

Minnesota Statewide Independent Living Council (MNSILC)

Meeting Minutes: January 10, 2019

State Services for the Blind
2200 University Avenue West
St. Paul, MN 55114

Attendees:

Members Present

Melissa Doherty
Mary Koep
Tammie Campbell
Linda Lingen
Mark Smaaladen
Gloria Lafriniere
Larry Lura

Anita Olson
Jessica Andrist

Member Absent

Crystal Fairchild

Ex Officio Members Present

Annette Toews
David Finley

Ex Officio Members Excused Absent

Brad Westerlund

Staff Present:

Jo Erbes

Call to Order: Chairperson Anita Olson called the meeting to order at 9:15 a.m. with a quorum present.

Approval of Agenda: A motion made by Mary Koep to approve the agenda, seconded by Tammie Campbell. The motion passed.

Approval of September 13, 2018 Minutes: Mary Koep made a motion to approve the September 13, 2018 meeting minutes as presented. Larry Lura seconded the motion. The motion passed.

Public Comments:

- Linda – suggested the council discuss the need for a note taker. Discussion was delayed until the Finance Committee report;
- Gloria – letters of support for a grant are needed. The Council encouraged Anita to write a letter of support on behalf of MNSILC.
- Anita – met Governor Walz at a town hall meeting in Crookston. He was familiar with the statewide living council but not the CIL's. Anita shared a draft letter from Cara Ruff, ILICIL, for the SILC to send to Governor Walz. MNSILC cannot lobby, can educate about the need for funding. Mary Koep made a motion, seconded by Larry Lura to give the Executive Committee permission to edit Cara's letter to send to Governor Walz.
- Proposed scheduling a meeting in February - Agenda items would include: gap year discussion; review 2021 SPIL; review an annual report or fact sheet; Vote on By-Laws; discuss note taker; and orientation of new members. Anita Olson made a motion to meet in February. Further discussion was tabled to end of today's meeting

Election of officers – Zainab Jama resigned from the council. Zainab was the Member-at-Large/Parliamentarian on the Executive Committee.

Annually all officers are up for re-election

A motion was made by Mary Koep, seconded by Linda Lingen that Anita Olson continue as Chair. Mary Koep made a motion, seconded by Linda Lingen that nominations cease. The motion to cease nominations passed. Linda Lingen called for the vote in re-electing Anita Olson as Chair. The motion to re-elect Anita as chair passed. Anita accepted the position as chair.

Gloria Lafriniere made the motion, seconded by Tammie Campbell, to nominate Melissa Doherty as Treasurer. Gloria Lafriniere made a motion that nominations cease. Tammie Campbell seconded the motion. The motion to cease nominations passed. Gloria Lafriniere called for the vote to re-elect Melissa Treasurer. The motion passed. Melissa abstained from voting. Melissa accepted the position.

Jessica Andrist made a motion that Linda Lingen continue as Vice-Chair. Larry Lura seconded the motion. The motion passed. Linda Lingen abstained from voting. Linda accepted the position.

Linda Lingen made a motion that Jessica Andrist continue as Secretary. Gloria Lafriniere seconded the motion. The motion passed. Jessica abstained from voting. Jessica accepted the position.

Mary Koep expressed interest in the Member-at-Large/Parliamentarian position. Melissa Doherty made a motion to elect Mary Koep as Member-at-Large/Parliamentarian. Linda Lingen seconded the motion. The motion passed;

Review and discussion of 704 report – Linda Lingen made a motion, seconded by Larry Lura to adopt the 704 report for October 1, 2017 to September 30, 2018. There was discussion about the report that needs to be completed by January 31, 2019. Linda Lingen made the motion to remove section 511 from the report. Mary Koep seconded the motion. The motion passed. Mary Koep called the question to accept the report as amended. Jessica Andrist seconded the motion. The motion passed and 704 report was approved as amended.

Review of current SPIL (Year 3) Goals, Objectives, and Activities. Document which items would continue into the “Gap” year SPIL - Melissa Doherty moved to continue to work on current SPIL in the “gap year”; seconded by Mary Koep.

Discussion:

- The intent for the “gap” year is to continue to work on the current SPIL.
- It is not known what needs to be completed for the ACL.
- Develop the time line for the gap year and the new SPIL
- Create a committee or task force look at current SPIL; review didn’t get accomplished in the timeline for the Gap year;
- Outreach Committee should follow up with a letter to businesses in recognition of service for people with disabilities (ILISIL recommendation)
- Review Goals/Objectives/Activities from current SPIL sessions to determine if they would be conducted in the “Gap” year.

Announcements –

- By Laws will be sent to members by January 14th for review and discussion in February. The goal is to approve the By-Laws in February. By-Laws can be amended in the future if needed.
- Revised reimbursement rates were reviewed.

- May forum meeting: Linda Lingen made a motion to hold a forum meeting on May 9th and 10th in Mahnomen, MN on the White Earth Reservation in conjunction with Options and Freedom. Melissa Doherty seconded the motion. The motion passed.
- There was discussion about events for Ed Roberts Day – January 23rd
- New member applications – Tammie, Anita and Linda interviewed 10 people and recommended 5 people to Governor Dayton. Have 3 new applicants to interview. Current council members whose terms expired in January 2019 will continue to serve until June 30th. If there is no appointment by June 30th then the individual will remain a council member.
- Note taker: there was discussion about the need for a note taker and if it is in the resource plan.

Reports:

Executive/Reports Committees – The Committees have been working on the SPIL and Program Performance Review/704 Report. It has been suggested that a one-page fact sheet be prepared rather than an annual report. Gap year activities need to be written. Linda thanked the Executive Committee, Annette and Brad for all their work in completing the 704 Report.

Finance – FFY 18 is done, waiting for updates from VR to finalize it. We have been told there are no carry forward dollars from previous years. Council is doing a better job of monitoring and tracking of expenses. VR is being more transparent in providing expense information. Ledgers were created in January 2018 to help monitor expenses and determine that not more than 30% of revenue is spent on operations. Melissa will send finance information quarterly to the council. MNSILC will need to request and justify the need to spend more than 30% on operations.

Network of Centers – Following the resignation of Zainab, Anita will start chairing the committee. Mary will be co-chair. The next meeting is scheduled for 10:00 a.m. February 12th.

Outreach – The committee has not met due to SPIL revisions and waiting for Network of Centers to complete their discussion about branding.

Other Council News– The SRC has a new executive committee. The SRC created a tag line and encouraged their members to post the tag line on their Linked-In page. John Fisher was acting director of VRS.

Olmstead Plan – The Olmstead Implementation Council is accepting comments about their updated plan.

February meeting - Linda Lingen made a motion to schedule a MNSILC meeting for February 14th. Larry Lura seconded the motion. The motion passed. Topics will include a legislative up date, By-Laws, GAP year time line

Adjourn: The agenda was completed – the meeting adjourned at 1:25 p.m.

Submitted by Jessica Andrist, Secretary

Recorded by Jo Erbes, MNSILC Coordinator

mnsilc/meetings/minutes/approved minutes 1.10.2019