COUNCIL ON ASIAN PACIFIC MINNESOTANS

Meeting of the Board

March 17, 2022
5:00 P.M. – 6:30 P.M.

Attend via Teams:
Click here to join the meeting

Or call in (audio only)
+1 651-395-7448
Phone Conference ID: 447 149 24#

AGENDA

Time	Item	Information/Discussion/Action
5:00 P.M.	Public Comments (2 mins max per person)	Information/Discussion
5:10 P.M.	Board Business – Roll Call – Approval of March 17, 2022 Agenda – Approval of January 20, 2022 Minutes	Information/Discussion/Action
5:15 P.M.	Financial Report	Information/Discussion
5:20 P.M.	Government Relations Committee*	Information/Discussion/Action
5:30 P.M.	Leadership Awards Dinner Committee	Information/Discussion/Action
5:40 P.M.	Board Retreat	Information/Discussion
5:50 P.M.	Executive Committee Report	Information/Discussion
6:15 P.M.	Community Updates	Information/Discussion

Next Meeting of the Board: May 18, 2022

An agenda item with an * is an item the Council Board will take public comments on during the Public Comments time pursuant to the Council's Policy on Community Input at Council Meetings.

A quorum exists when forty percent of voting members are present.

COUNCIL ON ASIAN PACIFIC MINNESOTANS

Minutes
Council Board Meeting
March 17, 2022
5:00 – 6:30 P.M.
WebEx

Chair Hoang called the meeting to order at 5:02 P.M.

I. PUBLIC COMMENTS
No public comment was made.

II. ROLL CALL

Present:
Dave Hoang
David Maeda
Faamati Winey
Ma Xiong
Saraswati Singh
Ngawang Dolker
Senator Eric Pratt
Representative Nash – Late Arrival

Staff: Sia Her, Andrew Morris, Mai Tong
Absent: Bryan Thao Worra, Chang Wang, Khendum Gyabak, Daisy Zan, Representative Melissa Hortman, Representative Jim Nash, Elizabeth Eckman

With 7 out of 14 voting members present at the time of roll call, a quorum was present.

Meeting came to quorum at 5:05pm.

III. APPROVAL OF MARCH 17, 2022 AGENDA
Chair Hoang requested a motion to add the item of staff to present to the Board on API Day at the Capitol.

BY: David Maeda
SECOND: Saraswati Singh

ROLL CALL VOTE
All in favor:
Dave Hoang
David Maeda
Faamati Winey
Ma Xiong
Saraswati Singh
Ngawang Dolker

Senator Eric Pratt

All opposed:

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

IV. APPROVAL OF JANUARY 20, 2022 MINUTES
MOTION: To approve the minutes from the January 20, 2021 Board meetings.

BY: Saraswati Singh
SECOND: Ma Xiong

ROLL CALL VOTE
All in favor:
Dave Hoang
David Maeda
Faamati Winey
Ma Xiong
Saraswati Singh
Ngawang Dolker
Senator Eric Pratt

All opposed:

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

V. FINANCIAL REPORT
Chair Hoang asked Ms. Her to speak to the financial report. Ms. Her thanked the Chair and explained that since Faamati Winey is the Treasurer and Ms. Her had not had a chance to meet with Ms. Winey and the Small Agencies team at the Department of Administration (SmART), Ms. Her asked Ms. Winey to share with the Board that there has not been any significant changes to the financial report since the previous Board meeting. There were no questions from Board members on the Financial Report.

VI. GOVERNMENT RELATIONS COMMITTEE
Next, Chair Hoang asked Ms. Her to provide the Board with context and history on past use of the Government Relations Committee (GRC), considering the relatively large number of new Board members. Ms. Her shared that the intention of the Council is to provide Board members with opportunities to learn and participate in the workings of state government, in addition to their role as advocates for their communities. The GRC had been previously established as a way for Board members to be more actively engaged on behalf of the Council. The GRC's meetings, as with other official bodies of the Council Board, are subject to the Open Meeting law. Reactivating the GRC could enhance the expertise of Board members as well as provided some staff with some capacity during fast-paced legislative

sessions. The GRC would likely be most active during the legislative session. The GRC membership is open to interested members, and must not exceed a quorum of the Board. Andy Morris, the Council's Public Affairs and Legislative Liaison would be the assigned staff to the GRC.

Chair Hoang asked for comments and questions. David Maeda stated that he was glad to see the return of the GRC, which has previously been influential. Mr. Maeda encouraged members who do not have experience in government to participate as well. Ms. Her shared that there are set parameters for Board members when engaging at the legislature, to distinguish between personal advocacy and acting as a representative of the Council Board. Chair Hoang asked that members look at the draft document on the Committee and suggested returning to the reestablishment of the Board at the next meeting. Ms. Her also suggested the Board Retreat could present a good opportunity to address all Committees so members could consider their capacity and participation.

Vice Chair Singh asked how many members could join the Committee. Ms. Her answered that membership must be less than a quorum of the full Board, which would be 5 or fewer members with a full Board. Vice Chair Singh expressed her interest in joining the Committee.

VII. API DAY AT THE CAPITOL 2022

Chair Hoang called on Mr. Morris to present on the plan for 2022 API Day at the Capitol. Ms. Her shared that API Day at the Capitol had been cancelled for the last two years due to the pandemic but has been a longstanding Council tradition and important event. Mr. Morris shared that in light of improving COVID-conditions, plans had shifted from a virtual event to a live rally at the Capitol on April 21, 2022. Additionally, staff plan to follow through on previous announced events, such as the private presentation to legislators on the state of the APM community, followed by two days of legislative visits during the week of April 18. Council staff are currently finalizing details and meeting with community members to ensure a robust turnout for API Day's return to the Capitol, followed by a first-of-its-kind Meet and Greet between community and policymakers. Mr. Morris encouraged Board members to conduct their own outreach to their communities, and to be conscious of the requirements of the Open Meeting law while at API Day.

Vice Chair Singh expressed appreciation for the shift to an in-person format and asked why cultural performances such as a dance could not be performed after March 18. Mr. Morris answered that it was because that date marks the approach of Committee deadlines at the legislature, and marks the period when legislators become more focused on time-sensitive matters. To avoid distractions to their work, particularly in a Senate Committee room directly under the Rotunda, musical performances are not allowed inside the Capitol after the deadlines are near.

VIII. LEADERSHIP AWARDS DINNER COMMITTEE

Chair Hoang asked Ms. Her to provide background on the Leadership Awards Dinner. Ms. Her shared that the Dinner is another key Council event, with the last one being held in 2017 due to the pandemic. The Dinner is meant to recognize a small group of individuals

who have made significant contributions to Minnesota's API communities. The Leadership Awards Dinner Committee is intended to be involved with the planning of the event and in the nomination and selection process for Award recipients. The Dinner also serves as an opportunity to strengthen relationships between community members and leaders across all of Minnesota's API communities.

Chair Hoang asked Ms. Winey to Chair the Committee, given her experience in this role. Ms. Winey thanked the Chair and asked for additional volunteers, as well as recognizing the work of staff. Ms. Her clarified that the Committee would be most involved in planning of the event, selecting recipients, and ensuring broad representation at the Dinner as opposed to being focused on seeking sponsorships.

The Board decided that interested members state their interest in writing by email to record their participation in the Committee. Chair Hoang asked which members may be interested, with no members responding at this time; staff will follow up via email.

IX. BOARD RETREAT

Ms. Her shared that the Executive Committee had decided to hold a Board Retreat in either the late summer or early fall of 2022. The Retreat would take one half day, likely to be held on a weekend, and would include training on the Council's purpose and a comprehensive review of the Council's Strategic Plan. Staff will distribute a survey to members to gauge availability and timing of the Board Retreat.

X. EXECUTIVE COMMITTEE REPORT

Chair Hoang reminded Board members that Ms. Her had shared the Executive Committee Report as part of the materials for the Board meeting. There were no questions on the Report.

XI. COMMUNITY UPDATES

Ms. Winey shared that there were no updates from her community.

Mr. Maeda shared that the Japanese American Citizens League was holding a poetry and art contest to commemorate the internment of Japanese Americans during World War II.

Vice Chair Singh shared that Holi, the Hindu Festival of colors, would be held that Friday.

Ms. Dolker shared that the Tibetan community had recently held its Tibetan Uprising Day at the Capitol and had recently concluded the Lunar New Year. On April 5, the Tibetan community was invited to perform at halftime for the Timberwolves' game in recognition of API Heritage Month. The community is also working on a plan for July to commemorate the Dalai Lama's birthday.

Ms. Xiong shared that the week was the one-year anniversary of the Atlanta area shootings. She also shared that March is national Disability Awareness Month, and that work continues to help keep communities safe during the pandemic even as case numbers fall.

Representative Nash shared that he had also joined the Tibetan Uprising Day event and was looking forward to API Day at the Capitol in April.

Senator Pratt shared that he had recently met with API Chambers of Commerce and community new year's, and appreciated the Council's efforts to create engagement opportunities between communities and legislators.

Chair Hoang shared that he had no update.

Ms. Her shared that the Lao and Thai are celebrating their New Year's during API Heritage Month this year. The Thai New Year will be held on the Capitol lawn over the course of the Memorial Day weekend, with a very large crowd expected. The Council is helping to support the event.

Chair Hoang adjourned the meeting at 6:28 P.M.

MINNESOTA

MANAGER'S FINANCIAL REPORT

Run DateTime: 3/1/2022 5:34 AM
Source Report #: KK002
As of Date: 03/01/2022

Selection Criteria: Budget Period - 2022, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	**Fund:**	**DeptID:**	**AppropID:**
2022	**1000**	**G9N31000**	**G9N1100**
	General	Asian-Pacific Council	Council on Asian Pacific MN

Remaining Payroll Projection **Full-Time (41000): $153,553.84** **Part-Time (41030): $0.00** **Total: $153,553.84**

Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	409,500.00	0.00	156,525.76	252,974.24	0.00	156,525.76
41050 Overtime and Premium Pay	5,600.00	0.00	4,768.41	831.59	0.00	4,768.41
41070 Other Employee Cost	4,000.00	0.00	3,779.00	221.00	0.00	3,779.00
41100 Space Rental And Utilities	18,100.00	0.00	7,344.10	10,664.46	91.44	7,435.54
41110 Printing And Advertising	500.00	0.00	172.60	215.75	111.65	284.25
41130 Prof-Tech Serv-Outside Vend	43,300.00	0.00	34,059.00	4,240.00	5,001.00	39,060.00
41155 Communications	2,000.00	0.00	222.94	477.06	1,300.00	1,522.94
41160 Trav-Sub-InState-Border Comm	2,000.00	0.00	1,450.00	446.94	103.06	1,553.06
41170 Trav/Sub-OutOfState-BorderComm	1,350.00	0.00	8.00	1,326.73	15.27	23.27
41180 Employee Development	2,000.00	0.00	0.00	1,000.00	1,000.00	1,000.00
41190 State Agcy-Prov Prof-Tech Serv	770.00	0.00	0.00	770.00	0.00	0.00
41196 Rate-Based MNIT Services	14,500.00	0.00	6,259.04	8,240.96	0.00	6,259.04
41197 Agency-Specific MNIT Services	3,300.00	0.00	1,825.18	1,399.82	75.00	1,900.18
41300 Supplies	750.00	0.00	276.75	424.83	48.42	325.17
41400 Equipment	5,000.00	0.00	790.23	2,985.40	1,224.37	2,014.60
41500 Repairs To Equip & Furn	1,100.00	0.00	1,069.96	8.79	21.25	1,091.21
43000 Other Operating Costs	11,230.00	0.00	5,519.00	5,631.00	80.00	5,599.00
Total	**525,000.00**	**0.00**	**224,069.97**	**291,858.57**	**9,071.46**	**233,141.43**
Report Total	**525,000.00**	**0.00**	**224,069.97**	**291,858.57**	**9,071.46**	**233,141.43**

COUNCIL ON ASIAN PACIFIC MINNESOTANS

Government Relations Committee

AREAS OF FOCUS

- Meet with legislators and other elected and appointed public officials to advocate for the Council and its communities and as requested.
- Assist staff, at the request of the Executive Director or Board Chair, with building strategic relationships and partnerships with government.
- Assist staff, at the request of the Executive Director, with the Council's legislative priorities during the legislative session.

DUTIES

- Represent, promote, and advocate on behalf of the Council in committee hearings and meetings with legislators and other public officials.
- Assist the Executive Director as necessary with monitoring the activities of governmental bodies that impact the Council's capacity to deliver on its duties.
- Carry out key responsibilities as necessary to ensure Council events such as API Day are effective and meaningful.

TIME COMMITMENT

- 1 to 3 hours a month.
- During busier times of the year such as the legislative session, especially during a budget year (odd-numbered years), time commitment may change significantly.

STAFF ASSIGNED

- Andy Morris, Legislative and Public Affairs Liaison
- Sia Her, Executive Director

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COUNCIL ON ASIAN PACIFIC MINNESOTANS

MASTER PROGRAM

API Day 2022

"Democracy in the Time of COVID:
Strengthening our Ties to One Another"

Overview of Key Components

API Day Purpose Statement: API Day at the Capitol is a Council tradition that represents one of the many ways in which the Council supports our diverse Asian Pacific communities and delivers on our statutory duties and responsibilities. The event brings together advocates, students, nonprofit organizations, and cultural leaders for the purpose of building capacity to engage in the policy making process at the state level. In 2022, in light of the ongoing pandemic and many challenges confronting the community in the last two years, we believe it is more important than ever to highlight the critical role of community, come together, and ensure that state government leaders make decisions that are responsive to the needs, hopes, and dreams of our community.

2022 API Day Components:

I. Presentation to Legislators & Commissioners: State of the Asian Pacific Minnesotan Community
II. Rally
III. Meet and Greet
IV. Legislative Visits between community groups/individuals and legislators

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COUNCIL ON ASIAN PACIFIC MINNESOTANS

Presentation to Legislators

State of Asian Pacific Minnesotans
Tuesday, April 19, 2022
10:00 A.M.—11:00 A.M.

State of Asian Pacific Minnesotans Purpose Statement: This first-of-its-kind, private presentation to policymakers will deliver the latest, in-depth, and detailed information regarding the current state of the Asian and Pacific Islander communities in Minnesota. This presentation will make use of the data provided from the 2020 Census and American Communities Survey to speak to how the API communities in Minnesota have grown and changed, their current statuses, and the outlook for these communities across the state in the coming years. The presentation will provide focused and nuanced information about the cultural, linguistic, and socioeconomic aspects of these communities, and provide legislators with the opportunity to ask questions of the Council that is typically not present in the regular committee hearings or in one-on-one meetings.

Agenda:

1. Welcome (5 minutes)
2. Presentation (40 minutes)
3. Question and Answer (10 minutes)
4. Closing (5 minutes

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COUNCIL ON ASIAN PACIFIC MINNESOTANS

Rally

Thursday, April 21, 2022
10:30 A.M.—11:30 A.M.
To be livestreamed to the Council's Facebook page live and recorded

Rally Purpose Statement: The flagship event for API Day at the Capitol, 2022's Rally seeks to encourage Asian Pacific Minnesotans to increasingly be present in the People's House. This component of API Day at the Capitol brings together community members, elected leaders, and community leaders for the purpose of hearing from key policymakers and community leaders about issues impacting our communities and the state. The event will be broadcast to social media and recorded to enhance our ability to reach community members for whom in-person participation may be possible.

RALLY PROGRAM		
Speaker	**Position/Organization**	**Time**
Dave Hoang/Saraswati Singh—Opening Remarks	Council	
Governor Tim Walz—Remarks	Office of the Governor, DFL	
Senator Jeremy Miller—Remarks	Senate Majority Leader, R	
Representative Melissa Hortman—Remarks	Speaker of the House, DFL	
Dance Program*		
Dr. Ashok Patel	Pulmonologist, Mayo Clinic	
Dr. Rose Chu	Director, Roseville Board of Education	
Councilman XP Lee	Councilmember, City of Brooklyn Park	
Legislative Board Member	Council	

The broadcast will be streamed to other platforms, where possible, to extend reach. A recording will be saved and posted to the Council's Facebook and YouTube pages as soon as it is available.

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COUNCIL ON ASIAN PACIFIC MINNESOTANS

Meet and Greet

Thursday, April 21
12:00 P.M.—1:30 P.M.
Minnesota State Capitol, North Corridor

Meet and Greet Purpose Statement: The Meet and Greet, directly following the Rally, is the time designated for legislators, commissioners, community leaders/members to make connections and/or discuss the issues that matter to them. Light refreshments will be available.

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COUNCIL ON ASIAN PACIFIC MINNESOTANS

Legislative Visits

Wednesday, April 20 and Friday, April 22

Legislative Visits Purpose Statement: Legislative visits for individuals and groups will be coordinated on days before and after the Rally. These meetings are intended to provide community members and organizational leaders the opportunity to meet directly with legislators and speak to the issues most important to them. Council staff will provide support for these meetings by coordinating their scheduling, preparing community members for the meetings, and providing staffing support during meetings to the degree possible. These legislative meetings will be held over two days to ensure that community members and legislators have more opportunities to meet than has been present in previous years' API Days. Legislative visits will primarily be planned to occur virtually.

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PLEASE JOIN US • APRIL 19 & 21 • 2022

API DAY @ THE CAPITOL

DEMOCRACY IN THE TIME OF COVID

Schedule of events

TUESDAY • APRIL 19

PRESENTATION: State of Asian Pacific Minnesotans

10:00–11:00 A.M. • Vault

Attendance limited to legislative members only. Light refreshments will be provided.

THURSDAY • APRIL 21

RALLY • 10:30–11:30 A.M. • Rotunda

MEET & GREET: Between Community Leaders and Leaders from the Legislative and Executive Branches

12:00–1:30 P.M. • Vault

Light refreshments will be provided.

presented by

COUNCIL ON ASIAN PACIFIC MINNESOTANS

FOR MORE INFO: MN.GOV/CAPM