

September 25, 2026 - 8:30 a.m. – **Application Review Committee – Big Stone Conference Room (Room 119)** – Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

September 25, 2026 - 9:30 a.m. – **Board Meeting – Big Stone Conference Room (Room 119)** – Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

Remote Meeting Access: Members of the public wishing to join the 9:30 a.m. Board meeting using video and audio: <https://minnesota.webex.com/minnesota/j.php?MTID=m2286b2811dc1edfff74be539d0a7aad3>

Meeting number: 2495 598 4065 / Password: t57JRPu3MAW

+Audio only: Dial 1-415-655-0003 or 1-855-282-6330 (Toll Free) / Meeting Number: 2495 598 4065

Please turn off your camera and mute your speaker/telephone upon entry to the meeting.

Proposed Regular Board Meeting Agenda – September 25, 2026

1. Call to Order
2. Consider and approve Proposed Agenda
3. Introductions / Roll Call
4. Consent Agenda: (**ACTION ITEM – All items will be considered for approval in one motion**)
 - a. Minutes – July 17, 2026 Board Meeting
 - b. Financial Reports (as of September 1, 2026)
 - c. Application and Licensure Reports (July and August 2026)
5. Executive Director's Report
 - a. MFT National Exam Report (July and August 2026)
 - b. HPSP Reports (July and August 2026)
 - c. MN MFT Jurisprudence Exam – New exam rollout
 - d. Rule Revision Update
 - e. Christian Counselors Freedom Alliance vs. MN Attorney General / MN Board of Behavioral Health and Therapy / MN Board of Marriage and Family Therapy – Update
 - f. MN Board of Psychology – Proposed AI Legislation
6. **9:45 a.m.** HPSP Annual Presentation – Kimberly Navarre, Program Director
7. Variances (**ACTION ITEM**)
 - a. V-2026-14: Request to count hours logged more than six months before filing of initial application ([Minn. Rule 5300.0155, subp. 2.](#))
8. AMFTRB Annual Meeting Report – Anna Clavin, Delegate
 - Shonda Craft, Alternate Delegate
 - Jennifer Mohlenhoff, Executive Director
9. CLEAR Fall Conference 2026 Report
 - Shonda Craft, Board Member
 - Jennifer Mohlenhoff, Executive Director
10. Board Committee Appointments – 2026-2027
11. Proposed 2027 Board and Committee Meeting Schedule – **ACTION ITEM**
12. Public Comment
13. Other Items / Announcements
14. **EXECUTIVE SESSION (Closed Session; public must exit the meeting) – If required**
15. Adjournment



Minutes of the Regular Board Meeting July 17, 2026

MEMBERS PRESENT:

Adam Arnold, Vice Chair
Chilah Brown
Anna Clavin, Secretary/Treasurer
Shonda Craft,
Jessie Everts
Katy Graves
Thad Shunkwiler, Chair

STAFF:

Jennifer Mohlenhoff, Executive Director
Donna Maki, Administrative Specialist
Jorge Marin, Compliance Coordinator

1. CALL TO ORDER

Chair Thad Shunkwiler called the meeting to order at 9:31 a.m., conducted in person and electronically pursuant to Minn. Stat. 13D.015.

2. CONSIDER AND APPROVE PROPOSED AGENDA

The agenda was approved as presented, on a motion by Jessie Everts and seconded by Adam Arnold. The motion passed (7-0) on a voice vote. A variance (V-2026-13) had been added after business hours on July 16, 2026.

3. INTRODUCTIONS / ROLL CALL

Board member roll call and introductions were made. Members of the public were present online only.

4. CONSENT AGENDA

- A. MAY 15, 2026 BOARD MEETING MINUTES
- B. FINANCIAL REPORTS (AS OF July 1, 2026) (BUDGET/REVENUE/VENDOR PAYMENT)
- C. MAY AND JUNE 2026 APPLICATION AND LICENSURE REPORTS (See Attachment A.)

Shonda Everts made a motion to approve the Consent Agenda items. Katy Graves seconded the motion. The motion passed (7-0) on a voice vote.

5. EXECUTIVE REPORT

Members reviewed the Executive Director's Report as prepared by ED Mohlenhoff.

- a. MFT National Exam Report (April, May, and June 2026) – AMFTRB provided notice that those taking the exam in January – April 2026 were allowed to retake at no cost prior to 12/31/2026 due to

issue/error involving exam information posted on AMFTRB website during that period. Examination fails for the 4-month period would not count towards any state limitation on number of exam attempts available to approved applicants.

b. HPSP Monthly Reports (May and June 2026)

c. Rule Revision Update –

i. Notice and Comment Period Closed June 8, 2026

ii. Administrative Rule Final Form – awaiting Governor's Office review and approval

d. 2026 Legislative Session – The final Health and Human Services scope and licensure omnibus and supplementary budget bills as signed by the Governor were reviewed. The MFT reciprocity bill was enacted into the MFT Practice Act.

6. VARIANCES

V-2026-09: Request to count hours logged more than six months before filing of initial application (Minn. Rule 5300.0155, subp. 2.) – Jessie Everts made a motion to approve in part by allowing counting of hours logged from August 2025 – May 2026 and deny in part by denying hours logged in 2018-2019. Anna Clavin seconded the motion. Motion approved 7-0 roll call.

V-2026-10: Request for extension of time to meet LMFT licensure requirements (Minn. Rule 5300.0155, subp. 3) – Anna Calvin made a motion to approve extension to December 2027. Katy Gaves seconded the motion. Motion approved 7-0 roll call.

V-2026-11: Request for extension of time to meet LMFT licensure requirements (Minn. Rule 5300.0155, subp. 3) – Shonda Craft made a motion to approve extension to July 2027. Jessie Everts seconded the motion. Motion approved 7-0 roll call.

V-2026-12: Request for extension of time to meet LMFT licensure requirements (Minn. Rule 5300.0155, subp. 3) – Jessie Everts a motion to approve extension to October 2029. Anna Calvin seconded the motion. Motion approved 7-0 roll call.

V-2026-13: Request for one year extension of LAMFT licensure term (Minn. Rule 5300.0175) – Shonda Craft made a motion to approve licensure term extension for one year to June 2027. Adam Arnold seconded the motion. Motion approved 7-0 roll call.

7. Executive Committee Report – Board Member Interest/Feedback Survey

8. PUBLIC COMMENT – None

9. OTHER ITEMS/ANNOUNCEMENTS – None

10. EXECUTIVE SESSION – The Board recessed at 10:57 a.m. and reconvened in closed executive session at 11:03 a.m.

Review of Disciplinary or Corrective Action Orders –

- I. Jessie Everts made a motion to approve the Stipulation and Consent Order for Suspension of License (Lisa Thompson). Adam Arnold seconded the motion. Motion approved 7-0 roll call vote.
- II. Adam Arnold made a motion to approve the Stipulation and Consent Order for Stayed Suspension of License and Suspension of Supervisor Status. (Lori Voss). Jessie Everts seconded the motion. Motion approved 7-0 roll call vote.

11. Adjournment – Chilah Brown made a motion to reopen the public meeting and adjourn. Anna Calvin seconded the motion. The motion passed 7-0 on a voice vote.

Chair Thad Shunkwiler adjourned the meeting at 11:13 a.m.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on September 25, 2026.

Anna Clavin, Board Secretary

ATTACHMENT A

APPLICATION REVIEW COMMITTEE REPORT:

The Application Review Committee met on May 15 and June 26, 2026.

- Final Applications for LMFT Licensure approved: 26
- Initial Applications (Non-COAMFTE or COAMFTE requiring Committee review) approved: 4
- Initial Applications (COAMFTE) approved by Board staff per delegated authority: 8
- Applications approved for LMFT licensure by Reciprocity: 2
- English Language Learner Special Arrangement Request: 1
- Guest License Applications: 7

LMFT Licenses Issued (May and June 2026):

1. Anderson, Lauren
2. Baer, Samantha
3. Batdor, Timothy
4. Bird, Taylor
5. Blumfield, Anna
6. Brenny, Joseph "Skip"
7. Cheng, Haoran
8. Diaz, Taiah
9. Easley, Maurio
10. Fesser, Olivia
11. Graham, Shatera
12. Harguth, Brianna
13. Herrington, Cassidy
14. Johnson, Andrea
15. Karkula, Elizabeth
16. Kelly, Emmalynn
17. Khan, Faryal
18. Korf, Jennifer
19. Lecander, Chelsea
20. McMillen, Elanor
21. Mercado, Linda
22. Munoz, Abigail
23. Real, Nichole
24. Rieder, Jenna
25. Severson, Kassidy
26. Simpson, Calli
27. Thao, Laxee
28. Waldron, Samantha
29. Wolfe, Aja
30. Zupke, Jason

LAMFT Licenses Issued (May and June 2026):

1. Averkova, Avelene
2. Berge, Sarah
3. Brezinski, Amanda
4. Buganski, Phillip
5. Dougherty, Megan
6. Houdek, Finch
7. Lindquist, Alaina

8. Noonan, Jessica
9. O'Hara, Cody
10. Olson, Jaclyn
11. Rohling, Erik
12. Stone, Alexis
13. Tahlier, Emily
14. Yang, Wennicha

LMFT Guest Licenses Issued (May and June 2026):

1. Kenney, Aria
2. Meredith, Megan
3. Mosher, Alexa
4. Saari, Stephanie
5. Schulz, Sydney

Selection Criteria: Budget Period - 2027, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2027	Fund:	1201	DeptID:	H7M30000	AppropID:	H7M1111
			Health Related Boards		Marriage & Family Therapy Boar		Marriage & Family Therapy Oper

Remaining Payroll Projection	Full-Time (41000):	\$411,281.39	Part-Time (41030):	\$0.00	Total:	\$411,281.39
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	373,000.00	0.00	329,709.51	43,290.49	0.00	329,709.51
41030 Part-Time-Seasonal-Labor Serv	0.00	0.00	0.00	0.00	0.00	0.00
41050 Overtime and Premium Pay	0.00	0.00	0.00	0.00	0.00	0.00
41070 Other Employee Cost	10,000.00	0.00	9,175.00	825.00	0.00	9,175.00
41100 Space Rental And Utilities	31,000.00	0.00	25,358.12	4,951.42	690.46	26,048.58
41110 Printing And Advertising	2,000.00	0.00	1,648.13	0.00	351.87	2,000.00
41130 Prof-Tech Serv-Outside Vend	4,350.00	0.00	4,350.00	0.00	0.00	4,350.00
41150 Computer and System Services	0.00	0.00	0.00	0.00	0.00	0.00
41155 Communications	5,100.00	0.00	5,100.00	0.00	0.00	5,100.00
41160 Trav-Sub-InState-Border Comm	3,700.00	0.00	3,519.88	180.12	0.00	3,519.88
41170 Trav/Sub-OutOfState-BorderComm	8,300.00	0.00	8,984.06	0.00	-684.06	8,300.00
41180 Employee Development	2,300.00	0.00	2,300.00	0.00	0.00	2,300.00
41190 State Agcy-Prov Prof-Tech Serv	0.00	0.00	0.00	0.00	0.00	0.00
41196 Rate-Based MNIT Services	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
41197 Agency-Specific MNIT Services	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
41300 Supplies	1,000.00	0.00	500.00	145.27	354.73	854.73
41400 Equipment	0.00	0.00	604.31	0.00	-604.31	0.00
41500 Repairs To Equip and Furn	0.00	0.00	384.56	0.00	-384.56	0.00
43000 Other Operating Costs	98,609.95	0.00	3,348.13	0.00	95,261.82	98,609.95
47060 Equipment-Capital	0.00	0.00	0.00	0.00	0.00	0.00
47160 Equipment-Non Capital	0.00	0.00	0.00	0.00	0.00	0.00
Total	574,359.95	0.00	429,981.70	49,392.30	94,985.95	524,967.65

Selection Criteria: Budget Period - 2027, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2027	Fund:	2000	DeptID:	H7M30000	AppropID:	H7M9210
			Restrict Misc Special Revenue		Marriage & Family Therapy Boar		Criminal Background Check Rec

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
Total	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
Report Total	581,359.95	0.00	436,981.70	49,392.30	94,985.95	531,967.65

Budget Year	(All)
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Sum of Amount				Years	Posted Dt	Grand Total
				2026		
Fund	Approp	Account Desc	Account	Jul	Aug	
1201	H7M1000	Duplicate Renewal Cards	634516	50.00	80.00	130.00
		H7M Professional Firm Initial	608258	100.00	100.00	200.00
		LAMFT Late Fee	634572	500.00		500.00
		Licensed Associate M-FT Renew	634514	2,100.00		2,100.00
		M-FT - Licensed Associate	634513	825.00	450.00	1,275.00
		M-FT: App By Reciprocity	634502	1,100.00		1,100.00
		M-FT: App For Licensure	634501	880.00	880.00	1,760.00
		M-FT: App For Written Exam	634500	550.00	1,210.00	1,760.00
		M-FT: Cont. Ed. Sponsor Apprvl	634506	2,580.00	2,820.00	5,400.00
		M-FT: Label Processing Fee	634507	180.00	60.00	240.00
		M-FT: Prorated Init. Lic. Fee	634505	1,190.00	440.00	1,630.00
		H7M - Guest License	634521	450.00	600.00	1,050.00
		M-FT - Emeritus	634512	175.00		175.00
		M-FT Duplicate Certificate Fee	634508	25.00	25.00	50.00
		H7M Professional Firm Annual R	608259		25.00	25.00
			H7M1000 Total		10,705.00	6,690.00
2000	H7M9210	H7M Criminal Background Fee	634520	417.25	481.25	898.50
	H7M9210 Total			417.25	481.25	898.50

MFT Expenses Paid

Vendor Name	Line Desc	Acctg Dt	Account Desc	Amount
ARNOLD ADAM	per diem	07/08/26	Board/Council Member Comp	75.00
ARNOLD ADAM	Per Diem	07/17/26	Board/Council Member Comp	75.00
ARNOLD ADAM	FY27 mileage	07/17/26	Private Auto Mileage In State	13.68
BROWN CHILAH	Per Diem	07/17/26	Board/Council Member Comp	75.00
CLAVIN ANNA	per diem	07/08/26	Board/Council Member Comp	75.00
CLAVIN ANNA	Per Diem	07/17/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	Per Diem	07/16/26	Board/Council Member Comp	75.00
CRAFT SHONDA M	FY27 mileage	07/17/26	Private Auto Mileage In State	17.48
EVERTS JESSIE	per diem	07/08/26	Board/Council Member Comp	75.00
EVERTS JESSIE	Per Diem	07/17/26	Board/Council Member Comp	75.00
EVERTS JESSIE	FY27 mileage	07/17/26	Private Auto Mileage In State	18.24
GRAVES KATHRYN A	Per Diem	07/17/26	Board/Council Member Comp	75.00
INNOVATIVE OFFICE SOLUTIONS LLC	BATTERY,3V WATCH & ELEC	07/23/26	Supplies, Materials, And Parts	5.03
INNOVATIVE OFFICE SOLUTIONS LLC	LABEL,SHIPPING,300/BX,WH	07/23/26	Supplies, Materials, And Parts	54.36
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,20#,LTR,92 BRT	07/23/26	Supplies, Materials, And Parts	54.37
INNOVATIVE OFFICE SOLUTIONS LLC	PENCIL,PMATE,EVERSTRONG	07/23/26	Supplies, Materials, And Parts	17.27
INNOVATIVE OFFICE SOLUTIONS LLC	REMOVER,STAPLE,HVY DTY	07/23/26	Supplies, Materials, And Parts	14.24
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY27 Rent + Storage	07/01/26	Rent - Non State Owned Space	2,475.71
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY27 Rent + Storage	08/31/26	Rent - Non State Owned Space	2,475.71
SHUNKWILER THAD M	Per Diem	07/16/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	Per Diem	07/17/26	Board/Council Member Comp	75.00
SHUNKWILER THAD M	FY27 mileage	07/17/26	Private Auto Mileage In State	130.72



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Main Telephone: 612-617-2220
Hearing/Speech Relay: 1-800-627-3529
mft.board@state.mn.us
mn.gov/boards/marriage-and-family

FY 2026 Monthly Budget Report Data (July 1, 2026 – June 30, 2027)
September 25, 2026 Board Meeting

FY 2027 Expenditures					
Type	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Spent	% of Budgeted Amount
Direct Expenditures	\$574,359.95	9/1/2026	17%	\$49,392.30	9%
Encumbered Direct Obligations	\$429,981.70	9/1/2026	17%		75%
Unobligated Direct Funds	\$94,985.95	9/1/2026	17%		16%
Criminal Background Check (CBC)	\$7,000.00	9/1/2026	17%	\$0	
Indirect – AGO	\$80,000	9/1/2026	17%		
Indirect – HPSP	\$13,000	9/1/2026	17%		
Indirect – ASU/SmART	\$24,000	9/1/2026	17%		
Indirect – CBCPO	\$7,500	9/1/2026	17%		
Total: Indirect	\$124,500				
Total: Direct & Indirect				\$49,392.30	
FY 2027 Revenues					
Type	Budgeted Amount	Date Collected Through	% Fiscal Year	Amount Collected	% Collected
Revenues	\$684,000	9/1/2026	17%	\$17,395.00	3%
CBC Revenues	\$7,000	9/1/2026	17%	\$898.50	13%
FY 2027 Revenues – Expenditures = \$ -31,997.30					

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201	DeptID:	H7M30000	AppropID:	H7M1111
			Health Related Boards		Marriage & Family Therapy Boar		Marriage & Family Therapy Oper

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	320,900.00	0.00	26,287.59	294,612.41	0.00	26,287.59
41030 Part-Time-Seasonal-Labor Serv	0.00	0.00	0.00	0.00	0.00	0.00
41050 Overtime and Premium Pay	7,600.00	0.00	-189.72	7,789.72	0.00	-189.72
41070 Other Employee Cost	44,000.00	0.00	32,612.59	11,387.41	0.00	32,612.59
410CL Expense Budget Closing-PAYROLL	-58,710.46	0.00	-58,710.46	0.00	0.00	-58,710.46
41100 Space Rental And Utilities	30,000.00	0.00	0.00	29,510.10	489.90	489.90
41110 Printing And Advertising	4,750.00	0.00	0.00	2,766.54	1,983.46	1,983.46
41130 Prof-Tech Serv-Outside Vend	22,000.00	0.00	4,951.00	6,879.00	10,170.00	15,121.00
41155 Communications	6,250.00	0.00	2,598.43	3,401.57	250.00	2,848.43
41160 Trav-Sub-InState-Border Comm	4,000.00	0.00	0.00	623.40	3,376.60	3,376.60
41170 Trav/Sub-OutOfState-BorderComm	11,000.00	0.00	0.00	6,072.03	4,927.97	4,927.97
41180 Employee Development	3,000.00	0.00	0.00	1,585.00	1,415.00	1,415.00
41190 State Agcy-Prov Prof-Tech Serv	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00
41196 Rate-Based MNIT Services	14,000.00	0.00	36.96	15,263.04	-1,300.00	-1,263.04
41197 Agency-Specific MNIT Services	26,000.00	0.00	10,589.21	15,410.79	0.00	10,589.21
41300 Supplies	4,000.00	0.00	1,330.29	1,825.13	844.58	2,174.87
41400 Equipment	5,000.00	0.00	0.00	208.98	4,791.02	4,791.02
41500 Repairs To Equip and Furn	1,000.00	0.00	0.00	86.78	913.22	913.22
43000 Other Operating Costs	30,843.03	0.00	1,988.35	5,066.94	23,787.74	25,776.09
49890 Reverse 1099 Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
499CL Expense Budget Closing-NonPay	-58,649.49	0.00	0.00	0.00	-58,649.49	-58,649.49
Total	423,983.08	0.00	21,494.24	402,488.84	0.00	21,494.24

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201	DeptID:	H7M30000	AppropID:	H7M1113
			Health Related Boards		Marriage & Family Therapy Boar		Guest License

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	5,491.09	0.00	0.00	5,491.09	0.00	0.00
Total	5,491.09	0.00	0.00	5,491.09	0.00	0.00

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	1201	DeptID:	H7M30000	AppropID:	H7M8000
			Health Related Boards		Marriage & Family Therapy Boar		MF Retirement Costs

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41070 Other Employee Cost	32,624.93	0.00	0.00	32,624.93	0.00	0.00
Total	32,624.93	0.00	0.00	32,624.93	0.00	0.00

Selection Criteria: Budget Period - 2026, Fund - 1000 to 6000, DeptID - H7M30000 to H7M3ZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period:	2026	Fund:	2000	DeptID:	H7M30000	AppropID:	H7M9210
			Restrict Misc Special Revenue		Marriage & Family Therapy Boar		Criminal Background Check Rec

Remaining Payroll Projection	Full-Time (41000):	\$0.00	Part-Time (41030):	\$0.00	Total:	\$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	7,000.00	0.00	952.00	6,048.00	0.00	952.00
43000 Other Operating Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total	7,000.00	0.00	952.00	6,048.00	0.00	952.00
Report Total	469,099.10	0.00	22,446.24	446,652.86	0.00	22,446.24

FY 2026 Monthly Budget Report Data (July 1, 2025 – June 30, 2026)
September 25, 2026 Board Meeting

FY 2026 Expenditures					
Type	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Spent	% of Budgeted Amount
Direct Expenditures	\$541,343	7/1/2026	99%	\$402,488.84	74%
Dedicated Appropriation (Guest Lic.)	\$5,491.09	7/1/2026	100%	\$5,491.09	100%
Encumbered Direct Obligations	\$21,494.24	7/1/2026	99%	\$0	4%
Unobligated Direct Funds	\$0	7/1/2026	100%	\$0	--
Criminal Background Check (CBC)	--	7/1/2026	99%	\$6,048.00	--
Retirement Payment (One-time)	--	7/1/2026	100%	\$32,624.93	--
Rollover to FY2027	\$58,649.49				
Indirect – AGO	\$90,000	7/1/2026	100%	\$51,424.20	57%
Indirect – HPSP	\$10,000	7/1/2026	100%	\$12,165.20	122%
Indirect – ASU/SmART	\$25,500	7/1/2026	100%	\$19,007.14	75%
Indirect – CBCPO	\$7,500	7/1/2026	100%	\$6,368.32	85%
Total: Indirect	\$133,000			\$88,964.86	67%
Total: Direct & Indirect				\$535,617.72	
FY 2026 Revenues					
Type	Budgeted Amount	Date Collected Through	% Fiscal Year	Amount Collected	% Collected
Revenues	\$630,000	7/1/2026	99%	\$676,910.00	107%
CBC Revenues	--	7/1/2026	99%	\$6,637.75	--
FY 2026 Revenues – Expenditures = \$141,292.28					



September 2026

Annual Board Presentation

mn MINNESOTA
BOARD OF MARRIAGE
AND FAMILY THERAPY

Mission

HPSP is a program of the Minnesota health related licensing boards that provides monitoring services to health professionals with illnesses that *may* impact their ability to practice safely.

REPORTING OBLIGATIONS

MN Stat. 214.33 Reporting

Subd. 3

- 1) does not meet program admission criteria;
- 2) violates the terms of the program participation agreement;
- 3) leaves or is discharged from the program except upon fulfilling the terms for successful completion of the program as set forth in the participation agreement;
- 4) causes identifiable patient harm;
- 5) unlawfully substitutes or adulterates medications;
- 6) writes a prescription or causes a prescription to be dispensed in the name of a person, other than the prescriber, or veterinary patient for the personal use of the prescriber;
- 7) alters a prescription without the knowledge of the prescriber for the purpose of obtaining a drug for personal use;
- 8) unlawfully uses a controlled or mood-altering substance or uses alcohol while providing patient care or during a period of time in which the regulated person may be contacted to provide patient care or is otherwise on duty, if current use is the reason for the participation in the program or the use occurs while the regulated person is participating in the program; or
- 9) is alleged to have committed violations of the person's practice act that are outside the authority of the health professionals services program as described in sections 214.31 to 214.37.

Types of Referrals and Board Communication

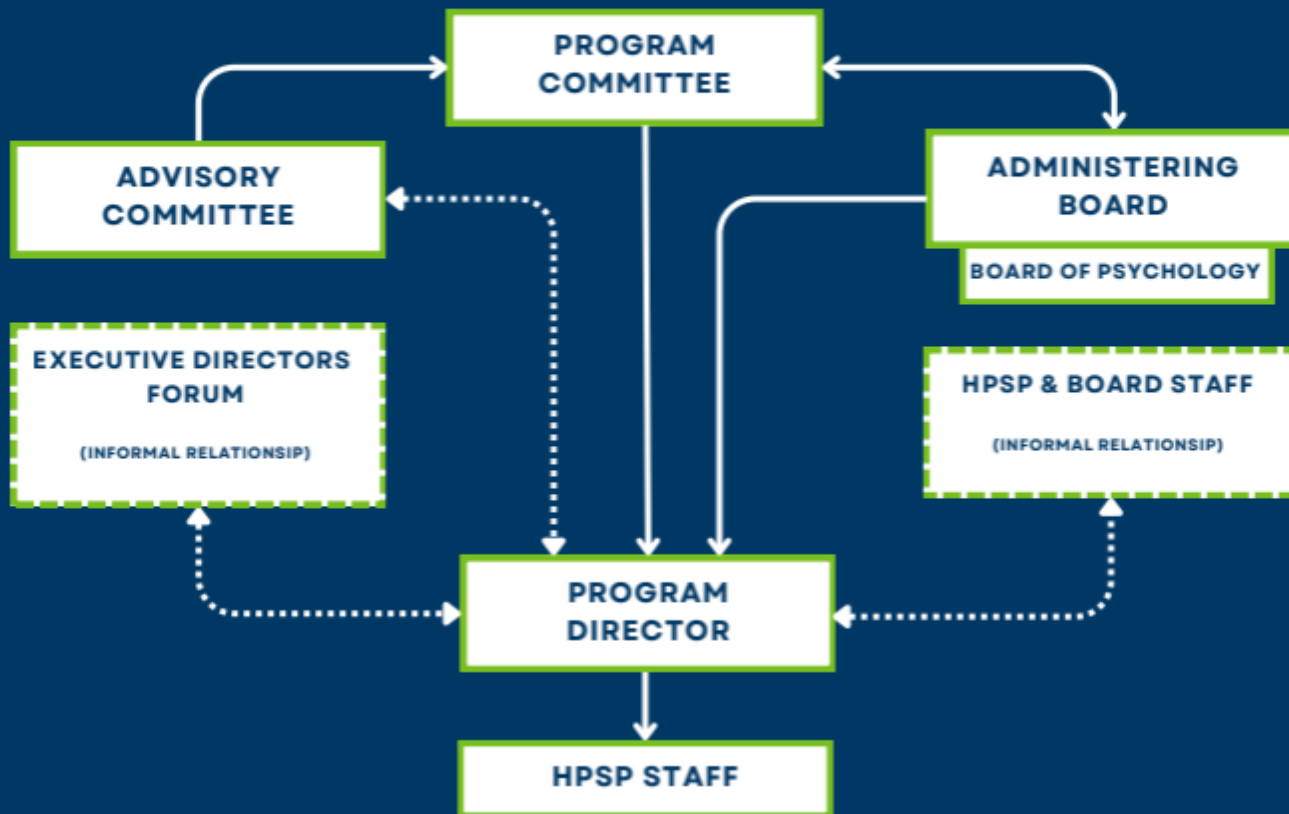
Referral Source	Information Exchanged with Boards
Self Report	No Communication*
Eligibility	Memo*
Follow-Up	Memo*
Third Party	No Communication*
Board Order	Memo/Reports
*Unless they meet our reporting obligations	

Structure

(Minn. Stat, 214.32, Subd. 1)

Representative: Jennifer Mohlenhoff

MINNESOTA HEALTH PROFESSIONALS SERVICES PROGRAM ORGANIZATIONAL FLOW CHART



HPSP Process & Determination

HPSP Process

Intake

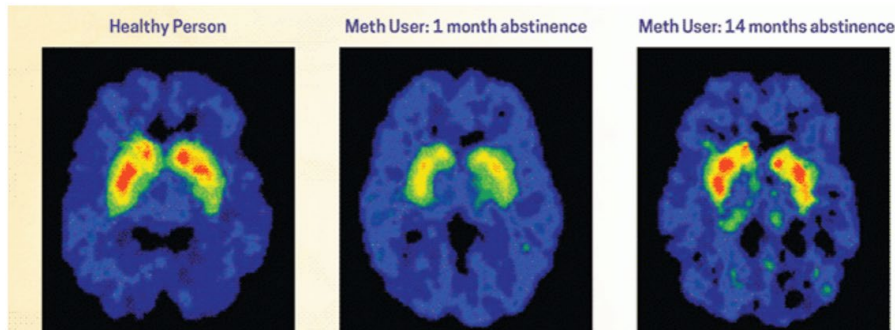
- ✓ Describe the program/answering questions
- ✓ Provide and read the Tennessee Warning
- ✓ Obtain background information
 - Social History
 - Vocational History
 - Medical Health, Mental Health, and Substance History
- ✓ Determine initial plan
 - Referrals for evaluations or assessments

***Refrain from Practice*

HPSP Process

Refrain from Practice Requests:

- ✓ Safety concern
- ✓ Work-related report or complaint
- ✓ Active symptoms present from illness
- ✓ Recent use of substance(s)



- ✓ Engagement in current treatment recommendations or follow up on treatment recommendations
- ✓ Workplace refrains or leave of absence

HPSP Determination

- ✓ Diagnosis of a current illness or history of illness
 - ✓ Active symptoms, triggers, and/or stressors
 - ✓ Treating Provider recommendations
 - ✓ History – usually five years
 - ✓ Profession and safety
-
- ✓ HPSP Team consult
 - ✓ Medical consultant – Dr. Sheila Specker
 - ✓ Follow up with treating providers
 - ✓ Follow up with enrollee

HPSP and Impairing Substances

Cannabis, Ketamine, Psilocybin

Primary and Secondary Illness

Medical
Mental Health
Substance Use

- ✓ Concern for public safety?
- ✓ Rationale by licensed professional provider
- ✓ Additional diagnoses (primary and secondary illness)
- ✓ 2nd opinion by an addiction medicine provider or addiction psychiatrist or other relevant provider

Statistics

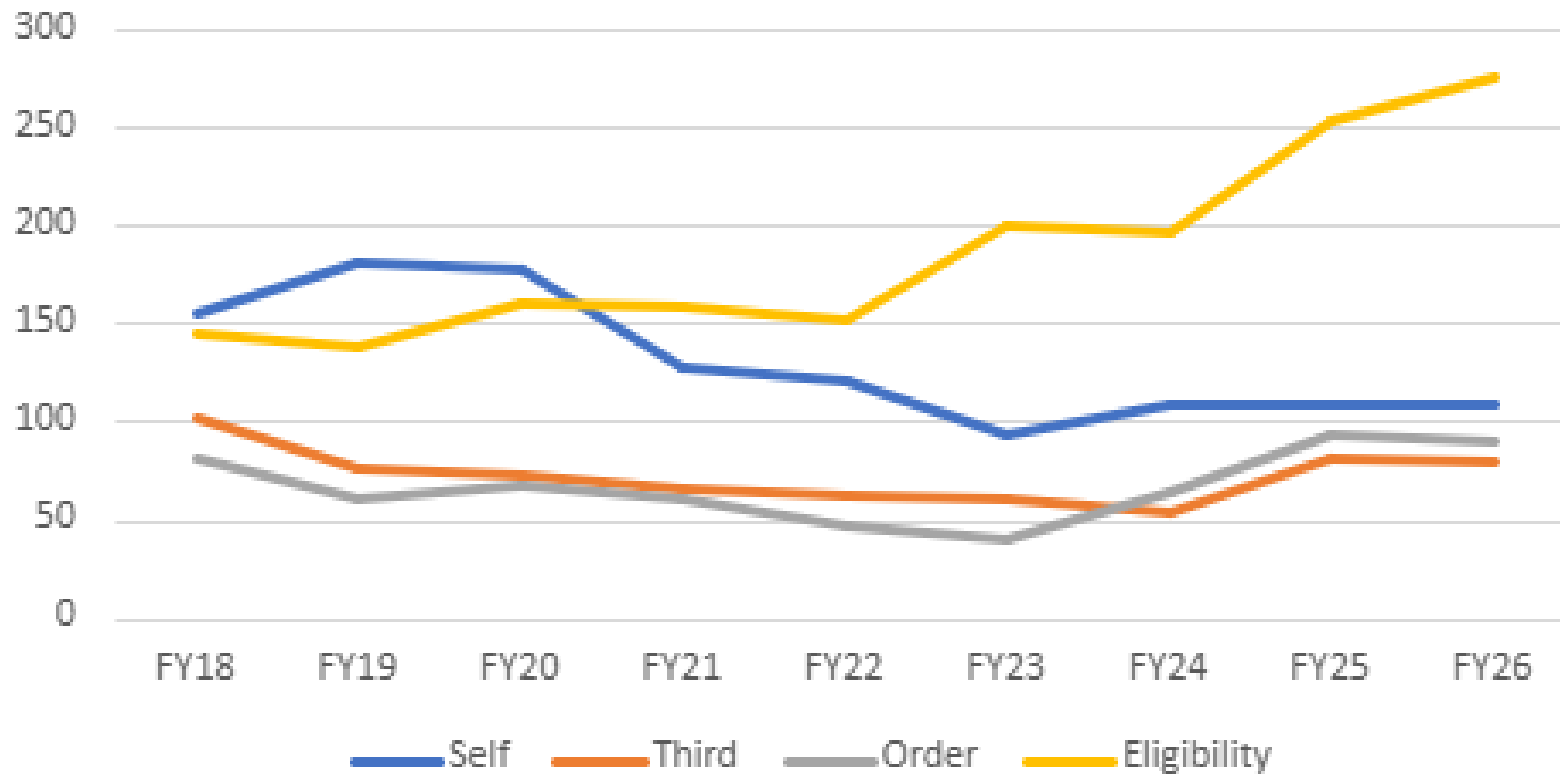
Rate of Participation/Enrollment

(As of 9/11/2026)

Board	Number Regulated	Number Active in HPSP	Number Active in HPSP per 1,000 Regulated
Medical Practice	43,170	84	1.9
Social Work	19,613	42	2.1
Behavioral Health & Therapy	9,824	45	4.6
Psychology	4,327	5	1.2
Marriage and Family Therapy	3,571	8	2.2
Executives for Long-Term Services & Supports	3,195	9	2.8

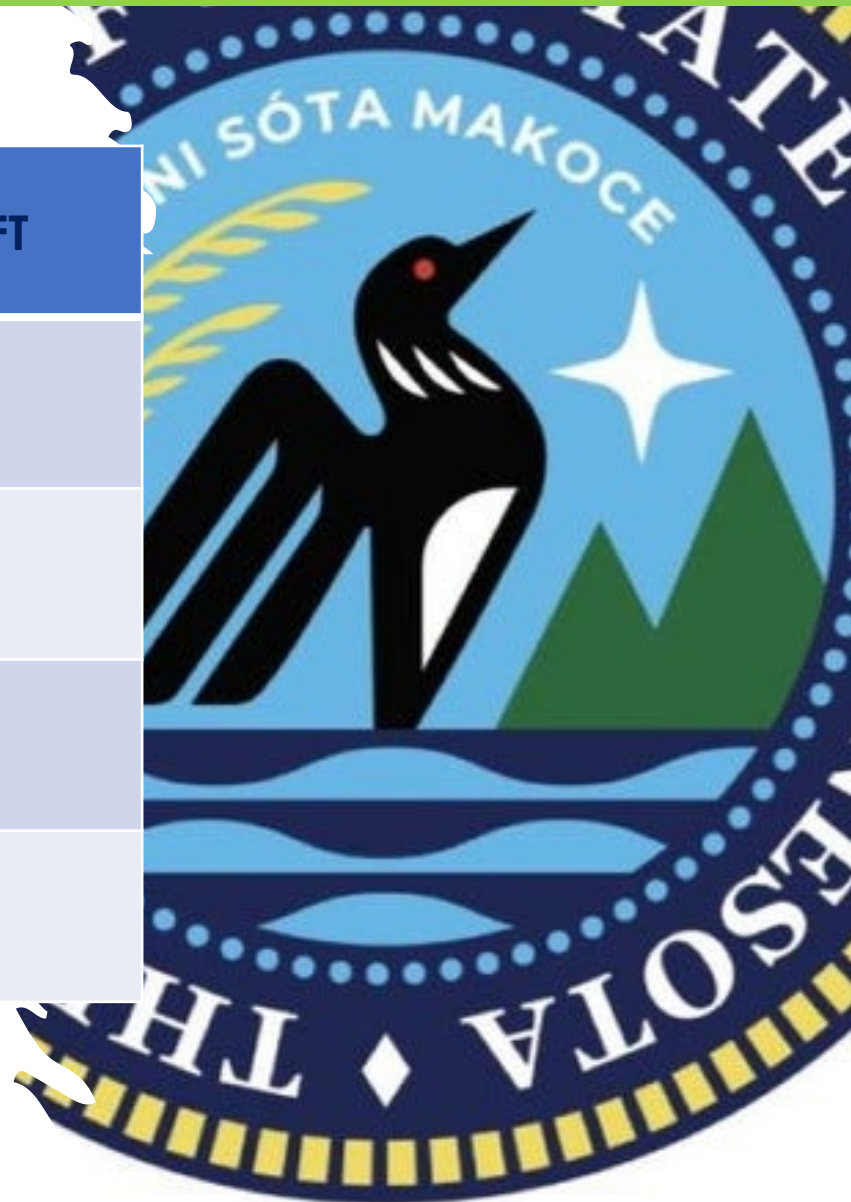
Fiscal Year Referral Trends

Referral Trends



MFT Referral Trends (1996)

Referral Type	LMFT	LAMFT
Self	34	6
Third	12	2
Eligibility	15	8
Order	3	2



MFT Referral

FY2026

Referral Type	LMFT	LAMFT
Self	2	0
Third	2	1
Eligibility	1	0
Order	0	0

Illnesses Monitored

FY26

MFT Only

Anxiety
Bipolar Disorder
Depression
Major Depression
Alcohol
Cannabis

Arthritis
Autism Spectrum
Autoimmune Disorder
Cancer
Cardiovascular
Chronic Fatigue
Chronic Pain
Cirrhosis
Degenerative Disc
Diabetes
Fibromyalgia
Kidney
Long Covid
Migraine
Narcolepsy
Neurological Disorder
Non-Alcohol Fatty Liver

Other (Medical)
Pulmonary
Seizure Disorder
Sleep
Sleep Apnea
Stroke
Traumatic Brain Injury

Adjustment Disorder
Anxiety
Attention Deficit Disorder
Attention Deficit Hyperactivity Disorder
Bipolar Disorder
Borderline
Depression
Depression and/or Anxiety
Dissociative Disorder
Eating Disorder
Major Depression
Mood disorder
Obsessive Compulsive Disorder
Other (Psychiatric)
Panic Disorder
Personality Disorder
Post Traumatic Stress Disorder
Postpartum
Schizoaffective Disorder

Alcohol
Alcohol
Amphetamine
Benzodiazepine
Cannabis
Cocaine
Hallucinogen
Heroin
Methamphetamine
Methamphetamine
Methamphetamine
Opiate
Opiate
OTC
Other (Substance)
Polysubstance
Sed/Hypn/CNS
Sed/Hypn/CNS

MFT Discharges

FY2026

Completed	2
No Contact	2
Non-Jurisdictional	1

Completion %

All Time = 76%

FY26 = 100%

All Boards FY26 = 60%



Total Fiscal Year 2025 Costs



**Each Board annual cost = \$1,000 or
\$83.33/month**

Total = \$6,369.45

QUESTIONS?

Contact:

Kimberly Navarre, LMFT, Program Director
kimberly.navarre@state.mn.us
612-548-2136



HPSP

1360 Energy Park Drive, Suite 220
St. Paul, MN 55108

Phone: 651-642-0487

Fax: 651-797-1380

Website:

<https://mn.gov/boards/hpsp/>

To: MFT Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: September 25, 2026

RE: MN MFT Jurisprudence Exam – Rollout New Exam Versions

In 2025 and early 2026, the MFT State Exam work group, comprised of Board members Shonda Craft and Adam Arnold, conducted a comprehensive review of existing MFT State Exam questions and wrote new exam questions. Their work resulted in multiple new exam versions which were subsequently reviewed and approved by the Board. These versions are now proposed for implementation beginning October 2026.

The new exams reduce the number of questions from twenty (20) to fifteen (15) and create a new scoring rubric for all questions / all exams. All questions continue to address only Minnesota laws and rules governing the practice of marriage and family therapy in the state.

The Board will engage in joint exam scoring sessions over the next 2-3 months to ensure consistency and accuracy in scoring using the new scoring rubrics. Board staff will assist Board members in scheduling joint exam scoring sessions following the October 14 and 22, November 10 and 19, and December 9 and 17 examination dates. The exam scoring schedule is available to Board members on the secure SharePoint site.

Administrative Rule

Final Rule Form

Revisor's ID Number: AR-4834

NOTE: This form is written to supplement the *Preliminary Proposal Form* and *Proposed Rule and SONAR Form* (if applicable) for this case.

Submitting agency:

Minnesota Board of Marriage and Family Therapy

Rule contacts:

Jennifer Mohlenhoff, Executive Director, jennifer.mohlenhoff@state.mn.us, Tel. 612/617-2220

Rule title:

Adopted Permanent Rules Modifying Licensure Qualifications and Procedures

Chapter number(s):

5300.0100 to 5300.0355

Comments received since publication of notice of intent to adopt:

Five emailed comments were received to the publication of the board's Amended Notice of Intent to Adopt Rules on May 4, 2026. Four comments were timely and submitted before the comment period ended on June 8, 2026, at 4:30 p.m. One comment was submitted after the comment period had expired.

Two comments included questions about the proposed rule changes. The questions were answered by reply email. Four of the comments expressed general support for all or portions of the proposed rule changes.

One comment expressed opposition to the new rule allowing supervision by a "secondary supervisor." An emailed reply to the comment explained that secondary supervisors must be licensed mental health professionals in Minnesota but, unlike primary supervisors, are not required to be a licensed marriage and family therapist (See parts 5300.0100, subpart 12c, 5300.0160 subpart 5, and 5300.0170). The response noted this is a common practice among other behavioral health licensing boards in Minnesota and elsewhere and the change was intended to reduce barriers to LMFT licensure.

The untimely comment objected to the proposal to replace the current requirement for practitioners to display their license in a conspicuous place with a requirement to provide proof of licensure upon request. An emailed reply to the comment explained that, with the dramatic increase in online therapy, a requirement to display a paper license in a physical office is obsolete.

List changes from draft rules proposal, if any:

Revisions were proposed to rule part 5300.0250 on licensure by reciprocity. However, in the legislative session that recently ended, the Minnesota legislature passed HF 3825 (Chapter 115) that was approved by the governor and filed on May 27, 2026. HF 3825 amended Minnesota Statutes, section 148B.35 ("Reciprocity with Other

States”) and effectively superseded part 5300.0250. As a consequence, the board will propose deletion of Rule 5300.0250.

If a hearing was held, explain reason for holding the hearing and attach the ALJ report:

N/A

Jennifer Mohlenhoff

Digitally signed by Jennifer

Mohlenhoff

Date: 2026.07.07 15:09:33 -05'00'

July 7, 2026

Jennifer Mohlenhoff o/b/o MBMFT Board Chair

Date

*** THIS SECTION TO BE COMPLETED BY THE GOVERNOR'S OFFICE***

I have reviewed the above information and have approved this administrative rule. The Agency may formally submit this rule to the Office of Administrative Hearings for approval and filing with the Office of Secretary of State.



Governor's Policy Advisor

9/11/26

Date

Sec. X. [214.XX] ARTIFICIAL INTELLIGENCE.

Subdivision 1. Definitions.

(a) For purposes of this section, the following terms have the meanings given.

(b) "Artificial intelligence system" means any machine-based system that, for explicit or implicit objective, infers from the inputs the system receives how to generate outputs, including content, decisions, predictions, or recommendations, that can influence physical or virtual environments.

(c) "Client data" means information obtained from or about a client in connection with the provision of professional services authorized under licensee's practice act, regardless of the form in which the information is maintained.

Subd. 2. Client consent.

Before using an artificial intelligence system to record, transcribe, summarize, analyze, or otherwise process information obtained during the provision of professional services, a licensee must:

- (1) inform the client that artificial intelligence will be used;
- (2) describe the purpose for which the artificial intelligence system will be used;
- (3) identify the categories of client information that will be processed;
- (4) disclose whether client information will be transmitted to or processed by a third party;
- (5) obtain the client's informed consent; and
- (6) document the informed consent in the client record.

A client may withdraw consent at any time.

A licensee must not deny professional services solely because a client refuses or withdraws consent to the use of an artificial intelligence system.

Subd. 3. Professional responsibility.

A licensee who uses an artificial intelligence system in the practice of psychology remains professionally responsible for all services provided to a client. The use of an artificial intelligence system does not transfer or diminish the licensee's responsibility for:

- (1) professional judgment;
- (2) assessment or diagnosis;
- (3) treatment planning;
- (4) professional services provided to a client;

- (5) communications with a client;
- (6) documentation contained in the client record; or
- (7) compliance with this chapter as well as the licensee's practice act.

Subd. 4. Human oversight.

A licensee who uses an artificial intelligence system must exercise independent professional judgment and meaningful human oversight over all artificial intelligence-generated information that is used in providing professional services.

Before using, relying on, or communicating artificial intelligence-generated information, the licensee must:

- (1) review the information for accuracy and clinical appropriateness;
- (2) modify or reject information that is inaccurate, misleading, incomplete, or inconsistent with minimum standards of acceptable and prevailing practice; and
- (3) determine that use of the information is appropriate for the individual client.

A licensee must not rely on an artificial intelligence system as a substitute for professional judgment or clinical decision-making .

Subd. 5. Protection of client data.

A licensee who uses an artificial intelligence system must ensure that:

- (1) client data are collected, used, disclosed, retained, and destroyed in compliance with applicable state, federal, and privacy and confidentiality laws;
- (2) only the minimum client data necessary for the intended purpose are processed by the artificial intelligence system;
- (3) reasonable administrative, technical, and physical safeguards protect client data from unauthorized access, disclosure, or misuse; and
- (4) the artificial intelligence system is used only for purposes authorized by the client or otherwise permitted by law.

Subd. 6. Prohibited conduct.

A licensee must not permit an artificial intelligence system to independently:

- (1) diagnose;

- (2) determine a treatment plan;
- (3) provide psychotherapy;
- (4) engage in therapeutic communications without review by the licensee;
- (5) determine whether a client presents a risk of harm to self or others; or
- (6) perform any act constituting the practice of psychology without the licensee's independent review and approval.

Nothing in this subdivision prohibits the use of artificial intelligence for administrative, scheduling, billing, translation, transcription, documentation assistance, educational, or other support functions when the requirements of this section are satisfied.

Subd. 7. Documentation.

When artificial intelligence materially contributes to documentation, analysis, recommendations, or other information incorporated into the client record, the licensee must review and approve the information before it becomes part of the client's permanent record.

A licensee who uses an artificial intelligence system in the provision of professional services must disclose the use of artificial intelligence in the client record.

Subd. 8. Grounds for disciplinary action.

Violation of this section shall be considered unprofessional conduct and may constitute grounds for disciplinary action including but not limited to unprofessional conduct by the licensee's licensing board.

AMFTRB 40th Annual Meeting of State Delegates

September 14, 2026 | Portland, Oregon

- LMFT Education & Baseline Competencies
 - Discussion about what students should know and be able to demonstrate when graduating from MFT programs.
 - Consideration of how programs balance specialization with preparing clinicians to be competent general practitioners.
 - Discussion of AI, DEI/cultural competence, academic requirements, and preparation for independent practice.
 - Some students may be choosing CMHC programs instead of MFT because of difficulty obtaining required hours and differences in licensure/compact opportunities.
- Barriers to MFT Licensure
 - Licensing fees and required client/contact hours were discussed as potential barriers.
 - States continue to vary in required types/configurations of clinical hours and supervision.
 - 19 jurisdictions require specific client configurations, while 21 require specific configurations of types for supervision.
- Supervision & Public Protection
 - Discussion about requirements for becoming an approved supervisor and whether current requirements are sufficient.
 - Particular interest in the potential role of post-licensure supervision.
 - Discussion about looking at patterns of concerning behavior before they progress to significant ethical violations.
 - Future research may examine postgraduate internship requirements and supervision regulations.
- MFT National Examination

- Discussion about whether the exam is effectively screening out unsafe/incompetent clinicians or creating barriers for otherwise competent clinicians.
- Focus groups have been conducted to better understand candidates' challenges and limitations with the exam.
- Concerns included limited support from graduate programs and cultural sensitivity.
- Closed-session topics included exam trends/patterns, security, candidate surveys, and examination information.
- Ethics & Regulatory Trends
 - Data regarding adjudicated ethical violations across states were reviewed, including sexual misconduct and continuing education violations.
 - Discussion included differences in state auditing practices for CE requirements.
- AI & Emerging Technology
 - Discussion of California legislation and developing parameters for AI use in behavioral health.
 - AI may have appropriate uses for administrative/professional tasks, such as scheduling and communication.
 - AI should not replace the clinician or be used for therapeutic decision-making.
 - Recording requires verbal and written consent.
 - Discussion included both the risks and potential benefits of AI in clinical practice.



335 Randolph Avenue, Suite 260
St. Paul, MN 55102
Main Telephone: 612-617-2220
Hearing/Speech Relay: 1-800-627-3529
mft.board@state.mn.us
mn.gov/boards/marriage-and-family

To: MFT Board

From: Thad Shunkwiler, Board Chair

Date: September 25, 2026

RE: Committee Appointments

Board committee appointments are typically made in July or September following election of Board officers. Committee assignments run from approximately 7/1/20XX – 6/30/20XX with appointments continuing until new appointments are made by the board chair.

After considering input from members, committee assignments beginning September 2026 are listed below:

Executive: Thad Shunkwiler (Chair), Adam Arnold (Vice Chair)

Application Review: Chilah Brown, Anna Clavin, Thad Shunkwiler (2 required for application approval)

Complaint Review Panel: Shonda Craft, Thad Shunkwiler; Alternates: Adam Arnold, Anna Clavin

Continuing Education Review: Adam Arnold, Jessie Everts; Alternate: Thad Shunkwiler (2 required for application approval)

Policy, Legislation & Rules: Shonda Craft, Katy Graves, Anna Clavin

Outreach & Education: Adam Arnold, Chilah Brown, Jessie Everts

MFT National Examination Test Prep Pilot Program (Application Scoring/Scholarship Awarding) – TBD following receipt of applications in late 2026 (2 required for awarding of scholarships)

Meeting schedules for newly created committees Policy, Legislation & Rules and Outreach & Education will be determined by members at first scheduled meeting to be coordinated by Board staff.

All Board members are also responsible for the scoring of the written LMFT State Examination administered twice monthly to licensure candidates. The LMFT State Examination schedule is available for review on the Board's secure SharePoint site. Beginning in October, we will implement the three new exam versions reviewed by members earlier in 2026. Exam scoring "training" sessions will be scheduled for October – December 2026.

To: MFT Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: September 25, 2026

RE: 2027 Proposed Board Meeting and Exam Schedule

All meetings subject to change upon decision of the Board and proper notice.

Board Meetings:

9:30 a.m. *3rd Friday of the month*

January 15, 2027

March 19, 2027

May 21, 2027

July 16, 2027

September 17, 2027 (AMFTRB / CLEAR tentatively scheduled for September 20-23, 2027)

November 19, 2027

Application Review Committee:

8:30 a.m. *3rd Friday of the month (except June)*

January 15, 2027

February 19, 2027

March 19, 2027

April 16, 2027

May 21, 2027

June 25, 2027 (4th Friday due to Juneteenth holiday)

July 16, 2027

August 20, 2027

September 17, 2027

October 15, 2027

November 19, 2027

December 17, 2027

CE Review Committee:

8:30 a.m. *3rd Friday of even-numbered months (except June), or as required/scheduled*

February 19, 2027

April 16, 2027

June 25, 2027 (4th Friday due to Juneteenth holiday)

August 20, 2027

October 15, 2027

December 17, 2027

Complaint Review Panel:

8:30 a.m. 2nd Tuesday of the month – Tentative; to be confirmed by Panel members

January 12, 2027
February 9, 2027
March 9, 2027
April 13, 2027
May 11, 2027
June 8, 2027

July 13, 2027
August 10, 2027
September 14, 2027
October 12, 2027
November 9, 2027
December 14, 2027

State Licensure Examinations: 9:30 a.m. (Generally 2nd Wednesday / 3rd Thursday)

(Dates of LMFT State Exam testing listed below; exam scores are due 5 days after testing)

January 13, 2027	May 12, 2027	September 8, 2027
January 21, 2027	May 20, 2027	September 16, 2027
February 10, 2027	June 9, 2027	October 13, 2027
February 18, 2027	June 17, 2027	October 21, 2027
March 10, 2027	July 14, 2027	November 10, 2027
March 18, 2027	July 22, 2027 (4 th Thursday)	November 18, 2027
April 14, 2027	August 11, 2027	December 8, 2027
April 22, 2027 (4 th Thursday)	August 19, 2027	December 16, 2027

Executive Committee:

As needed; schedule to be determined by Chair and Vice Chair.

Outreach & Education Committee:

Meeting schedule to be determined by Committee.

Policy, Legislation & Rules Committee:

Meeting schedule to be determined by Committee.