

## Meeting Minutes: Prescription Drug Affordability Advisory Council Second Special Meeting

Date: July 18, 2024  
Minutes prepared by: Josh Ney  
Location: Minnesota Department of Commerce  
85 7<sup>th</sup> Place East, Suite 280  
St. Paul, MN 55101

Interim Chair Jessica Intermill called the Special Meeting of the Prescription Drug Affordability Advisory Council (PDAAC) to order at 10:05am at the Minnesota Department of Commerce. A quorum was present.

### **Attendance**

Members present:

1. Galen Benshoof (online)
2. Rae Blaylark (online)
3. Kevin Brown (in person)
4. Joel Farley (in person)
5. Stefan Gildemeister (online)
6. Randy Hanna (in person)
7. Buck Humphrey (online)
8. Jessica Intermill (in person)
9. Dirk Killelea (online)
10. Dr. Amy McNally (online)
11. Bob Miller (in person)
12. Josh Ney (in person)
13. Aaron Sapp (online)
14. Joe Sellwood (in person)
15. Eric Tichy (online)
16. Gary Wertish (online)

Members excused:

1. Heather Anderson
2. Hannah Thompson

### **Adoption of Agenda**

- Sellwood moved to adopt the agenda for the July 18 PDAAC Special Meeting. Miller seconded.

Yea – Benshoof, Brown, Farley, Gildemeister, Hanna, Humphrey, Intermill, Killelea, Miller, Ney, Sellwood, Tichy, Blaylark, Wertish

Nay - none

The motion was adopted on a roll call vote of 14-0.

#### **Approval of the June 14, 2024 Minutes**

- Sellwood corrected the minutes, saying he had participated in person, not online. Sellwood moved to adopt the minutes as amended. Farley seconded.

Yea – Benshoof, Brown, Farley, Gildemeister, Hanna, Intermill, Killelea, Miller, Ney, Sapp, Sellwood, Tichy, Blaylark, Wertish

Nay - none

The motion was adopted on a roll call vote of 13-0.

#### **Schedule for Future Meetings**

- PDAAC members discussed whether to set a regular date for future meetings. Interim Chair Intermill said it would be helpful and dependent upon we could secure the room and the staff needed to run the meeting.
- Council members had discussion about what the Council's role is and how will the Council interact with the Prescription Drug Affordability Board. And what information Council needs or wants to have. It was also discussed that Council needs to figure out what bylaws and conflict of interest are.
- Council has three questions to answer:
  - Who are we and what do we do?
  - What infrastructure do we need?
  - What are our future meeting times?

Sellwood moved and Hanna seconded to direct Interim Council Chair Intermill to send a doodle poll to members regarding the next meeting, which based on the availability of the room and staff, will be October 3, 17, or 24.

Yea – Benshoof, Blaylark, Brown, Farley, Gildemeister, Hanna, Humphrey, Intermill, Killelea, McNally, Miller, Ney, Sellwood, Tichy, Blaylark, Wertish

Nay - none

The motion was adopted on a roll call vote of 15-0.

- Council decided not to schedule any additional meetings.

#### **Council Infrastructure/Subcommittees**

- Council discussed three different task forces – Bylaws, Conflict of Interest, and a proposal from Farley that initially focused on data sharing but grew into a Task Force to develop recommendations for how PDAAC and PDAB interact. Council decided Bylaws and Conflict could be one committee. Interim Chair Intermill said she would send an interest form to

Council members about serving on one of the task forces, and interest in conveners for the task forces. Conveners will want to engage with the Attorney General's office regarding applicability of open meetings.

- Ney moved and Farley seconded the creation of an internal governance (bylaws and conflict of interest) task force.

Yea – Benshoof, Brown, Farley, Hanna, Humphrey, Intermill, Killelea, McNally, Miller, Ney, Sellwood, Tichy, Wertish

Nay - none

The motion was adopted on a roll call vote of 13-0.

- Farley moved and Miller seconded the creation of a taskforce on developing recommendations for how PDAAC and PDAB interact.

Yea – Benshoof, Brown, Farley, Hanna, Humphrey, Intermill, Killelea, McNally, Miller, Ney, Sellwood, Tichy, Wertish

Nay - none

The motion was adopted on a roll call vote of 13-0.

### **Open Discussion**

Interim Chair Intermill asked if there was any topics from Council Members for open discussion.

- Ney asked if Council needed to renew Interim Chair Intermill's status as interim chair, because the motion at the previous meeting was to have an interim chair for the next meeting only.
- Sellwood moved and Hanna seconded a motion to have Interim Chair Intermill serve as interim chair for the next meeting. Sellwood withdrew the motion.
- McNally moved and Humphrey seconded the motion that Interim Chair Intermill will serve as interim chair until the bylaws are adopted.

Yea – Benshoof, Brown, Farley, Hanna, Humphrey, Intermill, Killelea, McNally, Miller, Ney, Sellwood, Tichy, Wertish

Nay - none

The motion was adopted on a roll call vote of 13-0.

### **Public Comment**

Interim Chair Intermill asked if there was any public comment. There was no public comment.

### **Adjournment**

- Sellwood moved and Farley seconded a motion to adjourn the special meeting of the Prescription Drug Affordability Advisory Council. The motion was adopted on a unanimous voice vote.
- PDAAC adjourned at 11:22 with the next meeting to be determined.

### **Next Meeting**

The PDAAC will determine and notice its next meeting.