

Real Estate Appraiser Advisory Board Meeting Minutes
August 14, 2019
Detroit Lakes City Council Chambers
1025 Roosevelt Ave.
Detroit Lakes, MN 56501

- Brian Tinjum called the meeting to order at 11:16 AM.
- Roll call was taken, all board members were present:

Brian Tinjum, Chair
Ken Folven
Terri Jensen (via conference call)
Janene Hebert (via conference call)
Dave Cherner
Byron Miller
Peter Brickwedde (representing Commissioner Kelley)
- Mr. Tinjum made opening remarks regarding the Board's purpose and the appointments for each board member.
- Board members reviewed the minutes of the October 31, 2018 meeting and the March 29, 2019 meeting.
- Ms. Jensen moved to approve the minutes of the October 31, 2018 meeting. Ms. Hebert seconded. All members voted to approve the minutes. Motion prevailed.
- Mr. Brickwedde provided the licensing report from the Commerce Department.
- Jackie Olson, Audit Director, provided the enforcement report from the Commerce Department.
- Mr. Brickwedde provided an update on the Commerce Department's policy development process for the 2020 legislation session.
- Board members discussed the draft compensation policy for Advisory Board members.

- Mr. Miller moved to approve the draft compensation policy. Mr. Cherner seconded. After discussion, Mr. Miller withdrew his motion.
- Mr. Cherner moved to amend the draft compensation policy to add: “VII: Reimbursement requests must be submitted in accordance with State of Minnesota policies.”

A roll call vote was taken on the amendment:

Ms. Jensen:	Yes
Mr. Folven:	Yes
Mr. Miller:	Yes
Mr. Cherner:	Yes
Mr. Tinjum:	Yes
Ms. Herbert:	Yes
Mr. Brickwedde:	Yes

The motion was approved.

- Mr. Miller moved to adopt the draft compensation policy as amended. Mr. Cherner seconded.

A roll call vote was taken on the draft compensation policy as amended:

Ms. Jensen:	Yes
Mr. Folven:	Yes
Mr. Miller:	Yes
Mr. Cherner:	Yes
Mr. Tinjum:	Yes
Ms. Herbert:	Yes
Mr. Brickwedde:	Yes

The motion was approved.

- Mr. Tinjum moved that the Chair be authorized to sign expense reimbursement forms, and that the Commerce Department designee be approved to sign the forms in the Chair’s absence or the event of a conflict for the Chair. Mr. Cherner seconded.

A roll call vote was taken on the amendment:

Ms. Jensen:	Yes
Mr. Folven:	Yes
Mr. Miller:	Yes
Mr. Cherner:	Yes
Mr. Tinjum:	Yes

Ms. Herbert: Yes
Mr. Brickwedde: Yes

The motion was approved.

- The Board discussed the Commerce Department’s July 25, 2019 AMC communication.

The Board received public comment from Mike Brown and Mike Eilertson in person and by Brett Hall by phone on the Department’s AMC communication.

- The Board discussed other matters.

Mr. Brickwedde provided an update on appraiser and AMC license renewal statistics as of August 12, 2019.

Mr. Brickwedde provided an update from the Commissioner’s Tribal Consultation regarding access to appraisal services.

Mr. Miller discussed in-person member attendance at board meetings.

Brett Hall, public attendee representing the North Star Chapter of the Appraisal Institute, provided board members with a list of topics that the Appraisal Institute is interested in pursuing during the 2020 legislative session including the collection of the federally-required AMC fee, allowing appraisers to perform evaluations, and retroactive continuing education reciprocity. The issues were discussed by the board members and input was provided by the public members in attendance. The general consensus was that the Board was in favor of the Department of Commerce addressing all three issues.

- Board members discussed future meeting schedules and locations.
- Mr. Cherner moved to adjourn at 2:57 PM. Mr. Brickwedde seconded.

Meeting adjourned.