

Date: December 1, 2022

To: Hospital, Medical, Dental and Indemnity Corporations

From: Grace Arnold, Commissioner, Minnesota Department of Commerce,  
85 7<sup>th</sup> Place East, Suite 280, Saint Paul, Minnesota 55101-2198

Subject: Filing of Annual Statement, Supplements, Exhibits, Certificates and Reports

Pursuant to Minn. Stat. §62C.11, subd. 1, a service plan corporation shall annually on or before the last day of March, file with the Commissioner a hard copy financial statement, in such form as the Commissioner shall prescribe, verified by not less than two of its principal officers, showing the financial condition of the corporation as of December 31 of the preceding year.

The Commissioner is requiring that the aforementioned financial statement be submitted on the annual statement blank published by the National Association of Insurance Commissioners (NAIC), prepared in accordance with the NAIC's *Annual Statement Instructions* handbook for health companies.

The Commissioner is requiring that the annual statement and other filings, as noted on the filings checklist, be filed in electronic format with the NAIC. Electronic format is intended to include filing on diskette or filing via the Internet. The Department encourages companies to take advantage of the Internet filing option with the NAIC. For more information on filing via the Internet, visit the NAIC Internet filing website at:

[http://www.naic.org/industry\\_financial\\_filing.htm](http://www.naic.org/industry_financial_filing.htm)

The mailing address for the Minnesota Department of Commerce appears in the Notes and Instructions. Any filings mailed to another Minnesota governmental office or address will not be considered filed with this Department. Fines may be assessed if items are filed incorrectly.

**Minnesota Department of Commerce Website:**

<http://mn.gov/commerce/industries/insurance/filings-examinations/financial-filings/>

Please note that there are new electronic submission options for certain filings on the checklist. Refer to the checklist for specifics.