

MINNESOTA BOARD OF BARBER EXAMINERS
MONDAY November 26, 2012
Minutes

Attending Members: Frank Plant, Jon Stone, Clarence Jones, and James Robinson
Also in Attendance: Jennifer Mohlenhoff, Interim Executive Secretary; Mike Tostengard,
Attorney General's Office; members of the public

- 1) Call to Order
Meeting was called to order at 8:00 am by Chair Plant.
- 2) Approve Agenda
Motion by member Robinson to approve agenda; second by member Jones; four ayes and motion carried unanimously.
- 3) Approve Minutes
Motion by member Robinson to approve minutes of the October 8, 2012 meeting; second by member Jones; four ayes, and motion carried unanimously.
- 4) Current Budget Status
Interim executive secretary Jennifer Mohlenhoff presented current budget status to Board members.
- 5) Unfinished Business
 - A. Civic Service Award Policy and Process
 - B. Keith Barnes – Civic Service Award
Motion by member Robinson to send a letter with award and wish him well; second by member Stone; four ayes; and motion carried unanimously.
- 6) Reciprocity Application
 - A. Jocquell Brownlee – Indiana – Request to be allowed to take the Apprentice Exam.
Motion by member Robinson to deny request. Applicant must go back to school for the 500 hours, then take the Apprentice exam; second by member Jones; four ayes; and motion carried unanimously.
- 7) Petitions for Rule Variance
 - A. Robert Dixon – Request to extend apprenticeship (incarcerated). Motion by member Stone to approve. He may start apprenticeship on the 1st day of release, with the understanding, it is a one-time extension, and must renew every year. Second by member Jones; four ayes; and motion carried unanimously.
 - B. Donald Crisler – Request for the results of the exam haircut to be reviewed. Exam results cannot be changed. Variance cannot be considered. Applicant must retake entire exam.
 - C. Kenneth McKennie – Request to retake only the written portion of the exam and have it read to him the way it is written in the home study. Exam results cannot be changed. Variance cannot be considered and applicant must retake entire exam.
- 8) Correspondence
None to report.

9) Inspector Report

A. Board does not currently do not have an inspector. One top interview candidate removed name from consideration due to amount of travel required. References and background check are being conducted for next top candidate. HR has contacted Jason Lawson to train the new inspector and he has agreed.

10) Executive Secretary Report

A. August Exam results –

1. Master Results
 - a. 11 Passed, 5 Failed and 1 No Show
2. Apprentice Results
 - a. 12 Passed, 9 Failed and 2 No Show

C. Renewals as of 11/19/2012

1. Masters – 818
2. Apprentice - 9
3. Instructors - 5
4. Schools – 2 + 2 in the process

11) New Business –

- A. John Mitchell – Looking to hire (temporary) a former instructor at Moose Lake. John will be out on a medical leave. As long as temporary hire is currently licensed, the Board does not need to participate in this decision. John further requested an exam be held at Moose Lake in March 2013. He was asked to submit possible exam dates to the Board in January. John Mitchell later indicated 3/4/2013 as a possible date.
- B. Bill Dietman – Presented information as to the Barber Program at St. Cloud facility. He will keep the Board updated if there are any proposed changes to this program.
- C. Thora's progress – Thora continues to make progress on her recovery and is beginning to regain use of her arm/shoulder. It is hoped she will return to work January 2013.

9) Call for Public Comments

- A. DeVonna Jackmon – Question as to Board's position on opening a new Barber School in Brooklyn Park. Ms. Jackmon advised to complete and file the required school application and Board staff would process it and assist her with completing the licensure process.
- B. Aliyli Hassan – Individual seeking to have reciprocity application of Fahmi Usmaan reviewed. Application had not yet been filed with Board staff. Issue tabled until next meeting when all documents have been received by the Board and it can be placed on Board meeting agenda.

10) Meeting Schedule

Proposed dates for 2013; all will be held at 8:00 a.m. in Conference room A on 4th floor:

January 28, 2013
March 25, 2013
May 20, 2013

July 29, 2013
September 30, 2013
November 25, 2013

Committee and other Meetings

Complaint Committee will follow the same schedule as above, meeting at 10:00 a.m.

11) Adjournment

Motion by member Robinson to adjourn the meeting at 8:53 a.m.; second by member Jones; 4 aye votes and motion carried unanimously.