COMMERCE DEPARTMENT

Petroleum Tank Release Cleanup Fund
Standardized Proposal and Invoice Form

Limited Site Investigation (LSI)
Standard Scope

Form Current From: 1 July 2026 - 30 June 2027

MPCA Leak # _____

Applicant Name _____ **Leaksite Name** _____

Address _____ **Site Address** _____

_____ _____

Task Description	Petrofund Maximum Unit Cost	Amount Proposed	Amount Invoiced for Proposed Tasks
Administrative Tasks			
A1: Agency status update	$155 per field work event	$	$
A2: Applicant status update [drilling]	$837 per drilling event/see rule	$	$
A3: Background review	$903 per leak site	$	$
A4: Field work notification and scheduling	$306 per field work event/see rule	$	$
A5: Health and safety plan	$403 per leak site	$	$
A6: Nonspecific administration	$322 per step of services	$	$
A7: Sample shipping and transportation	$145 per shipping event	$	$
A8: Electronic data reporting	Not yet established	$	$
Consultant Drilling and Excavation Activities			
B1: Drilling oversight, field log prep, & soil sampling [25' or shallower boring]	$242 per boring	$	$
B2: Drilling oversight, field log prep, & soil sampling [boring deeper than 25']	$11 per foot	$	$
B3: Surveying & surveying equipment	$306 per surveying event	$	$
B4: Utility clearance	$322 per utility clearance event	$	$
Field and Receptor Surveys			
C1: Surface water receptor survey and risk evaluation	$226 per leak site	$	$
C2: Vapor receptor survey and risk evaluation	$1,128 per leaksite/see rule	$	$
C3: Water well receptor survey and risk evaluation	$1,212 per leaksite/see rule	$	$
Sampling			
D1: Groundwater sampling (other than permanent monitoring well)	$57 per sampling point/see rule	$	$
Submissions to Agency			
E1: Investigation report preparation (LSI only)	$5,601/see rule	$	$
Travel and Per Diem			
F1: Travel time	$113 per hour	$	$
F2: Vehicle mileage	$1.06 a mile	$	$
F3: Per diem	$218 per day per person	$	$
Equipment and Field Supplies Charges (list items included in proposal below)			
	Disposable items = Cost to buy the items Reusable items = Lesser of purchase or rental cost	$	$
		$	$
		$	$
		$	$
		$	$
Contractor Services Included in this Proposal			
Analytical Services / **Analysis Type**			
H1: 7 soil samples		$	$
H2: 5 groundwater samples	see Minn. Rule 2890.2900	$	$
H3: 3 grain size analysis	see Minn. Rule 2890.3000	$	$
H4: 5 soil gas samples	EPA Method TO-15, full scan	$	$
Drilling, Direct Push Technology			
J1: 4 push probes to 25', 1 push probe to 40', 5 push probes to 10' Retraction Force = < 15,000 lbs. or > 15,000 lbs. **(circle one)**	$218 / hr. < 15,000 lbs. $322 / hr. > 15,000 lbs.	$	$
J2: Push probe sealing	$1.60 per ft.	$	$
J3: Mobilization/demobilization (drilling) (0 - 50 miles one way)	$403	$	$
J4: Mobilization/demobilization (drilling) (51- 500 miles one way)	$403 plus $10 per mile over 50	$	$
J5: Mobilization/demobilization (drilling) (over 500 miles one way)	$3,543	$	$
J6: Per diem	$218 per day / per person	$	$
		$ 0.00 **Total Proposed**	$ 0.00 **Amount Invoiced for Proposed Tasks**

Petroleum Tank Release Cleanup Fund
Standardized Proposal and Invoice Form

Limited Site Investigation (LSI)
Standard Scope

1 July 2025 - 30 Jun 2026

INVOICE SUMMARY (to be completed by consultant after the work has been performed)

Total amount invoiced for proposed tasks (enter amount from page 1)	$ 0.00
Total amount invoiced for tasks not proposed (enter amount associated with column A of the Change Order form)	$
GRAND TOTAL AMOUNT INVOICED FOR WORK PERFORMED	$ 0.00

CONSULTANT

Consultant Providing Above Proposal _____

Contact Person _____

Phone _____

Fax _____

E-mail Address _____

I hereby certify that this document accurately reflects the details specified in the RFP dated _____ and the anticipated costs for a limited site investigation, which total $_____. I further certify that the hourly rates to be charged for consultant services ☐ WILL ☐ WILL NOT exceed the maximum hourly labor rates for consultant services listed in Minn. Rule 2890.1400 [maximum hourly rates are as follows: SLP = $209, MLP = $155, ELP = $113, FT = $106, DP = $89, WP = $64]. If line is not marked, it is assumed to be "will not."

X _____ _____

Consultant Name (please print) Consultant Signature Date

_____ _____

Consultant Company Petrofund Registration Number

APPLICANT

This proposal must be signed and dated by the consultant.

To accept this proposal, sign and date it in front of a notary public.

X _____

Signature of applicant indicating acceptance Date

_____

Applicant Name (please print)

_____

Company

NOTARIZATION (of applicant signature)

Signed or attested before me this ____ day

of _____, 20____.

_____

Notary Public

[stamp]

My Commission Expires _____