

**BEFORE THE MINNESOTA
BOARD OF VETERINARY MEDICINE**

In the Matter of
Tammy J. Schilling, D.V.M.
License No. 08208

**AGREEMENT FOR
CORRECTIVE ACTION**

This Agreement for Corrective Action (“Agreement”) is entered into by and between Tammy S. Schilling, D.V.M (“Licensee”) and the Complaint Review Committee (“Committee”) of the Minnesota Board of Veterinary Medicine (“Board”) pursuant to the authority of Minn. Stats. § 156.127, subd. 2 and § 214.103, subd. 6(a). Licensee and the Committee hereby concur that this Agreement shall be based on the following:

FACTS

1. On May 14, 2008, Licensee became licensed as a veterinarian in Minnesota.
2. In addition to her private veterinary practice, Licensee was the primary provider of veterinary services for an animal shelter (“Shelter”). Licensee failed to maintain complete medical records for Shelter animals she treated.
3. Records from Licensee’s private veterinary practice revealed that medical records failed to meet minimum standards in the following areas: (1) record keeping for physical examinations and (2) monitoring of vital parameters during anesthesia.
4. On April 15, 2014, Licensee met with the Committee, composed of Barbara Fischley, D.V.M., Board member, and Mary Olson, D.V.M., Board member, to discuss allegations made in a Notice of Conference dated March 21, 2014. Gordon H. Hansmeier represented Licensee. Bryan D. Huffman, Assistant Attorney General, represented the

Committee at the conference. Julia Wilson, D.V.M., Executive Director of the Board, also attended the conference.

5. Pursuant to Minn. R. 9100.0800, Subp. 1 (General Standard of Practice) and Subp. 4 (Recordkeeping); Licensee and the Committee have agreed to enter into this Agreement for Corrective Action.

CORRECTIVE ACTION

Based on the available information and discussion at the conference, Licensee and Committee agree that the conduct above violates Minn. R. 9100.0800, subps. 1 (general standard of practice), and subp. 4 (recordkeeping). Licensee and the Committee have agreed to enter into this Agreement for Corrective Action as follows:

6. Within two months from the date of this Agreement, Licensee must submit a revised physical examination form to the Committee for approval. The physical examination form must capture temperature, pulse and respiration. Additionally, the physical examination form must provide a section to indicate that all body systems were evaluated and the results of those evaluations.

7. Within two months of the date of this Agreement, Licensee must submit an anesthetic record form to the Committee for approval. The anesthetic record form must include a section which indicates that vital signs have been recorded during anesthesia and immediately following surgery.

8. Within six months of the date of this Agreement, Licensee must complete three hours of continuing education on the subject of perioperative case management and anesthetic monitoring. Courses must be preapproved by the Complaint Review Committee. These credit hours may not be counted towards the Licensee's next license renewal.

a. Following completion of the required continuing education, Licensee must submit the complete medical record for one animal in each of the following categories for the Committee's review: (a) feline spay; (b) feline neuter; (c) canine spay; and (d) canine neuter.

OTHER INFORMATION

9. Licensee has been advised by Review Committee representatives that Licensee may choose to be represented by legal counsel in this matter.

10. Upon Licensee's satisfactory completion of the corrective action referred to above, the Review Committee agrees to dismiss the complaint concerning the matters referred to in the facts above. Licensee agrees that the Review Committee shall be the sole judge of satisfactory completion. Licensee understands that if, after dismissal, the Review Committee receives additional complaints alleging conduct similar to that referred to in the facts above, the Review Committee may reopen the dismissed complaints.

11. If Licensee fails to complete the corrective action satisfactorily or if the Review Committee receives additional complaints alleging conduct similar to that referred to in the facts above, the Review Committee may, in its discretion, reopen the investigation and proceed according to Minn. Stat. chs. 14, 156, and 214. Licensee agrees that failure to complete corrective action satisfactorily constitutes failure to cooperate under Minn. Stat. § 156.123 and may subject Licensee to disciplinary action by the Board.

12. Licensee shall be responsible for all costs incurred as a result of compliance with this Agreement.

13. The effective date of this Agreement shall be the date it is executed by the Review Committee. The Agreement shall remain in effect until the Review Committee dismisses the complaint unless the Review Committee receives additional information that renders corrective

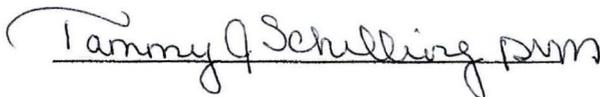
action inappropriate. Upon receipt of such information, the Review Committee may, in its discretion, proceed according to Minn. Stat. chs. 14, 156, and 214.

14. Licensee understands this Agreement does not constitute disciplinary action. Licensee further understands and acknowledges this Agreement and the dismissal letter issued upon successful completion of the corrective action are classified as public data pursuant to Minn. Stat. § 13.41, subd. 5.

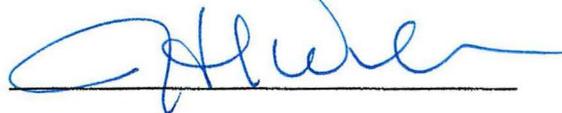
15. Licensee hereby acknowledges that he has read and understands this Agreement and has voluntarily entered into it. This Agreement contains the entire agreement between the Review Committee and Licensee, there being no other agreement of any kind, verbal or otherwise, which varies the terms of this Agreement.

Dated: 6.26.14

Dated: 7/7/14



TAMMY J. SCHILLING, DVM
LICENSEE



JULIA WILSON, D.V.M.
EXECUTIVE DIRECTOR
FOR THE COMPLAINT REVIEW
COMMITTEE