



REGULAR BOARD MEETING
University Park Plaza
Conference Room A - 4th Floor
2829 University Avenue Southeast
Minneapolis, Minnesota 55414

Minutes
September 18, 2015

Members Present: Christine Black-Hughes, LICSW
Larene Broome, Public Member
Jason Collins, LSW
Laurie Dahley, LISW
Donna Ennis, LSW
Jill Grover, LGSW
David Hallman, LSW
Angela Hirsch, LICSW, Secretary Treasurer
Kathy Lombardi, LICSW
Kenneth Middlebrooks, Public Member
Carol Payne, LSW, Vice Chair
Ruth Richardson, Public Member, Chair
Mary Weaver, Public Member

Members Absent: Rosemary Kassekert, Public Member
Susan McGeehan, LSW

Staff Present: Megan Gallagher, JD, Regulations Analyst
Michelle Kramer-Prevost, LISW, Staff Social Worker
Connie Oberle, Office Manager
Kate Zacher-Pate, LSW, Executive Director

Staff Absent: Sheryl McNair, LICSW, Assistant Director

1. PROPOSED AGENDA [Attached]

Chair Richardson called the meeting of the Minnesota Board of Social Work (BOSW) to order at 8:33 a.m. A quorum was present.

Richardson reminded Board Members and Staff to use their microphones and limit side conversations to make sure everything is on the record. Mobile device use that is not Board related should be taken outside of the meeting.

A motion was made by Middlebrooks and seconded by Collins to approve the Agenda as presented. The motion carried unanimously.

2. **MINUTES FOR JULY 17, 2015 MEETING** [Attached]
The Board reviewed the July 17, 2015 Board meeting minutes.

A motion was made by Middlebrooks and seconded by Ennis to approve the July 17, 2015 minutes as written. The motion carried unanimously.

Zacher-Pate distributed the following: per diem claim forms, expense report forms, the Board Member term expiration list, and the sign-in sheet with public and private BOSW board member contact lists to be updated as needed.

3. **ATTENDANCE AT FALL MEETINGS:** Richardson [Attached]

The Association of Social Work Boards (ASWB) Annual Fall Delegate Assembly Meeting will be held November 5-7, 2015 in Fort Lauderdale, Florida. ASWB will cover the attendance costs of Middlebrooks, as delegate, and Zacher-Pate, as chair of the Administrator's Forum.

A motion was made by the Executive Committee to send Angie Hirsh to the ASWB Fall Delegate Assembly as well. The motion passed unanimously.

The Citizen Advocacy Center Annual Meeting will be held November 12-13, Zacher-Pate will explore the possibility of Board Members teleconferencing into this meeting from the Board office.

4. **2016-2017 BOSW OFFICER ELECTIONS:** Middlebrooks

Officers are elected by majority vote of the members of the Board. Middlebrooks described officer positions and duties and presented the official slate of officers. Additional nominations from the floor were requested, but none were received. Candidates provided background about themselves.

A motion was made by Hallman, and seconded by Richardson, to accept the full slate of nominations by acclamation. The motion carried unanimously.

Chair: Carol Payne, LSW

Vice-Chair: Angie Hirsch, LICSW

Secretary-Treasurer: Kathy Lombardi, LICSW

Zacher-Pate thanked the Board Members for help in the Strategic Planning and Licensing Summit planning. Richardson requested Board Member participation in the Licensing Summit.

Zacher-Pate reported that the Board is now fully staffed.

5. PUBLIC COMMENT:

Visitors were introduced. Mark Anderson from Capella University reported that they are launching a new MSW program, provided background on program planning, and had discussed with staff the need for faculty to be licensed.

6. COMPLIANCE COMMITTEE: [Executive Sessions – closed to the public] Hallman, Gallagher

Executive Session-Closed to the Public from 9:04 am – 9:14

A motion was made by Compliance Panel A to adopt the Stipulation and Consent Order for Cathy A. Boyd, LGSW 17771. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Lynn R. Carlson, LGSW 21662. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Heather S. Kirst, LSW 21213. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Brenden M. McGibbon, LSW 24309. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Anne M. Meyer, LSW 11326. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Sara L. Minea, LSW 23332. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Wendy R. Olson, LGSW 21535. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Kristen K. Petron, LSW 22904. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Elizabeth R. Sersland, LSW 24013. The motion passed unanimously.

A motion was made by Compliance Panel B to adopt the Stipulation and Consent Order for Heather T. Vogel, LGSW 23838. The motion passed with one abstention.

Break from 9:15 am – 9:24

Executive Session-Closed to the Public from 9:25 am - 10:45 am.

The Board voted to authorize Assistant Attorney General Jennifer Middleton to make editorial revisions to the proposed Findings of Fact, Conclusion, and Final Order, upholding the Order of Reprimand for Heather M. Mitchell, LGSW 23122. The members of Compliance Panel B, Angie Hirsch, LICSW, Ken Middlebrooks, Public Member, and Carol Payne, LSW, and Staff attending Compliance Panel B, did not participate in deliberation or voting.

The Board, with one abstention, voted to authorize Assistant Attorney General Jennifer Middleton to make editorial revisions to the proposed Findings of Fact, Conclusion, and Final Order, upholding the Order of Reprimand for Abby M. Dreger, LSW 21847. The members of Compliance Panel B, Angie Hirsch, LICSW, Ken Middlebrooks, Public Member, and Carol Payne, LSW, and Staff attending Compliance Panel B, did not participate in deliberation or voting.

The meeting reopened at 10:45 am.

Hirsch arrived at 10:45 am.

7. BOSW STRATEGIC PLANNING EVENT: Charlie Peterson, MPA, Minnesota Management & Budget, Management Analysis Division

The Board spent the remainder of the meeting in Strategic Planning. Some strategies will be addressed by the Executive Committee, tentatively in October. Other strategies and goals will be deferred to the November 20, 2015 Board Meeting. A final report will be presented at a later date.

8. ADJOURN

Dahley moved and Black-Hughes seconded to adjourn the meeting at 5:32 pm. The motion passed unanimously.

Respectfully submitted,

Angie Hirsch, LICSW

Angela Hirsch, LICSW
Secretary-Treasurer