NOTE: These instructions are for securities transfer ONLY. Please do not send remittance payments to this account.

DTC BOOK ENTRY INSTRUCTIONS

DTC Number: 2027
Agent Number: 94866
Wells Fargo Account Number: 13487030
Wells Fargo Client Account Name: State of Minnesota Unclaimed Property

FED BOOK ENTRY

WF SF/TRUST
ABA: 121000248
Wells Fargo Client Account Number: 13487030
Wells Fargo Client Account Name: State of Minnesota Unclaimed Property

PHYSICAL DELIVERY INSTRUCTIONS

Wells Fargo Institutional Trust Services
Building 68
550 South 4th St
MAC: N9310-090
Minneapolis, MN 55415
Wells Fargo Client Account Number: 13487030
Wells Fargo Client Account Name: State of Minnesota Unclaimed Property

DIRECT REGISTRATION INSTRUCTIONS

Wells Fargo Bank, N.A. FBO
State of Minnesota Unclaimed Property
P.O. Box 1450, WF9919
Minneapolis, MN 55485
TIN# 94-1347393
Wells Fargo Client Account Number: 13487030
Wells Fargo Client Account Name: State of Minnesota Unclaimed Property
WIRE TRANSFER INSTRUCTIONS

Wells Fargo Bank, N.A.
ABA: 121000248
BNF= Trust Wire Clearing
BNFA= 0000840245 (** Must use full 10 digits***)
OBI= FFC to: Wells Fargo Client Account Number: 13487030
Wells Fargo Client Account Name: State of Minnesota Unclaimed Property
and any additional references to assist in wire identification

MUTUAL FUND TRANSFER INSTRUCTIONS

Please contact Wells Fargo Bank N.A. at 866-913-2778, option 1 to establish mutual fund accounts
to transfer unclaimed positions.

**The information below will be used to establish mutual fund accounts for fund companies that are
NOT currently Networking with #2027- Wells Fargo Bank N.A. If you have questions please call Wells
Fargo Bank at 866-913-2778, option 1 prior to taking action.

In the event that the reported shares cannot be transferred delivered directly to our trust account
then contact our office at 651-539-1545 for instructions on remitting the shares into our custody.

Wire Instructions:
Wells Fargo Bank NA
ABA #121000248
Beneficiary A/C # 0484211149
Beneficiary A/C Name: Mutual Fund Clearing
Beneficiary A/C Name: Mutual Fund Clearing
OBI: FFC WF A/C # 13487030, State of MN
(Fund # & Fund name)

ACH Instructions:
Wells Fargo Bank NA
ABA # 091000019
Checking Account # 630013487030

DRP ACCOUNTS: Dividend Reinvestment Plan (DRP) accounts should be closed and full shares must
be delivered via DTC. Fractional shares must be sold and the proceeds should be included with your
annual remittance. Do not total fractions for all owners prior to sale. When reporting proceeds from
fractional shares, the cash value should be reported as cash for fractional shares for each individual
owner.

NON-TRANSFERABLE STOCK: Do not report non-transferable or chilled securities. Contact our office
if you are uncertain whether a security should be delivered based on this criteria. If they become
transferable, report and remit the shares at that time. You will not be penalized for late reporting in
these situations.

CORPORATE ACTIONS: If there is a pending corporate action, do not report or remit the shares until
the action is completed. If the report has been submitted showing original shares, it will need to be
amended to reflect what is delivered to our custodial account. No extension request is required in
the case of a corporate action but a letter of explanation should be included with the report.
PHYSICAL SECURITIES: Physical securities are only accepted if shares cannot be delivered electronically to the State’s custodian. All certificates must be registered to State of Minnesota Unclaimed Property Program as shown in delivery instructions below and mailed directly to the custodian.

MUTUAL FUNDS: Delivery instructions below include contact information to establish fund account numbers directly with our custodian. You may also request fund account numbers by email at holder.unclaimed@state.mn.us. Provide the fund name, CUSIP, ticker symbol and number of shares to be delivered when requesting fund account numbers. All mutual funds reported to our office.

REPORTING RESPONSIBILITY: It is the Holder’s obligation to ensure that reported shares are transferred into our custody successfully. If a transfer agent is acting on behalf of the Holder and fails to remit the shares to our trust account, the liability remains with the Holder. If a transfer agent is unable to initiate DTC deliveries to our custodial account then a list of securities to be reported will need to be delivered to our office prior to submitting any related reports. *If you do not have owner names, please list the owner as “Unknown” and furnish as much information as possible from your files. List the dates of the check and their corresponding check numbers, any addresses, SSN’s, account numbers, co-owners, or remitters, if known.