

CLIENT RIGHTS

Minnesota Sex Offender Program

Issue Date: 4/1/25 Effective Date: 5/6/25 Policy Number: 110-5300

POLICY: The Minnesota Sex Offender Program (MSOP) ensures clients are informed of their rights and limitations of those rights.

AUTHORITY: Minn. Stat. §§ 253B.03; 253D.19, subd. 1; and 144.651

APPLICABILITY: MSOP program-wide

PURPOSE: To provide MSOP clients with information on their rights.

DEFINITIONS: None

PROCEDURES:

- A. Upon admission to the program, unit staff provide clients with written information about client rights and limitations to those rights. (See MSOP Division Policy 210-5100, “Admission to the MSOP.”)
- B. MSOP assigns a client resource coordinator (CRC) to each living unit as a resource to assist clients with processes related to their rights (i.e., health care directives, internal grievance procedure, Special Review Board, voting, etc.).
- C. Staff providing direct care or having incidental contact with clients receive client rights training during new employee orientation and complete annual training on client rights. (See Direct Care and Treatment (DCT) Policy 115-1010, “Employee Training and Development.”)
- D. Client access to information regarding their rights
 1. Clients have access to the Health Care Bill of Rights (Minn. Stat. §144.651) and the Advisory: Limitation of Legal Rights of MSOP Clients (210-5100m) on unit client computers. A CRC ensures posting of paper copies on all living units.
 2. A CRC posts the internal grievance procedure and advocacy resources available to clients on each living unit (see “Notice of Grievance Procedure and Advocacy Resources – Moose Lake,” (110-5300a), “Notice of Grievance Procedure and Advocacy Resources – St. Peter/Community Preparation Services,” (110-5300b), and MSOP Division Policy 420-5099, “Client Requests and Grievances”). The CRC’s update these postings annually and as needed. A client who needs assistance with filing a grievance may contact a CRC by submitting a Client Request (420-5099a).
- E. The Commissioner of the Department of Human Services/designee may limit a client’s statutory rights as provided in Minn. Stat. § 253D.19, subd. 1.

REVIEW: Biennially

REFERENCES: MSOP Division Policy 210-5100, “Admission to the MSOP”
DCT Policy 115-1010, “Employee Training and Development”
MSOP Division Policy 420-5099, “Client Requests and Grievances”

MSOP Division Policy 215-5250, "Clients with Disabilities"

MSOP Division Policy 215-5017, "Communication Tools and Accessibility Services"

ATTACHMENTS: Notice of Grievance Procedure and Advocacy Resources – Moose Lake (110-5300a)
Notice of Grievance Procedure and Advocacy Resources – St. Peter/Community
Preparation Services (110-5300b)

Health Care Bill of Rights (Minn. Stat. § 144.651)

Advisory: Limitation of Legal Rights of MSOP Clients (210-5100m)

Client Request (420-5099a)

SUPERSESSSION: MSOP Division Policy 110-5300, "Client Rights," 10/5/21.
All facility policies, memos, or other communications whether verbal, written, or
transmitted by electronic means regarding this topic.

/s/

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