ATTACHMENT C: COST DETAIL

Responders must submit Attachment C "Cost Detail" spreadsheet as their Cost Proposal. The rate(s) identified in the Cost Proposal must include all costs, including but not limited to: personnel, travel expenses, supplies, fees or subscriptions, commissions, equipment, and other charges.

The Department will pay the selected responder by tasks and deliverables (see also Clause 2 in the sample PT contract). As a result, there must be a clear correlation between the workplan tasks and the tasks for each column in the Cost Detail spreadsheet. You may add more columns/rows in the Cost Detail spreadsheet if needed.

The State does not make regular payments based solely upon the passage of time; it only pays for services performed or work delivered after it is accomplished.

Submit the Attachment C: Cost Detail as a separate document(s) from your technical response for all copies of the Proposal. **Do not** include any cost information in the Technical Proposal part of the response. The Proposal must be open for acceptance until a contract is executed, the Solicitation is cancelled, or 180 days after the due date and time of the Solicitation, whichever comes first.