

Request for Offers (RFO) Addendum

RFO Number: RFO0090

Addendum Number: 1

Date of Addendum: 10/22/15

Original Due Date, Time: 10/30/2015, 4:00 PM

Revised Date, Time (if changing): N/A

Title: MNsure Application Project – BCM/DR Systems Analyst

SCOPE OF ADDENDUM

The following are changes to the RFO: Posting questions and answers for the RFO.

1. System Analyst will have support team to execute DR / BCP plan?

A. This RFO is for creating the DR/BCP plan. The plan not be tested or executed for this project.

2. Can system analyst work remotely during winter / snow /storm conditions?

A. The RFO requires that all work will be done at offices in St. Paul, unless otherwise arranged. Due to the nature of the work the resources need to be on site. Occasional exceptions may be made to accommodate a special situation.

3. Can s/he attend meetings at onsite and work remotely?

A. The RFO requires that all work will be done at offices in St. Paul, unless otherwise arranged. Due to the nature of the work the resources need to be on site. Occasional exceptions may be made to accommodate a special situation.

4. Does this position come under 'System Analyst' Category or 'Business continuity'? Please clarify.

A. This position is under the 'Systems Analyst' category. One (1) resource (to act as a Business Continuity and Disaster Recovery Planner).

5. Are there incumbents currently in any of the positions requested by these RFOs?

A. This is a new position. There are no current incumbents.

6. Does MN.IT have an incumbent contractor(s) either currently working, or who recently worked, on this position?

A. This is a new position. There are no current incumbents.

7. Are the incumbents eligible to respond to this solicitation?

A. This is a new position. There are no current incumbents.

8. If there are incumbents, can you provide the names of these incumbents?

A. This is a new position. There are no current incumbents.

9. Is there an incumbent vendor and/or a current consultant performing these duties? If yes, will they be submitted for consideration?

A. This is a new position. There are no current incumbents.

10. Will phone and/or video interviews be acceptable for out of state candidates or does it have to be in person?

A. Phone interviews will be acceptable.

11. It appears from RFO's 0087, 0088, 0089, 0090 that you are looking for a team of consultants to perform the Business Continuity and Disaster Recovery Plan for MNsure. Is this assumption correct?

A. RFOs 0087, 0088, 0089, and 0090 will be used to create a team of consultants to create the Business Continuity and Disaster Recovery plans for the MNsure application.

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: