



Capitol Area Architectural and Planning Board



204 Administration Building
50 Sherburne Avenue
Saint Paul, Minnesota 55155
Phone: 651.757.1500
Web: www.mn.gov/CAAPB
TTY: 800.627.3529

Approved Minutes

Capitol Area Architectural and Planning Board Meeting

December 1, 2021, 10:00 a.m. – 12:00 p.m.

Board Members –

Present: Lt. Gov. Peggy Flanagan, Dr. Kate Beane, Alicia Belton, Elaine Fink, Rep. Mike Freiberg, Don Grundhauser, Rep. Jerry Hertaus, James McClean, Sen. Sandy Pappas, Daniel Yang

Absent: James Garrett Jr., Sen. Carla Nelson

Quorum present - Yes

Proceedings

Meeting Kick-Off

- Board member roll call
- Overview of Agenda

CAAPB Board Minutes

The Board approved the minutes from September 18, 2021 with one amendment, which was to correct the adjournment time to 2:55 p.m. (previously 3:00).

BOARD ACTION – Motion to approve amended minutes by Rep. Mike Freiberg, seconded by Elaine Fink. Motion passed with 9 votes for and none against.

Commemorative Works Rulemaking Discussion (Part 2 of 2)

CAAP Board Exec. Sec. Merritt Clapp-Smith presented information regarding the Rulemaking process for Commemorative Works within the Capitol grounds.

Public Hearing process – Rulemaking hearing with Law Judge Judge scheduled for January 18, 2022.

Public Comments to date – 14 comments posted to the formal Request for Comment webpage of the Office of Administrative Hearings, plus a couple of comments mailed to the CAAPB office. Copy of comments were supplied in the Board packet.

Draft Rules – MN Revisor prepare official version of the proposed rule amendments submitted by CAAPB staff, based on the draft prepared by the Decision Process Advisory Task Force on

CAAP Board Meeting Minutes
Updated January 18th, 2022

Commemorative Works. Revisions recommended by the MN Revisor included capitalization and wordsmithing. There were no changes to the substance or intent of the proposed rules.

DISCUSSION POINTS

Should monuments to individuals be exclusively about ‘Minnesotans’”

- Rep. Hertaus requested clarification on the difference between the example of rules shown on the slide and materials given to Board members. Merritt Clapp-Smith clarified that the information on the slide was an example, and not representative of the full document. The proposal that any new Commemorative Works should depict Minnesotans was discussed.
- Rep. Hertaus questioned whether Commemorative Works should be limited to Minnesotans, as proposed in the rules draft. Rep. Hertaus also asked whether this would preclude people who had occupied the area pre-statehood (since the area was not identified as Minnesota then), and whether the limitation would lead to removal of current monuments that depict non-Minnesotans.
- Dr. Kate Beane acknowledged Rep. Hertaus’s comment on pre-statehood and emphasized the need to ensure that the definition of being Minnesotan is made clear and inclusive. Dr. Beane also noted that there is limited space for memorials on the Capitol grounds, and that the addition of previously underrepresented peoples as subjects of Commemorative Works should be inclusive rather than exclusive.

Discussion about requiring review of all works every 10 years

Desire to clarify language, to either:

- After any updates to the rules OR every ten years as resources allow.
- Elaine Fink asked if there could be another option to make the schedule more flexible to take pressure off the Board & Board staff.
- Dr. Kate Beane said the ten-year cycle makes sense to ensure that there is a process in place for ongoing and consistent reflection on commemorative works.
- James McClean suggested that evaluation from outside the Board could be a possible solution.
- Lt. Gov. Peggy Flanagan suggested that staff evaluate the priorities for what would be most important in a review process.
- There were questions on what actions the Board would take based on the findings of any periodic reviews. It was suggested that the Board spend future time deciding protocols.

Discussion about requiring review of the rules language and possible amendments every 10-years

- Lt. Gov. Flanagan expressed support for the idea of retaining the ten-year rule, with CAAP Board Exec. Sec. Clapp-Smith adding the suggestion that the language be changed to “at least every 10 years” to leave room for more frequent reviews as needed.

Discussion Should Applicants be required to secure all funding for proposed changes?

Discussion:

- Merritt Clapp-Smith presented a summary of funding sources used by other cities and states to remove or modify monuments.

CAAP Board Meeting Minutes

Updated January 18th, 2022

- At time of meeting, no change in current funding process was proposed (currently, applicant must provide funding).
- Also noted: Existing policy and proposed rules state that 20% of construction budget would be set aside for future maintenance of the Commemorative Work.

Rulemaking Activity/Rulemaking Public Hearing:

A timeline of Rulemaking activity was provided by Merritt Clapp-Smith.

Details on the public hearing with the Administrative Law Judge will be provided to Board members when known.

Planning, Zoning & Design Review Updates

Peter Musty (CAAPB) thanked the Bethesda Good Neighbor Group for their collaboration.

Operations of Bethesda as a temporary shelter and Covid respite:

Keith Lattimore (Ramsey County Director of Housing Stability Dept.) gave an overview of census numbers for Bethesda, as well as an overview of operations at the facility.

Lattimore presented a list of updates for the facility including:

- Bethesda residents have participated in community events and Good Neighbor Meeting
- Increased security presence & the partnership with Saint Paul Police, Capitol Security, State Patrol.
- Decrease in crime rates compared to previous years
- Trash removal on campus by staff, and activities offered for Bethesda residents
- The group's responsiveness to community concerns

Ramsey County transition out of Bethesda by May 2022

Lattimore stated that funding for the Bethesda project is expected to end at the same time as the CAAPB Conditional Use Permit for a temporary shelter expires in May 2022. With the discontinued use of Bethesda as a shelter and COVID respite, Ramsey County is actively working with other locations to meet the anticipated need for 100+ shelter beds, and service gaps including mental health, chemical dependency, potential need for COVID respite, and day space.

Future plans for the Bethesda site

Trudi Trysla (Chief Administration Officer, General Counsel, Fairview Health Services) announced the opportunity to transition the Bethesda site back to a hospital which would serve individuals with mental health needs and intellectual disabilities.

Adjourn

Meeting adjourned at 12:21 p.m.