



Draft Meeting Minutes: Prescription Drug Affordability Board

Date: 06/20/2024
Minutes prepared by: Andrew Etteldorf
Location: Summit Conference Room, Minnesota Department of Commerce, 85 7th Place East, St Paul, MN, 55101

Note: the June 20 meeting agenda and presented materials are available on the [PDAB webpage](#).

Attendance

Members present:

1. Craig Acomb -- online
2. Erica Barnes
3. Anthony Lourey (chair)
4. Sayeh Nikpay (vice chair)
5. Stephen Schondelmeyer
6. Matthew Anderson
7. Michael Howard
8. Alice Mann -- online

Attorney General's Office, Commerce, and Minnesota Department of Health staff present:

1. James Canaday (AGO)
2. Julia Dreier (COMM)
3. Lisa Creger (COMM)
4. Brett Benson (COMM)
5. Andrew Etteldorf (COMM) -- online
6. Stefan Gildemeister (MDH)
7. Annelisa Steeber (MDH)

Agenda Items

The Minnesota Prescription Drug Affordability Board (Board) convened Thursday, June 20, 2024.

Chair Lourey called the meeting to order at 9:06 AM and announced that a quorum was present.

1. Approval of Minutes from Past Meetings

The Board moved to approve minutes for the May 30 meeting. All members voted in favor. The approved minutes are available on the PDAB webpage.

2. Update on Executive Director Hiring Process

The Board subcommittee on staff hiring provided an update on the Executive Director hiring process. The subcommittee sent the posting to Commerce, and Commerce anticipated posting the position soon. The subcommittee also noted that Management Analysis and Development (MAD) can assist with the hiring process.

3. Executive Subcommittee

Lourey, as chair, appointed himself, vice chair Nikpay, and Barnes to the executive subcommittee.

4. Review Draft Conflicts of Interest Policy

Canaday presented a draft conflict of interest (COI) policy to the Board. This draft policy and the associated presentation are available on the PDAB webpage. The draft policy provides potential guidelines for board members, board staff, and third-party contractors. Canaday will coordinate with the Board subcommittee on staff hiring to discuss how the draft COI policy may apply to MAD.

5. Discuss Policy for Proprietary and Non-Public Data

Canaday presented draft guidelines for proprietary, trade secret, and confidential information. This draft policy and the associated presentation are available on the PDAB webpage.

6. Overview of MN Price Transparency and Information Reporting Statutes

Canaday provided an overview of the 62J statutes that include the PDAB provisions. This overview is available on the PDAB webpage.

7. Update from Prescription Drug Affordability Advisory Council

Jessica Intermill, interim chair of the Advisory Council, noted that the council had its kick-off meeting. The Advisory Council will coordinate with Commerce to schedule future meetings.

8. Supply Chain 101 Presentation

Schondelmeyer presented on the prescription drug market and drug prices. This presentation is available on the PDAB webpage. The Board discussed potential data sources and will investigate what access it has to Medicare rebate data.

9. Open Discussion and Public Comments

The Board noted that the Program on Regulation, Therapeutics, and Law (PORTAL) will present during the July 23 meeting.

The Board received a comment about its anticipated approach to stakeholder engagement. Lourey encouraged stakeholders to communicate with the Board and noted the role of the Advisory Council in providing input to the Board.

Adjournment

The Board moved to close the meeting. All attendees voted in favor. The meeting closed at 12:09 PM.

Next Regular Meeting

Date: **Tuesday, July 23, 2024**

Time: **9 AM to 12 PM**

Location: Summit Conference Room, Minnesota Department of Commerce, 85 7th Place East, St Paul, MN, 55101