



85 7th Place East - Suite 280 - Saint Paul, MN 55101

Please direct all inquiries to the following.  
[Selfinsurance.commerce@state.mn.us](mailto:Selfinsurance.commerce@state.mn.us)

## Renewal Application for Rate Service Organizations

According to Minnesota statute 70A.14

Duration: Licenses issued pursuant to this section shall remain in effect for three years or until the licensee withdraws from the state or until the license is suspended or revoked. The registration fee is \$3000 **payable every three years at renewal**.

Change of Circumstances: Every licensed Rate Service Organization (RSO) shall promptly notify the commissioner of every material change in the facts upon which the application was based. Any amendments to the documents or additional information shall be provided to the commissioner within 30 days of its adoption. Failure to comply with this requirement may be grounds for revocation of the license.

Please provide the following information:

- 1) Full Name of Rate Service Organization
- 2) Full Address for the Rate Service Organization  
Street:  
City:  
State:  
Zip Code:
- 3) Primary Contact name, address, email & phone number  
Name:  
Email:  
Phone Number:  
Is address same as number 2:  
Otherwise,  
Street:  
City:  
State:  
Zip Code:

- 4) Provide the name and address of person in Minnesota upon whom Service of Process may be served.

Name:

Street:

City:

State:

Zip Code:

- 5) Any changes to the lines of authority?

If yes, please document:

- 6) Any changes to the applicant's constitution, charter, ...?

If Yes, please provide new documents with changes highlighted.

- 7) Any changes to the applicant's by laws, plan of operations, ...?

If Yes, please provide new documents with changes highlighted.

- 8) Provide a list of current members and subscribers.

- 9) Provide a License renewal fee of \$3000.

Please make check payable to: Minnesota Department of Commerce.

In memo line: RSO Application - Renewal