

This email is being sent to actively registered pharmacy technicians. If you already completed your CE attestation, please disregard. **If you are uncertain if you have completed your CE attestation**, <u>login to your account</u>, go to your technician registration card and select "More" to **view your CE Due Date** (see screenshot below).

Technician Continuing Education Reporting Due July 31, 2025

Technicians registered with the Minnesota Board of Pharmacy are required to complete 20 hours of continuing education (CE) every two years to maintain their active status. Continuing Education reporting is due by July 31st of every odd year. **If you are a newer registrant** your number of hours may differ. You can <u>log into your online account</u> to find out how many hours of CE are required.

The Continuing Education Courses that you take must be approved for technicians and be ACPE or Board approved, and completed between August 1, 2023 and July 31, 2025 for this CE cycle. <u>MN Board of Pharmacy Rule 6800.1500.</u>

Please note:

- **Proof** of CEs will be required if you do not attest by July 31, 2025
- Failure to complete the required number of hours will affect your ability to renew your registration.
- Pharmacy technician registration renewals will open on October 1, 2025.

Reporting Continuing Education to the Board

<u>Log in to your online account</u> at the Minnesota Board of Pharmacy, click on the CE Completion link, follow the prompts to proceed, and click on the box that indicates you have completed your CE **no later than July 31, 2025**.

Screenshot for certifying completion of CE for reference:

REGISTRATIO	on - Pharmacy Technician (TECHNICIAN) More >
NUMBER		NAVIGATE
STATUS	Active	Certification of CE Completion
Expires	12/31/2025	Update License Information
CE DUE	07/31/2025	Duplicate Card
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If you are unable to log in to your online account or are having trouble with your online account, you can also go to the Minnesota Board of Pharmacy website, click on the Forms tab and select the "Certification of Completion of Continuing Education" document.

Not sure how many hours you need to complete?

If you are a newer registrant you can <u>log into your online account</u> to find out how many hours of CE are required.

Approved Continuing Education:

ACPE-approved courses ending in "T" or MN Board of Pharmacy-approved courses ending in "T" or "B" during the CE cycle will count toward your continuing education credit total. You may apply for credit for a program not already approved by going to our website under the <u>Forms tab</u> and submitting the form titled "CE Approval Form for Non-ACPE-Approved Program Attendees" within 90 days of attendance.

Questions? Click Here for FAQ's

If you have already attested completion of your CEs to the Board, no further action is needed. This is a reminder only.

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