

MINNESOTA BOARD OF BARBER EXAMINERS  
MONDAY September 30, 2013  
Minutes

Attendance: Board Members: Jon Stone, James Robinson, and Ken Kirkpatrick;  
Board Staff: Thora Fisko and Trevor White;  
Board Attorney: Mike Tostengard and;  
members of the public.

Absent: Board Member Clarence Jones

1) Call to Order

The meeting was called to order at 8:30 by Board Chair Stone.

2) Approve Agenda

Motion by member Robinson to approve the agenda as presented, second by member Kirkpatrick, motion carried unanimously.

3) Approve Minutes

A. August 19, 2013 :

Motion by member Robinson to approve the minutes with one correction, second by member Kirkpatrick, motion carried unanimously.

B. September 9, 2013:

Motion by member Robinson to approve the minutes as presented, second by member Kirkpatrick, motion carried unanimously.

4) Unfinished Business

A. Annual Review of Board By Laws – Tabled at the August meeting

Motion by member Robinson to approve the By Laws with proposed amendments as presented, second by member Kirkpatrick, motion carried unanimously.

New Business

5) Reciprocity Applications

A. Mirna Rayas Hipolito (Mexico)– Additional Information received

Motion by member Robinson to deny the application as not showing training substantially equivalent to Minnesota requirements, second by member Kirkpatrick, motion carried unanimously.

The Board members recommended that Ms. Hipolito apply with the Cosmetology Board for licensure as a cosmetologist.

B. Olga Janeth Godoy (Honduras) – Additional information requested but not received  
Applicant not present no action taken

C. Blanca Artieda (Equador) – Additional information requested and received

Motion by member Kirkpatrick to allow Ms. Ariteda to sit for registered barber examination, second by member Robinson. After discussion and questions and answers between the board members and applicant, motion carried unanimously.

6) Petitions for Rule Variance

A. Davontay Davis – Retake only portion of exam failed

Motion by member Kirkpatrick, second by member Robinson, motion carried unanimously.

7) Correspondence

A. NABBA Conference Materials

B. Peggy Schmidt-Minnesota School of Barbering

1. The executive Secretary was instructed to draft a letter of thanks to Ms. Schmidt for leasing her school to the Board for exams and all her assistance in the past.

C. Stephen Kelly- Century College, White Bear Lake, MN

1. The Executive Secretary was instructed to set up a meeting with the Century College representative as requested.

D. Letter from Executive Secretary to Department of Health

8) Moler Barber School

A. Relocation – Presentation by Terrie Mau regarding proposed relocation of Moler Barber School and proposed floor plan. Questions arose regarding the number of sinks required and the application is incomplete without plumbing and electrical schematics. The Executive Secretary was instructed to meet with the Board Attorney to review rules related to the number of sinks required. Ms. Mau will be contacted with the attorney's opinion. The Board agreed to call a special meeting of the Board to review the completed application when it is presented for review.

9) Minneapolis Community Technical College - to be included in examination rotation

A. Seeks documentation of Board acceptance of independent study assignments equal to six hours of classroom training for those students displaced from the school during examinations.

1. Could potentially begin with the February examination

a. The Board instructed the Executive Secretary to draft a letter approving the use of projects and other outside assignments for classroom hours when displaced by examinations.

b. The Board also instructed that accommodations for parking be sought for examinations as parking in the area is somewhat limited.

10) Inspector Report

Inspector Trevor White reported on the number of inspections complete to date.

11) Executive Secretary Report

A. Legislative update

Executive Secretary reported on several ideas that have been presented for possible legislative action. New requirements in the legislative process have been recently presented to agencies and the deadline is looming. After some discussion regarding the merits of pursuing a legislative proposal at this time member Kirkpatrick moved that the Board not pursue any legislative agenda during the upcoming legislative session, second by member Robinson, motion carried unanimously.

B. On line renewals

On line renewal system progress continues and final testing will begin in one to two weeks.

C. Office Space

The current tenant of the new space is scheduled to move into their new space on or about October 18. Once that move is complete the Barber Board can begin the process of preparing the space and set a date for moving.

D. NABBA Conference Summary

Executive Secretary Fisko gave a summary of the NABBA conference including recognition to Peggy Schmidt for her contributions to the organization in organizing a day of training that was very informative and well received at the conference.

E. Reaching out to community colleges and interested individuals regarding barbering programs/schools

The idea of reaching out to community colleges in out state Minnesota regarding the possibility of developing barber schools was presented.

12) Rule Making Procedures

A. Minnesota Rules Chapter 2100

1. Resolution to begin rule making process:

- a. Good Cause Exemption – An expedited process for making changes to rules directly impacted by the recent legislative changes to MN Statutes Chapter 154
  - i. Summary of process
  - ii. Review preliminary documents
  - iii. Request for comments

Motion by member Robinsion that the Executive Secretary move forward with the rule making process as presented to the Board, second by member Kirkpatrick, motion carried unanimously.

13) Call for Public Comments

Peggy Schmidt commented that Tattoo Artists are now being regulated by the State and suggested that the Barber Board may be interested in providing the regulatory oversight of the Tattoo industry. The Executive Secretary was instructed to gather information regarding the regulation of Tattooing and massage therapists in Minnesota.

14) Meeting Schedule

Scheduled Board Meetings

8:30 a.m. in Conference room A on 4<sup>th</sup> floor:  
November 25, 2013

Committee and other Meetings

Complaint Committee follows the same schedule as above, meeting at 10:00 a.m.

15) Adjournment

Motion by member Robinson to adjourn the meeting at 9:40am, second by member Kirkpatrick, motion carried unanimously.