



Capitol Area Architectural and Planning Board



204 Administration Building
50 Sherburne Avenue
Saint Paul, Minnesota 55155
Phone: 651.757.1500
Web: www.mn.gov/CAAPB
TTY: 800.627.3529

DRAFT Meeting Minutes

Capitol Area Architectural and Planning Board Meeting January 18, 2022, 1:00 – 3:00 p.m.

Board Members

Present: Lieutenant Governor Peggy Flanagan, Dana Badgerow, Dr. Kate Beane, Alicia Belton, Rep. Mike Freiberg, Rep. Jerry Hertaus, James McClean

Absent: James Garrett Jr., Don Grundhauser, Sen. Carla Nelson, Sen. Sandy Pappas, Daniel Yang

Quorum present? Yes

Proceedings

Meeting Kick-Off

- Question of the day
- Board member roll call
- Oath of Office
- Overview of Agenda

Oath of Office:

Dana Badgerow was sworn in by Lt. Gov. Flanagan as the newest member of the CAAP Board. Ms. Badgerow was appointed by Gov. Tim Walz, and replaces Board Member Elaine Fink, who served on the Board for eight years. Ms. Badgerow served previously on the CAAPB Decision Process Advisory Task Force on Commemorative Works, and as the Commissioner of Administration under former Governors Pawlenty and Carlson.

Lt. Gov. Flanagan thanked Elaine Fink for her years of service.

Commemorative Works Rulemaking Discussion

Rulemaking Tentative Schedule

CAAPB Exec. Sec. Merritt Clapp-Smith gave an overview of the tentative Rulemaking schedule. The process is summarized as follows: After the public hearing on March 14th, 2022, there would be a public comment period followed by a CAAP Board meeting to review and vote on potential

revisions to the rules draft. The Administrative Law Judge would then prepare a recommendation to the Board, and after consideration the Board would vote on rules for adoption.

SONAR Purpose and Need Statement

The SONAR (Statement of Need and Reasonableness) is required to accompany the proposed rules. Exec. Sec. Clapp-Smith gave a summary of the key elements addressed in the SONAR:

- Why the rule is needed and how it will address the need
- Explanation and rationale for each part of the rule
- Who will be affected
- Costs associated with both adopting and not adopting
- Alternative, less costly, and less intrusive methods of regulation
- Notification plans for affected people

Notice of Intent to Adopt

The Notice of Intent to Adopt will be posted on the Office of Administrative Hearings webpage. It will include links to the Rules draft and SONAR. The Public comment period pre-hearing opens Feb. 7, 2022. Hearing Notice includes rulemaking topic, procedure, and links for SONAR and draft rules, results of hearing, and how to contact the CAAPB and Office of Administrative Hearings.

Rulemaking Public Hearing

Public Hearing scheduled for Monday, March 14, 2022, from 10:00 A.M. until all public comments are complete. Administrative Law Judge Ann O'Reilly will be presiding.

Amendments on Addition of Commemorative Works

An overview and explanation were given for the "Comparison of Existing and Proposed Rules on the Addition of Commemorative Works", which was included in the documents provided to Board Members (also available on the CAAPB website). Members were encouraged to bring any questions or comments on the document to Exec. Sec. Clapp-Smith.

Recent Revisions and 01/13/22 Rules Draft

Exec. Sec. Clapp-Smith explained that most changes included in the most recent Rules draft were technical in nature. Board Member Badgerow noted that the changes did not seem substantive and were mostly wordsmithing.

Action Item: Approve Release of Notice of Intent to Adopt, to set Hearing, and to Publish Draft Rules and SONAR

Lt. Gov. Flanagan asked for a motion to approve the resolution.

Board Member McClean moved, and Rep. Freiberg seconded the motion.

The motion was passed with six votes.

Capitol Area Planning – Informational Presentations

Rethinking I-94 – Sheila Kauppi, MnDOT

An overview of Rethinking I-94 was given by Sheila Kauppi:

- Rethinking I-94 is an effort to engage communities along the I-94 corridor, specifically between 35W in Minneapolis and Marion Street in Saint Paul.
- MnDOT is focused on understanding communities impacted by the construction of I-94 sixty years previously.
- ReConnect Rondo's land bridge project to reconnect the Rondo area was highlighted, although this is not a MnDOT project.

Downtown Commons Study (Rethinking I-94) – Lisa Austin, Melissa Barnes, MNDOT

MnDOT is studying the I-94 corridor between 35W and Marion Street. A summary of local plans is being compiled to understand the areas. The multitude of jurisdictions within the area were noted by both CAAPB Principal Planner Peter Musty, and Lisa Austin of MnDOT.

Purple Line BRT Station Area Planning – Frank Alarcon, Ramsey County, with Metro Transit

Frank Alarcon gave an overview of the Purple Line BRT Project, including a breakdown of locational and rider demographics, cost, and expected schedule. The planning stage of the project will span from 2022-2024. The project team will work closely with CAAPB and many other stakeholders.

Ford Building Site Update

Exec. Sec. Clapp-Smith gave an update on the Ford Building. CAAPB staff are providing preliminary advisement on a demolition and site plan prepared by the Department of Administration. This does not replace the formal process of demolition plan review and site plan application and review, to occur later if the capitol request for demolition is approved by the Legislature.

Planning, Zoning, & Design Review Updates

A memo on CAAPB planning, zoning and design review projects from CAAPB Principal Planner & Zoning Administrator Peter Musty was provided in the meeting packet. Musty mentioned that although an update on Bethesda Hospital was not included in the memo, more information would be available soon. The Lt Governor asked if anyone had questions on the project updates and there were no questions.

November 18th and December 1st, 2021 CAAPB Board Minutes

Lt. Gov. Flanagan called for a motion to approve the Board Minutes. Rep. Freiberg motioned and Board Member Belton seconded.

The motion was passed, and the November 18th and December 1st, 2021, Minutes were approved.

Adjourn - Meeting adjourned at 2:44 pm.