

Meeting Minutes: Prescription Drug Affordability Advisory Council Special Meeting

Date: 6/14/2024
Minutes prepared by: Jessica Intermill
Location: Town Square Tower, 445 Minnesota Street, Suite 1400, St. Paul,
Minnesota 55101

Attendance

Members present:

1. Heather Anderson (online)
2. Galen Benshoof (online)
3. Kevin Brown (in person)
4. Joel Farley (online)
5. Stefan Gildemeister (in person)
6. Randy Hanna (in person)
7. Buck Humphrey (online)
8. Jessica Intermill (online)
9. Dirk Killelea (online)
10. Bob Miller (in person)
11. Josh Ney (in person)
12. Aaron Sapp (online)
13. Joe Sellwood (in person)
14. Hannah Thompson (online)
15. Eric Tichy (online)

Members excused:

1. Rae Blaylark
2. Gary Wertish
3. Dr. Amy McNally

State Agency Staff present:

1. James Canaday (Attorney General's Office, online)

Agenda Items

1. Call to Order

Pursuant to Minnesota Statutes section 13D.04, subdivision 2, the Minnesota Prescription Drug Affordability Advisory Council (PDAAC) called this special meeting for the purpose of convening and electing officers of the MN PDAAC and other general matters related to formation of the PDAAC.

The special meeting of the PDAAC convened Friday, June 14, 2024.

The PDAAC called the meeting to order at 1:00 PM and announced that a quorum was present.

2. Governance Structure

Ney noted that there are no statutory requirements for officers and that the constitution and responsibilities of officers are at the discretion of the PDAAC. Discussion of potential governance organization including Chair/Vice Chair, Co-Chairs, Secretary, and Interim Chair.

- Brown moved that the PDAAC create the position of Interim Chair of the PDAAC, without specific time limit or role. Motion seconded by Farley.

Aye: Anderson, Benshoof, Brown, Farley, Gildemeister, Hanna,
Humphrey, Intermill, Killelea, Miller, Ney, Sapp, Thompson, Tichy

Nay: Sellwood

Motion carried: 13-1

Discussion of need to clarify role of Interim Chair before the election of that officer.

- Intermill moved that the PDAAC assign the Interim Chair the following duties until our next meeting:

- 1) call the next meeting;
- 2) convene a governance subcommittee of the PDAAC; and
- 3) report on the activities of the PDAAC to the Prescription Drug Affordability Board (“PDAB”).

Motion seconded by Miller.

- Gildemeister suggested amendment to change the motion to assign the Interim Chair the following duties until our next meeting:

- 1) call the next meeting;
- 2) chair the next PDACC meeting; and
- 3) report on the activities of the PDAAC to the PDAB.

Intermill accepted amendment.

Aye: Anderson, Benshoof, Brown, Farley, Gildemeister, Hanna,
Intermill, Killelea, Miller, Ney, Thompson, Tichy

Nay: None

Motion carried: 12-0

3. Election of Interim Chair

Call for nominations. Sellwood nominates Ney for Interim Chair. Thompson seconds nomination. Brown nominates Intermill for Interim Chair. Miller seconds nomination.

Ney: Anderson, Killelea, Ney, Thompson, Tichy, Sellwood

Intermill: Benshoof, Brown, Farley, Gildemeister, Hanna, Intermill, Miller

Intermill was elected Interim Chair.

4. Open Discussion

Consensus to calendar discussion of:

- Formation of Governance Subcommittee
- How PDAAC will provide advice to PDAB

Intermill asked members to come to next meeting prepared to identify procedural topics that we need to address to create PDAAC infrastructure before moving to substantive topics.

Consensus that Intermill will ask the Department of Commerce for available meeting times and then send a poll of potential times to members to select next meeting.

5. Public Comment

None.

Adjournment

The PDAAC adjourned the meeting at 2:21 PM.

Next Meeting

The PDAAC will determine and notice its next meeting.