EXHIBIT I

FOR-PROFIT REQUIRED DOCUMENTS, LIEN DISCLOSURE, AND CERTIFICATION

INSTRUCTIONS: Please answer the following questions and provide the requested certification.

1. Has the for-profit entity filed its most recent state and federal tax returns?
   - ◯ Yes
   - ◯ No

2. If you have been in business less than a year, please describe the internal controls you have over business expenditures and outcomes of the grant funds, if awarded. Examples of internal controls include but are not limited to: documented policies and procedures; segregation of duties such as having different staff who enter receivables versus those who post payments, using a payroll system, requiring usernames and passwords along with appropriate levels of access to systems, supervisor review and approval of payments and timecards, and other internal controls to ensure compliance with laws and regulations and safeguard use of grant funds.

3. Asset lien disclosure:
   - ◯ I do not have any liens on assets
   - ◯ I do have liens on assets: Please describe the assets and associated liens below:

4. Certify not under bankruptcy proceedings

By signing below, I certify that the business is not under bankruptcy proceedings.

I certify that the information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me/this for-profit entity to suspension or debarment proceedings, as well as other remedies available to the State, by law.

_____

Signature Print Name Title Date

For-profit business grant applicants may be required to submit the appropriate documents pursuant to 16B.981 Subd. 3 as part of the pre-award risk assessment:

- Most recent federal and state tax returns
- Current Financial Statements

Required according to: Minn. Stat. 16B.981, Subd. 2 (3)