



Draft Meeting Minutes: Prescription Drug Affordability Board

Date: 7/8/2025
Minutes prepared by: Andrew Etteldorf
Location: Summit Conference Room, Minnesota Department of Commerce, 85 7th Place East, St Paul, MN, 55101

Note: the July 8 meeting agenda and presented materials are available on the [PDAB webpage](#).

Attendance

Members present:

1. Craig Acomb – online
2. Erica Barnes
3. Anthony Lourey (chair)
4. Sayeh Nikpay (vice chair) – joined meeting at 9:14 AM - online
5. Stephen Schondelmeyer
6. Matthew Anderson – online
7. Matt Toburen

Attorney General's Office and Commerce staff present:

1. James Canaday (AGO)
2. Vernon Rowen (PDAB executive director)
3. Lisa Creger (COMM)
4. Andrew Etteldorf (COMM)

Agenda Items

The Minnesota Prescription Drug Affordability Board (Board) convened Tuesday, July 8, 2025.

Chair Lourey called the meeting to order at 9:03 AM and announced that a quorum was present.

1. Approve meeting agenda

The Board approved the agenda by unanimous consent. Nikpay had not yet joined the meeting.

2. Approve minutes for the June 10 meeting

The Board will update the minutes to reflect that no Management Analysis and Development (MAD) staff were present at the meeting. The Board approved the June 10 minutes with the correction.

3. Review, receive comments, and approve draft Conflict of Interest Policy

Canaday presented an updated version of the draft conflict of interest (COI) policy for Board members. The draft policy is available on the PDAB's webpage. The Board discussed the updated draft policy. Schondelmeyer raised concern about the broad definition of "stakeholder" as it relates to real or potential conflicts of interest. Canaday noted that Board members are responsible for considering potential conflicts. Lourey noted that the Board is empowered to make changes to policy and emphasized the importance of keeping the public apprised of any changes.

Toburen moved to approve the COI policy. Barnes seconded. All Board members voted in favor to adopt the COI policy.

4. Review and receive comments on draft Proprietary Information and Trade Secret Policy

The draft proprietary information and trade secret policy is available on the PDAB webpage. Lourey noted that the Board plans to solicit comment on this policy and consider it further at the August 12 meeting. Canaday presented the draft policy. Rep. Howard will provide the Board with context for why the PDAB statutes include language on drugs not yet to market.

5. Legislative and regulatory update

PORTAL presented an update on current federal prescription drug policy. The presented slides are available on the PDAB webpage.

6. Executive Director's update

Rowen provided an update on the Board's staffing plan. The Board is considering short-term administrative help and retained services from MAD for another year to assist with staff hirings.

Schondelmeyer recommended developing the Board's budget.

Rowen, Nikpay, and Schondelmeyer will meet to discuss the Board's data needs.

7. Public comments

A commenter asked the Board to post PORTAL's slides on federal prescription drug policy. These slides are available on the PDAB webpage.

Adjournment

The Board moved to adjourn the meeting. All members present voted in favor. The meeting adjourned at 11:58 AM.

Upcoming Special Meeting

Date: **Tuesday, August 12, 2025**

Time: **9 AM to 12 PM**

Location: Summit Conference Room, Minnesota Department of Commerce, 85 7th Place East, St Paul, MN, 55101