

DEED Wage Income & Unemployment Insurance (UI) Scenarios

DEED Wage Income Scenarios

Wage Income Scenario	Reported wage income on EAP app	Number of employers identified on app	DEED wage income found	Number of employers reported by DEED	Wage income documentation provided by HH	HH reports change in income	What to do	Affidavit Returned
Scenario #1	Yes	1	Yes	1	Yes	No	<p>If a household provides complete wage documentation for the same employers listed in DEED before the application is approved, use the provided documentation and bypass the DEED data.</p> <p>Because employers in DEED match what the household provided, do not use the Affidavit Declaring Change in Income because the provided wage documentation verifies the change in wage income.</p>	
Scenario #2	Yes	1	Yes	1	Yes	Yes	<p>If the household provided complete income documentation for the eligibility month that matches the DEED employers, use the income documentation and do not use the DEED data.</p>	
Scenario #3	Yes	1	Yes	1	No or Incomplete	Yes	<p>Request income documentation and require completion of the "Affidavit Declaring Change in Income" form.</p>	<p>HH indicates they do currently work at all employers in DEED but did not provide complete pay stubs, use DEED.</p> <p>HH indicates they do currently work at all employers in DEED and did provide complete pay</p>

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								<p>stubs, use complete pay stubs.</p> <p>HH states they did not work at any employers listed in DEED, do not use DEED. Rather, use income documentation HH submitted.</p> <p>If needed, contact employer(s) for confirmation of employment.</p>
Scenario #4	Yes	1	Yes	2	No or Incomplete	No	Request income documentation and require completion of the "Affidavit Declaring Change in Income" form.	<p>HH indicates they do currently work at all employers in DEED but did not provide complete pay stubs, use DEED.</p> <p>HH indicates they do currently work at all employers in DEED and did provide complete pay stubs, use complete pay stubs.</p> <p>HH states they did not work at any employers listed in DEED, do not use DEED. Rather, use income documentation HH submitted.</p> <p>If needed, contact employer(s) for</p>

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								confirmation of employment.
Scenario #5	Yes	1	Yes	2	No	Yes	Request income documentation and require completion of the "Affidavit Declaring Change in Income" form.	<p>HH indicates they do currently work at all employers in DEED but did not provide complete pay stubs, use DEED.</p> <p>HH indicates they do currently work at all employers in DEED and did provide complete pay stubs, use complete pay stubs.</p> <p>HH states they did not work at any employers listed in DEED, do not use DEED. Rather, use income documentation HH submitted.</p> <p>If needed, contact employer(s) for confirmation of employment.</p>
Scenario #6	Yes	2	Yes	1	No	No	<p>Accept DEED wages for the employer(s) shown.</p> <p>If additional employers are identified, also request income documentation for those employers.</p>	
Scenario #7	Yes	2	Yes	1	Yes	No	If household-supplied income documentation includes all employers listed in DEED and it is complete documentation for each employer,	

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							<p>use the household-supplied information.</p> <p>If household supplied incomplete income documentation for employers identified in DEED, use the DEED information.</p> <p>If household supplied incomplete income documentation for employers not identified in DEED, obtain the missing income documentation.</p> <p>If any of the employers listed in DEED are different than the household-supplied information, use the DEED information and the complete household-supplied information only for employers not listed in DEED.</p>	
Scenario #8	No	0	No	0	No	No	Do not count any wages for the HH; additional information regarding wages is not required.	
Scenario #9	No	0	No	0	No	Yes	Do not count any wages for the HH; additional information regarding wages is not required.	
Scenario #10	No	0	Yes	1+	No	No	Request income documentation and require completion of the "Affidavit Declaring Change in Income" form.	<p>HH indicates they do currently work at all employers in DEED but did not provide complete pay stubs, use DEED.</p> <p>HH indicates they do currently work at all employers in DEED and did provide complete pay</p>

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								<p>stubs, use complete pay stubs.</p> <p>If needed, contact employer(s) for confirmation of employment.</p>

Unemployment Insurance (UI) Scenarios

In each of the following scenarios assume that the DEED data connection has returned UI income:

Unemployment Insurance (UI) Scenarios	DEED wage income found	Wage income documentation provided by HH	What to do
Scenario #1	No	No	Accept DEED UI information.
Scenario #2	Yes	No	Accept DEED UI information. Request income documentation and require completion of the "Affidavit Declaring Change in Income" form.
Scenario #3	Yes	Yes	Accept DEED UI information. If household-supplied income documentation includes all employers listed in DEED and it is complete documentation for each employer, use the household-supplied information. If not, request income documentation and require completion of the "Affidavit Declaring Change in Income" form.
Scenario #4	No	Yes	Accept DEED UI information. Use complete household-supplied wage income documentation.