

DCT Executive Board Meeting
CEO update
Thursday, November 20, 2025

1. Executive Summary of Pillar outcomes. DCT has had a busy month with no outstanding issues. We continue:
 - Quality – DHS Licensing and MDH have been busy surveying our facilities.
 - Outpatient – Cambridge Dental Clinic – received certificate of occupancy to start IV sedation
 - CBS – no surveys – they are past due on their 4-year survey, and we are anticipating that this may be 1-2 years out.
 - Forensics – 4 surveys by MDH – all annual surveys
 - FNH – 3 citations
 - Klein – 1 citation
 - North Campus – 1 citation
 - FMHP – no citations
 - All citations are low level, and corrective actions are in place
 - MSOP –
 - Moose Lake, Pexton/Shantz, Green Acres, Sunrise and Bartlett
 - No violations
 - Moose lake – unofficial preliminary verbal finding related to a med pass; surveyor needed to consult with their leadership. Still waiting
 - MHSATS – 13 surveys, 12 of them were from MDH
 - 7 of the 12 were complaint surveys
 - 5-12 were SLF annual surveys
 - Of the 5 SLF Annual surveys
 - 3 resulted in citations
 - MSHS Brainerd – 1 citation
 - MSHS Wadena – 1 Citation
 - CARE Carlton – 7 citations
 - CARE Fergus Falls – 0 citations
 - CARE Anoka – 0 citations
 - Service – We did have two patients with Chickenpox. We are managing this situation in collaboration with MMB, the Executive Medical Director and the Executive over MHSATS. We have ensured safe staffing, while we work through some of the logistics, we learned that was different than COVID. I will have Terra update the Quality/Safety Workgroup.
 - People –
 - Vacancy levels have been relatively stable over the past six weeks, holding around 460-470 overall. Our key positions have improved slightly, down from 278 to 267, and the proportion of high-volume vacancies remains consistent, suggesting no new areas of concern.
 - Turnover continues to trend downward (10.78%) and is measuring less than the National Benchmark (18%). This is out of a total of 5576 employees.
 - Financial – Quarterly report – John Dinsmore will provide an overview of the Financial work group.

- We have created a Teams site for the DCT Executive Board Finance Committee. John will be providing a brief overview of the committee's role/responsibility and overview of the committee's work.

Talking Points: First Quarter Financials

- General Fund Appropriated programs are forecasted to be within available funding by the end of the fiscal year.
- MSOCS Enterprise program is forecasted to end the fiscal year with approx. 54 days cash on hand.
 - I talked with Don Chandler, and we would prefer to have this around 90 days, but overall, we are doing better than budget, but we are continuing to improve this through our billing process improvement.
 - MSOCS is on target to stay in alignment to their budget.
- Outpatient services – they are forecasted to end the fiscal year with approx. 10 days cash on hand
 - Outpatient is on budget and while the outpatient clinic is slightly over budget, this is primarily due to adding on call coverage.
- There is a PI project that will improve cash and improve denial management for MSOCS and more so for the Dental/Outpatient
- Technology – Continued implementation of the Electronic Health Record and
 - Technology presentation summary

2. Advisory Committee Update

- Key Timelines:
 - Committee becomes effective January 1, 2026
 - First Meeting need to be held by January 15, 2026
 - Committee Expires on December 31, 2027
- Membership -
 - Legislators
 - Sen. John Hoffman/Erin May Quade in Sen Hoffmans absence
 - Sen. Paul Utke
 - Rep. Bianca Virnig
 - Rep. Dave Baker
 - NAMI - Marcus Schmit
 - Marcus Schmit, the new NAMI Executive Director
 - Union Rep - Jessica Langhorst
 - Association of MN Counties-Tara Jebens-Singh

- Individuals with lived experience x 2 -
 - Secretary of State process is open for applications.
 - Will work with the Governor's Office to make the appointments. Posting closed on the 15th of October.

3. Executive Board Work Group – on Advisory Committee

- Board workgroups met and will provide their updates. Overall, I'm very pleased with the board members participation and working in collaboration with the executive team. Thank you!
- Finance Work group – John Dinsmore will provide update
- Quality and Compliance workgroup – Met today and they will provide an update as noted on the agenda.

4. DCT Quarterly Transfer Report – information was sent in your board packet:

- The DCT Executive Board is required to report funding transfers to the chairs and ranking minority members of the legislative committees having jurisdiction over DCT on a quarterly basis.
- The transfer report outlines the various interdepartmental transfers DCT has made moving funds from one to another.
- This legislation requirement passed in 2025 session and will be a regular quarterly report.
 - Laws of Minnesota 2025, 1st special session, chapter 9, article 13, section 9 requires DCT to submit quarterly reports related to transfers. The attached report specifically addresses the transfers that occurred this past quarter, which are inter-programmatic transfers and the security systems and information technology transfers.
- The quarterly report includes specific items:
 - transfers from the individual service lines to Admin & Operations Support Services to establish a systemwide Contingency Fund.
 - Any transfer of money that occurs between budget programs and between years of the biennium with MMBs approval, and
 - The money that was appropriated to DCT and transferred into the special revenue account for security systems and IT projects, services and support.

- Funds appropriated to support the EHR (\$24.6 m) was transferred to the Systems Account.
 - DCT is also required to report on facilities management transfers and administrative (positions, salary money, and non-salary) transfers, but none occurred during the reporting period.
- MMB and the Gov's office both reviewed and approved this report for submission.
- I am asking for board approval to move this forward
 - Once approved, the legislative director will submit this report to the chairs and ranking minority members of the legislative committees with jurisdiction over Direct Care and Treatment.