



Real Estate Appraiser Advisory Board Meeting Minutes

February 14, 2019
Skjegstad Room/Room 2000
Minnesota Department of Revenue
600 Robert Street North, St. Paul, MN 55146

- Brian Tinjum called the meeting to order at 11:16 AM.
- Roll call was taken, board members were present:
 - Brian Tinjum, Chair
 - Ken Folven
 - Terri Jensen
 - Janene Hebert
 - Dave Cherner
 - Peter Brickwedde (representing Commissioner Kelley)

Board members absent:

Byron Miller

- The Board took up the annual nomination of the Chair.
 - Mr. Cherner nominated Mr. Tinjum to continue to serve as board chair. Ms. Jensen seconded. The motion was approved unanimously.
- Commerce Department staff responded to questions regarding the Department's licensing and enforcement reports to the Board.
- Pete Bratsch, Licensing Director at Commerce, presented regarding the federal Appraiser Subcommittee (ASC) review and audit of the Department's appraiser and AMC oversight programs.
- Kathleen Finnegan, General Counsel at Commerce, presented regarding board member compensation and the establishment of a compensation policy.
- Mr. Cherner moved to table discussion of the establishment of a board member compensation policy until the June 4, 2019 meeting. Ms. Jensen seconded the motion. Board members discussed the motion.
- Mr. Cherner withdrew his motion.
- Mr. Cherner moved that board members not receive compensation for participation or any of its activities. Ms. Jensen seconded. Motion prevailed on a voice vote.

- Ms. Finnegan presented on communications amongst board members and whether they are covered under the Minnesota Data Practices Act.
- Board members discussed future meeting dates and locations.
- Board members discussed any other matters. Mr. Brickwedde identified two items the Department is seeking input on. The first is the comprehensive plans of both Minneapolis and St. Paul and any impact on appraisals in both cities. The second was to discuss the specific circumstances of a prelicense examination scheduling issue for an applicant that worked for Mr. Tinjum's company.
- Mr. Cherner moved to adjourn the meeting. Ms. Hebert seconded. Motion prevailed, meeting adjourned.