

# BCA FORM – CURRENCY EXCHANGE



TO: Department of Public Safety  
Minnesota Bureau of Criminal Apprehension  
Attn: CJIS-Criminal History Access  
1430 Maryland Avenue East  
St. Paul, Minnesota 55106  
(651) 793-2400

RE: Request for Background Check  
Currency Exchange License (Chapter 53A)

I, \_\_\_\_\_, date of birth \_\_\_\_\_,  
Print Name

have made application to the Minnesota Department of Commerce for a Currency Exchange license under the provisions of Minnesota Statute Chapter 53A.

If I am not the applicant for licensure I am either an officer, a limited/general partner, a manager or a shareholder and will own ten percent (10%) of the stock. Or, I am an employee with the authority to exercise management or policy control over the company.

I hereby request the Bureau of Criminal Apprehension to conduct a background investigation of me for licensing purposes as required under Minnesota Statute Chapter 53A.

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

**Residential Address**

**Social Security Number**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**Currency Exchange Applicant:** This form must be completed by the Minnesota Department of Public Safety, Criminal Apprehension **PRIOR** to submission to the Department of Commerce. There is a \$15.00 fee for each background check which should accompany this form. Make check payable to the “**Department of Public Safety**”. A self-addressed stamped envelope must be included with this form when submitting the BCA request to the Department of Public Safety.

***NOTE TO BUREAU OF CRIMINAL APPREHENSION: Please enclose completed background investigation in a sealed envelope along with this letter.***