked MRWA for all the assistance.
- January 30, 2024, Verndale, LCRR, Lead service line inventory and certification questions.
- February 1, 2024, Restwood Terrace, Manager John Czech called MRWA wondering about chemical feed rates. MRWA explained feed rates and then asked John why he was calling and what are the concerns? Restwood Terrace installed a VFD on the well pump and the laboratory test results are way off. Restwood Terrace has also been getting customers inquiring about taste and odor issues. So Restwood called MRWA for advice. MRWA asked John about flow proportional chemical feed rates with the new VFD. John was unsure what MRWA was talking about. The answer is VFD's speed up and slow down the well pumping rates according to demand and the chemical feed system has to be wired differently to adjust the chemical feed rates to the flow rates. MRWA explained this to John. Then MRWA explained to John the chemical supplier or the local electrician can wire the chemical feed pump to run "flow proportional" to the flow rate. John was happy to get a good clear understanding of what the problem was and it's a pretty easy relatively low-cost fix.
- February 1, 2024, Hi View MHP, The Manager Sean is one of the first water system to submit his Lead service line inventory. Sean requested MRWA to review it and send it back to him with comments. MRWA staff: John Nelson, Jennifer Koenig and Kyle Kedrowski reviewed it and sent it back to Hi View MHP. MRWA Kyle called Sean and reviewed the information and explained MRWA's comments. Sean was extremely happy for the reply and he was proud of his accomplishment.
- February 1, 2024, Brandy Lakes Estates. MRWA followed up with Manager Laura about how the chemical injector process was going. Laura said, Hawkin's Water Treatment Group route driver changed out the plugged injector and she is quit certain that everything is working OK. Laura was going to talk to her brother James and get the recent laboratory results. MRWA explained that if the chemical feed system isn't working properly the water treatment system isn't going to be working properly. Laura thanked MRWA for the advice and assistance with the water treatment issue.
- February 5, 2024, Country Lane MHP, LCRR, Lead service line inventory and certification questions.
- February 5, 2024, Birchlane MHP, LCRR, Lead service line inventory and certification questions.
- February 5, 2024, Movil Lake MHP, LCRR, Lead service line inventory and certification questions.
- February 7, 2024, Oak Hills Fellowship Bible College, LCRR, Lead service line inventory and certification questions.
- February 2, 2024, Walker, MRWA met the new Water Operations Specialist. MRWA shared contact information, an MDH study guide and certification information. MRWA also explained the LCRR, Lead service line inventory and answered certification questions.
- February 8, 2024, MRWA attended the Minnesota Training Coalition meeting. MRWA took the meeting minutes and also shared MRWA's upcoming training shedual and calendar. MRWA has over fifty-two municipal training session this year and around twenty small water system training session on the calendar for 2024.
- February 9, 2024, MRWA talked with MDH Brian Rivers about PFAS training. MRWA asked Brian if he would share his knowledge and expertise at the MRWA Technical Conference and also at the Class D training session in St. Cloud this year. Brian happily agreed to do the presentations and share the information.
- February 12, 2024, Pillager, LCRR, Lead service line inventory and certification questions.
- February 12, 2024, Fisher's Garden MHP, LCRR, Lead service line inventory and certification questions.
- February 13, 2024, Sauk Rapids, LCRR, Lead service line inventory and certification questions.
- February 16, 2024, Piney Park MHP, LCRR, Lead service line inventory and certification questions.
- February 20, 2024, Green Acres MHP, LCRR, Lead service line inventory and certification questions.
- February 20, 2024, Ogilvie, LCRR Lead service line inventory and certification questions.
- February 20, 2024, Mille Lacs Island Resort, LCRR, Lead service line inventory and certification questions.
- February 22, 2024, MRWA Kyle attended Wastewater Training session at Big Lake.

- February 23, 2024, MRWA Kyle attended Emergency Response Circuit Rider interview's at MRWA office, Elbow Lake.
- February 26, 2024, Staples, LCRR, Lead service line inventory and certification questions.
- February 28, 2024, Attended MRWA staff meeting at Elbow Lake.
- March 4-7, 2024, MRWA Technical Conference, St. Cloud.
- March 18, 2024 Hinckley, LCRR, Lead service line inventory and certification questions.
- March 18, 2024, Empire Rentals, LCRR, Lead service line inventory and certification questions.
- March 18, 2024, Skyline Village MHP, LCRR, Lead service line inventory and certification questions.
- March 19, 2024, Ironton, LCRR, Lead service line inventory and certification questions.
- March 19, 2024, Deerwood, LCRR, Lead service line inventory and certification questions.
- March 19, 2024, Telephone conversation with Minnesota Department of Health Chad Kolstad.

Upcoming Training Sessions

Class E Training Activities

April 10, 2024

Nisswa

Nisswa Community Center

25628 Main Street

Nisswa, MN

May 1, 2024

Mankato

Benco Electric Cooperative

20946 549th Avenue

Mankato, MN

Class D Training Activities

April 3, 2024

Lake Elmo

Lake Elmo Community Center

3800 Lavern Ave. N.

Lake Elmo, MN

LCRR/ Asset Management Training Activities

April 18, 2024, Thief River Falls, MN

May 8, 2024, Cohasset, MN

June 6, 2024, Lake City, MN

July 11, 2024, Waite Park, MN

August 21, 2024, Elbow Lake, MN

September 12, 2024, North Mankato, MN

October 2, 2024, Two Harbors, MN

November 7, 2024, Zimmerman, MN

December 4, 2024, Cologne, MN

Exhibit 2

**Minnesota Rural Water Association
Technical Assistance Quarterly Reporting Summary
Kyle Kedrowski
Community Circuit Rider
April 1, 2024 – June 30, 2024**

Summary of Circuit Rider Activities

	April	May	June	Total
Total Visits	48	32	24	104
Requested Visits	47	32	24	103
Outreach (phone, email, mail)	48	52	55	155
Miles Traveled	1889	2370	1948	6207
Community Operators Trained	36	13	17	66

Explanation of Community Visits

- 24 Initial visits were to public water systems not visited during previous grants
 - Starland HB, Inc.
 - Mora
 - Neuhoﬀ Hutterian Brethren
 - Harris
 - Nisswa
 - Clearwater Forest Campground
 - Pierz
 - Buckman
 - Rich Prairie Water and Sewer District
 - Basswood MHP
 - Hewitt
 - Comstock
 - Trommald
 - Oak Lane MHP
 - Gentile Breezes MHP
 - Aesby MHP
 - Arco
 - Twin Haven MHP
 - Lakeview MHP
 - Darwin
 - Remer
 - Lismore Colony
 - Big Stone Hutterite
 - Birchwood Terrace MHP
- 32 Public water systems were provided water operations specialists exam information
 - Clearwater Forest Campground
 - Comstock
 - Neuhoﬀ Hutterian Brethren
 - Woodlund MHP
 - Wahkon

Exhibit 2

- Darwin
- Lismore Colony
- Big Stone Hutterite
- River Terrace MHP
- Remer
- Forbes MHP
- Iron Bowl MHP
- Lakeview MHP
- Twin Haven MHP
- Arco
- Aaseby MHP
- Gentle Breezes MHP
- Trommald
- Oak Lane MHP
- Basswood MHP
- Buckman
- Mora
- Hewitt
- Ogilvie
- Indian Hills Development
- Bel Claire Estates
- Nisswa
- Hills Crossing Senior Living
- Royalton
- Golden Horizons Senior Living
- Kandiyohi
- Clear Lake
- 13 new water operations specialists were visited at the following systems (operators not visited with during previous grants)
 - Lismore Colony
 - Big Stone Hutterite
 - Starland HB, Inc.
 - Indian Hills Development
 - Clear Lake
 - Hills Crossing
 - Buckman
 - Pierz
 - Arco
 - Aaseby MHP
 - Trommald
 - Mora
 - Birchwood Terrace MHP
- Topics discussed during the visits include:
 - LCRR, Lead Service Line Inventory. Explaining the process, explaining how to get to the website and answering a lot of questions.
 - Developing an Emergency Plan. Being prepared for an emergency and having a trained backup water operations specialist. Discussing and reviewing the importance of having up-to-date contact information and telephone numbers.
 - Discussing and reviewing water certification credit hours required for certification renewals.

Exhibit 2

- Explaining to the Public Water Systems that both in person and online training sessions are available to help them accomplish the water credit hours requirement.

Asset Management**LCRR, Lead Service Line Inventory and Asset Management Training Sessions****April 18, 2024, Thief River Falls, MN**

Attendance:

- 0 nonmunicipal community water operations specialist
- 17 municipal community water operations specialists
- 1 other attendee, Speaker, Tim, AE2S
- 2 MDH Staff: Corey, Sara
- 3 MRWA: John, Jennifer, Kyle

We received 15 evaluations from the attendees with the following comment(s):

- *Big thank you to all. Was a very well put together training. Very, very helpful for me being new! Thanks.*
- *Well put together training.*
- *Was the best LCRR training I have been apart of, "thank you guys". I wish this was constructed months ago with this much information. But great training.*
- *MRWA staff does a great job of getting us the information needed. Great training. Thank you.*

May 8, 2024, Cohasset, MN

Attendance:

- 0 nonmunicipal community water operations specialist
- 8 municipal community water operations specialists
- 3 other attendee(s): 2 Speakers with Bolten & Menk, 1 Contractor
- 2 MDH Staff: Corey Mathisen. and Jennifer S.
- 3 MRWA: John, Jennifer and Kyle

We received 6 evaluations from the attendees with the following comment(s)

- *It was actually a great session*

June 6, 2024, Lake City, MN

Attendance:

- 0 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialist
- 14 municipal community water operations specialists
- 1 other attendee(s), Engineers, Speaker
- 1 MDH Staff: Corey Mathisen
- 3 MRWA Staff: John, Jennifer and Kyle

We received 2 evaluations from the attendees with the following comment(s):

- *Not being direct working with water every day. The information on lead and copper is great and filled in the voids. I did not know.*

Other Asset Management Activities

- April 15, 2024, Kandiyohi, AMP, questions for Water Superintendant Brandon.
- April 22, 2024, Kandiyohi, AMP, questions for Water Superintendant Brandon.
- April 22, 2024, Kandiyohi, AMP, working on the AMP with MRWA Jennifer.
- April 23, 2024, Telephone conversation with Hewitt, collecting information.
- April 24, 2024, Hewitt, AMP, Onsite, collecting information. MRWA then took the city water distribution system maps to the printer in Wadena to make copies.

Exhibit 2

- April 24, 2024 Hewitt AMP, Onsite, collecting water distribution system information with new maps.
- May 2, 2024, MRWA did an Asset Management presentation at the MRWA municipal training session at Dodge Center.
- May 13, 2024, Kandiyohi AMP, Onsite, collecting information
- May 21, 2024, Hewitt AMP, telephone conversation, collecting information.
- May 24, 2024, Cass Lake, AMP follow up questions with the City Administrator.
- May 30, 2024, Cass Lake, AMP follow up questions with the Water Superintendent.
- June 13, 2024, Hewitt, AMP, Onsite, review AMP information with all City of Hewitt staff.

Asset Management Visits

- 3 visits were made to Hewitt to work on asset management plans.
- 2 visits were made to Kandiyohi to work on asset management plans

Operator Training Sessions**Operator Training for Class E Water Operations Specialists****April 10, 2024, Nisswa, MN**

Attendance:

- 15 nontransient noncommunity water operations specialists
- 3 nonmunicipal community water operations specialist
- 0 municipal community water operations specialist
- 3 other attendee(s)
- 0 MDH Staff
- 2 MRWA

We received 15 evaluations from the attendees with the following comment(s)

- *I really enjoyed the entire training. Great slides.*
- *No improvement needed.*
- *All Good.*
- *Very good training. – Covered a lot of different things*
- *Please email me the Wellhead Protection Information. Thank You.*
- *Having samples of well parts.*
- *Very Helpful Class! Thank you!*

May 1, 2024, Mankato, MN

Attendance:

- 10 nontransient noncommunity water operations specialists
- 4 nonmunicipal community water operations specialist
- 0 municipal community water operations specialist
- 0 other attendee(s)
- 1 MDH Staff: Bree Landherr

We received 10 evaluations from the attendees with the following comment(s):

- *I enjoyed the class overall*
- *Very Helpful!*

Operator Training for Class D Water Operations Specialists**April 3, 2024, Lake Elmo, MN**

Attendance:

- 11 nontransient noncommunity water operations specialists
- 9 nonmunicipal community water operations specialist
- 7 municipal community water operations specialists
- 5 other attendee(s)

Exhibit 2

- 2 MDH Staff: Doug Edson, Bree Landherr.

We received 21 evaluations from the attendees with the following comment(s):

- *Great Job!*
- *Again, MRWA does a great job with planning and organizing these sessions, which are wonderful opportunities for learning and staying current with work issues.*
- *Recliners.*
- *I think the water class should offer more license testing opportunities for staff working on getting water license. MDH needs to offer more local testing on testing at MDH.*
- *Talk about specific examples or tell stories of actual incidents from people and sample sight this way we can connect with real world examples.*

Other Activities (including Technical Assistance)

- April 4, 2024, Flom, Follow up with Butch to see how the water treatment system is operating.
- April 4, 2024, MDH District Engineer Brian Noma. Telephone conversation with Brian about LCRR, lead service line inventory. Exchange PWS information and clarifying the MDH/ MRWA messages being relayed to PWS system.
- April 9, 2024, Telephone conversation with Mobil Manor, Water Superintendent Dale Runge about PFOS in the drinking water.
- April 17, 2024, MRWA talked to Basswood MHP about having no certified Water Operation Specialist. The owner Mike Skjerven asked where he should send the bill to be paid \$30 per hour to have someone become certified. Mike also believes that he should be paid for his time sending in samples and doing the work to become certified. MRWA explained it doesn't work that way that he is a PWS that is serving water to the public. Mike insisted that Municipal Water Operation Specialist get paid and that his staff and himself should be paid by the state.
- April 25, 2024, MRWA attended the MDH Non-Community spring staff training session at Little Falls, MN.
- April 26, 2024, MDH Certification Officer, Noel Hanson and MRWA staff Kyle and Jennifer held our annual meeting. This meeting is a MDH grant requirement to discuss future training updates and training ideas, discuss the Class E water manual information, review and discuss the water certification renewal information, future training information and review any new requirements.
- April 29, 2024, MRWA contacted Skyview MHP, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Comstock, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Westside Del Valley, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Trommald, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Oak Lane MHP, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Gentile Breezes MHP, MDH request, No certified Water Operations Specialist.
- April 29, 2024, MRWA contacted Aaseby MHP, MDH request, No certified Water Operations Specialist.
- April 30, 2024, MRWA had an in-depth telephone conversation with Neuhoof Brethren Colony, Water Superintendent Amos Decker. Amos had many questions and requested information for the LCRR, Lead Service Line Inventory. MRWA provided assistance and information.

Exhibit 2

- May 6, 2024, Telephone conversation with MDH Corey Matheson, LCRR, Lead Service Line Inventory questions.
- May 6, 2024, MRWA contacted Arco, MDH request, No certified Water Operations Specialist
- May 13, 2024, Minnesota Department of Health and MRWA annual grant meeting. This is an annual meeting with Minnesota Department of Health staff and the MRWA staff to discuss and review the annual grant requirements.
- May 14, 2024, Rice, MRWA helped the new Water Operation Specialist repair an air compressor at the water treatment facility. The Water Superintendent is on a medical leave. The city was thankful for the technical assistance.
- May 15, 2024, Remer, located a water leak under the blacktop city street for the city.
- May 29, 2024, River Terrace MHP, onsite explaining the LCRR, Lead Service Line Inventory to the owner Gary Scherber. MRWA gave Gary the MRWA and MDH website information. Gary was very happy MRWA reached out to explain the Lead Service Line Inventory process and offer assistance. Gary said, he does not like the government sticking their nose into private business, but he will do what it takes to comply.
- May 20, 2024, MRWA staff meeting with MRWA Administrator Lori Blair. Zoom meeting with John Nelson, Jennifer Koenig and Kyle Kedrowski.
- May 29, Telephone conversation with Neuhoof Hutterian Brethren, Water Superintendent Amos Decker. Amos has questions and requested information for the LCRR, Lead Service Line Inventory. MRWA provided assistance and information. Amos asked if MRWA could possibly assist him with the Lead Service Line Inventory. Amos said he is not very good on a computer. MRWA agreed to come to Mountain Lake and meet up and gather the information.
- May 30, 2024, Telephone conversation with Big Stone Hutterite, Water Superintendent Ronald Hoffer about the LCRR, Lead Service Line Inventory. MRWA explained and answered many questions about the Lead Service Line Inventory. Then MRWA sent Ronald the MRWA and MDH website information. Ron was very happy MRWA reached out to explain the process and offer assistance.
- May 30, 2024, Telephone conversation with Lismore Colony, Water Superintendent Johnny Wollman about the LCRR, Lead Service Line Inventory. MRWA explained and answered many questions. Then MRWA sent Johnny the MRWA and MDH website information. Ron was very happy MRWA reached out to explain the process and offer assistance.
- May 31, 2024, Telephone conversation with MDH District Engineer, Amy Lynch. Discussing Neuhoof Brethren Colony's LCRR, Lead Service Line Inventory.
- June 10, 2024, MRWA staff Kyle and Jenifer met onsite at Neuhoof Hutterian Brethren at Mountain Lake, MN. MRWA arranged the meeting with Water Superintendent, Amos Decker. Amos had a lot of questions and requested assistance in order to complete their LCRR, Lead Service Line Inventory. MRWA provided assistance to Amos. Amos took the MRWA staff to each of the buildings, including the fabrication shop, school house, multiple living quarters buildings, five large turkey barns, two older homes that will be demolished and rebuilt and the church. MRWA assisted Amos with typing up the LCRR, Lead Service Line Inventory. Amos was very happy and very thankful for MRWA's assistance on this project.
- June 10, 2024 MRWA met with Royaltown's new Water Superintendent Tom Kalis. Tom took over when Danny left. Tom had many questions and MRWA calmed him down and explained everything we had time for at this time. MRWA left Tom a business card and offered assistance any time. Tom said, he was very happy to have someone to call and use as a resource when he needs questions answered and assistance with projects.
- June 12, 2024, MRWA had a lengthy telephone conversation with Mille Lacs Island Resort to remind them about doing the LCRR, Lead Service Line Inventory. The Manager Jodi, was not aware they needed to do one. MRWA explained the process and sent Jodi the web link to the LCRR, Lead Service Line Inventory.

Exhibit 2

- June 12, 2024, MRWA had a lengthy telephone conversation with Iron Bowl MHP and reminded them about doing the LCRR, Lead Service Line Inventory. The Manager/ Owner Randy was not aware they needed to do one. MRWA explained the process and sent Randy the web link to the LCRR, Lead Service Line Inventory.
- June 26, 2024, MRWA had a lengthy telephone conversation with Starland HD, Water Superintendent Jerry Waldner. MRWA explained the process and sent Jerry the web link to the LCRR, Lead Service Line Inventory. MRWA had Jerry open the link and then explained to Jerry the template and process of doing the LCRR, Lead Service Line Inventory. Jerry was not aware they needed to do one. MRWA explained the process and showed Jerry how to fill out the report. Jerry said, he was very happy and really appreciated the assistance
- June 26, 2024, MRWA had a lengthy telephone conversation with Big Stone Hutterite, Water Superintendent Elie Hofer. MRWA explained to Elie about doing the LCRR, Lead Service Line Inventory. The Elie was not aware they needed to do one. MRWA sent Elie the web link to the MDH, LCRR, Lead Service Line Inventory. MRWA explained the process and helped Elie open the link and they discussed how to fill out the LCRR, Lead Service Line Inventory
- June 26, 2024, Pillager, MRWA was onsite with the New Water Superintendent at Pillager, Guy Efraimson. MRWA met with Guy and reminded them about doing the LCRR, Lead Service Line Inventory. Guy was not aware they needed to do one. MRWA explained the process and sent Guy the web link to the LCRR, Lead Service Line Inventory. MRWA and Guy exchanged telephone numbers and information, MRWA left Guy a business card and offered assistance when Guy starts to fill out the report.
- June 27, 2024, Big Stone Hutterite, MRWA had a lengthy telephone conversation with Big Stone Colonies, Water Superintendent Elie Hofer MRWA answered questions and assisted Elie with filling out the LCRR, Lead Service Line Inventory.
- June 27, 2024, Starland HD., Inc., MRWA had a lengthy telephone conversation with Starland H.D. Inc. Water Superintendent Jerry Waldner. MRWA answered questions and assisted Jerry with filling out their LCRR, Lead Service Line Inventory.

Upcoming Training Sessions**Class E Training Activities**

- **August 13, 2024**
Syngenta
317 - 330th Street
Stanton, MN
- **October 1, 2024**
Cloquet Forestry Center
175 University Road
Cloquet, MN
- **November 20, 2024**
Scandia City Hall
14727 - 290th St. North
Scandia, MN Cloquet Forestry Center
175 University Road
Cloquet, MN

Class D Training Activities

- **September 10, 2024**
Centennial Square Mobile Home Park
3200 - 89th Avenue NE
Blaine, MN

Exhibit 2

LCRR, Lead Service Line and Asset Management Training Activities

- June 6, 2024 – Lake City
- July 11, 2024 – Waite Park
- August 21, 2024 – Elbow Lake
- September 12, 2024 – North Mankato
- October 2, 2024 – Two Harbors
- November 7, 2024 – Zimmerman
- December 4, 2024 – Cologne

On Line Training

Training dates, locations and topics to be decided.

2024 DWSRF Annual Report

Appendix C

Lead Service Line Replacement Program Report to the Minnesota Legislature



Lead Service Line Replacement Program

Report to the Legislative Committees with jurisdiction over
Environmental and Natural Resource Finance and Policy
Health Finance and Policy
Economic Development Finance and Policy

In Accordance with Minnesota Laws 2023, Chapter 39, Section 2, Subdivision 7

September 15, 2024

2024 Report to the Legislature
Lead Service Line Replacement Program
Minnesota Public Facilities Authority

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For questions or more information about this report, contact:

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*Note (as required by Minnesota Statutes, section 3.197): Preparation of this report
required an estimated 12 hours of staff time for a total cost of \$1,000.*

2024 Report to the Legislature Lead Service Line Replacement Program Minnesota Public Facilities Authority

Overview

In recognition of the serious public health concerns from drinking water lead service lines (LSL), the state legislature enacted Chapter 39, Section 446A.07. The state Lead Service Line Replacement (LSLR) Program provides funding to municipalities and other public water suppliers to remove and replace lead service lines in public drinking water systems by 2033.

Jointly administered by the Minnesota Department of Health (MDH) and the Public Facilities Authority (PFA), the program is designed to coordinate with and maximize dedicated federal LSLR funds appropriated through the Drinking Water State Revolving Fund in the 2021 federal Infrastructure Investment and Jobs Act (IIJA).

The Minnesota program combines \$240 million in state general funds with an estimated \$342 million in federal funds to cover public and private costs for replacing lead service lines (LSL). Up to 10% of state and federal funds provide for MDH technical assistance and LSL mapping and inventory activities.

Presently, the PFA is processing funding agreements for 15 jurisdictions requesting \$40,573,792 to replace 953 public and 2,117 private lead service lines and the MDH expects communities to submit their LSL inventories by October 16, 2024.

During this fiscal year 2024 reporting period:

- The PFA approved the 2024 Intended Use Plan (IUP) including 64 LSLR project submittals from 42 eligible applicants across the state.
- MDH and Minnesota Rural Water Association held monthly trainings on completion of lead service line inventories and associated replacement funding.
- MDH contracted with 18 engineering firms to provide inventory assistance to local governments.
- The MDH awarded over \$8.4 million in [technical assistance](#) contracts assisting 405 community public water supplies.
- The Internal Revenue Service [determined](#) that grants under this program for replacing lead service lines are not subject to federal income tax.
- The PFA and MDH outreach included hosting a [webinar](#) with over 70 participants and presentations at conferences across the state.
- To [spatially](#) display LSL inventory data MDH contracted with the University of Minnesota.
- MDH received lead service line [inventories](#) from 644 of 966 municipal water systems.

2024 Report to the Legislature
Lead Service Line Replacement Program
Minnesota Public Facilities Authority

Program Implementation

To maximize the use of federal funds, all program applicants first submit their project proposals to MDH to be listed on the drinking water Project Priority List (PPL), which identifies projects expected to proceed within the next five years. Applicants whose PPL projects are scheduled for construction in the coming fiscal year submit a request to the PFA to be listed on the annual Intended Use Plan (IUP). Municipalities submit their PPL and IUP requests each year to MDH and PFA in the spring/early summer and the PFA approves the IUP in the fall. The 2024 IUP includes 64 LSLR projects from 42 eligible applicants.

The drinking water service line provides the connection between the city watermain in the street and each individual property. In most Minnesota municipalities, ownership of the service line is split between public ownership (the municipality) and private ownership (the property owner). However, some municipal ordinances specify the entire service line is privately owned.

As noted on Table 1 on the following page, 78 municipalities submitted proposals for 129 LSLR projects to be listed on the 2025 MDH Project Priority List.

MDH ensures statutory health equity priorities, including licensed targeting areas with lower-income residents, areas with children with elevated blood lead levels, and areas serving children under 5, like childcare facilities and schools are prioritized in PPL applications. More information on childcare and K-12 education settings served by lead service lines will be available in the next reporting cycle.

For this reporting period, \$6,169,284.25 has been awarded by MDH for service line inventory assistance contracts to assist 405 communities with their public water system inventories.

The PFA will report on funding awards to qualifying projects in the next LSLR Program report.

Current information on LSLR Program implementation is available online:

<https://mn.gov/deed/pfa/>

<https://www.health.state.mn.us/communities/environment/water/lsrprogram.html>.

MDH estimates there are approximately 100,000 lead service lines in Minnesota. At an estimated replacement cost of \$10,000 each, the total cost is estimated at \$1 billion.

2024 Report to the Legislature
Lead Service Line Replacement Program
Minnesota Public Facilities Authority

Table 1
LSLR project requests on the Approved 2024 IUP

System	Project Name	Cost
Albert Lea	Other - LSL Replacement	\$ 1,500,000
Altura	Other - LSL Replacement	\$ 184,000
Anoka	Other - LSL Replacement (2024 St Area)	\$ 250,000
Anoka	Other - LSL Replacement 2024	\$ 1,000,000
Atwater	Other - LSL Replacement	\$ 232,400
Aurora	Other - LSL Replacement (W 3rd Ave/Main)	\$ 300,000
Aurora	Other - LSL Replacement (W 1st Ave N)	\$ 396,000
Bird Island	Other - LSL Replacement	\$ 89,400
Browerville	Other - LSL Replacement	\$ 275,000
Chisholm	Other - LSL Replacement	\$ 508,747
Cottonwood	Other - LSL Replacement	\$ 275,000
Crosby	Other - LSL Replacement	\$ 250,000
Duluth	Other - LSL Replacement - Phase 1	\$ 2,500,000
Duluth	Other - LSL Replacement - Phase 2	\$ 2,500,000
Duluth	Other - LSL Replacement - Phase 3	\$ 11,000,000
Duluth	Other - LSL Replacement - Phase 4	\$ 2,500,000
Duluth	Other - LSL Replacement Phase 5	\$ 3,876,000
Duluth	Other - LSL Replacement Phase 6	\$ 300,000
Duluth	Other - LSL Replacement Phase 7	\$ 4,235,000
Duluth	Other - LSL Replacement Phase 8	\$ 5,160,000
Hibbing	Other - LSL Replacement Phase 2	\$ 1,512,000
Hibbing	Other - LSL Replacement Phase 1	\$ 399,300
International Falls	Other - LSL Replacement	\$ 3,629,980
Kiester	Other - LSL Replacement	\$ 203,000
Lewisville	Other - LSL Replacement	\$ 65,250
Little Falls	Other - LSL Replacement-4th Street	\$ 472,500
Madison	Other - LSL Replacement	\$ 72,150
Maple Plain	Other - LSL Replacement	\$ 55,000
Marble	Other - LSL Replacement	\$ 991,875
Mazeppa	Other - LSL Replacement	\$ 153,000
Minneapolis	Other - LSL Replacement Streets Year 1	\$ 360,000
Minneapolis	Other - LSL Replacement Green Zones Year 1	\$ 5,166,000
Minneapolis	Other - LSL Replacement (Leaking LSL)	\$ 1,820,000
Moorhead	Other - LSL Replacement Phase 2	\$ 575,000
Moorhead	Other - LSL Replacement Phase 3	\$ 790,625
Moorhead	Other - LSL Replacement Phase 4	\$ 431,250
Moorhead	Other - LSL Replacement No Watermain	\$ 937,500
Moorhead	Other - LSL Replacement Phase 1	\$ 937,500
Nashwauk	Other - LSL Replacement	\$ 544,000

2024 Report to the Legislature
Lead Service Line Replacement Program
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North Mankato	Other - LSL Replacement	\$ 2,212,000
Northfield	Other - LSL Replacements	\$ 188,686
Norwood-Young America	Other - LSL Replacement-Railroad St.	\$ 110,000
Norwood-Young America	Other - LSL Replacement-SW 4th Ave.	\$ 110,000
Pipestone	Other - LSL Replacement Main St. Area	\$ 62,500
Princeton	Other - LSL Replacement	\$ 600,000
Rich Prairie Sewer and Water District	Other - LSL Replacement	\$ 496,700
Royalton	Other - LSL Replacement	\$ 300,000
Saint Cloud	Other - LSL Replacement Wilson Ave	\$ 364,000
Saint Cloud	Other - LSL Replacement Germain St	\$ 56,000
Saint Cloud	Other - LSL Replacement (Pantown Neighborhood)	\$ 1,183,000
Saint Paul Reg Water Services	Other - LSL Replacement Phase 3	\$ 29,000,000
Saint Paul Reg Water Services	Other - LSL Replacement Phase 4	\$ 35,000,000
Sauk Rapids	Other - LSL Replacement Along Division St.	\$ 121,784
Sauk Rapids	Other - LSL Replacement - Private	\$ 142,395
Sauk Rapids	Other - LSL Replacement Along 2nd Ave. South	\$ 544,186
Staples	Other - LSL Replacement (2024 Phase)	\$ 283,500
Two Harbors	Other - LSL Replacement	\$ 400,000
Utica	Other - LSL Replacement	\$ 130,000
Wabasha	Other - LSL Replacement	\$ 69,750
Waconia	Other - LSL Replacement	\$ 495,000
Watertown	Other - LSL Replacement	\$ 54,600
Wells	Other - LSL Replacement	\$ 50,000
Willmar	Other - LSL Replacement	\$ 400,700
Winnebago	Other - LSL Replacement - Cleveland Ave.	\$ 23,500
		\$ 128,845,778

2024 Report to the Legislature
Lead Service Line Replacement Program
Minnesota Public Facilities Authority

Table 2

LSLR proposals submitted for the MDH 2025 Project Priority List

System	Project Name	Cost
Albert Lea	Other - LSL Replacement	\$1,500,000
Alden	Other - LSL Replacement	\$200,000
Altura	Other - LSL Replacement	\$184,000
Anoka	Other - LSL Replacement (2000-14 Phase 2	\$925,000
Anoka	Other - LSL Replacement (2000-14 Street)	\$1,000,000
Anoka	Other - LSL Replacement (2024 St Area)	\$250,000
Atwater	Other - LSL Replacement	\$232,400
Aurora	Other - LSL Replacement (W 1st Ave N)	\$396,000
Aurora	Other - LSL Replacement (W 3rd Ave/Main)	\$300,000
Belview	Other - LSL Replacement	\$229,500
Bird Island	Other - LSL Replacement	\$89,400
Blomkest	Other - LSL Replacement	\$38,500
Blue Earth Light and Water	Other - LSL Replacement 2025	\$805,925
Breckenridge	Other - LSL Replacement	\$840,000
Browerville	Other - LSL Replacement	\$275,000
Chisholm	Other - LSL 2025 Replacement	\$297,700
Chisholm	Other - LSL Replacement	\$300,000
Coon Rapids	Other - LSL Replacement 2025	\$443,750
Coon Rapids	Other - LSL Replacement 2026	\$1,600,000
Coon Rapids	Other - LSL Replacement 2027	\$2,006,250
Coon Rapids	Other - LSL Replacement 2028	\$2,143,750
Coon Rapids	Other - LSL Replacement 2029	\$1,200,000
Cottonwood	Other - LSL Replacement	\$275,000
Crosby	Other - LSL Replacement	\$250,000
Duluth	Other - LSL 40th Ave W	\$595,000
Duluth	Other - LSL Fairmont 1	\$11,000,000
Duluth	Other - LSL Lincoln 4	\$11,000,000
Duluth	Other - LSL London Rd	\$1,140,000
Duluth	Other - LSL Replacement Phase 1	\$2,500,000
Duluth	Other - LSL Replacement Phase 2	\$2,500,000
Duluth	Other - LSL Replacement Phase 3	\$2,500,000
Duluth	Other - LSL Replacement Phase 4	\$2,500,000
Duluth	Other - LSL Replacement Phase 5	\$3,876,000
Duluth	Other - LSL Replacement Phase 6	\$300,000
Duluth	Other - LSL Replacement Phase 7	\$3,360,000
Duluth	Other - LSL Replacement Phase 8	\$3,360,000
Ely	Other - LSL Replacement	\$358,000
Fergus Falls	Other - LSL Replacement Phase 1	\$581,250
Fergus Falls	Other - LSL Replacement Phase 2	\$1,556,250
Fergus Falls	Other - LSL Replacement Phase 3	\$1,500,000

2024 Report to the Legislature
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Fergus Falls	Other - LSL Replacement Phase 4	\$1,700,000
Fergus Falls	Other - LSL Replacement Phase 5	\$1,925,000
Fergus Falls	Other - LSL Replacement Phase 6	\$1,462,500
Foley	Other - LSL Replacement	\$1,706,795
Granada	Other - LSL Replacement	\$55,000
Granite Falls	Other - LSL Replacement	\$1,060,000
Henning	Other - LSL Replacement	\$3,325,000
Hibbing	Other - LSL Replacement Phase 1	\$399,300
Hibbing	Other - LSL Replacement Phase 2	\$1,512,000
Hollandale	Other - LSL Replacement	\$77,000
Houston	Other - LSL Replacement Spruce St	\$41,000
Howard Lake	Other - LSL Replacement	\$121,500
International Falls	Other - LSL Replacement	\$3,629,980
Janesville	Other - LSL Replacement	\$469,600
Kiester	Other - LSL Replacement	\$203,000
Lamberton	Other - LSL Replacement	\$613,600
Lewisville	Other - LSL Replacement	\$65,250
Little Falls	Other - LSL Replacement-1st Street	\$252,000
Little Falls	Other - LSL Replacement-4th Street	\$472,500
Mabel	Other - LSL Replacement	\$250,000
Madison	Other - LSL Replacement	\$72,150
Maple Plain	Other - LSL Replacement	\$55,000
Maple Plain	Other - LSL Replacement Main St.	\$55,000
Marble	Other - LSL Replacement	\$991,875
Mazeppa	Other - LSL Replacement	\$153,000
Minneapolis	Other - LSL Replacement (Leaking LSL)	\$1,590,000
Minneapolis	Other - LSL Replacement (Leaking Phase 2)	\$1,820,000
Minneapolis	Other - LSL Replacement Green Zones Year 1	\$5,166,000
Minneapolis	Other - LSL Replacement Green Zones Year 2	\$4,978,400
Minneapolis	Other - LSL Replacement Green Zones Year 3	\$6,015,303
Minneapolis	Other - LSL Replacement Green Zones Year 4	\$6,195,762
Minneapolis	Other - LSL Replacement Streets Year 1	\$360,000
Minneapolis	Other - LSL Replacement Streets Year 2	\$2,817,400
Minneapolis	Other - LSL Replacement Streets Year 3	\$8,306,847
Minneapolis	Other - LSL Replacement Streets Year 4	\$8,556,052
Moorhead	Other - LSL Replacement No Watermain	\$937,500
Moorhead	Other - LSL Replacement Phase 1	\$1,365,000
Moorhead	Other - LSL Replacement Phase 2	\$575,000
Moorhead	Other - LSL Replacement Phase 3	\$790,625
Moorhead	Other - LSL Replacement Phase 4	\$431,250
Nashwauk	Other - LSL Replacement	\$544,000
New Prague	Other - LSL Replacement 2025	\$380,000
New Ulm	Other - LSL Replacement	\$183,600
North Mankato	Other - LSL Replacement	\$780,000

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Northfield	Other - LSL Replacements	\$188,686
Norwood-Young America	Other - LSL Replacement-Railroad St.	\$110,000
Norwood-Young America	Other - LSL Replacement-SW 4th Ave.	\$110,000
Park Rapids	Other - LSL Replacement Central Ave	\$421,642
Pipestone	Other - LSL Replacement Main St. Area	\$62,500
Princeton	Other - LSL Replacement	\$600,000
Raymond	Other - LSL Replacement	\$500,000
Red Lake Falls	Other - LSL Replacement	\$1,190,696
Red Wing	Other - LSL Replacement	\$4,471,000
Rich Prairie Sewer and Water District	Other - LSL Replacement	\$496,700
Rochester	Other - LSL Replacement 2025	\$375,000
Rose Creek	Other - LSL Replacement	\$243,000
Royalton	Other - LSL Replacement	\$300,000
Russell	Other - LSL Replacement Phase 1	\$69,000
Russell	Other - LSL Replacement Phase 2	\$84,000
Saint Cloud	Other - LSL Emergency Replacement	\$604,750
Saint Cloud	Other - LSL Lincoln Ave	\$90,965
Saint Cloud	Other - LSL Pan Park Phase 4	\$155,940
Saint Cloud	Other - LSL Park Addition	\$1,667,250
Saint Cloud	Other - LSL Replacement (Pantown Neighborhood)	\$1,183,000
Saint Cloud	Other - LSL Replacement Germain St	\$56,000
Saint Cloud	Other - LSL Replacement Wilson Ave	\$364,000
Saint Cloud	Other - LSL University Dr	\$141,760
Saint Paul Regional Water Services	Other - LSL Replacement Phase 4	\$35,000,000
Saint Paul Regional Water Services	Other - LSL Replacement Phase 5	\$35,000,000
Saint Paul Regional Water Services	Other - LSL Replacement Urgent 2025	\$600,000
Sauk Rapids	Other - LSL Replacement Along 2nd Ave. South	\$544,186
Sebek	Other - LSL Replacement	\$49,800
South Saint Paul	Other - LSL Replacement	\$3,115,000
Staples	Other - LSL Replacement (2024 Phase)	\$283,500
Staples	Other - LSL Replacement (4th St. NE)	\$126,000
Stillwater	Other - LSL Replacement	\$2,172,000
Thief River Falls	Other - LSL Replacement	\$768,000
Two Harbors	Other - LSL Replacement	\$400,000
Utica	Other - LSL Replacement	\$130,000
Wabasha	Other - LSL Replacement	\$69,750
Waconia	Other - LSL Replacement	\$495,000
Walker	Other - LSL Replacement	\$33,000
Watertown	Other - LSL Replacement	\$72,150

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Wells	Other - LSL Replacement	\$50,000
Willmar	Other - LSL Replacement	\$400,700
Winnebago	Other - LSL Replacement - Cleveland Ave.	\$23,500
Winsted	Other - LSL Replacement	\$44,000
Wood Lake	Other - LSL Replacement	\$84,000
Wrenshall	Other - LSL Replacement	<u>\$735,000</u>
		\$230,550,939

2024 DWSRF Annual Report

Appendix D, E, F

D. FY 2024 M/WBE Report

E. MPFA 2024 Independent Audit – Financial Report

F. MPFA 2024 Independent Audit – Compliance Report

**All will be provided under separate cover when
available**