

Agenda: Board Meeting

Date: June 12, 2024

	Board Member		Board Member		Guest(s)
X	Ryan Flynn, chair		Elliot Butay, vice chair	X	Kim Larson, Prog Admin
X	Dr. Jacki Buffington	X	Aron Gosling	X	Jameelah Yozamp, HR Mgr
X	Kirstin Kopp	X	Kelsey Shirkey	X	Darrell Hill, IT Manager
X	Dr. KyleeAnn Stevens	X	New Employees – Nevada Childs, Lindsay Fiedler-Schiel, and Tatiana Maziarka		

1. Review and approve June 5, 2024, Meeting Minutes

Motion to approve by Kirstin Kopp, seconded by Dr. Stevens, motion carried.

2. Introductions to New Employees

3. Last Meeting Follow-up

A. Interagency Agreement with GAL Program Update

- SCAO Finance had some minor questions/concerns about how to process payment exchanges. The Program Administrator met with the GAL HR Director and reached an alternate agreement that removes the need to track hours spent and create invoicing payment methods. The Program Administrator will circulate to the Board for review if a revised version is ready before the next Board meeting.

B. Compass Update

- Discussions re: integrations with MNCIS have started and are going well. There are some questions to answer before things move forward. The parties will reconvene soon. Other development is underway with AgileGov, internal team is talking about customized terminology, etc.
- A Board member asked when development will be done, and the system implemented? Current expectations are in July 2024.

C. Sample Bridge Plans

- No updates

3. New Business

A. FY24-25 Financial Report

- The Board reviewed the draft FY25 proposed budget. A few questions came up about personnel and new FTE needs. Additional ideas were shared about expanded education needs, such as eLearning development for external CA education needs, etc.

- Board members also appreciated the inclusion of interpreter and translation services and expressed a strong desire to ensure we are providing high quality, accurate services for both needs. The Program Administrator shared that she has researched options and sought the expert input of the recently retired Court Interpreter Program Coordinator at SCAO who had direct experience with agencies and services for the last 15 years.
- The proposed budget will be shared with the Board members after the meeting for their detailed review prior to the June 26 meeting.

4. Other Business

Decisions

Next Agenda

- Proposed FY25 Budget Review and Approval
- Draft Board Policy Reviews