



Minutes

CAPM Board of Directors Meeting
May 21, 2015
5:00 – 7:00 PM
Lady Slipper Room, Centennial Office Building
658 Cedar Street, Saint Paul, MN 55155

Chair Nhon called the meeting to order at 5:05PM.

I. COMMUNITY PRESENTATION

Ms. Bauz Nengchu presented on the Office of Ombudsperson for Asian Pacific Families, their function, and their data on families served.

II. ROLL CALL

Present:

Ananda Liyanapathirana

David Maeda

George Thaw Moo

Hoeun Hach

Danny Lee

Mukhtar Thakur

Tran Nhon

Tsewang Ngodup

State Representative Carolyn Laine

State Senator Alice Johnson

Staff: Sia Her, Tenzin Dolkar, Karina Vang, and Angelina Nguyen.

Absent: Adeel Lari, Melissa Kwon, Shanti Shah, State Senator Fong Hawj, and State Representative Rod Hamilton.

With 8 out of 11 voting members present, there was a quorum.

III. APPROVAL OF MAY 2015 AGENDA

Chair Nhon asked for a motion to approve the meeting agenda.

MOTION: To approve May 21, 2015 meeting agenda.

BY: Mr. Maeda and seconded by Mr. Liyanapathirana. *Motion was unanimously passed.*

IV. APPROVAL OF APRIL 2015 MINUTES

Chair Nhon presented to the Board the emergency meeting minutes of April 8, 2015.



MOTION: To approve emergency meeting minutes of April 8, 2015.

BY: Mr. Maeda and seconded by Dr. Ngodup. *Motion was unanimously passed.*

V. UPDATE ON POLICIES & PROCEDURES MANUAL

Ms. Her suggested that the Board postpone approving the Policies & Procedures Manual due to upcoming legislative change regarding the Councils of Color.

VI. UPDATE S ON 2015 LEGISLATIVE SESSION

Representative Laine shared that she, at this time, believes Governor Dayton will veto only the education bill. By Saturday, May 24, Governor Dayton will make his final decision regarding all omnibus bills. Senator Wiklund amended the bill regarding the Councils of Color to require at least 5 women on each board.

Chair Nhon thanked various legislators for their work this session.

VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Her summarized her E.D. report, including administrative updates, staff, projects, community partnerships and outreach. Highlights included the passage of the Domestic Violence Study bill and the policy language change in the Housing Trust Fund to include "exploited women."

VIII. FINANCIAL REPORT

Ms. Her presented the financial report to the Board. The Council will return to the state treasury between \$25,000 and \$30,000 of unexpended funds. Chair Nhon asked for a motion to approve the financial report.

MOTION: To approve the financial report.

BY: Mr. Hach and seconded by Mr. Lee. *Motion was unanimously passed.*

IX. COMMITTEE REPORTS

Executive Committee:

Chair Nhon asked the Board to adopt a Mileage Reimbursement policy for Board committee meetings (in addition to full Board meetings). This policy would also reimburse childcare expenses and per diem payments. Mr. Lee asked how that policy adoption would affect the Council's budget. Ms. Her explained that the Council could make it work as it relates to the financial impact. Chair Nhon asked for a motion to adopt a Mileage Reimbursement policy.

MOTION: To adopt a Mileage Reimbursement policy that reimburses Board members for mileage driven to Board Committee meetings, full Board meetings, per diem payments, and childcare expenses incurred because of Board activities that would otherwise not be incurred.



BY: Mr. Maeda and seconded by Mr. Liyanapathirana. 7 yays, 0 nay, and 1 abstention by Mr. Thakur. *Motion was passed.*

The Executive Committee proposed to the Board to approve the Staff Achievement Award policy. Dr. Ngodup asked if this policy includes the Executive Director. Ms. Her answered yes, that the policy is agency-wide.

MOTION: To adopt a Staff Achievement Award policy.

BY: Dr. Ngodup and seconded by Mr. Lee. *Motion was unanimously passed.*

MOTION: To make the Executive Director position eligible for the Staff Achievement Award.

BY: Dr. Ngodup and seconded by Mr. Hach. *Motion was unanimously passed.*

Government Relations Committee:

Mr. Maeda informed the Board that the Council's Legislative Recap event will be delayed until further notice due to the special session.

Events Committee:

Mr. Lee provided to the Board a summary of the 2015 Asian Leadership Dinner. The positive points included: public officials were properly recognized, registration was fairly smooth, and keynote speech, MCs, and awardee speeches were on point and appeared coordinated.

Aspects of the Dinner that could be improved included: online registration needs to be established, program was too long, program started late, stage was too small, the banner was obstructive, and food choice could be better.

The Dinner cost a total of \$17,575.90. The Council is short \$2,955.90. The Dinner yielded a surplus of \$1,731 in 2014, that amount will help offset this year's deficit.

In the future, Mr. Lee recommended that everyone on the Board should be involved in planning of the Dinner, not just the Events Committee.

X. ADJOURNMENT

The meeting was adjourned at 7:00PM.