

Request for Offers (RFO) Addendum

RFO Number: RFO0006

Addendum Number: 2

Date of Addendum: 5/23/2014

Original Due Date, Time: 5/28/2014, 4:00pm CT

Revised Date, Time (if changing): N/A

Title: Minnesota Cancer Reporting System (MCRS)

SCOPE OF ADDENDUM

The following are changes to the RFO:

Responses to questions received:

1. Q - In the Submission Format – Staffing section, item 3 specifies that the resume indicate “whether the resource was an employee or consultant.” Does this mean we should indicate if the resource was a W-2 employee of our company versus a 1099 contracted employee?
A – Yes.

2. Q - Is the Analyst position you are seeking an addition to current staff or are renewing a position that already exists?
A – This is not a staff augmentation.

3. Q – Is there an incumbent for this work?
A – No.

4. Q - How many candidates/consultants do you expect to perform the project?
A – We expect a reply from the vendor on this.

5. Q – Do you expect an hourly cost or a total cost proposal for the whole project?
A – Number of hours and total cost.

6. Q – Are you looking for fixed bid pricing or time and materials?
A – Fixed bid.

7. Q – Will payment to the awarded vendor be made based on completed and approved deliverables or can we bill time each month as it goes up to the fixed bid amount?

A – Payment will be made for completed and approved deliverables. The cost proposal should include a breakdown of total project cost by deliverable.

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE:

RFO Number: RFO006

Addendum Number: 1

Date of Addendum: 05/13/2014

Original Due Date, Time: 05/28/2014 4:00 PM

Revised Date, Time (if changing): _____

Title: Minnesota Cancer Reporting System (MCRS)

SCOPE OF ADDENDUM

The following are changes to the RFO:

Add the following bullet point to the Submission Format section:

- Cost - send separate attachment for cost that includes the estimated total cost of work

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: