

Request for Offers (RFO) Addendum

RFO Number: RFO0058

Addendum Number: 01

Date of Addendum: May 4, 2015

Original Due Date, Time: May 8, 2015; 4:00 PM

Revised Date, Time (if changing): NA

Title: MNSure IT Development Project - Project Managers

SCOPE OF ADDENDUM

The following are changes to the RFO: Posting questions and answers:

Question1: If the earlier submitted candidate is available I can resubmit him without resubmitting the whole response. But If I submit 2 more candidates additionally, do we need to do in the same email or in 2 separate emails.

Answer1: Vendors may use one email to submit new proposals and also to indicate previously submitted proposals are still available.

Question 2: Is Skype/ Phone Interview possible?

Answer 2: Our plan is to do phone interviews for the top scoring candidates as necessary.

Question 3: Before we go to all the work of submitting the people we still have available and re-submitting new candidates I am wondering if we can get any feedback. We did not hear back on any of the candidates we submitted not just for the PM position but BA, SA, QA or Notices (more than 22 people) so I am wondering if we did something wrong. Would we have been notified if for some reason ours got kicked out? I thought we were very careful to follow the guidelines but maybe we missed something. I am questioning what or how we presented the candidates. Any feedback would be greatly appreciated.

Answer 3: Each candidate is evaluated according to the evaluation process stated within the RFO. First, the evaluation team confirms that the candidate meets the required skills – this is a pass/fail standard. Candidates meeting the required skills are then scored based on their strength in the desired skills (70% of the score). Finally, cost assessment is completed (30% of the score). We then use an interview process if necessary to select from the top candidates.

Question 4: We are curious as to whether you did hire contractors on RFO0040? Are now going from 5-10 to 20 or so contractors? We do have candidates that we submitted, and some remain available....would they be seriously considered if we resubmit?

Answer 4: This RFP0058 is for the purposes of hiring an additional 5-10 resources. Positions are close to being filled for RFO0040, but all work orders have not been fully executed. The candidates will be selected based on the process described within the RFO and above.

Question 5: How many QAs and PMs did DHS select from the first posting? How many does DHS plan to hire in each category for the reposting?

Answer 5: The original postings called for 4 QA's and 10 PM's. Re-posted RFOs call for 5-10 additional QA's and 5-10 additional PMs. Please see the current postings for more information on the additional resources needed. Current postings are available at this link:

<http://mn.gov/buyit/14atm/rfo/active.html>.

Question 6: We received the RFO for the additional Project Manager's. I was wondering if you would you be open to setting up at time to chat in more detail about these opportunities? I would like to learn more about the type of candidates that you are looking for and would be a good addition to your team.

Answer 6: See the RFO and Questions and Answer addendum for the State's eligibility and proposal instructions. As needed, the State will interview top candidates to make final selection decisions.