

Select Five Number SF0077

Requesting Entity Name Office of MN.IT Services

Request Title PM for Work Comp Modernization Next Phase and CCLD E Plan

Request Description Provide project management support for the following projects for MN.IT @ DLI and the DLI business community. Tasks include but are not limited to: 1. Assist in the completion and letting of an RFO to hire a consultant to assist DLI and MN.IT @ DLI with the next phase of the Workers Compensation Modernization project. a. Deliverable: Coordinate with DLI Business Staff and MN.IT staff, completion of the RFO. b. Deliverable: working with MN.IT staff, publish RFO; RFO selection criteria and documentation materials. c. Deliverable: Assist with the evaluation of responses to the RFO and selection of the vendor. 2. Participate in the In-Depth review, research and information gathering from other states who have recently implemented or are in the process of implementing a new Work Comp System. a. Deliverable: Creation of status updates for MN.IT @ DLI CIO and management team of outcomes from sessions. b. Deliverable: Monitoring of process and escalation of risks or time delays that may develop to MN.IT @ DLI CIO and management team. 3. Participate in any demonstrations from Vendors or other States related to Work Comp Systems. a. Deliverable: Creation of status updates for MN.IT @ DLI CIO and management team of outcomes from sessions. b. Deliverable: Monitoring of process and escalation of risks or time delays that may develop to MN.IT @ DLI CIO and management team. 4. Assist with the review and validation of all business requirements identified during the 1st phase of the Work Comp Modernization project. a. Deliverable: Creation of status updates for MN.IT @ DLI CIO and management team of outcomes from sessions. b. Deliverable: Monitoring of process and escalation of risks or time delays that may develop to MN.IT @ DLI CIO and management team. 5. Assist with the review and validation of the selected viable options for modernization identified in the 1st phase of the Work Comp Modernization. a. Deliverable: Creation of status updates for MN.IT @ DLI CIO and management team of outcomes from sessions. b. Deliverable: Monitoring of process and escalation of risks or time delays that may develop to MN.IT @ DLI CIO and management team. 6. Lead the effort for CCLD with SunGard to complete the requirements for the addition of Plumbing and Building codes to the eTrakIt system. a. Deliverable: Facilitation of sessions with business to determine and finalize business requirements for both Plumbing and Building Codes on line permit process. b. Deliverable: Signed enhancement presented to SunGard to determine appropriate cost and timelines associated with the request. c. Deliverable: Creation of status updates for MN.IT @ DLI CIO and management team of outcomes from sessions. d. Deliverable: Monitoring of process and escalation of risks or time delays that may develop to MN.IT @ DLI CIO and management team. 7. Other duties as assigned by MN.IT @ DLI. a. Provide PM support to the new DLI Program Director if required. i. Deliverable: TBD. This will be defined further once the new Program Director is on board and DLI has defined the role and definition.

Contract(s) Awarded

Contract ID 105996

Entity Type

State Agency

Information on contracts executed by an entity type of State Agency can be found using the contract ID in the MN Open CheckBook under TransparencyMN located at <http://mn.gov/mmb/transparency-mn/>.

For information on contracts executed by an entity type other than State Agency you will need to contact that entity directly using the contact information that was provided in the Select Five.

