

Energy Assistance Program

ERR Inspection Letter

This optional letter is available to send from eHEAT.

Service Provider Name

<<SP MAILING ADDRESS>>
<<SP CITY, MN ZIP>>
<<SP PHONE>> <<SP TTY>> <<SP FAX>>
<<SP EMAIL>>

<<DATE>>



<HH #>
<<PRIMARY APPLICANT>>
<<HH MAILING ADDRESS>>
<<HH CITY, STATE, ZIP>>

Dear <PRIMARY APPLICANT>,

Your heating system was recently replaced by <CONTRACTOR'S NAME> through the Energy Assistance Program.

In the coming weeks, you will be contacted to schedule an inspection of the new heating system. The inspection is to ensure your heating system is working correctly, and installed to local code and program requirements.

The inspection contractor who will contact you to set up the inspection is: <INSPECTOR NAME>, <INSPECTOR PHONE NUMBER>.

Please make sure the following are done the day of your inspection:

- Pets are contained or out of the way.
- Your electric service is active and not disconnected.
- If you have fuel oil or propane, there is at least 20% in the tank.
- The heating system is accessible, and nothing blocks the contractor's access.

Thank you for your cooperation. Please contact us with general questions, and contact the inspector with questions regarding the inspection's scheduled date and time.