

Agenda: Board Meeting

Date: November 6, 2024

	Board Member		Board Member		Guest(s)
X	Ryan Flynn, chair	X	Elliot Butay, vice chair	X	Kim Larson, Prog Admin
X	Dr. Jacki Buffington	X	Aron Gosling		
X	Kirstin Kopp	X	Kelsey Shirkey		
X	Dr. KyleeAnn Stevens				

1. Review and approve October 23, 2024, Meeting Minutes

Approval of the minutes is tabled until next meeting to give members time to review.

2. Board Chair Updates

- A. Board Chair, Vice Chair, and Program Administrator met earlier in the week with the liaison from the governor's office. Provided information about:
- MNCAB development status, progress, and statewide nature of the organization as opposed to metro only.
 - MNCAB budget request for the upcoming legislative session.
 - Talked about relation to and distinction from the 48 hour/priority admission rule.
 - Possible statutory language changes.

3. Program Administrator Updates

- A. Hiring Update
- Staff Attorney will start on December 4, 2024
 - Interviews for the office supervisor and finance specialist have been scheduled.
- B. Outreach Update
- Program Administrator and a forensic navigator are presenting at NAMI conference on 11/9
 - Upcoming presentation at the Court's Senior Judge Program in early December.

4. Past Meeting Follow-up

- A. Legislative Language Discussion
- Tabled to the next meeting
- B. Bylaws Discussion

- Quick check on whether there were any additional questions about the Bylaws before finally approved. No questions were raised.
- The Board Chair will send the final version to the Program Administrator for final formatting clean-up and retention.

5. New Business

A. Competency Attainment Program Application

- The Board reviewed and discussed the two new applications for competency attainment program certification, for Quinlan Home in St. Paul and Stillwater Residence in Stillwater.
- A motion to approve the certification was made by Dr. Stevens and seconded by Aron Gosling. The motion carried.
- As follow-up, the Board asked for information on referral processes, criteria, etc. for each of the certified programs so far at a future meeting, perhaps combined with the quarterly data presentations.

6. Other Business

Decisions

- Quinlan Home and Stillwater Residence certified as Competency Attainment Programs