

Request for Offers (RFO) Addendum

RFO Number: RFO0157

Addendum Number: 1

Date of Addendum: 11/02/2016

Original Posting Due Date, Time: November 7, 2016; 2:00 PM CT

Revised Due Date, Time: N/A

Title: Budgeting By Products and Services (BBPS) Phase 2

SCOPE OF ADDENDUM

The following are changes to the RFO: Modifying the Mandatory Qualifications, the Response matrix and posting answers to questions received on the RFO. For this addendum, changes to pre-existing RFO language will use ~~strike through~~ for deletions and underlining for insertions.

Modifying the Mandatory Qualifications from Page 3 of the RFO:

Mandatory Qualifications

To be initially scored as pass/fail. Thereafter, proposed resource(s) that meet the Mandatory Qualifications will be scored in part on the extent to which the resource exceeds these mandatory minimums. See RFO Evaluation Process, below.

Vendor must propose hourly rates at or below the vendor's Max Hourly Rate for the category.

Salary Projections (2 Resources needed)

- 2 years of experience using Microsoft Word 2013.
- 2 years of experience using Microsoft Excel 2013.
- 2 years of experience using Oracle Client Service ~~and Linux 6 (and Linux 7)~~ Environment Application Server Deployment.
- 2 years of experience working with Oracle Forms 11.1 or higher. ~~(11.1.1.3) on (Red Hat) Linux 6 Servicer (Oracle Forms (12.1.x) on (Red Hat) Linus 7 Server).~~
- 2 years of experience using Oracle Form Builder version 11.1 or higher. ~~11.1.1.3 (12.1x).~~
- 3 years of experience writing PL SQL and using Toad – Oracle Database 11.1 or higher. ~~11.2.0.4 (12.2.1.0.0).~~

Modifying the Response Matrix from Page 5 of the RFO:

RESPONSE MATRIX for SALARY PROJECTIONS	
Resource Name:	
MANDATORY QUALIFICATIONS:	Provide Dates and Company Name where the resource has demonstrated the qualification
2 years of experience using Microsoft Word 2013.	
2 years of experience using Microsoft Excel 2013.	
2 years of experience using Oracle Client Service and Linux 6 (and Linux 7) Environment Application Server Deployment.	
2 years of experience working with Oracle Forms <u>11.1 or higher. (11.1.1.3) on (Red Hat) Linux 6 Server (Oracle Forms (12.1.x) on (Red Hat) Linus 7 Server).</u>	
2 years of experience using Oracle Form Builder version <u>11.1 or higher. 11.1.1.3 (12.1x).</u>	
3 years of experience writing PL SQL and using Toad – Oracle Database <u>11.1 or higher. 11.2.0.4 (12.2.1.0.0).</u>	
DESIRED SKILLS:	Provide Dates and Company Name where the resource has demonstrated the skill
Experience working with enterprise financial systems, such as Oracle PeopleSoft or SAP.	
Experience working with the State’s Oracle PeopleSoft system (SWIFT).	

Posting the Answers to Questions Received on the RFO:

1. We have Oracle Forms Developers available but very few have the specific flavor of Linux requested in the RFO. Would similar technologies (i.e. Unix, Ubuntu, etc.) suffice? Or, would no linux at all be an option?

- A. Linux would be desired, but the business is willing to look at experience with similar technologies.
2. Are there any incumbents for this position? If Yes, how many?
A. No.
3. What will be the interview type of the selected candidate? Skype, telephonic or in-person?
A. We will use panel interview style. We prefer to conduct interviews in person, but are open to phone interviews, if needed. (Please note that the project work will need to be on-site.)
4. What are the no. of positions?
A. As stated in Page 1 of the RFO, two expert Oracle Forms developers and one Microsoft Access developer.
5. How many candidates can we submit?
A. As stated in Page 7 of the RFO, no more than three candidates (up to 2 candidates for Salary Projections and 1 candidate for Base Budget Tracking).
6. What is the job location?
A. Transportation Building, 395 John Ireland Blvd, St. Paul, MN 55155.
7. Will it be awarded to one company or multiple companies?
A. This is Staff Augmentation and each position will be scored and awarded separately.
8. Is there any Candidate Reference Required (yes/no), If yes – any specific template?
A. Yes, 2 references per candidate are required. There is no template.
9. Can the work be done offsite?
A. No.
10. What is the period of performance?
A. Full time through June 30, 2017.
11. Can we submit candidates only for Salary Projections and not for Base Budget Tracking?
A. Yes.
12. What will be the mode of interview?
A. See answer to 3 above.
13. Please share the details of the incumbent or vendor currently providing the same services along with last year's expenditure?
A. These are new positions with no incumbent.
14. What is the total budget limitation of this project?
A. These are staff augmentation positions to paid on a full-time hourly basis through June 30, 2017.

15. Please confirm about the work location of this project?

A. Transportation Building, 395 John Ireland Blvd, St. Paul, MN 55155.

16. Kindly confirm about the mode of interview?

A. See answer to 3 above.

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: