

POSTDOCTORAL SUPERVISED PSYCHOLOGICAL EMPLOYMENT EXPERIENCE MINNESOTA LICENSED PSYCHOLOGIST (LP) LICENSURE

SUPERVISION AGREEMENT

This agreement is between [Click or tap here to enter text.](#) (hereinafter “Supervisee”) and [Click or tap here to enter text.](#) (hereinafter “Primary Supervisor”). The purpose of this supervision is to meet the legal and ethical requirements for a postdoctoral supervised psychological employment experience for licensure as a Licensed Psychologist in the State of Minnesota as issued by the Minnesota Board of Psychology (hereinafter “Board”).

The effective dates of this agreement are from [Click or tap to enter a date.](#) (Date Supervision Will Begin) through [Click or tap to enter a date.](#) (Date Supervision Will End).

Supervisee is required to complete one full year of postdoctoral supervised employment or the equivalent in part-time employment. This postdoctoral supervised employment experience [Choose an item.](#) intended to provide the entire 1,800 hours of postdoctoral supervised psychological employment for licensure in Minnesota as a licensed psychologist. List applicant’s employer’s name and address for this supervised experience:

Supervisee’s accrual of 1,800 hours shall be accrued in no less than 12 months and in no more than 60 months from the **first date of providing post-doctoral psychological services under supervision.**

Supervisee shall receive at least 100 hours of supervision in the course of accruing 1,800 hours of post-doctoral supervised psychological experience.

Supervisee acknowledges a supervised postdoctoral employment experience exceeding 60 months from the first date of employment may not be eligible towards licensure in Minnesota, without the Board of Psychology granting Supervisee a variance to the 60-month statutory language found in 148.907 subd. 2(7).

Supervisee and Primary Supervisor agree that once Supervisee has completed the required amount of post-degree supervised employment, Supervisee will continue to receive supervision for any professional services meeting the definition of the practice of psychology until notified of licensure by the Board as required in Minnesota Rule 7200.2000, subpart 2, I.

PRIMARY SUPERVISION

Primary Supervisor in this agreement is:

(1) A psychologist licensed in Minnesota [Click or tap here to enter text.](#) (License Number) with a doctoral degree in psychology [Click or tap to enter a date.](#) (Date Degree Granted) with competence in both supervision in the practice of psychology and the activities being supervised which include:

[Click or tap here to enter text.](#)

(2) An individual with a doctoral degree with a major in psychology [Click or tap to enter a date.](#) (Date Degree Earned) [Click or tap here to enter text.](#) (Major) who is employed by [Click or tap here to enter text.](#)

(Employer Name, Address, Telephone Number) which qualifies as a regionally accredited educational institution; federal, state, county, or local government institution, agency, or research facility who has competence in both supervision and in the practice of psychology.

All supervision provided by Primary Supervisor pursuant to (2) above and activities being supervised occur with the regionally accredited educational institution, or federal, state, county, or local government institution, agency, or research facility.

(3) An individual licensed or certified as a psychologist in another jurisdiction [Choose an item.](#) (Jurisdiction) [Click or tap here to enter text.](#) (License or Certification Number) who has competence in both supervision and in the practice of psychology and the activities being supervised.

All supervision provided by a psychologist not licensed in Minnesota yet licensed in another jurisdiction will occur in the jurisdiction where Primary Supervisor is authorized to practice.

(4) A psychologist licensed in Minnesota who was licensed before August 1, 1991, originally licensed on: [Click or tap to enter a date.](#) (Date of Original Licensure) and has competence in both supervision and in the practice of psychology and in the activities being supervised.

(5) The primary supervisor retains supervisory responsibility for the entire supervised professional experience including the clinical supervision and the quality of services provided; access to files and the ability to regularly review files is an essential part of this requirement.

DESIGNATED SUPERVISION

Primary Supervisor designates [Click or tap here to enter text.](#) (hereinafter "Designated Supervisor") to provide the following amount of designated supervision in the following manner to Supervisee:

Designated Supervisor in this agreement is:

A master's prepared or doctorally prepared mental health professional _____
(Credentials and Jurisdiction).

Training and supervision from Designated Supervisor will be the following specific skills:

Training and supervision from Designated Supervisor will be conducted: _____Basis (Individual or Group).

FREQUENCY

Supervisee and Primary Supervisor shall meet a minimum of one hour for individual in-person regularly scheduled supervision per week.

- Supervisee is responsible for keeping Primary Supervisor informed of the number of hours worked per week. There is no distinction for licensure purposes between clinical hours and those spent in other activities that count towards the postdoctoral supervised employment experience.
- Supervisees who work 20+ hours per week shall obtain a second hour of supervision for that week.
- Hours worked beyond 50 in a week shall not count toward the total required hours for licensure.
- Supervisee is expected to work: _____ (select one: 20 hour or less with 1 hour of primary supervision, 20+ hours with 1 hour of primary supervision and one hour of designated, group or additional primary supervision).
- Supervisee and Supervisor agree that missed supervision sessions due to Supervisee illness will be rescheduled as soon as practicable.
- In the instance of a Primary Supervisor illness or vacation, Primary Supervisor designates _____ (Designee), who also meets the definition of a Primary Supervisor under this section, to provide the requisite primary supervision hour for that week. Supervisee will meet with Designee at the regularly scheduled time for supervision. If a conflict in schedules arise, it is Designee's responsibility to reschedule a time to meet during that week.

SUPERVISION

- Supervisee and Primary Supervisor agree "supervision" means documented in-person consultation, which may include tele supervision, between a primary or designated supervisor and Supervisee.
- Supervisee and Primary Supervisor agree that the purpose, goals, and objectives of supervision are to: (1) fulfill requirements for training supervision; (2) to promote development of a supervisee's professional identity and competence; and to goals as agreed upon between Supervisee and Primary Supervisor:
- The content of supervision will focus on: the acquisition of knowledge, conceptualization, and skills within the defined scope of practice, and other goals and objectives as agreed upon between Supervisee and Primary Supervisor below:
- The context of supervision will ensure Supervisee's understanding of ethics, codes, rules, regulations, standards, guidelines (including consent, confidentiality, and all obligations under the Minnesota Psychology Practice Act, Sections 148.88 – 148.98 and the rules adopted under these statutes and the American Psychological Association (APA) Ethical Principles of Psychologists and Code of Conduct.

RIGHTS AND RESPONSIBILITIES OF THE PARTIES

- Supervisor and Supervisee have reviewed and agree to incorporate by reference all the rights and responsibilities assigned to each party in the Minnesota Psychology Practice Act and Psychology Board Rules. Including but not limited to: supervisor and supervisee rules of conduct, record keeping, mandatory reporting, impairment, and competency requirements.

SUPERVISOR’S SCOPE OF PRACTICE (Brief description of Supervisor’s work, qualifications, and practice):

AMENDMENT

This agreement is subject to revision at any time, upon the request of either Supervisee or Primary/Designated Supervisor(s). A formal review, however, will be conducted: Monthly/Quarterly/Annually/_____.

We agree, in good faith, and to the best of our ability, to uphold the provisions of this supervisory agreement and to manage the supervisory relationship and supervisory process according to Minnesota Psychology Practice Act and ethical principles of the American Psychological Association.

PRIMARY SUPERVISOR

DESIGNATED SUPERVISOR (IF ANY)

SUPERVISEE

Agreement is in effect from: _____ Revision or termination of Agreement: _____

Reviewed and Approved By:

Assistant Executive Director
Minnesota Board of Psychology

Date

APPENDIX

Designated Supervisor is defined in Minnesota as a “qualified individual who is designated by the primary supervisor to provide additional supervision and training to an individual who is obtaining...post degree supervised psychological employment.” Minn. Stat. 148.89, subp. 2c.

Mental Health Professional is defined in Minnesota as identified in Minnesota Statute 245.462, Subd. 18.

Primary Supervisor is defined in Minnesota as a “psychologist licensed in Minnesota or other qualified individual who provides the principal supervision to...an individual who is obtaining...post degree supervised psychological employment.” Minn. Stat. 148.925, subp. 4b.

Tele supervision is defined as “the clinical supervision of psychological services through a synchronous audio and video format where the supervisor is not physically in the same facility as the supervisee”. MN Statute 148.89, Subd. 9

Supervisee is defined in Minnesota as an “individual whose supervision is required to obtain credentialing by a board of psychology or to comply with a board order. Minn. R. 7200.0110, subp. 33

Supervision is defined in Minnesota as “documented in-person consultation, tele supervision between... a primary or designated supervisor and the supervisee.” Minn. Stat. 148.925, subd. 1.

Practice of Psychology is defined in Minnesota as:

The observation, description, evaluation, interpretation, prediction, or modification of human behavior by the application of psychological principles, methods, or procedures for the purpose of preventing, eliminating, evaluating, assessing, or predicting symptomatic, maladaptive, or undesired behavior; applying psychological principles in legal settings; and enhancing interpersonal relationships, work, life and developmental adjustment, personal and organizational effectiveness, behavioral health, and mental health. The practice of psychology includes, but is not limited to, the following services, regardless of whether the provider receives payment for the services:

- (1) psychological research and teaching of psychology subject to the exemptions in section 148.9075;
- (2) psychological testing and the evaluation or assessment of personal characteristics, such as intelligence, personality, cognitive, physical and emotional abilities, skills, interests, aptitudes, and neuropsychological functioning;
- (3) counseling, psychoanalysis, psychotherapy, hypnosis, biofeedback, and behavior analysis and therapy;
- (4) diagnosis, treatment, and management of mental or emotional disorders or disabilities, substance use disorders, disorders of habit or conduct, and the psychological aspects of physical illness, accident, injury, or disability;
- (5) psychoeducational evaluation, therapy, and remediation;
- (6) consultation with physicians, other health care professionals, and clients regarding available treatment options, including medication, with respect to the provision of care for a specific client;

(7) provision of direct services to individuals or groups for the purpose of enhancing individual and organizational effectiveness, using psychological principles, methods, and procedures to assess and evaluate individuals on personal characteristics for individual development or behavior change or for making decisions about the individual; and

(8) supervision and consultation related to any of the services described in this subdivision.

Minn. Stat. 148.89, subd. 5.