COMMERCE DEPARTMENT
DIVISION OF ENERGY RESOURCES

LOW AND MODERATE-INCOME ACCESSIBLE COMMUNITY SOLAR GARDEN PROGRAM

APPLICATION CHECKLIST

- ❑ A copy of a signed interconnection agreement between the Subscriber Organization and Xcel Energy.
- ❑ A copy of any required nonministerial permits that have been approved by the local authority that has jurisdiction over the project.
- ❑ A copy of the community solar garden's subscription contract, including:
  - the information provided to potential Subscribers that discloses future costs and benefits of subscriptions;
  - any rules, fees, and charges; and
  - a completed Subscriber Information Disclosure Form.
- ❑ A subscription plan that explains the program design of the community solar garden with respect to potential Subscribers, itemized by subscriber type.
  - A completed copy of the Subscription Plan Details spreadsheet.
- ❑ Proof of legally binding site control of the community solar garden's proposed location.
- ❑ Information regarding the following (which will be evaluated by the Minnesota Department of Commerce to prioritize capacity allocation to community solar garden applicants):
  - The degree to which Subscribers, utility ratepayers, or the community surrounding the project receive the financial benefit of tax benefits and other incentives resulting from the community solar garden;
  - The scale of financial benefits the community solar garden delivers to LMI Subscribers, affordable housing residents, and Public Interest Subscribers, as well as the number of, and project capacity attributable to, LMI Subscribers, affordable housing residents, and Public Interest Subscribers;
  - Community solar garden project ownership and financing arrangements that deliver benefits to public, nonprofit, cooperative, and Tribal entities;
  - Whether the community solar garden uses nongreenfield locations, especially rooftops, carports, or sites that contain a hazardous substance, pollutant, or contaminant;
  - Whether the community solar garden provides workforce development and apprenticeship opportunities, especially for workers who are Black, Indigenous, or Persons of Color; and
  - The resiliency benefits the community solar garden provides to the electrical grid or the local community.
- ❑ A signed copy of the Subscriber Organization Attestation and Acknowledgement.

Does the application demonstrate the following?

- ❑ The CSG will be connected to Xcel Energy's distribution system.
- ❑ The CSG will have a capacity of no larger than 5 MW.
- ❑ Any contractor or subcontractor that constructs or installs a CSG with a capacity of at least 1 megawatt will pay no less than the prevailing wage rate
- ❑ A subscription plan that demonstrates:
    - All Subscribers will be located in Xcel Energy's Minnesota service territory.
    - At least 30% of the CSG's capacity will be subscribed to by LMI Subscribers.
    - At least 55% of the CSG's capacity will be subscribed to by LMI Subscribers, Public Interest Subscribers, and affordable housing providers.
    - The CSG will have at least 25 individual Subscribers per megawatt of generation capacity, provided that a single Subscriber does not possess more than a 40 percent interest in the community solar garden's total capacity.
    - The planned role for any Backup Subscriber. This entity may subscribe to and receive bill credits for up to 15 percent of CSG's annual capacity. In the event that other Subscribers exit the community solar garden or are delinquent on the Subscriber's utility bill, the Backup Subscriber may be automatically subscribed to up to 40 percent of the CSG's capacity for up to one year.
- ❑ Subscription costs (including all fees) to any Subscriber will not exceed the value of the Subscriber's bill credit.
- ❑ Subscription costs (including all fees) to LMI Subscribers will not exceed 90% of the value of the Subscriber's bill credit.