

Quality Assurance Inspection (QA)

Household Information

Service Provider:		QA Date:	
HH#:	Owner Renter	QA Inspected by:	BPI #:
Year Built:	County:	Audit Date:	
City:	Zip:	Final Inspection:	QCI Date:
Auditor:	QC Inspector:	Fund: USDOE EAPWX2111 EAPWX2113 Propane CIP	

Site Built Home
 Mobile Home
 Multi Family

File Review

Forms								
P	F	Weatherization Service Agreement	P	F	WX Complaint	P	F	Client education
P	F	Safety Assessment	P	F	Complaint Resolved	P	F	Rental agreement
P	F	Mold and Moisture	P	F	Mech. Test Form -Inspector	P	F	SHPO Review
P	F	Client preparation	P	F	Mech. Test Form - Contractor	P	F	Client Survey
P	F	Wall Insulation Preparation	P	F	Manufactured Housing Added R-Value	P	F	Ashrae 62.2 Calculation
P	F	Receipt of Radon Guide	P	F	Final Inspection	P	F	Manual J Calculation
P	F	Receipt of Renovate Right	P	F	Quality Control Inspection	P	F	Home Ownership Verification
P	F	Lead test kit documentation	P	F	Eheat Summary	P	F	Libraries up to date
P	F	Lead Safe Renovation Recordkeeping	P	F	Dwelling eligibility	P	F	Other:
P	F	Pictures of lead safe work	P	F	Auditors Data Collection	P	F	Other:
P	F	Scope of Work Change Order	P	F	Warranty provided to client	P	F	Other:

Commerce Approvals											
P	F	Attic	P	F	Attic Cert.	P	F	Walls	P	F	Wall Cert.

Audit Data		
P	F	Accurate Dwelling modelling in WA software.
P	F	Work orders accurately reflect measures generated by WA.

WX Contractor Set Price List								
Y	N	Is Price list current?	Y	N	Was the set price list followed?	Y	N	Invoices
Y	N	Remodeling Permit	Y	N	Lien Waiver	Y	N	SP Payment Authorization
Y	N	SP Payment Date:			Set Price List Followed	Y	N	Other Needed:

WX Contractor Bids								
Y	N	List of Contractors invited to bid	Y	N	Bid specifications	Y	N	Copy of all bids received
Y	N	Responses have material and labor costsplit.	Y	N	Plumbing Permit Needed	Y	N	Other Needed:

Mech Contractor Set Price List								
Y	N	Is Price list current?	Y	N	Was the set price list followed?	Y	N	Invoices
Y	N	Remodeling Permit	Y	N	Lien Waiver	Y	N	SP Payment Authorization
Y	N	SP Payment Date:			Set Price List Followed	Y	N	Other Needed:

Mech Contractor Bids								
Y	N	List of Contractors invited to bid	Y	N	Bid specifications	Y	N	Copy of all bids received
Y	N	Responses have material and labor costsplit.	Y	N	Plumbing Permit Needed	Y	N	Other Needed:

Mech Contractor Set Price List								
Y	N	Is Price list current?	Y	N	Was the set price list followed?	Y	N	Invoices
Y	N	Remodeling Permit	Y	N	Lien Waiver	Y	N	SP Payment Authorization
Y	N	SP Payment Date:			Set Price List Followed	Y	N	Other Needed:

Mech Contractor Bids								
Y	N	List of Contractors invited to bid	Y	N	Bid specifications	Y	N	Copy of all bids received
Y	N	Responses have material and labor costsplit.	Y	N	Plumbing Permit Needed	Y	N	Other Needed:

Mech Contractor Set Price List								
Y	N	Is Price list current?	Y	N	Was the set price list followed?	Y	N	Invoices
Y	N	Remodeling Permit	Y	N	Lien Waiver	Y	N	SP Payment Authorization
Y	N	SP Payment Date:			Set Price List Followed	Y	N	Other Needed:

Mech Contractor Bids								
Y	N	List of Contractors invited to bid	Y	N	Bid specifications	Y	N	Copy of all bids received
Y	N	Responses have material and labor costs split.	Y	N	Plumbing Permit Needed	Y	N	Other Needed:

Audit Data Measurement Verification (select one for each monitored job)			
P	F	N/A	Conditioned Stories and Floor Area
P	F	N/A	Wall Height and Area
P	F	N/A	Attic Square Footage
P	F	N/A	Window/Door Size, One Wall
P	F	N/A	Foundation Height, Height Exposes, Sill Height, Perimeter to Insulate
P	F	N/A	ASHRAE 62.2 building height, floor area, CFM50

Accurate Dwelling Modelling in WA software			
P	F	N/A	Current WA libraries selected
P	F	N/A	Shells (Walls, Windows/Doors, Attics, Foundation (or Mobile Home Belly)
P	F	N/A	Heating
P	F	N/A	Ducts/Infiltration (including target CFM)
P	F	N/A	Health and Safety (Whole House, Equipment, Building Shell, ASHRAE 62.2 Ventilation)
P	F	N/A	Recommended measures costs and work order costs are reasonably close
P	F	N/A	Work orders accurately reflect measures generated by WA

Test	Audit		QCI		QA	
Blower Door CFM@50						
Attic ZP						
Other:						
Exhaust Fan cfm	B1:	B2:	B1:	B2:	B1:	B2:
	B3:	K:	B3:	K:	B3:	K:
ASHRAE 62.2					Label: <input type="checkbox"/> Yes / <input type="checkbox"/> No Test:	

Test	O ₂	CO ₂	CO	TEMP	SSE
Heating Plant Combustion Analysis					
Water Heater Combustion Analysis					

Oven CO: Heat Rise Supply: Return:

CAZ:

Fuel Leaks		Yes		No	Water Heater Temp:
Outside Temperature		Notes:			
Min Acceptable Draft					
CAZ Depressurization (test)					
Furnace Category					
Spillage (natural draft system)					
Max Depressurization Limit					
Water Heater Category					
Spillage (natural draft system)					
Max Depressurization Limit					
Ambient CO					

Client Feedback/Education	Yes	No	N/A
Was the client satisfied with the work?			
Was the client satisfied with the audit process: initial site visit, explanation of work & tests, and communication?			
Was the client satisfied with the mechanical contractor: communication, and clean up?			
Was the client satisfied with the building shell contractor: communication, and clean up?			
Was the client satisfied with WX staff?			
Was client education performed?			
Comment:			

Measure(s):

Measure	Comment	Pass	Fail

Training need/notes

By this signature, I verify that the Quality Assurance Inspection is completed.

QA Name (Print)

Signature

Date