



Meeting Minutes: Prescription Drug Affordability Board

Date: 12/9/2025

Minutes prepared by: Vernon Rowen

Location: Summit University Conference Room, The Wilder Center, 451 Lexington Pkwy N
St. Paul, MN 55104

Note: the December 9, 2025 meeting agenda and presented materials are available on the [PDAB webpage](#).

Attendance

Members present:

1. Craig Acomb (online)
2. Erica Barnes
3. Anthony Lourey - chair
4. Sayeh Nikpay - vice chair
5. Stephen Schondelmeyer
6. Matthew Anderson (online)

Attorney General's Office and Commerce staff present:

1. James Canaday (AGO)
2. Vernon Rowen (PDAB executive director)

Agenda Items

The Minnesota Prescription Drug Affordability Board (Board) convened Tuesday, December 9, 2025. Chair Lourey called the meeting to order at 10:30 AM and announced that a quorum was present.

1. Welcome
2. Approve meeting agenda

The agenda for the meeting was approved unanimously with no amendment.

3. Approve minutes for the November 18, 2025, meeting

The November 18, 2025, meeting minutes were approved with one non-substantial amendment and will be published on the website.

4. Executive Directors Report

Rowen updated the Board on activities to design the PDAB drug review process and put in place the infrastructure to support it. Rowen indicated that the PDAB is still waiting to receive the list of drugs meeting the statutory requirements for review by the PDAB. He also reported that he is still waiting to receive the necessary cost code from MNIT to establish email accounts and PDAB SharePoint site access for PDAB Board members. He indicated his goal is to have these two tasks completed by year end.

5. Presentation by Joel Farley, PDAAC Board Member

PDAAC board member, Joel Farley, presented the findings of a paper he authored titled “Defining Affordability: Stakeholder Perspectives from the Minnesota Prescription Drug Affordability Advisory Council.” The paper is based on the results of a survey conducted by the PDAAC of various stakeholders in the prescription drug delivery chain.

6. Governance Project Presentation

Rowen and MMB consultant, Stacy Sjogren, reviewed the draft Executive Director Delegation policy with the Board. Rowen explained that this is one of four governance quadrants the Board will develop. No action was taken on this quadrant. Rowen explained that all four quadrants will be adopted as a package at the June 2026 Board meeting.

7. Set Board Meeting Schedule for 2026

The Board set its meeting schedule for January through June of 2026. The board will meet the second Tuesday of each month from 9:00 am to Noon at the Wilder Center. The meeting dates are as follows: January 13th; February 10th; March 10th; April 14th; May 12th; and June 9th.

8. Public comments

No public comments were offered.

Adjournment

The Board moved to adjourn the meeting. All members present voted in favor. The meeting adjourned at 12:30 PM.