Consultant Services Invoice Form

*for tasks associated with*

Excavation and Soil Disposal Oversight

Before the First LSI or Full RI

**(Effective July 1, 2025 through June 30, 2026)**

Use this form to invoice costs for the following tasks only when they were completed **before the first investigation (LSI or full RI) at the site began**. If the amount invoiced for any task exceeds the Petrofund maximum cost, fill out the table on the back of this page.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task Name** | **Quantity** | **Unit** | **Maximum Cost Per Unit** | **Amount**  **Invoiced** |
| AST soil sampling |  | sample | $57 |  |
| Composted soil sampling |  | sampling event | $113 |  |
| Composting monitoring worksheet preparation |  | worksheet | $113 |  |
| Composting site application preparation |  | composting site | $903 |  |
| Contaminated stockpile soil sampling |  | sample | $57 |  |
| Excavation report preparation |  | report | $789 |  |
| Excavation soil sampling (tank being removed or abandoned) |  | tank | $113 |  |
|  | cubic yard excavated | $5.64 |
| Excavation soil sampling (tank not being removed or abandoned) |  | cubic yard excavated | $2.27 |  |
| Excavation soil sampling (test pit excavation) |  | test pit | $113 |  |
| Field work notification and scheduling |  | field work event | $306 |  |
| Groundwater sampling (other than permanent monitoring well) |  | sampling point | $57 |  |
| Land-treated soil sampling |  | sampling event | $113 |  |
| Land treatment application preparation |  | application | $226 |  |
| Land treatment monitoring worksheet preparation |  | worksheet | $171 |  |
| Land treatment site application preparation |  | land treatment site | $903 |  |
| Land treatment spreading notification form preparation |  | notification | $113 |  |
| Sample shipping and transportation |  | shipping event | $145 |  |
| State duty officer emergency contact |  | call | $155 |  |
| Thermal treatment application preparation |  | application | $226 |  |
| Utility clearance |  | utility clearance event | $332 |  |
| Utility clearance (private utility locator necessary) |  | utility clearance event | $806 |  |
| Travel time |  | hour | $113 |  |
| Vehicle mileage |  | mile | $1.06 |  |
| Per diem |  | per day, per person | $218 |  |
| Equipment and field supplies (list below) | | | |  |
|  |  | each | (see below\*) |  |
|  |  | each | (see below\*) |  |
|  |  | each | (see below\*) |  |
| Soil sample analysis (attach laboratory invoice) | | | |  |
| Groundwater sample analysis (attach laboratory invoice) | | | |  |
| **Other task(s) required by the MPCA (list below)** | | | |  |
| Electronic Data Reporting | | | |  |
|  | | | |  |
|  | | | |  |
|  | | | **TOTAL** |  |

\*Minn. Rule 2890.1600 Maximum Equipment and Field Supplies Charges. (1) for a disposable item, the cost to buy the item; or (2) for a reusable item, the cost to buy the item or to rent it for the amount of time necessary to transport and use it, whichever is less.

|  |  |  |
| --- | --- | --- |
| **Explanation of costs that exceed the Petrofund maximum cost** | | |
| **Task Name / Explanation** | **Describe the documentation included to support this explanation** |
|  |  |
|  |  |
|  |  |

Employee Signature Date

Employee Name (please print)

Employee Title

Company Name Petrofund Registration Number