

Petroleum Tank Release Cleanup Fund
Standardized Proposal and Invoice Form
**Limited Site Investigation (LSI)
or Full Remedial Investigation**
Nonstandard Scope of Work
Form Current 1 July 2026 - 30 June 2027

MPCA Leak # _____
Applicant Name _____
Address _____

Site Name _____
Site Address _____

Task Description	Petrofund Maximum Unit Cost*	Amount Proposed	Amount Invoiced for Proposed Tasks
Administrative Tasks			
Agency status update	\$155 per field work event	\$	\$
Applicant status update [drilling]	\$837 per drilling event	\$	\$
Applicant status update [quarterly sampling]	\$226 per quarterly sampling event	\$	\$
Background review	\$903 per leak site	\$	\$
Drum disposal management	\$451 per disposal	\$	\$
Field work notification and scheduling	\$306 per field work event/see rule	\$	\$
Health and safety plan	\$403 per leak site	\$	\$
Nonspecific administration	\$322 per step of services	\$	\$
Off-site access time	\$1,610 per required off-site property	\$	\$
Sample shipping and transportation	\$145 per shipping event	\$	\$
State duty officer emergency contact	\$155 per call	\$	\$
Electronic data reporting	Not yet established	\$	\$
Consultant Drilling and Excavation Activities			
Drilling oversight, field log prep, & soil sampling [25' or shallower boring]	\$242 per boring	\$	\$
Drilling oversight, field log prep, & soil sampling [boring deeper than 25']	\$11 per foot	\$	\$
Free product recovery through hand bailing or portable pump	\$171 per well per event	\$	\$
Hydraulic conductivity field test	\$226 per nec. tested well	\$	\$
Monitoring well installation oversight & development [up to 2 hrs.]	\$451 per well	\$	\$
Monitoring well installation oversight & development [beyond 2 hrs]	\$677 per well	\$	\$
Monitoring well sealing oversight	\$113 per well	\$	\$
Surveying & surveying equipment	\$306 per surveying event	\$	\$
Surveying & surveying equipment [licensed pro surveyor necessary]	\$1,209 per surveying event	\$	\$
Temporary well installation oversight [25' or shallower well]	\$242 per well	\$	\$
Temporary well installation oversight [well deeper than 25']	\$11 per foot	\$	\$
Utility backfill investigation	\$113 per hand-auger boring	\$	\$
Utility clearance	\$322 per utility clearance event	\$	\$
Utility clearance [private utility locator necessary]	\$806 per clearance event	\$	\$
Field and Receptor Surveys			
Karst field survey	\$3,190	\$	\$
Surface water receptor survey and risk evaluation	\$226 per leak site	\$	\$
Vapor receptor survey and risk evaluation	\$1,128 per leak site plus:	\$	\$
▪ citizen contact [beyond 8]	▪ \$28 each	# of add'l contacts:	
▪ subsurface monitoring point [beyond 8]	▪ \$57 each	# of add'l pts.:	
Water well receptor survey and risk evaluation	\$1,212 per leak site plus:	\$	\$
▪ citizen contact or property surveyed [beyond 15]	▪ \$57 each	# of add'l cc or ps:	
Sampling			
AST soil sampling	\$57 per sample on chain-of-custody	\$	\$
Composted soil sampling	\$113 per sampling event	\$	\$
Contaminated stockpile soil sampling	\$57 per sample on chain-of-custody	\$	\$
Excavation soil sampling [tank being removed or abandoned]	\$113/tank + \$5.13/cy excavated	\$	\$
Excavation soil sampling [tank not being removed or abandoned]	\$2.27 per cubic yard excavated	\$	\$
Excavation soil sampling [test pit excavation]	\$113 per test pit	\$	\$
Groundwater sampling (permanent monitoring well)	\$198/well per sampling event	\$	\$
Groundwater sampling (other than permanent monitoring well)	\$57 per sampling point	\$	\$
Land-treated soil sampling	\$113 per sampling event	\$	\$

* See Minn. Rules, Chapter 2890 for complete information. These values are summarized and are only a guide.

Submissions to Agency				
Annual monitoring report preparation	\$2,479 per report plus:	\$	\$	
▪ well [beyond 3]	▪ \$57 each	# of add'l wells:		
▪ follow-up vapor monitoring performed	▪ \$226	Performed? Y or N		
▪ subsurface monitoring point plotted on a site map [beyond 8]	▪ \$12 each	# of add'l pts.:		
▪ property added to a property table [beyond 16]	▪ \$12 each	# of add'l properties:		
Composting monitoring worksheet preparation	\$113 per worksheet	\$	\$	
Composting site application preparation	\$903 per composting site	\$	\$	
Excavation report preparation	\$788 per report	\$	\$	
Free product recovery report worksheet preparation	\$226 per site	\$	\$	
Investigation report preparation (full RI) [closure or monitoring]	\$7,638 plus:	\$	\$	
▪ karst field survey attachment	▪ \$2,126	Included? Y or N		
▪ soil boring [beyond 5]	▪ \$242 each	# of add'l borings:		
▪ well [beyond 3]	▪ \$316 each	# of add'l wells:		
▪ subsurface monitoring point plotted on a site map [beyond 8]	▪ \$12 each	# of add'l pts.:		
▪ property added to a property table [beyond 16]	▪ \$12 each	# of add'l properties:		
Investigation report preparation (full RI) [active remediation]	\$7,864 plus:	\$	\$	
▪ karst field survey attachment	▪ \$2,126	Included? Y or N		
▪ soil boring [beyond 5]	▪ \$242 each	# of add'l borings:		
▪ well [beyond 3]	▪ \$316 each	# of add'l wells:		
▪ subsurface monitoring point plotted on a site map [beyond 8]	▪ \$12 each	# of add'l pts.:		
▪ property added to a property table [beyond 16]	▪ \$12 each	# of add'l properties:		
Investigation report preparation (LSI only)	\$5,601 plus:	\$	\$	
▪ karst field survey attachment	▪ \$2,126	Included? Y or N		
▪ soil boring [beyond 5]	▪ \$202 each	# of add'l borings:		
▪ subsurface monitoring point plotted on a site map [beyond 8]	▪ \$12 each	# of add'l pts.:		
▪ property added to a property table [beyond 16]	▪ \$12 each	# of add'l properties:		
Land treatment application preparation	\$226 per application	\$	\$	
Land treatment monitoring worksheet preparation	\$171 per worksheet	\$	\$	
Land treatment site application preparation	\$903 per land treatment site	\$	\$	
Land treatment spreading notification form preparation	\$113 per notification	\$	\$	
Quarterly monitoring report preparation	\$564 per report plus:	\$	\$	
▪ well [beyond 3]	▪ \$57 each	# of add'l wells:		
▪ if follow-up vapor monitoring is performed	▪ \$113	Performed? Y or N		
▪ subsurface monitoring point plotted on a site map [beyond 8]	▪ \$12 each	# of add'l pts.:		
▪ property added to a property table [beyond 16]	▪ \$12 each	# of add'l properties:		
Thermal treatment application preparation	\$226 per application	\$	\$	
Travel and Per Diem Charges				
Travel time [to perform a task above, excluding "karst field survey"]	\$113 per hour	\$	\$	
Travel time [to perform "karst field survey"]	\$155 per hour	\$	\$	
Travel time [to perform a task not listed above]	Traveler's hourly rate	\$	\$	
Vehicle mileage	\$1.06 a mile	\$	\$	
Per diem	\$218 per day per person	\$	\$	
Equipment and Field Supplies Charges (list items included in proposal)				
	Disposable items = Cost to buy the items Reusable items = Lesser of purchase or rental cost	\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
Contractor Services Included in this Consultant Proposal				
Analytical Services (list analytical methods and unit costs included in proposal)				
Method	Unit Cost	see Minn. Rules 2890.2700-3000	\$	\$
			\$	\$
			\$	\$
			\$	\$
Drilling Charges (list drilling tasks included in proposal)				
Technology	Unit	Unit Cost	see Minn. Rules 2890.3100-3700	\$
				\$
				\$
				\$
Permits				
		see Minn. Rule 2890.3850	\$	\$
Other Tasks Required by the MPCA				
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			Total Proposed	Amount Invoiced for Proposed Tasks

INVOICE SUMMARY (to be completed by consultant after the work has been performed)

Total amount invoiced for proposed tasks (enter amount from page 2)	\$
Total amount invoiced for tasks not proposed (enter amount associated with column A of the Change Order form)	\$
GRAND TOTAL AMOUNT INVOICED FOR WORK PERFORMED	\$

CONSULTANT

Consultant Providing Above Proposal

Contact Person

Phone

Fax

E-mail Address

I hereby certify that this document accurately reflects the details specified in the RFP dated _____ and the anticipated costs for a limited site investigation or full remedial investigation, which total \$_____. I further certify that the hourly rates to be charged for consultant services _____ WILL _____ WILL NOT exceed the maximum hourly labor rates for consultant services listed in Minn. Rule 2890.1400 [Maximum hourly rates are as follows: SLP = \$209, MLP = \$155, ELP = \$113, FT = \$106, DP = \$89, WP = \$64]. If line is not marked, it is assumed to be "will not."

X

Consultant Name (please print)

Consultant Signature

Date

Consultant Company

Petrofund Registration Number

APPLICANT

This proposal must be signed and dated by the consultant.

To accept this proposal, sign and date it in front of a notary public.

X

Signature of applicant indicating acceptance

Date

Applicant Name (please print)

Company

NOTARIZATION (of applicant signature)

Signed or attested before me this ____ day

of _____, 20____.

Notary Public

[stamp]

My Commission Expires _____