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| <p align="center">STATE OF MINNESOTA DEPARTMENT OF COMMERCE 85 - 7th Place East, Suite 280 St. Paul, Minnesota 55101 651-539-1599</p> |  | <p align="center">Request to Change Primary Broker</p> |
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Licenses are required to notify the Commerce Department in writing of any company change within ten days of the change. This form is used to change the Primary Broker that is responsible for the listed Real Estate Company and the agents. **The entire form must be completed.**

- Submit this completed form by e-mail to licensing.commerce@state.mn.us with “REAL ESTATE PROCESSING” in the subject field.
- The new primary broker must be an owner or elected officer of the company listed below and must already be licensed as a real estate broker.
- If the ownership is changing, please complete a “Notification of Change in Owner, Partner, Officer, or Director for Real Estate Company Licensee” form (available on the Commerce Department website) and submit it with this form.

| Company Name | Company License # |
|--------------|-------------------|
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CURRENT PRIMARY BROKER

This individual will no longer act as the primary broker for the company listed above.

- ▶ Will this individual remain with the company after the primary broker has changed?

YES **NO**

Please note that if the individual will not remain with the company after the primary broker has changed, the individual’s license will be made inactive.

| Legal Name | Individual License # | Officer’s Title |
|------------|----------------------|-----------------|
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NEW PRIMARY BROKER

This individual will become the primary broker for the company listed above and will comply with the responsibilities that are required for a primary broker under Minnesota Statutes §82.

| Legal Name | Individual License # | Officer’s Title |
|------------|----------------------|-----------------|
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CERTIFICATION & SIGNATURES

I certify that all the information provided on this form is true and complete.

NEW PRIMARY BROKER _____ DATE _____

FORMER PRIMARY BROKER _____ DATE _____