
Meeting of the Board

March 16, 2023

5:00 P.M. – 6:30 P.M.

Location: Lady Slipper Room – Centennial Office Building
658 Cedar Street – Saint Paul, MN 55155

OR

[Click here to join the meeting](#)

Or call in (audio only)

[+1 651-395-7448](tel:+16513957448)

Phone Conference ID: 843 035 145 #

AGENDA

Time	Item	Information/Discussion/Action
5:00 P.M.	Public Comments (2 mins max per person)	Information/Discussion
5:10 P.M.	Board Business – Roll Call – Approval of November 17, 2022 Minutes – Approval of March 16, 2023 Agenda	Information/Discussion/Action
5:15 P.M.	Financial Report	Information/Discussion
5:20 P.M.	Legislative Session* – Budget Request – API Day 2023	Information/Discussion
5:45 P.M.	Appointments: Office of Ombudspersons for Asian Families*	Information/Discussion/Action
6:00 P.M.	Minn. Stat. § 15.0145, subd. 4(b)	Information/Discussion/Action
6:15 P.M.	Executive Committee Report	Information/Discussion/Action
6:20 P.M.	Community Updates	Information/Discussion

Next Meeting of the Board: May 18, 2023

An agenda item with an * is an item the Council Board will take public comments on during the Public Comments time pursuant to the Council’s Policy on Community Input at Council Meetings.

A quorum exists when forty percent of voting members are present.

Minutes

Council Board Meeting

November 17, 2022

5:00 – 6:30 P.M.

Location: Lady Slipper Room – Centennial Office Building
658 Cedar Street – Saint Paul, MN 55155

OR

[Click here to join the meeting](#)

Chair Hoang called the meeting to order at 5:07 P.M.

I. PUBLIC COMMENTS

No public comments were made.

II. ROLL CALL

Present:

Dave Hoang

Saraswati Singh

Daisy Zan

Ngawang Dolker

Ma Xiong

Khendum Gyabak

Faamati Winey

Chang Wang – Late arrival

Representative Melissa Hortman – Late arrival

Staff: Sia Her, Andrew Morris, Mai Tong Vang, Anjuli Cameron

Absent: Bryan Thao Worra, Senator Eric Pratt, Representative Jim Nash, Elizabeth Eckman

With 7 out of 13 voting members present at the time of roll call, a quorum was present.

Meeting came to quorum at 5:09 pm.

III. APPROVAL OF JULY 21, 2022, MINUTES

MOTION: To approve the minutes from the July 21, 2022 Board meeting.

BY: Faamati Winey

SECOND: Daisy Zan

The motion was approved unanimously.

IV. APPROVAL OF NOVEMBER 17, 2022, AGENDA

MOTION: To approve the November 17, 2022 Agenda

BY: Faamati Winey
SECOND: Saraswati Singh

The motion was approved unanimously.

V. FINANCIAL REPORT

Chair Hoang asked Ms. Her and Ms. Winey to present on the financial report. Ms. Her called the Board's attention to the financial report and explained that the amount of \$28,701.65 in the unobligated column was carried over from fiscal year 2022. She reminded everyone that the July report did not yet reflect this number.

VI. 2022 LEADERSHIP AWARDS DINNER DEBRIEFING

Chair Hoang shared his perspective of the Dinner and thanked the Council staff for their efforts and ability to put on such an impressive event. He also expressed his appreciation for the Council's 2022 API Day event, and reminded the Board that staff was able to transition from a virtual event to a successful in-person event in a short amount of time. In both events, staff managed to maintain cost efficiency for planning and decorations. Chair Hoang added that he recognized the amount of time and effort it takes to plan an event of this capacity, but does he hopes the Council staff will find a way to host future Dinners.

Ms. Winey shared her experience as the Chair of the planning committee, and expressed how pleased she was with the food and the decorations. She thanked the staff and shared that she looks forward to the next Dinner.

Vice Chair Singh expressed that she was pleased with the venue and the outcome from both community members and elected officials, including the Governor.

Ms. Her stated that the Council staff was surprised by the level of interest and made the decision to close registration shortly after launching the online link. She recognized that this speaks to the community's hunger to convene in terms of where we stand with with the pandemic. Ms. Her highlighted that the shared effort from community leaders and sponsors contributed to the success of the Dinner.

VII. LEGISLATIVE PRIORITIES SURVEY, COMMUNITY CONVERSATIONS, AND FINDINGS

Next, Ms. Cameron presented the workplan to identify community priorities for the upcoming legislative biennium. She reminded the Board that Council staff disseminate a survey to community members every two years, and that this survey is designed with the Council's legislative work in mind, while identifying priority needs of the community. Due to the pandemic, the survey was only available online in 2020; however, it returned to both online and in-person this year. The survey also identifies key demographic information to ensure a representative sample of the community.

Ms. Cameron proceeded to explain that the survey contained six questions and takes around three minutes to complete. The survey collects both quantitative data on priority needs in the community and qualitative data used to analyze open-ended responses and identified reasons for priority

issues. The questions also remain consistent from year to year for comparison and tracking of priority needs. Ms. Cameron will provide a written follow-up report on these findings.

Survey Sample:

323 respondents identified as Asian and Pacific Islander. Overall, the survey captured the diversity within the API community as well as a representative sample of communities within our community.

Survey collection:

145 online responses

178 paper survey

Priority Issues

The Council will actively track and pursue legislation in the following areas:

- Mental Health and/or Substance Abuse: Stigma, access to services, funding and resources, and culturally-specific and community-based supports
- Higher Education: Affordability and cost, and future success
- Equity: Visibility and representation, and equity in all policies
- Achievement Gap: Cost and affordability, coverage, and navigation
- Access to Healthcare: Opportunities, and dedicated funding and resources

Ongoing Positions

The Council will actively advocate for legislation that achieves the following:

- Programs and services that are respectful of and responsive to the linguistically and culturally diverse communities of Minnesota, including Asian Pacific Minnesotans.
- Collection of disaggregated data to better inform policy-making on issues of importance to Asian Pacific Minnesotans.
- Increased understanding of violence against Minnesota's Asian Pacific women and children.

Mr. Morris spoke next and reminded the Board that he presented at the July Board meeting about the Council's legislative outreach efforts, which included a series of conversations with leaders of targeted communities. The invitations were sent in a sequence to targeted groups from August to September, and concluded in mid-October of 2022. Mr. Morris informed the Board that he is in the process of writing a separate supplemental report from the analysis and preparation of these conversations. This report on the Community Conversations will serve as a companion to the Annual Report and the 2023-2024 Legislative Agenda, and that printed copies can be provided, with a digital version on the Council's website. He added that this project stemmed from outreach to community leaders leading up to API Day 2022 to support community attention on the work of state government and Legislature.

Emerging Themes – 1

- Language accessibility: Plain language in applications and government forms, and availability of translation services
- Public Safety: Anti-Asian hate, and availability for drivers' licenses
- Health: Healthcare affordability, mental health, and youth drug abuse and related impacts

Emerging Themes – 2

- Jobs and Economic Opportunity: Job and career training, support for small businesses, and access to higher education, including for adults
- Support for Communities: Support for community-based organizations, recognition of communities by state government, data disaggregation, and culturally-relevant services
- Developing Partnerships: Desire to create partnerships across communities

Chair Hoang inquired about availability of driver’s licenses and if community interest pertains to the process of obtaining a driver’s license or testing. Mr. Morris explained that some cases could be related to testing, but most community interest is for accessibility of the test itself, and availability in other barrier areas such as language interpretation. Ms. Her added to this discussion by explaining that some communities have more than one dialect in a spoken language, and the translated materials may not reflect this linguistic diversity, causing confusion among community members. Vice Chair Singh asked who performs translation for state government, and shared that the court system’s interpreters have a special designation that shows familiarity with their area of expertise. Chair Hoang explained that agencies hire contractors and vendors within the United States that specialize in different categories like health care or public safety.

Chair Hoang returned to the topic of the Legislative Priorities Survey and asked Ms. Cameron to elaborate on the third priority item of equity. He explained that “equity” can be an abstract concept for some individuals. Ms. Cameron explained that regarding implementing legislative priorities, equity is focused on whichever issue is being taken up at the legislature. This means that in practice, the equity lense will be sought in different ways from biennium to biennium depending on the other topics of focus.

VIII. PROPOSED FY23-24 LEGISLATIVE AGENDA

Chair Hoang asked Ms. Her to explain the next step in determining the legislative agenda. Ms. Her stated that Ms. Cameron and Mr. Morris have just presented on the work that they did over the past few months, and the direct results of their work are incorporated into the proposed legislative agenda for the Council, for the upcoming biennium. She asked the Board to review the legislative agenda, ask questions, and raise any concerns before voting on this item.

**IX. APPROVAL OF THE FY23-24 LEGISLATIVE AGENDA
MOTION: To approve the FY23-24 Legislative Agenda**

BY: Saraswati Singh
SECOND: Faamati Winey

ROLL CALL VOTE**All in favor:**

Dave Hoang
Chang Wang
Faamati Winey
Saraswati Singh

Daisy Zan
Ngawang Dolker

Abstentions:

Representative Melissa Hortman

Not Voting:

Ma Xiong
Khendum Gyabak

All opposed:

NA

With 6 out of 9 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

X. ELECTION OF 2023 OFFICERS

Chair Hoang reminded everyone that the Council's enabling statute requires the Executive Committee to be elected annually by the Board. The Executive Committee consists of the Chair, Vice Chair, and Treasurer, as well as a legislative member. The Board decided to elect the three community Board members to the Executive Committee, and hold off on filling the legislative member's seat until all four legislative appointees have been announced.

Chair Hoang took this opportunity to acknowledge the outgoing Board member and Treasurer Ms. Winey, as she has served the full allowance of her term as a community Board member. Vice Chair Singh shared her appreciation for Ms. Winey's engagement with the Board. Ms. Cameron also recognized and commended Ms. Winey and thanked her for her leadership. Ms. Winey expressed her appreciation to everyone and hope to see everyone again in the future.

Chair Hoang acknowledged and congratulated all of the legislative members on their re-elections.

Chair Hoang nominated Vice Chair Singh for the position of Board Chair for calendar year 2023.

MOTION: To nominate and approve Saraswati Singh as the 2023 Chair.

BY: Dave Hoang

Vice Chair Singh accepted the nomination and thanked the Board.

All in favor:

Dave Hoang
Chang Wang
Faamati Winey
Saraswati Singh
Daisy Zan
Ngawang Dolker

Representative Melissa Hortman

All opposed:

NA

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

MOTION: To nominate and approve Chang Wang as the 2023 Vice Chair.

BY: Dave Hoang

Mr. Wang accepted the nomination and thanked the Board.

All in favor:

Dave Hoang
Chang Wang
Faamati Winey
Saraswati Singh
Daisy Zan
Ngawang Dolker
Representative Melissa Hortman

All opposed:

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

MOTION: To nominate and approve Dave Hoang as the Board Treasurer.

BY: Faamati Winey

Vice Chair Hoang accepted the nomination and thanked the Board.

All in favor:

Dave Hoang
Chang Wang
Faamati Winey
Saraswati Singh
Daisy Zan
Ngawang Dolker
Representative Melissa Hortman

All opposed:

NA

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the

motion prevailed.

XI. EXECUTIVE COMMITTEE REPORT

Chair Hoang informed everyone of the change item request, which is a summary of additional funds requested for the Council's budget in the upcoming biennium. The Council is submitting a request for a 14% increase to its base, and Chair Hoang informed everyone that staff can provide additional information on how the funds will be appropriated. Chair Hoang added that Ms. Her can email a copy of this report to everyone.

XII. APPROVAL OF 2023 BOARD MEETING SCHEDULE

XIII. MOTION: To approve the 2023 Board Meeting Schedule

BY: Faamati Winey

SECOND: Daisy Zan

ROLL CALL VOTE

All in favor:

Dave Hoang

Chang Wang

Faamati Winey

Saraswati Singh

Daisy Zan

Ngawang Dolker

Representative Melissa Hortman

All opposed:

NA

With 7 out of 7 voting members voting in favor of the motion at the time of roll call vote, the motion prevailed.

XIV. COMMUNITY UPDATES

Ms. Zan shared that the Saint Paul school district approved the Karen heritage language course for the year 2023, and will be the first school district to offer Karen language in Minnesota.

Ms. Winey reported that this weekend, the first small Pacific Island nation will compete in the World Cup for the rugby league, and the Minnesota Pacific Islander community will gather at 8:00am on Saturday to cheer on the team against Australia.

Vice Chair Singh reminded everyone India Fest was in August and it was a huge success. She commended Ms. Cameron for her role as emcee on stage, and recognized Representative Melissa Hortman and other elected officials for their presence. Vice Chair Singh also shared that Diwali just occurred and many people celebrated this holiday, and stated that Minnesota has one of the largest Hindu temples in the Midwest.

Mr. Wang reminded everyone about the talk show called “A Nation of Immigrants” and shared that he just interviewed a professor from the University of Minnesota, and will work together with this professor on a project called “Chinese in Minnesota.”

Ms. Dolker shared that in September, the Tibetan community center will start language classes in-person after renovations. The cultural dance program has new students signed up already. She also stated that there are conversations about a prospective Tibetan charter school, and members of the Tibetan community have started reaching out to other experts who can help with this project. In October, the 15th anniversary of the presentation of the US Congressional Gold Medal Award to His Holiness the Dalai Lama took place, and in December, there will be an event to celebrate the 33rd Anniversary of His Holiness the Dalai Lama receiving the Nobel Peace Prize. Ms. Dolker extended this invitation to the Council staff and the Board.

Chair Hoang shared that he visited the Asia Mall and was impressed that Minnesota took this step to bring community together. He also added that Ms. Her was invited to speak at the soft opening with VIP attendees. Chair Hoang commended the mall’s marketing and advised everyone to wait a few months before visiting Asia Mall, due to the high volume of traffic.

Chair Hoang adjourned the meeting at 6:51 P.M.

Selection Criteria: Budget Period - 2023, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2023	Fund: 1000 General	DeptID: G9N31000 Asian-Pacific Council	AppropID: G9N1100 Council on Asian Pacific MN
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Remaining Payroll Projection	Full-Time (41000): \$156,609.21	Part-Time (41030): \$0.00	Total: \$156,609.21
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	414,000.00	0.00	152,468.99	261,531.01	0.00	152,468.99
41050 Overtime and Premium Pay	14,500.00	0.00	9,971.93	4,528.07	0.00	9,971.93
41070 Other Employee Cost	1,000.00	0.00	766.00	234.00	0.00	766.00
41100 Space Rental And Utilities	22,100.00	0.00	8,953.78	12,808.38	337.84	9,291.62
41110 Printing And Advertising	5,700.00	0.00	194.18	5,461.94	43.88	238.06
41130 Prof-Tech Serv-Outside Vend	38,700.00	0.00	18,878.00	19,720.00	102.00	18,980.00
41150 Computer and System Services	0.00	0.00	0.00	0.00	0.00	0.00
41155 Communications	1,000.00	0.00	302.67	397.33	300.00	602.67
41160 Trav-Sub-InState-Border Comm	3,500.00	0.00	1,450.00	1,620.12	429.88	1,879.88
41170 Trav/Sub-OutOfState-BorderComm	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
41180 Employee Development	1,000.00	0.00	1,100.00	0.00	-100.00	1,000.00
41190 State Agcy-Prov Prof-Tech Serv	500.00	0.00	0.00	0.00	500.00	500.00
41196 Rate-Based MNIT Services	18,500.00	0.00	5,374.68	9,125.32	4,000.00	9,374.68
41197 Agency-Specific MNIT Services	3,500.00	0.00	2,830.90	394.10	275.00	3,105.90
41300 Supplies	8,000.00	0.00	278.97	6,798.59	922.44	1,201.41
41400 Equipment	4,200.00	0.00	3,238.77	868.86	92.37	3,331.14
41500 Repairs To Equip and Furn	1,600.00	0.00	891.68	684.74	23.58	915.26
43000 Other Operating Costs	16,960.51	0.00	4,696.50	3,537.10	8,726.91	13,423.41
49890 Reverse 1099 Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total	555,760.51	0.00	211,397.05	327,709.56	16,653.90	228,050.95

Selection Criteria: Budget Period - 2023, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2023	Fund: 2000	DeptID: G9N31008	AppropID: G9N1201
	Restrict Misc Special Revenue	Heritage Month	CAPM Events

Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41100 Space Rental And Utilities	1,000.00	0.00	0.00	4,901.61	-3,901.61	-3,901.61
41110 Printing And Advertising	0.00	0.00	0.00	0.00	0.00	0.00
41130 Prof-Tech Serv-Outside Vend	40,000.00	0.00	0.00	0.00	40,000.00	40,000.00
43000 Other Operating Costs	29,000.00	0.00	0.00	6,329.85	22,670.15	22,670.15
Total	70,000.00	0.00	0.00	11,231.46	58,768.54	58,768.54

Selection Criteria: Budget Period - 2023, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2023	Fund:	2001	DeptID:	G9N32000	AppropID:	G9N2000
			Other Misc Special Revenue		IA Contributions		IA Contributions

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41300 Supplies	5,500.00	0.00	0.00	0.00	5,500.00	5,500.00
43000 Other Operating Costs	0.00	0.00	0.00	5,500.00	-5,500.00	-5,500.00
Total	5,500.00	0.00	0.00	5,500.00	0.00	0.00

Selection Criteria: Budget Period - 2023, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2023	Fund:	2403	DeptID:	G9N31000	AppropID:	G9N1600
			Gift		Asian-Pacific Council		CAPM Gifts

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41100 Space Rental And Utilities	0.00	0.00	0.00	0.00	0.00	0.00
41130 Prof-Tech Serv-Outside Vend	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Selection Criteria: Budget Period - 2023, Fund - 1000 to 6000, DeptID - G9N30000 to G9N3ZZZZ, AppropID - G9N0000 to G9NZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2023	Fund: 2403 Gift	DeptID: G9N31002 Asian-Pacific Council - Gifts	AppropID: G9N1600 CAPM Gifts
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Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41100 Space Rental And Utilities	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00
41130 Prof-Tech Serv-Outside Vend	20,000.00	0.00	0.00	1,400.00	18,600.00	18,600.00
41180 Employee Development	0.00	0.00	0.00	5,027.76	-5,027.76	-5,027.76
41300 Supplies	0.00	0.00	0.00	1,783.17	-1,783.17	-1,783.17
43000 Other Operating Costs	5,267.20	0.00	0.00	22,056.27	-16,789.07	-16,789.07
Total	30,267.20	0.00	0.00	30,267.20	0.00	0.00
Report Total	661,527.71	0.00	211,397.05	374,708.22	75,422.44	286,819.49

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Council on Asian Pacific Minnesotans

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<https://mn.gov/capm>

AT A GLANCE

The Council represents a diverse community estimated to be about 357,000 Asians and 9,300 Pacific Islanders¹, descended from more than 40 nations including India, China, the Philippines, Laos, and Burma. The Council works for the implementation of economic, social, legal, and political equality of Asian Pacific Minnesotans through engagement with the governor, legislature, state agencies, and Asian Pacific organizations and community members.

The Council is composed of 11 community board members, and four legislative board members. The community board members must include representation from the five largest Asian Pacific Minnesotan ancestries in addition to six at-large community board members.

According to the U.S. Census Bureau, the Asian American community is the fastest growing minority population in the nation. In Minnesota, the Asian Pacific population grew from 4.8% in 2010 to 6.7% in 2020.^{1,2}

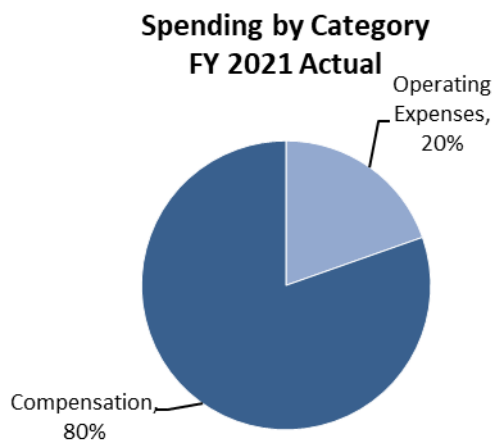
The following are the ten largest Asian Pacific ethnic populations in Minnesota:³

- Hmong – 88,579
- Asian Indian – 52,687
- Chinese – 39,622
- Vietnamese – 31,476
- Korean – 26,678
- Filipino – 22,437
- Burmese – 13,768
- Lao – 13,837
- Japanese – 11,484
- Cambodian – 9,726

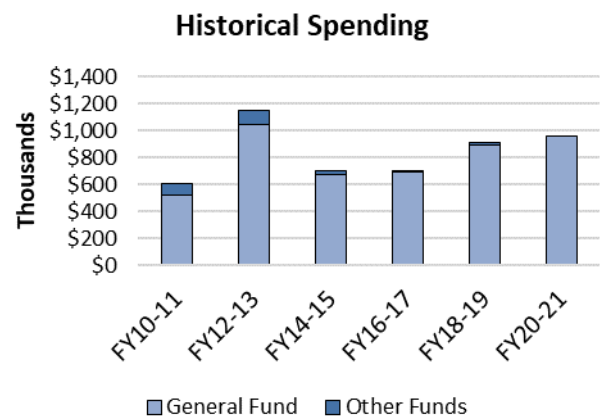
PURPOSE

Pursuant to Minn. Stat. § 15.0145, the Council on Asian Pacific Minnesotans is an executive branch agency tasked with the responsibility of working for the implementation of economic, social, legal, and political equality of Asian Pacific Minnesotans. Our primary customers are the Governor, the legislature, state agencies, and Asian Pacific organizations and community members. The Council’s key priorities include advising, advocating, and facilitating engagement on behalf of Asian Pacific Minnesotans.

BUDGET



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

¹ U.S. Census Bureau, 2020 Census Redistricting Data (PL 94-171) Summary File.

² U.S. Census Bureau, 2010 Census Redistricting Data (PL 94-171) Summary File

³ U.S. Census Bureau, 2016-2020 American Community Survey 5-Year Estimates.

The majority of the Council’s budget is funded through an appropriation from the general fund. The Council also collects fees in a special revenue fund to help pay for events held by the Council.

STRATEGIES

The Council utilizes several strategies to deliver on its mission:

- Research and Information Analysis – Develop and publish original research reports for use by decision makers and community members.
- Policy Advisory and Advocacy – Provide quantitative and data-driven advice to policy makers.
- Community Member Outreach – Identify and/or create forums and advocacy trainings to inform and influence public policy.
- Facilitation and Coordination – Develop and deploy engagement, inclusion, and recognition activities.

RESULTS

The following measurements are used to track the Council’s performance in implementing its strategies:

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous – Jan. 2020 to Dec. 2020</i>	<i>Current – Jan. 2021 to Dec. 2021</i>
Quantity	Publication of Original Research Reports	0	0
Quantity	Legislative Activities During the Session	110	100
Quantity	Attendance at Cultural Events and Community-led Meetings	60	65
Quantity	Facilitation and Coordination of Community Engagement and Inclusion Activities	25	30

Legal Authority: Minn. Stat. § 15.0145 (<https://www.revisor.mn.gov/statutes/?id=15.0145>) provides the legal authority for the Council on Asian Pacific Minnesotans.

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base		Governor's Recommendation	
					FY24	FY25	FY24	FY25
<u>Expenditures by Fund</u>								
1000 - General	487	470	508	551	534	534	623	645
2000 - Restrict Misc Special Revenue				30				
2001 - Other Misc Special Revenue				9	9	9	9	9
2403 - Gift				5				
Total	487	470	508	595	543	543	632	654
Biennial Change				146		(17)		183
Biennial % Change				15		(2)		17
Governor's Change from Base								200
Governor's % Change from Base								18

Expenditures by Program

Asian Pacific Council	487	470	508	595	543	543	632	654
Total	487	470	508	595	543	543	632	654

Expenditures by Category

Compensation	365	378	409	426	431	437	478	506
Operating Expenses	119	92	99	169	112	106	154	148
Other Financial Transaction	3							
Total	487	470	508	595	543	543	632	654

Full-Time Equivalents

3.99	4.11	3.97	4.00	4.00	4.00	4.00	4.00	4.00
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(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base FY24 FY25		Governor's Recommendation FY24 FY25	
1000 - General								
Balance Forward In		40		17				
Direct Appropriation	510	515	525	534	534	534	623	645
Cancellations		85						
Balance Forward Out	23		17					
Expenditures	487	470	508	551	534	534	623	645
Biennial Change in Expenditures				102		9		209
Biennial % Change in Expenditures				11		1		20
Governor's Change from Base								200
Governor's % Change from Base								19
Full-Time Equivalents	3.99	4.11	3.97	4.00	4.00	4.00	4.00	4.00

2000 - Restrict Misc Special Revenue

Receipts				30				
Expenditures				30				
Biennial Change in Expenditures				30		(30)		(30)
Biennial % Change in Expenditures								
Governor's Change from Base								0
Governor's % Change from Base								

2001 - Other Misc Special Revenue

Receipts				9	9	9	9	9
Expenditures				9	9	9	9	9
Biennial Change in Expenditures				9		9		9
Biennial % Change in Expenditures								
Governor's Change from Base								0
Governor's % Change from Base								0

2403 - Gift

Balance Forward In	0	0	0					
Receipts	0			5				
Balance Forward Out	0	0	0					
Expenditures				5				
Biennial Change in Expenditures				5		(5)		(5)

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY20	FY21	FY22	FY23	FY24	FY25	FY24	FY25
Biennial % Change in Expenditures								
Governor's Change from Base								0
Governor's % Change from Base								

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
Direct				
Fund: 1000 - General				
FY2023 Appropriations	534	534	534	1,068
Forecast Base	534	534	534	1,068
Change Items				
Maintain Current Service Levels		89	111	200
Total Governor's Recommendations	534	623	645	1,268
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	30			
Forecast Base	30			
Total Governor's Recommendations	30			
Fund: 2001 - Other Misc Special Revenue				
Planned Spending	9	9	9	18
Forecast Base	9	9	9	18
Total Governor's Recommendations	9	9	9	18
Fund: 2403 - Gift				
Planned Spending	5			
Forecast Base	5			
Total Governor's Recommendations	5			
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	30			
Total Governor's Recommendations	30			
Fund: 2001 - Other Misc Special Revenue				
Forecast Revenues	9	9	9	18
Total Governor's Recommendations	9	9	9	18
Fund: 2403 - Gift				
Forecast Revenues	5			
Total Governor's Recommendations	5			

Council on Asian Pacific Minnesotans

FY 2024-25 Biennial Budget Change Item

Change Item Title: Maintain Current Service Levels

Fiscal Impact (\$000s)	FY 2024	FY 2025	FY 2026	FY 2027
General Fund				
Expenditures	89	111	111	111
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	89	111	111	111
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding of \$89,000 in FY 2024 and \$111,000 in each subsequent year from the general fund to maintain the current level of service delivery at the Council on Asian Pacific Minnesotans (CAPM).

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

Agencies face challenging decisions to manage these costs within existing budgets, while maintaining the services Minnesotans expect. From year to year, agencies find ways to become more efficient with existing resources. For the CAPM, the following efficiencies have been implemented to help offset rising operating costs:

- Operating with a small but efficient staff of 4 FTEs
- Collecting fees to help pay for events held by the Council

However, cost growth typically outstrips efficiencies, and without additional resources added to agency budgets, service delivery erodes.

For CAPM, operating cost pressures exist in multiple categories—increases in compensation and insurance costs at the agency, increasing costs to maintain our current staff compliment in a challenging labor market, and increasing IT costs. If an operational increase is not provided, the services CAPM delivers to Minnesotans will be impacted. Some examples of potential impacts include:

- Decreased capacity to engage in community outreach efforts
- Decreased capacity to deliver quantitative and data-driven advice to policy makers

Proposal:

The Governor recommends increasing agency operating budgets to support maintaining the delivery of current services. For CAPM, this funding will cover travel, salaries, rent, technical contracts, and other operating costs.

Results:

This proposal is intended to allow CAPM to continue to provide current levels of service and information to the public.



● **YOU'RE INVITED!**

Please join us on April 11, 2023

API DAY
@
THE CAPITOL

***MOVING
FORWARD***

75 Rev Dr. Martin Luther King Jr. Blvd., St. Paul

9:00AM:

Doors open to public

10:00AM:

Rally begins @ Capitol rotunda

#MNAPIDAY23

