Professional Development Requirements

<table>
<thead>
<tr>
<th>License type</th>
<th>Minimum fundamental hours</th>
<th>Maximum elective hours</th>
<th>Total hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dentist, full faculty dentist, specialty dentist, guest dentist, dental therapist</td>
<td>30</td>
<td>20</td>
<td>50</td>
</tr>
<tr>
<td>Dental hygienist, guest hygienist, dental assistant, guest dental assistant</td>
<td>15</td>
<td>10</td>
<td>25</td>
</tr>
<tr>
<td>LGL (in a 3-year period)</td>
<td>45</td>
<td>30</td>
<td>75</td>
</tr>
</tbody>
</table>

Fundamental courses: content directly related to dentistry

- **Mandatory**, training in two areas required per biennial cycle:
  - Recordkeeping
  - Ethics
  - Patient communication
  - Management of medical emergencies
  - Diagnosis and treatment planning
  - HIPAA

- Infection control (**mandatory**)
- Online courses or home-study (must include a post-test)
- Lectures, symposiums, or seminars
- Study clubs
- College courses (5 credits per college course, maximum of 15 credits per cycle)

- Jurisprudence exam (5 credits for completing the exam, allowed once per cycle) **Not applicable for reinstatement.**
- Opioid Training (mandatory for **dentists** who prescribe controlled substances. Two (2) hours required by 1/1/2023.)
- Sedation certificate holders and staff that participate in their sedation inspection are granted two (2) credits

*All credits for Professional Development may be earned in the Fundamental course category.*

Elective courses: content directly or indirectly related to dentistry

- Self-study
  - List of readings related to dentistry
  - Publications you have written related to dentistry
- Dental research
- Active sedation inspectors receive 5 credits per cycle
- Dental related community service
- Instructing dental continuing education courses
- General attendance at state or national conventions (3 credits each)
Elective Continued: Courses not accepted
- Estate planning
- Financial planning
- Marketing
- Investing
- Personal health
- Goal setting

Infection control
Each licensee must complete an infection control course during each biennial cycle period. The course must primarily address patient safety and health issues as referenced in part 3100.6300 and chapter 6950.

Mandatory Fundamental Courses- training in two areas required per cycle
Use these examples to better understand what courses can be applied to each area.

Recordkeeping: Courses pertaining to the adequate maintenance of patient records.
- Risk management courses (must include recordkeeping)
- Recordkeeping

Ethics: Courses pertaining to ethics in the dental profession.
- Patient vulnerability
- Boundary issues
- Sexual harassment
- Domestic abuse
- Power dynamics
- Professional vs personal relationships

Patient communication: Courses pertaining to interpersonal communication.
- Non-verbal communication
- Non-English languages
- Sign language
- Psychology
- Teamwork
- Communications
- Conflict resolution

Management of medical emergencies: Courses pertaining to dealing with medical emergencies in the dental office. BLS does not qualify as a core requirement. Common medical emergencies include:
- Anaphylactic shock
- Myocardial infarction
- Stroke
- Syncope
- Hypoglycemia
- Asthma attacks

Diagnosis and treatment planning: Courses pertaining to the diagnosis and treatment planning of conditions and illnesses relating to dentistry. Courses do not need to be hands-on.
- Periodontics
- Endodontics
- Oral surgery
- Prosthodontics
- Restorative

HIPAA- Health Insurance Portability and Accountability Act

Opioid Training
All dentists who prescribe controlled substances must obtain two (2) hours of CE on best practices in prescribing opioids and controlled substances. Training must be completed by January 1, 2023. Click here for more information.

Professional Development Rules 3100.5100

Rev. 8/2022